

San Francisco Society of the New Jerusalem
Budget vs. Actuals: 2019 - Operating, Facilities Use, & Retreat
September 2019

	Actual	Budget	over Budget	
Income				
4-1000 Contributed Income				
4-1210 Loose Offerings	889.50	1,166.67	(277.17)	<i>includes \$50 for Hymnals</i>
4-1220 Pledges & Other Givings	13,419.00	11,666.67	1,752.33	<i>Includes \$1,275 for Hymnals</i>
4-2410 Retreat Scholarships		125.00	(125.00)	
4-3025 Donations In-Kind				
4-4000 Restricted Contributions				
Total 4-1000 Contributed Income	\$ 14,308.50	\$ 12,958.34	\$ 1,350.16	
5-1000 Earned Income				
5-1099 Facilities Use Fees				
5-1100 Facilities Use Fees - Weddings	5,500.00	7,000.00	(1,500.00)	
5-1110 Facilities Use Fees - Receptions	4,600.00	4,666.67	(66.67)	
5-1120 Facilities Use Fees - Baptisms		83.33	(83.33)	
5-1130 Facilities Use Fees - Memorials	800.00	500.00	300.00	
5-1140 Facilities Use Fees - Waldorf School	8,561.91	2,546.33	6,015.58	
5-1145 Facilities Use - Other	3,055.00	1,250.00	1,805.00	
Total 5-1099 Facilities Use Fees	\$ 22,516.91	\$ 16,046.33	\$ 6,470.58	
5-1260 Program Events				
5-1261 Program Events-Concerts	3,077.00	2,000.00	1,077.00	
5-1262 Program Events-General		166.67	(166.67)	
Total 5-1260 Program Events	\$ 3,077.00	\$ 2,166.67	\$ 910.33	
5-1290 Retreat Fees		833.33	(833.33)	
5-1295 2121 Rental Income paid to operating	30,000.00		30,000.00	<i>new category added per Robert's request 10/2/19</i>
5-1340 Interest & Dividend Income	2,047.38	458.33	1,589.05	
Total 5-1000 Earned Income	\$ 57,641.29	\$ 19,504.66	\$ 38,136.63	
Total Income	\$ 71,949.79	\$ 32,463.00	\$ 39,486.79	
Expenses				
6-1000 Personnel Expense				
6-1010 Minister Salary	3,101.83	3,101.83	0.00	
6-1020 Minister 1/2 SE Tax	543.33	543.33	0.00	
6-1030 Minister Housing	4,005.00	4,005.00	0.00	
6-1040 Minister Medical	1,284.17	1,284.17	0.00	
6-1050 Minister Pension	481.18	497.50	(16.32)	
6-1080 Minister Travel		125.00	(125.00)	
6-1090 Minister Continuing Education	115.02	83.33	31.69	
6-1095 Minister Phone	70.00	70.00	0.00	
6-1110 Music Director Salary	2,250.28	2,550.00	(299.72)	
6-1210 Event Manager		416.67	(416.67)	
6-1240 Office Manager	5,827.67	5,827.67	0.00	
6-1410 Employer's Payroll Tax	855.26	875.00	(19.74)	
6-1490 Workers Comp Insurance	518.75	183.33	335.42	
Total 6-1000 Personnel Expense	\$ 19,052.49	\$ 19,562.83	\$ (510.34)	
6-2000 Professional & Contract Fees				
6-2110 Venue Coordinator	1,000.00	1,141.67	(141.67)	
6-2130 Guest Ministers	250.00	333.33	(83.33)	
6-2250 Accounting Fees	247.00	500.00	(253.00)	
Total 6-2000 Professional & Contract Fees	\$ 1,497.00	\$ 1,975.00	\$ (478.00)	

6-3000 Occupancy Expense				
6-3010 Telephone/Internet	198.11	266.67	(68.56)	
6-3020 PG&E	274.11	458.33	(184.22)	
6-3030 Water	249.47	191.67	57.80	
6-3040 Trash Removal	271.62	271.67	(0.05)	
6-3050 Cleaning Service	714.00	791.67	(77.67)	
6-3055 Legal Fees		3.33	(3.33)	
6-3070 Gardening Service	1,180.00	708.33	471.67	
6-3080 Parking		22.50	(22.50)	
6-3090 Organ/Piano Repair & Maintenance		25.00	(25.00)	
6-3095 Building Repair & Maintenance	222.68	625.00	(402.32)	
Total 6-3000 Occupancy Expense	\$ 3,109.99	\$ 3,364.17	\$ (254.18)	
6-4000 Office/General Administrative Expenses				
6-4100 Advertising		333.33	(333.33)	
6-4170 Candles/Duraflames		350.00	(350.00)	
6-5200 Office Supplies	40.07	125.00	(84.93)	
6-5220 Office Equipment	123.99	125.00	(1.01)	
6-5230 Copy Machines		216.67	(216.67)	
6-5240 Postage & Delivery		62.50	(62.50)	
6-5260 Bank Charges/Pay Pal Fees	19.37	16.67	2.70	
6-5300 Insurance	3,656.00	875.00	2,781.00	
6-5380 Cleaning Supplies	218.07	100.00	118.07	
6-5460 Program Event Expenses			0.00	
6-5461 Concert Expenses	1,000.00	2,000.00	(1,000.00)	
6-5462 Program Event Expenses-General		166.67	(166.67)	
Total 6-5460 Program Event Expenses	\$ 1,000.00	\$ 2,166.67	\$ (1,166.67)	
6-5480 Gifts & Volunteer Appreciation		41.67	(41.67)	
6-5490 Miscellaneous Expense		41.67	(41.67)	
6-5495 Property Tax		3.33	(3.33)	
Total 6-4000 Office/General Administrative Expenses	\$ 5,057.50	\$ 4,457.51	\$ 599.99	
6-7000 Worship Expense				
6-7010 Seasonal Decor/Flowers		41.67	(41.67)	
6-7015 Ecclesiastical Supplies		20.83	(20.83)	
6-7020 Music Supplies		33.33	(33.33)	
6-7025 Guest Musician		120.83	(120.83)	
				<i>new Hymnals purchased in September</i>
6-7030 Library Books	1,890.17	8.33	1,881.84	
6-7040 Section Leader	1,615.00	1,250.00	365.00	
6-7050 Fellowship		91.67	(91.67)	
6-7060 Kitchen & Coffee Hour	48.00	183.33	(135.33)	
6-7070 Sunday School Expense		75.00	(75.00)	
6-7080 Childcare & Kitchen Clean-up	360.00	216.67	143.33	
6-7090 Outreach	159.01	291.67	(132.66)	
Total 6-7000 Worship Expense	\$ 4,072.18	\$ 2,333.33	\$ 1,738.85	
6-8000 Discretionary Expense				
6-8010 Minister's Discretionary		150.00	(150.00)	
6-8030 Travel & Mileage		100.00	(100.00)	
6-8040 Annual Retreat		833.33	(833.33)	
Total 6-8000 Discretionary Expense	\$ -	\$ 1,083.33	\$ (1,083.33)	
Total Expenses	\$ 32,789.16	\$ 32,776.17	\$ 12.99	
				<i>does not include Q3 investment activity for M&T account</i>
Net Operating Income	\$ 39,160.63	\$ (313.17)	\$ 39,473.80	
Net Income	\$ 39,160.63	\$ (313.17)	\$ 39,473.80	