

San Francisco Society of the New Jerusalem Operating Budget 2020

	Total		2020 Budget
	2018 Actual	2019 Budget	Proposed
Income			
4-1000 Contributed Income			
4-1210 Loose Offerings	14,821.00	14,000.00	12,000.00
4-1220 Pledges & Other Givings	111,364.55	140,000.00	130,000.00
4-2410 Retreat Scholarships	1,175.00	1,500.00	1,500.00
4-3025 Donations In-Kind	4,076.45		
4-4000 Restricted Contributions	-		
Total 4-1000 Contributed Income	131,437.00	155,500.00	143,500.00
5-1000 Earned Income			
5-1099 Facilities Use Fees			
5-1100 Facilities Use Fees - Weddings	76,690.00	84,000.00	84,000.00
5-1110 Facilities Use Fees - Receptions	39,325.00	56,000.00	56,000.00
5-1120 Facilities Use Fees - Baptisms	750.00	1,000.00	1,000.00
5-1130 Facilities Use Fees - Memorials	7,000.00	6,000.00	6,000.00
5-1140 Facilities Use Fees - Waldorf School	28,145.53	30,556.00	35,000.00
5-1145 Facilities Use - Other	16,650.00	15,000.00	15,000.00
Total 5-1099 Facilities Use Fees	168,560.53	192,556.00	197,000.00
5-1260 Program Events			
5-1261 Program Events-Concerts	11,125.00	24,000.00	24,000.00
5-1262 Program Events-General	441.00	2,000.00	2,000.00
Total 5-1260 Program Events	11,566.00	26,000.00	26,000.00
5-1290 Retreat Fees	4,717.50	10,000.00	10,000.00
5-1295 2121 Rental Income	-	-	30,000.00
5-1340 Interest & Dividend Income	7,990.00	5,500.00	5,500.00
Total 5-1000 Earned Income	192,834.03	234,056.00	268,500.00
Total Income	324,271.03	389,556.00	412,000.00
Expenses			
6-1000 Personnel Expense			
6-1010 Minister Salary	37,222.00	37,222.00	37,965.00
6-1020 Minister 1/2 SE Tax	6,520.00	6,520.00	6,610.00
6-1030 Minister Housing	48,060.00	48,060.00	49,020.00
6-1040 Minister Medical	13,400.00	15,410.00	15,410.00
6-1050 Minister Pension	5,570.00	5,970.00	5,970.00
6-1080 Minister Travel	120.00	1,500.00	1,500.00
6-1090 Minister Continuing Education	449.00	1,000.00	1,000.00
6-1095 Minister Phone	840.00	840.00	840.00
6-1110 Music Director Salary	28,390.00	30,600.00	31,210.00
6-1210 Event Manager	160.00	5,000.00	-
6-1240 Operations Manager	68,561.00	69,932.00	71,330.00
6-1410 Employer's Payroll Tax	10,287.00	10,500.00	10,500.00
6-1490 Workers Comp Insurance	1,562.00	2,200.00	2,000.00
6-1510 Intern Wages	1,900.00	-	-
Total 6-1000 Personnel Expense	223,041.00	234,754.00	233,355.00
6-2000 Professional & Contract Fees			
6-2110 Venue Coordinator	8,410.00	13,700.00	13,700.00
6-2130 Guest Ministers	2,100.00	4,000.00	4,000.00
6-2250 Accounting Fees	4,934.00	6,000.00	6,000.00
Total 6-2000 Professional & Contract Fees	15,444.00	23,700.00	23,700.00

6-3000 Occupancy Expense			
6-3010 Telephone/Internet	2,392.00	3,200.00	3,200.00
6-3020 PG&E	5,123.00	5,500.00	5,500.00
6-3030 Water	2,696.00	2,300.00	2,300.00
6-3040 Trash Removal	3,110.00	3,260.00	3,260.00
6-3050 Cleaning Service	8,288.00	9,500.00	9,500.00
6-3055 Legal Fees		40.00	-
6-3070 Gardening Service	6,970.00	8,500.00	8,500.00
6-3080 Parking	1,440.00	270.00	280.00
6-3090 Organ/Piano Repair & Maintenance	170.00	300.00	300.00
6-3095 Building Repair & Maintenance	11,901.00	7,500.00	7,500.00
Total 6-3000 Occupancy Expense	42,090.00	40,370.00	40,340.00
6-4000 Office/General Administrative Expenses			
6-4100 Advertising	4,977.00	4,000.00	4,000.00
6-4170 Candles/Duraflames	1,989.00	4,200.00	4,200.00
6-5200 Office Supplies	1,229.00	1,500.00	1,500.00
6-5220 Office Equipment	1,897.00	1,500.00	3,800.00
6-5230 Copy Machines	2,536.00	2,600.00	2,600.00
6-5240 Postage & Delivery	656.00	750.00	750.00
6-5260 Bank Charges/Pay Pal Fees	105.00	200.00	200.00
6-5300 Insurance	3,800.00	10,500.00	10,900.00
6-5380 Cleaning Supplies	989.00	1,200.00	1,200.00
6-5460 Program Event Expenses			
6-5461 Concert Expenses	13,933.00	24,000.00	24,000.00
6-5462 Program Event Expenses-General	790.00	2,000.00	2,000.00
Total 6-5460 Program Event Expenses	14,723.00	26,000.00	26,000.00
6-5480 Gifts & Volunteer Appreciation	140.00	500.00	500.00
6-5490 Miscellaneous Expense		500.00	500.00
6-5495 Property Tax	-	40.00	40.00
Total 6-4000 Office/General Admin Expenses	33,041.00	53,490.00	56,190.00
6-7000 Worship Expense			
6-7010 Seasonal Decor/Flowers	344.00	500.00	600.00
6-7015 Ecclesiastical Supplies	295.00	250.00	350.00
6-7020 Music Supplies	399.00	400.00	400.00
6-7025 Guest Musician	3,250.00	1,450.00	1,450.00
6-7030 Library Books	55.00	100.00	100.00
6-7040 Section Leader	17,050.00	15,000.00	18,300.00
6-7050 Fellowship	1,732.00	1,100.00	1,100.00
6-7060 Kitchen & Coffee Hour	3,540.00	2,200.00	2,200.00
6-7070 Sunday School Expense	2,712.00	900.00	900.00
6-7080 Childcare & Kitchen Clean-up	3,278.00	2,600.00	3,000.00
6-7090 Outreach	3,080.00	3,500.00	3,000.00
Total 6-7000 Worship Expense	35,735.00	28,000.00	31,400.00
6-8000 Discretionary Expense			
6-8005 Charitable Giving	450.00	-	-
6-8010 Minister's Discretionary	1,120.00	1,800.00	1,800.00
6-8030 Travel & Mileage	875.00	1,200.00	1,200.00
6-8040 Annual Retreat	7,445.00	10,000.00	10,000.00
Total 6-8000 Discretionary Expense	9,890.00	13,000.00	13,000.00
Total Expenses	359,241.00	393,314.00	397,985.00
Net Operating Income	(34,969.97)	(3,758.00)	14,015.00