

27 August 2014



Dear Mr 

REF: R201432218

Thank you for your letter of 22 August 2014 relating to your experience when requesting file access to proceeding files R201432218 and R201426078.

In your letter, you advise of the delay in processing your request and the effect it may have on the timeliness of you lodging an appeal to the Supreme Court of Victoria.

Your request for file access was lodged with the Tribunal on 18 August 2014, and I am advised that you have subsequently inspected the files on 25 August 2014. You lodged the request to view the files on the same day proceeding R201432218 was listed for hearing. The file was with the presiding member at the time you lodged the request and after the hearing the file needs to go through a process to finalise the proceeding and notify all parties of the orders made.

After the file had completed this process on 25 August 2014, you were notified immediately and access to both files was arranged. Section 148 of the *Victorian Civil and Administrative Tribunal Act 1998* provides that an application for leave to appeal must be made no later than 28 days after the day of the order of the Tribunal. The Supreme Court may at any time extend the time to make the application.

I am satisfied that your request was handled in accordance with VCAT's file access request guidelines that states a staff member of VCAT will contact you in due course to confirm arrangements for you to attend the Tribunal in order to inspect the files.

Yours faithfully

A handwritten signature in black ink, consisting of a stylized 'K' and 'N' followed by a horizontal line.

Keryn Negri
Chief Executive Officer