

RECRUITMENT AND APPOINTMENT OF ADMINISTRATORS

When an opening in the district administration occurs, the Board shall aggressively recruit in an effort to fill the position with the most capable person available. The Board shall consider only those candidates who meet both state and local qualifications and who display the ability to successfully carry out the essential functions of the district administrator.

The Board shall inform various placement agencies of the vacancy in administration. The Board, as a whole, shall select and appoint the district administrator at a legally held regular or special meeting of the Board. A majority vote of the Board shall be required.

When a vacancy occurs in the administrative staff, the district administrator shall inform the Board by telephone or letter of such a vacancy. The Board shall inform the district administrator of the procedures to be followed in filling the vacancy.

The district administrator shall have the authority to recommend to the Board for approval, administrative staff replacements.

LEGAL REF.: Section 118.24 Wisconsin Statutes

APPROVED: November 18, 1987

REVISED: March 16, 2011