

Open Enrollment

The Board of Education has determined that it shall allow non-resident students residing within the State of Wisconsin, and who qualify, to enroll in the District through an Open Enrollment Program during the forthcoming school year.

Definitions – The following definitions will apply to the District’s Open Enrollment Program.

- Non-resident District – A school district located in Wisconsin, which is not a student’s district of residence.
- Non-resident Student – A student who is a legal resident or otherwise legally entitled to attend school in another school district in Wisconsin who does not have a parent residing in the District and who seeks admission to this District under the Open Enrollment Program.
- Tuition Student – A nonresident student who has been approved by the State Superintendent of Public Instruction to enroll in this District with the tuition paid by the district of residence.
- Full-time Enrollment – A student is enrolled for the entire school day and receives all of his/her required education in this District.
- Part-time Enrollment – Limited to high school students who may participate in no more than two (2) courses offered by this District.
- Class Size – Unless otherwise stated in the terms of a collectively-bargained, negotiated agreement, the District shall determine for purposes of this policy only and not for use for any other purpose, the maximum number of students who can be enrolled in a particular classroom without jeopardizing the quality of the instructional program.
- Program Size – The enrollment or size restrictions in a specific program within a class or building. The District reserves the exclusive right to establish program size and to limit enrollment based upon the capability to properly allocate available resources, create and maintain a proper learning environment, and comply with contracts, grants, and applicable laws and regulations.
- Resident Student – A student who is a legal resident of this District and is consequently entitled to attend school in this District in accordance with policy 511 – Eligibility of Resident/Nonresident Students.

Enrollment of Non-resident Students

- A. Beginning with the school 1998-1999, the District Administrator shall determine, before acting on any applications, the availability of openings for non-resident students based on the established maximum number of students that can be accommodated in each school, class and program.

The availability of space in the schools, programs, and classes may be based on class size limits, student-teacher ratios, students attending the District for whom tuition is paid under 121.78 (1) (a), and enrollment projections established by the Board.

Option #1

The Board shall require non-resident, elementary students who are attending school in this District under this policy to reapply prior to entering junior high school. The junior high school student must reapply prior to entering high school.

Option #2

The Board shall not require non-resident students who are attending school in this District under this policy to reapply prior to entering middle school, junior high school or high school.

Option #3

The Board shall not required non-resident students who are attending school in this District under this policy to reapply prior to entering
() junior high school or () high school.

No student shall be required to reapply more often than permitted by statute.

- B. If the number of applications for admissions from non-resident students exceeds the number of available enrollment opportunities, non-resident students shall be selected for admission using a random selection process established by the District Administrator.
- C. Enrollment priority shall be given to a non-resident student already admitted under this policy or his/her sibling.
- D. A parent of a non-resident student who wishes his/her child to attend school in this District in the subsequent school year shall submit a request on the State-issued form to the District Administrator no earlier than the first Monday in February nor later than the third Friday in February of the current school year. The District Administrator shall forward a copy of each application to the district of residence and the Department of Public Instruction by no later than the fourth Monday in February.
- E. The District Administrator shall notify the applicant on or before the first Friday after the first Monday in April whether or not the application has been accepted.

If the application is accepted, the District Administrator shall provide written notification to the applicant, on or before the second Friday following the first Monday in May, of the specific program or school the student will be attending. The parent must, in turn, notify the District Administrator, on or before the first Friday in June, if his/her child will be attending school in this District.

The District Administrator shall notify the district of residence by no later than June 30th of each non-resident student who will be attending school in this District in the forthcoming school year.

Criteria for Non-admission

Enrollment may not be available to any non-resident student who meets one or more of the following criteria.

1. The student has been expelled from school by any school district during the current or two (2) preceding school years for any of the following reasons or a disciplinary proceeding involving the student, based on any of the following reasons, is pending:
 - a. conveying, or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives
 - b. engaging in conduct while at school or while under supervision of a school authority that endangered the health, safety, or property of others
 - c. engaging in conduct while not at school or while not under the supervision of a school authority that endangered the health, safety, or property of others at school or under the supervision of a school authority or of any employee of the School District or member of the School Board
 - d. possessing a dangerous weapon, as defined in s. 939.22 (10), while at school or while under the supervision of a school authority

The District Administrator shall make the decision based on the circumstances involved.

2. The special education program or related services described in the child's individualized education program is not available in the District or there is no space available in the appropriate special education program.

3. The child has not been properly screened by his/her resident school district to determine if there is reasonable cause to believe that the child is a child with exceptional education needs or the child has been reported or identified by his/her resident school district but not yet evaluated by a multidisciplinary team appointed by the resident district.

The District Administrator may inform the parent of non-acceptance for any of the above-stated reasons any time prior to the beginning of the school year.

The student has not met the academic prerequisites for participation in a particular program in which the student wishes to enroll.

The District's policy 2260 – Access to Equal Educational Opportunity shall apply to all applicants under this program. In addition, the District will not discriminate on the basis of an applicant's intellectual, academic, artistic, athletic, or other ability, talent, or accomplishment, or based on a mental or physical disability.

The District Administrator shall be responsible for developing and promulgating administrative guidelines to implement this policy. Such guidelines shall address at least the following matters:

- Participation interscholastic athletics
- District transportations services
- Prerequisites and other eligibility standards associated with courses of study
- Transfer of academic credit
- Assignment within the District
- Admission of special-education students
- Payment of fees and other charges

Release of Resident Students

The Board shall release any resident student who wishes to apply for enrollment in another school district. The maximum number of students who may be released in any given school year will comply with statutory limitations. The District Administrator shall ensure that the records of a resident student who transfers to non-resident district are sent promptly to the other district.

Truancy

Students who open enroll into the South Shore District, who become habitually truant during any given semester of their attendance at South Shore, are subject to being denied further open enrollment into the South Shore School District, beginning in the semester following the one in which they are found to be habitually truant, in accordance with State law.

This policy shall be reviewed annually on or before January 15, 1999.

APPROVED: December 10, 1997

REVISED: January 15, 1998
 January 20, 2016