



School District 4084, Board Meeting Minutes
January 25, 6 pm in the Library
Approved February 22, 2016

Mission: *North Shore Community School excels in connecting our students' academics and learning with their natural and social environments in a nurturing community setting.*

Call to order: 6pm

Attendance: David Nolle, Michelle Compton, Linda Johnson, Rick O'Hearn, Kristi Lounsberry, Katie Erickson, ~~Chris Butler~~

Ex officio: Interim Director Barry Wolff, Assistant Business Manager Nikki Carpenter

Others: Phil Strom, George Sundstrom, Ryan Novitzki

6:02 a: meeting called to order by vice-chair O'Hearn

Concerns from audience: LJ/MC –

I. Approve agenda: LJ/KL - UNANIMOUS

II. ABC Update: Construction Overages - Mr. Strom

- A. IRS Requirements: Letter – Regarding 990 and Schedule A – ABC corresponding
 - 1. Letter attached with attachments
- B. Minutes of ABC also posted to NSCS website. ABC is grateful for this refresh
- C. Electricity in Greenhouse
 - 1. Getting a 30kW solar array in spring. Will not only power Greenhouse, but also the new addition. Perhaps could reduce overall net electricity usage. Anticipate selling power to the grid in the summertime. Solar array also fits well with school's mission.
 - 2. Kiosk related to energy usage is included as part of the solar array project.
- D. Access to community center money
 - 1. Recently \$30,000 award for closed circuit camera system. 12, 360 degree camera. Two Servers that are part of the system. Opportunity for remote access and monitoring. Installation within next several weeks.
 - 2. Considering additional safety measures.
 - 3. Thanks to Chief Shawn for his letter of support for this project.
 - 4. Repurposing the Portable's Slab. 8-foot fenced court system. Anticipate around a \$25,000 project.
- E. Currently NSCS has prepaid May and June rent for FY2016.
 - 1. ABC requesting prepayment of June 2017's rent.
 - 2. \$88,000 in change orders – winter conditions; windows in art-room.
 - 3. Resolution: Authorizing a prepayment of FY2017 June rent to ABC. DN/KL. UNANIMOUS(Approximately \$37,500)

III. Consent Agenda: LJ/LC – Limited discussion - UNANIMOUS

All items on the Consent Agenda are action items. A single vote for the consent agenda passes all items listed on the agenda. Any director may request an agenda item be pulled for discussion and held for a separate vote. Prior to a vote on the consent agenda, the Chair will open the floor for comment from directors including requests to pull items. Once all items to be pulled have been identified, the Chair will call for a vote on the remaining Consent Agenda items. Discussion and action on items pulled will be managed individually.

A. Approve meeting minutes: December 21, 2015

B. Finance:

1. 11.30.15 treasurer's report
2. Recommendation to approve resolution 1: November operating receipts in the amount of \$ 147,982.71.
3. Recommendation to approve resolution 2: November Scrip in the amount of \$ 4,194.15.
4. Approved resolution 3 in December: November checks 11067-11111 in the amount of \$ 64,657.25.
5. Recommendation to approve resolution 4: November EFT payroll transactions in the amount of \$161,133.66.
6. Recommendation to approve resolution 5: November credit card/other in the amount of \$ 6,704.59.
7. 12.31.15 treasurer's report
8. Recommendation to approve December general checking, Scrip, and Activity account bank reconciliations.
9. Recommendation to approve December journal entries.
10. Recommendation to approve resolution 1: December operating receipts in the amount of \$ 455,309.99.
11. Recommendation to approve resolution 2: December Scrip in the amount of \$ 10,486.73.
12. Recommendation to approve resolution 3: December checks 11112-11170 in the amount of \$ 162,421.17.
13. Recommendation to approve resolution 4: December EFT payroll transactions in the amount of \$ 189,635.70.
14. Recommendation to approve resolution 5: December credit card/other in the amount of \$ 3157.54.
15. Recommendation to accept anonymous donation in the amount of \$25,000.
16. 2014-15 1.5 % Payout total – Recommend to board to adjust the total to: \$31,172.11. Includes additional taxes and other benefit related costs.

C. Review of Policies (*on schedule*)

1. Policy 104: Enrollment (Continue until attorney reviews)
2. Policy 506: Student Discipline (Continue until attorney reviews)

D. Review of Policies (*off schedule*)

1. Policy 410: Family Medical Leave (Personnel Committee recommends postponing until lawyer review is complete)
2. Policy 224: Director Evaluation (Executive Committee recommends postponing until February meeting.
3. Policy 210: Board Conflict of Interest (Continue until attorney reviews)
4. Policy 712: Procurement (Continue until attorney reviews)
5. Policy 417: Chemical Education (Continue until attorney reviews)
6. Policy 418: Drug Free Workplace (Continue until attorney reviews)
7. Policy 204: Electronic Funds Transfer (Continue until attorney reviews)

E. Special Projects

IV. Committee updates

A. Finance Committee: Committee Meeting Minutes Attached

1. YTD Financials at February meetings
2. Starting budget process for FY2017 in February
3. Possible budge revision in February

B. Curriculum Committee: Committee Meeting Minutes Attached

C. Personnel Committee: Committee Meeting Minutes Attached

D. Communications Committee: Barry will give update

1. Focus is on draft of a school marketing plan. Typically private schools that are focused on funding and enrollment.
2. Marketing internally as well as externally – recruit our current families
3. Upgrade and continue to post on social media – especially Facebook – positive events.
4. Follow-up to tours.

E. Executive Committee: Did not meet

V. Director's Update

A. Employee handbook and policy review by lawyer

1. No major changes. Most leaves that personnel committee questioned.
2. Anticipate Final version to personnel in Feb and to board in Feb.

B. Enrollment Update

1. Going to 347. New Student in second grade.

C. Employee Payout summary

1. Attorney opinion letter is in the packet
2. Anticipate draft policy from executive committee per previous board resolution.

D.

VI. Unfinished Business

A. 1.5% Employee Payout

VII. New Business

A. Children's Community Concert voluntary v. part of music education:

1. Motion to refer to curriculum committee for review and report back to the board in February. Failed for lack of second.
2. Administration will acknowledge the letter.

VIII. Correspondence - Letter from Kendra Sharkey (Covered under new business)

IX. Recognition

The next Board meeting will be held: February 22nd, 2015 6:00 p.m. in the Library.

X. Executive Director Evaluation - Close Meeting

A. Meeting recorded and on file.

B. Motion to return to open Meeting: DN/KL – Unanimous

C. Motion to extend executive director employment agreement to Barry Wolff. DN/LJ

1. No discussion. Motion passes unanimously.

XI. Adjourn: Motion to adjourn at 7:47 p.m.