



School District 4084, Board Minutes
February 22th, 6pm in the Library
Approved March 28, 2016

Mission: *North Shore Community School excels in connecting our students' academics and learning with their natural and social environments in a nurturing community setting.*

Call to order: 6pm

Attendance: Chris Butler, ~~David Nolle~~, Michelle Compton, Linda Johnson, Rick O'Hearn, Kristi Lounsberry, Katie Erickson

Ex officio: Director Barry Wolff, Assistant Business Manager Nikki Carpenter

Others: Lee Mattson, Amy Giddings, Ryan Novitzki

Concerns from audience: None

I. Approve agenda: LJ/MC M/C/A

II. Consent Agenda: LJ/KL M/C/A

All items on the Consent Agenda are action items. A single vote for the consent agenda passes all items listed on the agenda. Any director may request an agenda item be pulled for discussion and held for a separate vote. Prior to a vote on the consent agenda, the Chair will open the floor for comment from directors including requests to pull items. Once all items to be pulled have been identified, the Chair will call for a vote on the remaining Consent Agenda items. Discussion and action on items pulled will be managed individually.

A. Approve meeting minutes: December 21st, 2015

B. Finance:

1. 1.31.16 treasurer's report
2. Recommendation to approve resolution 1: January operating receipts in the amount of \$ 271,909.10.
3. Recommendation to approve resolution 2: January Scrip in the amount of \$ 6,438.87.
4. Recommendation to approve resolution 3: January checks 11171-11223 in the amount of \$ 224,630.31.
5. Recommendation to approve resolution 4: January EFT payroll transactions in the amount of \$ 156,831.55.
6. Recommendation to approve resolution 5: December credit card/other in the amount of \$ 989.90.
7. Recommendation to approve 1.31.16 General Checking, Scrip and Activity Account Bank Reconciliations
8. Recommendation to approve January Journal Entries

C. Review of Policies (*on schedule*)

1. Policy 104: Enrollment (Continue until attorney reviews)
2. Policy 401: Equal Employment (Continue until attorney reviews)
3. Policy 402: Disability Nondiscrimination (Continue until attorney reviews)
4. Policy 504: Parent Request Teacher (Continue until attorney reviews)

D. Review of Policies (*off schedule*)

1. Policy 410: Family Medical Leave (Personnel Committee recommends postponing until lawyer review is complete)
2. Policy 224: Director Evaluation (Executive Committee recommends postponing until February meeting.
3. Policy 210: Board Conflict of Interest (Continue until attorney reviews)
4. Policy 712: Procurement (Continue until attorney reviews)
5. Policy 417: Chemical Education (Continue until attorney reviews)
6. Policy 418: Drug Free Workplace (Continue until attorney reviews)
7. Policy 104: Enrollment (Continue until attorney reviews)
8. Policy 506: Student Discipline (Continue until attorney reviews)

E. Special Projects

- 1.

III. Committee updates

A. Finance Committee: Committee Meeting Minutes Attached

1. Resolution to adjust the General Fund expenditure budget for FY 2015-2016 from \$3,122,973 to \$3,154,767 an increase of \$31,794.

Motion to make a resolution to adjust the General Fund expenditure budget for FY 2015-2016 from \$3,122,973 to \$3,154,767, an increase of \$31,794. MC/ LJ/ M/C/A

B. Curriculum Committee:

C. Personnel Committee:

D. Communications Committee:

E. Executive Committee: Did not meet

IV. Director's Update

A. Employee Handbook

Motion to approve the Employee Handbook as presented. KL/ LJ/ M/C/A

B. Enrollment Update – Policy 104 is in the process of being revised by administration.

C. Play and Learn – Discussion on the future of this program.

V. Unfinished Business

A. Annual Concert - Amy Giddings – Asked the board to create a policy so that the topic of a Christmas Concert does not come up in the future. We currently have a policy regarding Religion in the Schools. This policy will be reviewed per the current review cycle.

B. 1.5% Employee Payout - Executive Committee – Continued in March

C. Executive Director Review Policy-Executive Committee – Continued in March

D. Conflict of Interest Statements – Turn into Nikki

E. Mid-year review forms – Turn into Chris

VI. New Business

A. Recommendation to approve NSCS 2014 Return of Organization Exempt From Income Tax Form 990 and State of MN Charitable Organization Initial Registration and Annual Report Form.

Motion to approve NSCS 2014 Return of Organization Exempt Form Income Tax Form 990 and State of MN Charitable Organization Initial Registration and Annual Report Form. LJ/KL M/C/A

B. Board Retreat – Monday, March 21 from 3-7pm.

VII. Correspondence - Emails from members

VIII. Recognition

The next Board meeting will be held: March 28th, 2015 6:00 p.m. in the Library.

IX. Adjourn: Motion to adjourn at 7:13pm LJ/MC M/C/A