



**School District 4084, Board Minutes**

*March 28th, 6pm in the Library*

Approved April 25, 2016

**Mission:** *North Shore Community School excels in connecting our students' academics and learning with their natural and social environments in a nurturing community setting.*

**Call to order:** 5:10 p.m.

**Attendance:** Chris Butler, David Nolle, Michelle Compton, Linda Johnson, ~~Rick O'Hearn~~, (excused), Kristi Lounsberry, Katie Erickson

**Ex officio:** Director: Barry Wolff, Assistant Business Manager: Nikki Carpenter

**Others:** No guests

**Concerns from audience:** NONE

**I. Approve agenda: DN/KL M/S/C**

**II. Consent Agenda: DN/LJ -**

*All items on the Consent Agenda are action items. A single vote for the consent agenda passes all items listed on the agenda. Any director may request an agenda item be pulled for discussion and held for a separate vote. Prior to a vote on the consent agenda, the Chair will open the floor for comment from directors including requests to pull items. Once all items to be pulled have been identified, the Chair will call for a vote on the remaining Consent Agenda items. Discussion and action on items pulled will be managed individually.*

**A. Approve meeting minutes:**

**B. Finance:**

1. 2.29.16 treasurer's report
2. Recommendation to approve resolution 1: February operating receipts in the amount of \$ 286,738.95.
3. Recommendation to approve resolution 2: February Scrip disbursements in the amount of \$ 3,306.24
4. Recommendation to approve resolution 3: February checks 11224-11277 in the amount of \$ 63,562.48.
5. Recommendation to approve resolution 4: February EFT payroll transactions in the amount of \$ 160,315.29.
6. Recommendation to approve resolution 5: February credit card/other in the amount of \$ 1,090.70.

**C. Review of Policies (*on schedule*)**

1. Policy 427: Employee Longevity → Referred to Personnel and placed on "off schedule review"
2. Policy 524: Internet Acceptable Use → technology committee – off schedule
3. Policy 707: Transportation → to management for report at April meeting.

**D. Review of Policies (*off schedule*)**

1. Policy 410: Family Medical Leave (Personnel Committee recommends postponing until lawyer review is complete) (Personnel)
2. Policy 224: Director Evaluation (Executive Committee recommends postponing until April meeting. (executive committee)
3. Policy 210: Board Conflict of Interest (Continue until attorney reviews) (executive committee)
4. Policy 712: Procurement (Continue until attorney reviews) (finance)
5. Policy 417: Chemical Education (Continue until attorney reviews) (personnel)
6. Policy 418: Drug Free Workplace (Continue until attorney reviews) (personnel)
7. Policy 104: Enrollment (Continue until attorney reviews) (management)
8. Policy 506: Student Discipline (Continue until attorney reviews) (management)
9. Policy 401: Equal Employment (Continue until attorney reviews) (personnel)
10. Policy 402: Disability Nondiscrimination (Continue until attorney reviews) (personnel)
11. Policy 504: Parent Request Teacher (Continue until attorney reviews) (management)

#### **E. Special Projects**

- 1.

#### **III. Committee updates**

- A. **Finance Committee:** Committee Meeting Minutes Attached
- B. **Curriculum Committee:** Committee Meeting Minutes Attached
- C. **Personnel Committee:** Did not meet
- D. **Communications Committee:** Did not Meet
- E. **Executive Committee:**

#### **IV. Director's Update**

- A. Line of Credit/Loan renewal | KL/LJ M/S/C
- B. Enrollment Update – Steady at 352. 2016-2017 projection at or around 355. Adding an in school day over summer for Kindergarten - meet your teacher day. Should help with attrition
- C. Open House (20 people, 2 new families)
- D. KG orientation.

#### **V. Unfinished Business**

- A. 1.5% Employee Payout - Executive Committee – No action
- B. Executive Director Review Policy-Executive Committee – No action
- C. Policies off schedule – See II D
- D. Mid-year director review forms are due

#### **VI. New Business**

- A. Capital and Lobbying Update – Plan for 2017 session
- B. Calendar – Motion by LJ/MC – 181 licensed staff; 170 student days. M/S/C
- C. Board Meeting dates and start times – KL/LJ – A motion to change board meeting start time to 5 p.m. – indefinitely. M/S/C

#### **VII. Correspondence - Taylor Letter - No Action. Chair has responded.**

#### **VIII. Recognition**

**The next Board meeting will be held:** April 25, 2016 5:00 p.m. in the Library.

#### **IX. Adjourn:** Motion to adjourn at 5:55 p.m. KL/LJ