



School District 4084, Board Minutes
May 23rd, 5pm in the Library
Pending Approval

Mission: *North Shore Community School excels in connecting our students' academics and learning with their natural and social environments in a nurturing community setting.*

Call to order: 5pm

Attendance: Chris Butler, David Nolle, Michelle Compton, Linda Johnson, Rick O'Hearn, Kristi Lounsberry, Katie Erickson

Ex officio: Director Barry Wolff, Assistant Business Manager Nikki Carpenter

Others: George Sundstrum, Kathy Johnson, Darcie Rolfe, Elisabeth Williams

Concerns from audience:

I. Approve agenda: MC/KL M/S/C

II. Consent Agenda: LJ/MC M/S/C

All items on the Consent Agenda are action items. A single vote for the consent agenda passes all items listed on the agenda. Any director may request an agenda item be pulled for discussion and held for a separate vote. Prior to a vote on the consent agenda, the Chair will open the floor for comment from directors including requests to pull items. Once all items to be pulled have been identified, the Chair will call for a vote on the remaining Consent Agenda items. Discussion and action on items pulled will be managed individually.

~~A. Approve April 2.25.16 meeting minutes: (minutes delayed due to technical difficulties of Secretary)~~

B. Finance:

1. 4.30.2016 treasurer's report
2. Recommendation to approve resolution 1: April operating receipts in the amount of \$ 269,866.87.
3. Recommendation to approve resolution 2: April Scrip disbursements in the amount of \$ 3,145.85.
4. Recommendation to approve resolution 3: April checks 11350-11401 in the amount of \$ 83,988.62.
5. Recommendation to approve resolution 4: April EFT payroll transactions in the amount of \$163,158.18.
6. Recommendation to approve resolution 5: April credit card/other in the amount of \$ 2,041.41.

7. Recommendation to approve 4.30.16 General Checking, Scrip and Activity Account Bank Reconciliations.
8. Recommendation to approve April 2016 Journal Entries.
9. Recommendation for the Finance Committee to approve 2016 Substitute salary schedule to comply with Minnesota minimum wage laws.

C. ~~Review of Policies (on schedule)~~

- ~~1. Policy 516: Student Medications(Administration recommends no changes)~~
- ~~2. Policy 531: Pledge of Allegiance(Administration recommends no changes)~~
- ~~3. Policy 428: Extended Workday(Administration recommends no changes)~~
- ~~4. —~~

D. Special Projects

1. N/A

E. Other

1. Recommendation from the Food Service Coordinator to approve Vendors: Food Service of America and Bimbo Bakeries for the 2016-17 school year.

III. Committee updates

- A. Finance Committee:** Minutes attached
- B. Curriculum Committee:** Minutes attached – Nothing other than minutes
- C. Personnel Committee:** Minutes attached
- D. Communications Committee:**
- E. Executive Committee:**

IV. Director's Update

- A. 2016 1.5% Payout**
 1. Motion to approve 2016 payout of 1.5% for FY 16 in final pay period of May 2016. DN/KL M/S/C
 2. Report regarding FY17 and beyond: Legal Counsel recommends incorporating into employment agreement or eliminate completely. Personnel committee is looking at alternatives.
 3. Motion: In lieu of 1.5% payout for FY17 and beyond, the personnel committee and management will continue to investigate 403b and other benefit alternatives. KL/DN - MSC
- B. Play and Learn**
 1. Discussion surrounding general long-term strategies related to early-childhood education and NSCS's role.
- C. Other**
 1. Lee Matson updated the board on FY2017 budget building process.
 2. {KL departed – Quorum still present}
 3. Elisabeth Williams present doing her annual visits with teachers.
 4. Enrollment still at 351.

V. Unfinished Business

- A. Executive Director Review Policy-Executive Committee (Draft Policy 224 attached)**
 1. Brief update by MC
- B. Policies off schedule – Motion to postpone all to June meeting: RO/LJ MSC**
 1. Policy 410: Family Medical Leave (Personnel Committee needs another month?)

2. Policy 417: Chemical Education (?)
3. Policy 418: Drug Free Workplace (?)
4. Policy 104: Enrollment (?)
5. Policy 401: Equal Employment (?)
6. Policy 402: Disability Nondiscrimination (?)
7. Policy 427: Employee Longevity Recommendation from the Personnel Committee to approve Policy 427: Employee Longevity as presented. (attached)
8. Policy 504: Internet Acceptable Use(?)
9. Policy 707: Transportation (See Administration's revised copy attached)
10. Policy 907: SpEd Para Assignments (Special Ed Director needs another month to review)

~~C. Mid year director review forms are due~~

~~D. Gifted and Talented Program???~~

VI. New Business

A. Proposed Joint Board meeting with ABC and Duluth Township

B. Lease Aid Agreement with ABC

1. Motion: Accept as written and instructing chair to execute MC/LC MSC

C. Other

I. Correspondence - none

II. Recognition

The next Board meeting will be held: June 27, 2016 5:00 p.m. in the Library.

III. Adjourn: Motion to adjourn at 5:56p MC/LC