

Tips for updating QuickBooks

You can export a report, change certain format

QuickBooks will update and keep these changes:

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with y
- 7 Inserted text
Make your new text always appear next to a particular row
the text as a formula (e.g. ="inserted text")

**QuickBooks will NOT
support these changes:**

- Font formatting in n
- Inserted rows that a
- Moved data cells

reports in Excel

ting or add new formulas, and then update it with new QuickBooks data

	A	B	C	D	E	F	G	H	
1						My Company P&L			
2						Profit & Loss			
3						July through August 2012			
4							07/16/12	Aug 16	T
5						Ordinary Income/Expense			
6						MONEY IN (aka Income)			
7						40100 - Construction Income			
8						40110 - Design Income	3,054.02	3,900.00	6
9						40199 - Less Discounts given	0.00	-48.35	
10						Total 40100 - Construction Income	3,054.02	3,751.65	6
11						40500 - Reimbursement Income			
12						40520 - Permit Reimbursement Income	0.00	487.00	
13						Total 40500 - Reimbursement Income	0.00	487.00	
14						Total Income	3,054.02	29,197.65	44
15						* Labor Income less Design Income	3,054.02	13,227.00	21
16						Cost of Goods Sold			

on-header cells*
re left empty

- Renamed date columns
- Deleted columns
- Sorted columns

- Inserted columns in
between QuickBooks
row headers

- User-defined f
supported in c
updated to th

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

	Current	1 - 30	31 - 60
AMICO, JASON	0	0	0
AMIR, SHAROZE	0	0	28.32
BAIG, HASAN	0	0	0
BERGAMINI, JOHN	0	0	30
BLOM, JOSEPH	0	0	0
BOEHNE, WILL	0	0	73.55
BRADLEY, DREW	0	0	123.55
BRZOWSKI, STEVEN	0	0	30
BUSH, JACOB	0	0	65
BUTTLAR, JOSH	0	0	190.22
CAPUTO, ALEXANDER	0	0	123.55
CASE, NICK	0	0	0
CORWIN, AUSTIN	0	0	30
CRAIG, JORDAN	0	0	-30
CRAWFORD, JOHN	0	0	73.55
DORRANCE, SEAN	0	-440.1	0
DUNN, DANNY	0	0	0
DURHAM, GRANT	0	1355	98.55
ERICKSON, BRIAN	0	0	0
ERICKSON, WILL	0	0	0
FIELDS, DAVID	0	0	0
FISHER, AIDAN	0	0	98.55
FRANCESCHELLI, DOMINI	0	0	75
FUERST, KYLE	0	0	0
GABLE, ALEX	0	0	0
GAMI, SHARAD	0	0	0
GAYLES, RAMON	0	0	30
GENTLE, HENRY	0	0	30
GEORGE, JON	0	0	0
GHOLSON, COREY	0	0	90.42
GILL, PAUL	0	0	0
GIOVENCO, NICK	0	0	0
HAEVERS, CAMERON	0	0	98.55
HAGAN, KYLE	0	0	0
HIEKEN, ANDREW	0	0	0
HIGGINS, TYLER	0	0	98.55
HOLLAND, JACOB	0	0	-321.45
HORGAN, COLIN	0	0	73.55
HOSLER, MATTHEW	0	0	0
IKEDIONWU, DUBEM	0	0	30
JOHNSON, SAM	0	-1	0
JONES, JAMIE	0	0	30
KAISER, KANE	0	0	0
KIRKWOOD, BRETT	0	0	0
KNUDSEN, MAX	0	0	0
KUSNERICK, JASON	0	0	0
LEONARD, BRAD	0	0	0

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

LONG, TYLER	0	0	0
MAASS, MATTHEW	0	0	75
MANGIN, MIKE	0	0	0
MARSHALL-DAVIS, JAMES	0	0	148.55
MINNITI, ANTHONY	0	0	0
NOERENBERG, ELLIS	0	0	0
O'SHEA, SEAN	0	0	0
OCHS, TYLER	0	0	0
ORTNER, JACK	0	0	98.55
PABST, MICHAEL	0	0	30
PATEL, ANJAY	0	0	23.55
PEARSON, TRENT	0	0	0
PILGRIM, MATTHEW	0	0	0
PRETET, MATT	0	0	30
RADKE, DUSTIN	0	0	153.55
RAPP, ANDREW	0	0	0
ROGAN, CONNOR	0	0	0
RUFFOLO, CONNOR	0	0	30
RUSGIS, MATT	0	0	0
SCALISE, TONY	0	0	0
SCHNEIDER, JACK (JOHN)	0	0	30
SHAPIRO, LUCAS	0	0	0
SHEPHERD, CASEY	0	-95	0
SHIPE, ERIC	0	0	0.99
SHIRK, RILEY	0	0	98.55
SMITH, DANNY	0	0	30
SMITH, DYLAN	0	0	148.55
SOMMER, BRENDAN	0	0	30
TERRY, ANTHONY NICHOLAS	0	0	30
THRASHER, BEN	0	0	106.88
TRONSEN, COLE	0	0	123.55
VAN-WYK, JACOB	0	0	98.55
VENTRILLO, JACOB	0	0	50
WESTERFIELD, PHILIP	0	0	-0.01
WILSON, JOSH	0	0	0
WITT, LEVI	0	0	0
ZANGERLE, DAVIS	0	0	0
TOTAL	0	818.9	2505.72

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

61 - 90	> 90	TOTAL
-50	0	-50
0	0	28.32
570	0	570
700	0	730
668	0	668.13
0	0	73.55
0	0	123.55
0	0	30
0	0	65
951	0	1141.7
0	0	123.55
0	-15	-15
0	0	30
0	0	-30
0	0	73.55
0	440.1	0
0	-300	-300
2632	29	4115
-70	0	-70
0	480	480
970	0	970
41.44	0	139.99
226	-411	-110.01
330	0	330
0	1380	1380
0	586	586
730	760	1520
500	9	539
30	646.74	676.74
0	11127	11218
450	0	450
700	2066.1	2766.1
1676	0	1775
0	-250	-250
0	1580	1580
2130	0	2228.6
5276	0	4955
41.44	0	114.99
-1070	0	-1070
700	0	730
0	0	-1
730	233	993
370	0	370
-385	0	-385.01
0	-330	-330
0	-41	-41
-76.5	0	-76.45

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

0	-320	-320
0	0	75
30	270	300
600	0	748.52
0	1005	1005
300	0	300
700	1360	2060
0	45	45
0	0	98.55
0	0	30
0	0	23.55
730	4856.5	5586.5
130	0	130.38
0	0	30
36.44	0	189.99
0	0	0
30	428	458
233	0	263
0	-500	-500
-250	0	-250
200	0	230
0	-1100	-1100
0	0	-95
0	0	0.99
2590	0	2688.6
230	0	260
41.44	0	189.99
200	0	230
90	0	120
41.44	0	148.32
1276	9	1409
41.44	0	139.99
0	0	50
0	0	-0.01
0	-250	-250
0	9	9
0	-50	-50
###	23753	53100

	Current	1 - 30	31 - 60
AMICO, JASON	0	0	-50
AMIR, SHAROZE	0	0	28.32
BAIG, HASAN	0	0	0
BENTCH, HUNTER	0	0	156.88
BERGAMINI, JOHN	0	0	30
BLOM, JOSEPH	0	0	668.13
BOEHNE, WILL	0	0	73.55
BRADLEY, DREW	0	0	123.55
BRZOWSKI, STEVEN	0	0	30
BUSH, JACOB	0	0	65
BUTTLAR, JOSH	0	0	190.22
CAPUTO, ALEXANDER	0	0	123.55
CASE, NICK	0	0	0
CONROY, CHRIS	0	0	73.55
CORWIN, AUSTIN	0	0	30
CRAIG, JORDAN	0	0	-30
CRAWFORD, JOHN	0	0	73.55
CROWDER, BLAKE	0	0	111.88
DODSON, EVAN	0	0	73.55
DORRANCE, SEAN	0	-440.1	0
DUNN, DANNY	0	0	0
DURHAM, GRANT	1355	0	98.55
ERICKSON, BRIAN	0	0	0
ERICKSON, WILL	0	0	0
FIELDS, DAVID	0	0	0
FISHER, AIDAN	0	0	98.55
FRANCESCHELLI, DOMINI	0	0	300.99
FREY, BENJAMIN	0	0	190.22
FUERST, KYLE	0	0	0
GABLE, ALEX	0	0	0
GAMI, SHARAD	0	0	0
GAYLES, RAMON	0	0	30
GENTLE, HENRY	0	0	30
GEORGE, JON	0	0	0
GHOLSON, COREY	0	90.42	0
GILL, PAUL	0	0	0
GIOVENCO, NICK	0	0	0
HAEVERS, CAMERON	0	0	98.55
HAGAN, KYLE	0	0	0
HIEKEN, ANDREW	0	0	0
HIGGINS, TYLER	0	0	2228.56
HOLLAND, JACOB	0	0	-321.45
HORGAN, COLIN	0	0	73.55
HOSLER, MATTHEW	0	0	0
IKEDIONWU, DUBEM	0	0	30

JOHNSON, SAM	-1	0	0
JONES, JAMIE	0	0	30
KAISER, KANE	0	0	0
KIRKWOOD, BRETT	0	0	0
KNUDSEN, MAX	0	0	0
KUSNERICK, JASON	0	0	0
LEONARD, BRAD	0	0	-76.45
LONG, TYLER	0	0	0
MAASS, MATTHEW	0	0	75
MANGIN, MIKE	0	0	0
MARSHALL-DAVIS, JAMES	0	0	148.55
MARTEENY, CARTER	0	0	123.55
MINNITI, ANTHONY	0	0	0
NOERENBERG, ELLIS	0	0	0
O'SHEA, SEAN	0	0	0
OCHS, TYLER	0	0	0
ORTNER, JACK	0	0	98.55
PABST, MICHAEL	0	0	30
PATEL, ANJAY	0	0	23.55
PEARSON, TRENT	0	0	0
PILGRIM, MATTHEW	0	0	0
PRETET, MATT	0	0	30
RADKE, DUSTIN	0	0	153.55
RAPP, ANDREW	0	0	-200
ROGAN, CONNOR	0	0	0
RUFFOLO, CONNOR	0	0	30
RUSGIS, MATT	0	0	0
SCALISE, TONY	0	0	0
SCHNEIDER, JACK (JOHN)	0	30	0
SHAPIRO, LUCAS	0	0	0
SHEPHERD, CASEY	0	-95	0
SHIPE, ERIC	0	0	0.99
SHIRK, RILEY	0	0	98.55
SMITH, DANNY	0	0	30
SMITH, DYLAN	0	0	148.55
SOMMER, BRENDAN	0	30	0
SOREL, NICHOLAS	0	0	73.55
TERRY, ANTHONY NICHOLAS	0	0	30
THRASHER, BEN	0	0	106.88
TRONSEN, COLE	0	0	123.55
VAN-WYK, JACOB	0	0	98.55
VENTRILLO, JACOB	0	0	50
WENOS, COLLIN	0	0	114.55
WESTERFIELD, PHILIP	0	0	-0.01
WESTRICH, THOMAS	0	0	950
WILSON, JOSH	0	0	0

	WITT, LEVI	0	0	0
	ZANGERLE, DAVIS	0	0	0
TOTAL		1354	-384.68	6920.71

61 - 90	> 90	TOTAL
0	0	-50
0	0	28.32
570	0	570
0	0	156.88
700	0	730
0	0	668.13
0	0	73.55
0	0	123.55
0	0	30
0	0	65
951.44	0	1141.66
0	0	123.55
0	-15	-15
0	0	73.55
0	0	30
0	0	-30
0	0	73.55
0	0	111.88
41.44	0	114.99
0	440.1	0
0	-300	-300
2632.44	29	4114.99
-70	0	-70
0	480	480
1070	0	1070
41.44	0	139.99
0	-411	-110.01
0	0	190.22
330	0	330
0	1530	1530
0	586	586
730	760	1520
500	9	539
30	646.74	676.74
0	11127.26	11217.68
450	0	450
700	2066.13	2766.13
1676.44	0	1774.99
0	-250	-250
0	1580	1580
0	0	2228.56
5276.45	0	4955
41.44	0	114.99
-1070	0	-1070
700	0	730

0	0	-1
730	233	993
670	0	670
-385.01	0	-385.01
0	-330	-330
0	-41	-41
0	0	-76.45
0	-320	-320
0	0	75
30	270	300
599.97	0	748.52
0	0	123.55
0	1005	1005
300	0	300
700	1360	2060
0	45	45
0	0	98.55
0	0	30
0	0	23.55
730	4856.5	5586.5
2000	0	2000
0	0	30
36.44	0	189.99
200	0	0
30	428	458
497	0	527
0	-500	-500
-250	0	-250
200	0	230
0	-1100	-1100
0	0	-95
0	0	0.99
2590	0	2688.55
230	0	260
41.44	0	189.99
200	0	230
0	0	73.55
90	0	120
41.44	0	148.32
1276.44	9	1408.99
41.44	0	139.99
0	0	50
0	0	114.55
0	0	-0.01
0	0	950
0	-250	-250

0	9	9
0	-50	-50
25900.25	23902.73	57693.01

Old Name List	Not on New Name Lis	Total paid
AMICO, JASON		\$1,909.17
AMIR, SHAROZE		
BAIG, HASAN		
BENTCH, HUNTER	BENTCH, HUNTER	
BERGAMINI, JOHN		
BLOM, JOSEPH		
BOEHNE, WILL		
BRADLEY, DREW		
BRZOWSKI, STEVEN		
BUSH, JACOB		
BUTTLAR, JOSH		
CAPUTO, ALEXANDER		
CASE, NICK		
CONROY, CHRIS	CONROY, CHRIS	
CORWIN, AUSTIN		
CRAIG, JORDAN		
CRAWFORD, JOHN		
CROWDER, BLAKE	CROWDER, BLAKE	
DODSON, EVAN	DODSON, EVAN	
DORRANCE, SEAN		
DUNN, DANNY		
DURHAM, GRANT		
ERICKSON, BRIAN		
ERICKSON, WILL		
FIELDS, DAVID		
FISHER, AIDAN		
FRANCESCHELLI, DOMINIC		
FREY, BENJAMIN	FREY, BENJAMIN	
FUERST, KYLE		
GABLE, ALEX		
GAMI, SHARAD		
GAYLES, RAMON		
GENTLE, HENRY		
GEORGE, JON		
GHOLSON, COREY		
GILL, PAUL		
GIOVENCO, NICK		
HAEVERS, CAMERON		
HAGAN, KYLE		
HIEKEN, ANDREW		
HIGGINS, TYLER		
HOLLAND, JACOB		
HORGAN, COLIN		
HOSLER, MATTHEW		
IKEDIONWU, DUBEM		
JOHNSON, SAM		
JONES, JAMIE		
KAISER, KANE		
KIRKWOOD, BRETT		

0	0
0	0
0	0
0	0
0	0
0	0

[illegible]

	New Total	Old Total	Difference	(
AMICO, JASON	-\$50.00	-\$50.00		
AMIR, SHAROZE	\$28.32	\$28.32		
BAIG, HASAN	\$570.00	\$570.00		
BERGAMINI, JOHN	\$730.00	\$730.00		
BLOM, JOSEPH	\$668.13	\$668.13		
BOEHNE, WILL	\$73.55	\$73.55		
BRADLEY, DREW	\$123.55	\$123.55		
BRZOWSKI, STEVEN	\$30.00	\$30.00		
BUSH, JACOB	\$65.00	\$65.00		
BUTTLAR, JOSH	\$1,141.66	\$1,141.66		
CAPUTO, ALEXANDER	\$123.55	\$123.55		
CASE, NICK	-\$15.00	-\$15.00		
CORWIN, AUSTIN	\$30.00	\$30.00		
CRAIG, JORDAN	-\$30.00	-\$30.00		
CRAWFORD, JOHN	\$73.55	\$73.55		
DORRANCE, SEAN	\$0.00	\$0.00		
DUNN, DANNY	-\$300.00	-\$300.00		
DURHAM, GRANT	\$4,114.99	\$4,114.99		
ERICKSON, BRIAN	-\$70.00	-\$70.00		
ERICKSON, WILL	\$480.00	\$480.00		
FIELDS, DAVID	\$970.00	\$1,070.00	-\$100.00	
FISHER, AIDAN	\$139.99	\$139.99		
FRANCESCHELLI, DOMINIC	-\$110.01	-\$110.01		
FUERST, KYLE	\$330.00	\$330.00		
GABLE, ALEX	\$1,380.00	\$1,530.00	-\$150.00	
GAMI, SHARAD	\$586.00	\$586.00		
GAYLES, RAMON	\$1,520.00	\$1,520.00		
GENTLE, HENRY	\$539.00	\$539.00		
GEORGE, JON	\$676.74	\$676.74		
GHOLSON, COREY	\$11,217.68	\$11,217.68		
GILL, PAUL	\$450.00	\$450.00		
GIOVENCO, NICK	\$2,766.13	\$2,766.13		
HAEVERS, CAMERON	\$1,774.99	\$1,774.99		
HAGAN, KYLE	-\$250.00	-\$250.00		
HIEKEN, ANDREW	\$1,580.00	\$1,580.00		
HIGGINS, TYLER	\$2,228.56	\$2,228.56		
HOLLAND, JACOB	\$4,955.00	\$4,955.00		
HORGAN, COLIN	\$114.99	\$114.99		
HOSLER, MATTHEW	-\$1,070.00	-\$1,070.00		
IKEDIONWU, DUBEM	\$730.00	\$730.00		
JOHNSON, SAM	-\$1.00	-\$1.00		
JONES, JAMIE	\$993.00	\$993.00		
KAISER, KANE	\$370.00	\$670.00	-\$300.00	
KIRKWOOD, BRETT	-\$385.01	-\$385.01		
KNUDSEN, MAX	-\$330.00	-\$330.00		
KUSNERICK, JASON	-\$41.00	-\$41.00		
LEONARD, BRAD	-\$76.45	-\$76.45		
LONG, TYLER	-\$320.00	-\$320.00		
MAASS, MATTHEW	\$75.00	\$75.00		

[illegible]

[illegible]

0

\$0.00



Outstanding Balance Change this Week

-\$2,683.62