

Tips for updating QuickBooks

You can export a report, change certain format

QuickBooks will update and keep these changes:

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with y
- 7 Inserted text
Make your new text always appear next to a particular row
the text as a formula (e.g. ="inserted text")

**QuickBooks will NOT
support these changes:**

- Font formatting in n
- Inserted rows that a
- Moved data cells

reports in Excel

ting or add new formulas, and then update it with new QuickBooks data

	A	B	C	D	E	F	G	H	
1						My Company P&L			
2						Profit & Loss			
3						July through August 2012			
4							07/16/12	Aug 16	T
5						Ordinary Income/Expense			
6						MONEY IN (aka Income)			
7						40100 - Construction Income			
8						40110 - Design Income	3,054.02	3,900.00	6
9						40199 - Less Discounts given	0.00	-48.35	
10						Total 40100 - Construction Income	3,054.02	3,751.65	6
11						40500 - Reimbursement Income			
12						40520 - Permit Reimbursement Income	0.00	487.00	
13						Total 40500 - Reimbursement Income	0.00	487.00	
14						Total Income	3,054.02	29,197.65	44
15						* Labor Income less Design Income	3,054.02	13,227.00	21
16						Cost of Goods Sold			

on-header cells*
re left empty

- Renamed date columns
- Deleted columns
- Sorted columns

- Inserted columns in between QuickBooks row headers

- User-defined f supported in c updated to th

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

	Current	1 - 30	31 - 60
AMICO, JASON	0	0	0
AMIR, SHAROZE	0	0	28.32
BAIG, HASAN	0	0	0
BERGAMINI, JOHN	0	0	30
BLOM, JOSEPH	0	0	0
BOEHNE, WILL	0	0	50
BRADLEY, DREW	0	0	123.55
BRZOWSKI, STEVEN	0	0	30
BUTTLAR, JOSH	0	0	190.22
CASE, NICK	0	0	0
CORWIN, AUSTIN	0	0	30
CRAIG, JORDAN	0	0	-30
DUNN, DANNY	0	0	0
DURHAM, GRANT	0	1355	98.55
ERICKSON, BRIAN	0	0	0
ERICKSON, WILL	0	0	0
FIELDS, DAVID	0	0	0
FISHER, AIDAN	0	0	98.55
FRANCESCHELLI, DOMINI	0	0	75
FUERST, KYLE	0	0	0
GABLE, ALEX	0	0	0
GAMI, SHARAD	0	0	0
GAYLES, RAMON	0	0	30
GENTLE, HENRY	0	0	30
GEORGE, JON	0	0	0
GHOLSON, COREY	0	0	90.42
GILL, PAUL	0	0	0
GIOVENCO, NICK	0	0	0
HAEVERS, CAMERON	0	0	98.55
HAGAN, KYLE	0	0	0
HIEKEN, ANDREW	0	0	0
HIGGINS, TYLER	0	0	98.55
HORGAN, COLIN	0	0	73.55
HOSLER, MATTHEW	0	0	0
IKEDIONWU, DUBEM	0	0	30
JOHNSON, SAM	0	-1	0
JONES, JAMIE	0	0	30
KAISER, KANE	0	0	0
KIRKWOOD, BRETT	0	0	0
KNUDSEN, MAX	0	0	0
KUSNERICK, JASON	0	0	0
LEONARD, BRAD	0	0	0
LONG, TYLER	0	0	0
MANGIN, MIKE	0	0	0
MARSHALL-DAVIS, JAMES	0	0	148.55
MINNITI, ANTHONY	0	0	0
NOERENBERG, ELLIS	0	0	0

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

O'SHEA, SEAN	0	0	0
OCHS, TYLER	0	0	0
ORTNER, JACK	0	0	98.55
PABST, MICHAEL	0	0	30
PATEL, ANJAY	0	0	23.55
PEARSON, TRENT	0	0	0
PILGRIM, MATTHEW	0	0	0
PRETET, MATT	0	0	30
RADKE, DUSTIN	0	0	153.55
RAPP, ANDREW	0	0	0
ROGAN, CONNOR	0	0	0
RUFFOLO, CONNOR	0	0	30
RUSGIS, MATT	0	0	0
SCALISE, TONY	0	0	0
SCHNEIDER, JACK (JOHN)	0	0	0
SHAPIRO, LUCAS	0	0	0
SHEPHERD, CASEY	0	-95	0
SHIPE, ERIC	0	0	0.99
SHIRK, RILEY	0	0	98.55
SMITH, DANNY	0	0	30
SOMMER, BRENDAN	0	0	30
TERRY, ANTHONY NICHOLAS	0	0	30
THRASHER, BEN	0	0	106.88
TRONSEN, COLE	0	0	123.55
VAN-WYK, JACOB	0	0	98.55
VENTRILLO, JACOB	0	0	50
WESTERFIELD, PHILIP	0	0	-0.01
WILSON, JOSH	0	0	0
ZANGERLE, DAVIS	0	0	0
TOTAL	0	1259	2287.97

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

61 - 90	> 90	TOTAL
-50	0	-50
0	0	28.32
570	0	570
700	0	730
668	0	668.13
0	0	50
0	0	123.55
0	0	30
951	0	1141.7
0	-15	-15
0	0	30
0	0	-30
0	-300	-300
2632	29	4115
0	-70	-70
0	480	480
870	0	870
0	41.44	139.99
226	-411	-110.01
330	0	330
0	1380	1380
0	586	586
700	790	1520
500	9	539
0	676.74	676.74
0	11127	11218
450	0	450
700	2066.1	2766.1
1676	0	1775
0	-250	-250
0	1580	1580
1121	0	1220
0	41.44	114.99
-1070	0	-1070
700	0	730
0	0	-1
700	263	993
370	0	370
0	-385	-385.01
0	-330	-330
0	-41	-41
-76.5	0	-76.45
0	-320	-320
0	300	300
600	0	748.52
0	1005	1005
300	0	300

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

700	1360	2060
0	45	45
0	0	98.55
0	0	30
0	0	23.55
700	4886.5	5586.5
130	0	130.38
0	0	30
36.44	0	189.99
0	0	0
0	458	458
233	0	263
0	-500	-500
0	-250	-250
200	0	200
0	-1100	-1100
0	0	-95
0	0	0.99
2590	0	2688.6
230	0	260
200	0	230
90	0	120
41.44	0	148.32
1276	9	1409
41.44	0	139.99
0	0	50
0	0	-0.01
0	-250	-250
0	-50	-50
###	22862	46447

	Current	1 - 30	31 - 60
AMICO, JASON	0	0	0
AMIR, SHAROZE	0	0	28.32
BAIG, HASAN	0	0	0
BERGAMINI, JOHN	0	0	30
BLOM, JOSEPH	0	0	0
BOEHNE, WILL	0	0	73.55
BRADLEY, DREW	0	0	123.55
BRZOWSKI, STEVEN	0	0	30
BUSH, JACOB	0	0	65
BUTTLAR, JOSH	0	0	190.22
CAPUTO, ALEXANDER	0	0	123.55
CASE, NICK	0	0	0
CORWIN, AUSTIN	0	0	30
CRAIG, JORDAN	0	0	-30
CRAWFORD, JOHN	0	0	73.55
DORRANCE, SEAN	0	-440.1	0
DUNN, DANNY	0	0	0
DURHAM, GRANT	0	1355	98.55
ERICKSON, BRIAN	0	0	0
ERICKSON, WILL	0	0	0
FIELDS, DAVID	0	0	0
FISHER, AIDAN	0	0	98.55
FRANCESCHELLI, DOMINI	0	0	75
FUERST, KYLE	0	0	0
GABLE, ALEX	0	0	0
GAMI, SHARAD	0	0	0
GAYLES, RAMON	0	0	30
GENTLE, HENRY	0	0	30
GEORGE, JON	0	0	0
GHOLSON, COREY	0	0	90.42
GILL, PAUL	0	0	0
GIOVENCO, NICK	0	0	0
HAEVERS, CAMERON	0	0	98.55
HAGAN, KYLE	0	0	0
HIEKEN, ANDREW	0	0	0
HIGGINS, TYLER	0	0	98.55
HOLLAND, JACOB	0	0	-321.45
HORGAN, COLIN	0	0	73.55
HOSLER, MATTHEW	0	0	0
IKEDIONWU, DUBEM	0	0	30
JOHNSON, SAM	0	-1	0
JONES, JAMIE	0	0	30
KAISER, KANE	0	0	0
KIRKWOOD, BRETT	0	0	0
KNUDSEN, MAX	0	0	0

KUSNERICK, JASON	0	0	0
LEONARD, BRAD	0	0	0
LONG, TYLER	0	0	0
MAASS, MATTHEW	0	0	75
MANGIN, MIKE	0	0	0
MARSHALL-DAVIS, JAMES	0	0	148.55
MINNITI, ANTHONY	0	0	0
NOERENBERG, ELLIS	0	0	0
O'SHEA, SEAN	0	0	0
OCHS, TYLER	0	0	0
ORTNER, JACK	0	0	98.55
PABST, MICHAEL	0	0	30
PATEL, ANJAY	0	0	23.55
PEARSON, TRENT	0	0	0
PILGRIM, MATTHEW	0	0	0
PRETET, MATT	0	0	30
RADKE, DUSTIN	0	0	153.55
RAPP, ANDREW	0	0	0
ROGAN, CONNOR	0	0	0
RUFFOLO, CONNOR	0	0	30
RUSGIS, MATT	0	0	0
SCALISE, TONY	0	0	0
SCHNEIDER, JACK (JOHN)	0	0	30
SHAPIRO, LUCAS	0	0	0
SHEPHERD, CASEY	0	-95	0
SHIPE, ERIC	0	0	0.99
SHIRK, RILEY	0	0	98.55
SMITH, DANNY	0	0	30
SMITH, DYLAN	0	0	148.55
SOMMER, BRENDAN	0	0	30
TERRY, ANTHONY NICHOLAS	0	0	30
THRASHER, BEN	0	0	106.88
TRONSEN, COLE	0	0	123.55
VAN-WYK, JACOB	0	0	98.55
VENTRILLO, JACOB	0	0	50
WESTERFIELD, PHILIP	0	0	-0.01
WILSON, JOSH	0	0	0
WITT, LEVI	0	0	0
ZANGERLE, DAVIS	0	0	0
TOTAL	0	818.9	2505.72

61 - 90	> 90	TOTAL
-50	0	-50
0	0	28.32
570	0	570
700	0	730
668.13	0	668.13
0	0	73.55
0	0	123.55
0	0	30
0	0	65
951.44	0	1141.66
0	0	123.55
0	-15	-15
0	0	30
0	0	-30
0	0	73.55
0	440.1	0
0	-300	-300
2632.44	29	4114.99
-70	0	-70
0	480	480
970	0	970
41.44	0	139.99
225.99	-411	-110.01
330	0	330
0	1380	1380
0	586	586
730	760	1520
500	9	539
30	646.74	676.74
0	11127.26	11217.68
450	0	450
700	2066.13	2766.13
1676.44	0	1774.99
0	-250	-250
0	1580	1580
2130.01	0	2228.56
5276.45	0	4955
41.44	0	114.99
-1070	0	-1070
700	0	730
0	0	-1
730	233	993
370	0	370
-385.01	0	-385.01
0	-330	-330

0	-41	-41
-76.45	0	-76.45
0	-320	-320
0	0	75
30	270	300
599.97	0	748.52
0	1005	1005
300	0	300
700	1360	2060
0	45	45
0	0	98.55
0	0	30
0	0	23.55
730	4856.5	5586.5
130.38	0	130.38
0	0	30
36.44	0	189.99
0	0	0
30	428	458
233	0	263
0	-500	-500
-250	0	-250
200	0	230
0	-1100	-1100
0	0	-95
0	0	0.99
2590	0	2688.55
230	0	260
41.44	0	189.99
200	0	230
90	0	120
41.44	0	148.32
1276.44	9	1408.99
41.44	0	139.99
0	0	50
0	0	-0.01
0	-250	-250
0	9	9
0	-50	-50
26022.87	23752.73	53100.22

Old Name List	Not on New Name Lis	Total paid
AMICO, JASON		\$5,491.09
AMIR, SHAROZE		
BAIG, HASAN		
BERGAMINI, JOHN		
BLOM, JOSEPH		
BOEHNE, WILL		
BRADLEY, DREW		
BRZOWSKI, STEVEN		
BUSH, JACOB	BUSH, JACOB	
BUTTLAR, JOSH		
CAPUTO, ALEXANDER	CAPUTO, ALEXANDER	
CASE, NICK		
CORWIN, AUSTIN		
CRAIG, JORDAN		
CRAWFORD, JOHN	CRAWFORD, JOHN	
DORRANCE, SEAN	DORRANCE, SEAN	
DUNN, DANNY		
DURHAM, GRANT		
ERICKSON, BRIAN		
ERICKSON, WILL		
FIELDS, DAVID		
FISHER, AIDAN		
FRANCESCHELLI, DOMINIC		
FUERST, KYLE		
GABLE, ALEX		
GAMI, SHARAD		
GAYLES, RAMON		
GENTLE, HENRY		
GEORGE, JON		
GHOLSON, COREY		
GILL, PAUL		
GIOVENCO, NICK		
HAEVERS, CAMERON		
HAGAN, KYLE		
HIEKEN, ANDREW		
HIGGINS, TYLER		
HOLLAND, JACOB	HOLLAND, JACOB	
HORGAN, COLIN		
HOSLER, MATTHEW		
IKEDIONWU, DUBEM		
JOHNSON, SAM		
JONES, JAMIE		
KAISER, KANE		
KIRKWOOD, BRETT		
KNUDSEN, MAX		
KUSNERICK, JASON		
LEONARD, BRAD		
LONG, TYLER		
MAASS, MATTHEW	MAASS, MATTHEW	

[illegible]

[illegible]

[illegible]

New Name List

AMICO, JASON
AMIR, SHAROZE
BAIG, HASAN
BERGAMINI, JOHN
BLOM, JOSEPH
BOEHNE, WILL
BRADLEY, DREW
BRZOWSKI, STEVEN
BUTTLAR, JOSH
CASE, NICK
CORWIN, AUSTIN
CRAIG, JORDAN
DUNN, DANNY
DURHAM, GRANT
ERICKSON, BRIAN
ERICKSON, WILL
FIELDS, DAVID
FISHER, AIDAN
FRANCESCHELLI, DOMINIC
FUERST, KYLE
GABLE, ALEX
GAMI, SHARAD
GAYLES, RAMON
GENTLE, HENRY
GEORGE, JON
GHOLSON, COREY
GILL, PAUL
GIOVENCO, NICK
HAEVERS, CAMERON
HAGAN, KYLE
HIEKEN, ANDREW
HIGGINS, TYLER
HORGAN, COLIN
HOSLER, MATTHEW
IKEDIONWU, DUBEM
JOHNSON, SAM
JONES, JAMIE
KAISER, KANE
KIRKWOOD, BRETT
KNUDSEN, MAX
KUSNERICK, JASON
LEONARD, BRAD
LONG, TYLER
MANGIN, MIKE
MARSHALL-DAVIS, JAMES
MINNITI, ANTHONY
NOERENBERG, ELLIS
O'SHEA, SEAN
OCHS, TYLER

Added on New Name List

[illegible]

	New Total	Old Total	Difference	(
AMICO, JASON	-\$50.00	-\$50.00		
AMIR, SHAROZE	\$28.32	\$28.32		
BAIG, HASAN	\$570.00	\$570.00		
BERGAMINI, JOHN	\$730.00	\$730.00		
BLOM, JOSEPH	\$668.13	\$668.13		
BOEHNE, WILL	\$50.00	\$73.55	-\$23.55	
BRADLEY, DREW	\$123.55	\$123.55		
BRZOWSKI, STEVEN	\$30.00	\$30.00		
BUTTLAR, JOSH	\$1,141.66	\$1,141.66		
CASE, NICK	-\$15.00	-\$15.00		
CORWIN, AUSTIN	\$30.00	\$30.00		
CRAIG, JORDAN	-\$30.00	-\$30.00		
DUNN, DANNY	-\$300.00	-\$300.00		
DURHAM, GRANT	\$4,114.99	\$4,114.99		
ERICKSON, BRIAN	-\$70.00	-\$70.00		
ERICKSON, WILL	\$480.00	\$480.00		
FIELDS, DAVID	\$870.00	\$970.00	-\$100.00	
FISHER, AIDAN	\$139.99	\$139.99		
FRANCESCHELLI, DOMINIC	-\$110.01	-\$110.01		
FUERST, KYLE	\$330.00	\$330.00		
GABLE, ALEX	\$1,380.00	\$1,380.00		
GAMI, SHARAD	\$586.00	\$586.00		
GAYLES, RAMON	\$1,520.00	\$1,520.00		
GENTLE, HENRY	\$539.00	\$539.00		
GEORGE, JON	\$676.74	\$676.74		
GHOLSON, COREY	\$11,217.68	\$11,217.68		
GILL, PAUL	\$450.00	\$450.00		
GIOVENCO, NICK	\$2,766.13	\$2,766.13		
HAEVERS, CAMERON	\$1,774.99	\$1,774.99		
HAGAN, KYLE	-\$250.00	-\$250.00		
HIEKEN, ANDREW	\$1,580.00	\$1,580.00		
HIGGINS, TYLER	\$1,220.00	\$2,228.56	-\$1,008.56	
HORGAN, COLIN	\$114.99	\$114.99		
HOSLER, MATTHEW	-\$1,070.00	-\$1,070.00		
IKEDIONWU, DUBEM	\$730.00	\$730.00		
JOHNSON, SAM	-\$1.00	-\$1.00		
JONES, JAMIE	\$993.00	\$993.00		
KAISER, KANE	\$370.00	\$370.00		
KIRKWOOD, BRETT	-\$385.01	-\$385.01		
KNUDSEN, MAX	-\$330.00	-\$330.00		
KUSNERICK, JASON	-\$41.00	-\$41.00		
LEONARD, BRAD	-\$76.45	-\$76.45		
LONG, TYLER	-\$320.00	-\$320.00		
MANGIN, MIKE	\$300.00	\$300.00		
MARSHALL-DAVIS, JAMES	\$748.52	\$748.52		
MINNITI, ANTHONY	\$1,005.00	\$1,005.00		
NOERENBERG, ELLIS	\$300.00	\$300.00		
O'SHEA, SEAN	\$2,060.00	\$2,060.00		
OCHS, TYLER	\$45.00	\$45.00		

[illegible]

[illegible]

0

\$0.00



Outstanding Balance	Change this Weel	Paid by Gone on New List	Men
	-\$6,653.20	\$5,491.09	