

Tips for updating QuickBooks

You can export a report, change certain format

QuickBooks will update and keep these changes:

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with y
- 7 Inserted text
Make your new text always appear next to a particular row
the text as a formula (e.g. ="inserted text")

**QuickBooks will NOT
support these changes:**

- Font formatting in n
- Inserted rows that a
- Moved data cells

reports in Excel

ting or add new formulas, and then update it with new QuickBooks data

	A	B	C	D	E	F	G	H	
1						My Company P&L			
2						Profit & Loss			
3						July through August 2012			
4							07/16/12	Aug 16	T
5						Ordinary Income/Expense			
6						MONEY IN (aka Income)			
7						40100 - Construction Income			
8						40110 - Design Income	3,054.02	3,900.00	6
9						40199 - Less Discounts given	0.00	-48.35	
10						Total 40100 - Construction Income	3,054.02	3,751.65	6
11						40500 - Reimbursement Income			
12						40520 - Permit Reimbursement Income	0.00	487.00	
13						Total 40500 - Reimbursement Income	0.00	487.00	
14						Total Income	3,054.02	29,197.65	44
15						* Labor Income less Design Income	3,054.02	13,227.00	21
16						Cost of Goods Sold			

on-header cells*
re left empty

- Renamed date columns
- Deleted columns
- Sorted columns

- Inserted columns in between QuickBooks row headers

- User-defined f supported in c updated to th

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

	Current	1 - 30	31 - 60
AMICO, JASON	0	0	0
AMIR, SHAROZE	0	0	0
BERGAMINI, JOHN	0	0	0
BRZOWSKI, STEVEN	0	0	0
CASE, NICK	0	0	0
CORWIN, AUSTIN	0	0	0
CRAIG, JORDAN	0	0	0
DAVIS, TRENT	0	100	0
DORRANCE, SEAN	0	0	-440.1
DUNN, DANNY	0	0	0
ERICKSON, BRIAN	0	0	0
ERICKSON, WILL	0	0	0
FIELDS, DAVID	0	0	0
FISHER, AIDAN	0	0	0
FRANCESCHELLI, DOMINI	0	0	0
FUERST, KYLE	0	0	0
GABLE, ALEX	0	0	0
GAMI, SHARAD	0	0	0
GAYLES, RAMON	0	0	0
GENTLE, HENRY	0	0	0
GEORGE, JON	0	0	0
GHOLSON, COREY	0	0	90.42
GILL, PAUL	0	0	0
GIOVENCO, NICK	0	0	0
HAEVERS, CAMERON	0	0	0
HAGAN, KYLE	0	0	0
HIEKEN, ANDREW	0	0	0
HIGGINS, TYLER	0	0	0
HOLLAND, JACOB	0	0	0
HOSLER, MATTHEW	0	0	0
IKEDIONWU, DUBEM	0	0	0
JOHNSON, SAM	0	-1	0
JONES, JAMIE	0	0	0
KAISER, KANE	0	0	0
KIRKWOOD, BRETT	0	0	0
KNUDSEN, MAX	0	0	0
KUSNERICK, JASON	0	0	0
LEONARD, BRAD	0	0	0
LONG, TYLER	0	0	0
MANGIN, MIKE	0	0	0
MARSHALL-DAVIS, JAMES	0	0	0
MINNITI, ANTHONY	0	0	0
NOERENBERG, ELLIS	0	0	0
O'SHEA, SEAN	0	0	0
OCHS, TYLER	0	0	0
ORTNER, JACK	0	0	0
PABST, MICHAEL	0	0	0

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

PEARSON, TRENT	0	0	0
PILGRIM, MATTHEW	0	0	0
PRETET, MATT	0	0	0
RADKE, DUSTIN	0	0	0
RAPP, ANDREW	0	0	0
ROGAN, CONNOR	0	0	0
RUFFOLO, CONNOR	0	0	0
RUSGIS, MATT	0	0	0
SCALISE, TONY	0	0	0
SCHNEIDER, JACK (JOHN)	0	0	0
SHAPIRO, LUCAS	0	0	0
SHEPHERD, CASEY	0	0	-95
SHIPE, ERIC	0	0	0
SHIRK, RILEY	1355	0	0
SMITH, DANNY	0	0	0
SOMMER, BRENDAN	0	0	30
TERRY, ANTHONY NICHOLAS	0	0	0
TRONSEN, COLE	0	0	0
VAN-WYK, JACOB	0	0	0
WESTERFIELD, PHILIP	0	0	0
WILSON, JOSH	0	0	0
ZANGERLE, DAVIS	0	0	0
TOTAL	1355	99	-414.68

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

61 - 90	> 90	TOTAL
-50	0	-50
28.32	0	28.32
30	700	730
30	0	30
0	-15	-15
30	0	30
-30	0	-30
0	0	100
0	440.1	0
0	-300	-300
0	-70	-70
0	480	480
0	70	70
98.55	41.44	139.99
301	-411	-110.01
0	330	330
0	1380	1380
0	486	486
30	1490	1520
30	509	539
0	676.74	676.74
0	11127	11218
0	450	450
0	2766.1	2766.1
98.55	321.44	419.99
0	-250	-250
0	1580	1580
1118	0	1118.3
-321	321.45	0
0	-1070	-1070
30	700	730
0	0	-1
30	496	526
0	370	370
0	-385	-385.01
0	-330	-330
0	-41	-41
-76.5	0	-76.45
0	-320	-320
0	300	300
149	599.97	748.52
0	1005	1005
0	300	300
0	2060	2060
0	45	45
98.55	0	98.55
30	0	30

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DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

0	5586.5	5586.5
0	130.38	130.38
30	0	30
154	36.44	189.99
-200	200	0
0	458	458
30	233	263
0	-500	-500
0	-250	-250
0	200	200
0	-1100	-1100
0	0	-95
0.99	0	0.99
98.55	1235	2688.6
30	230	260
0	200	230
30	90	120
44.99	9	53.99
98.55	41.44	139.99
-0.01	0	-0.01
0	-250	-250
0	-50	-50
1971	32353	35363

	Current	1 - 30	31 - 60
AMICO, JASON	0	0	0
AMIR, SHAROZE	0	0	0
BAIG, HASAN	0	0	0
BERGAMINI, JOHN	0	0	30
BRZOWSKI, STEVEN	0	0	30
BUTTLAR, JOSH	0	0	0
CASE, NICK	0	0	0
CORWIN, AUSTIN	0	0	30
CRAIG, JORDAN	0	0	0
DAVIS, TRENT	0	100	0
DORRANCE, SEAN	0	0	-440.1
DUNN, DANNY	0	0	0
DURHAM, GRANT	0	1236	0
ERICKSON, BRIAN	0	0	0
ERICKSON, WILL	0	0	0
FIELDS, DAVID	0	0	0
FISHER, AIDAN	0	0	0
FRANCESCHELLI, DOMINI	0	0	0
FUERST, KYLE	0	0	0
GABLE, ALEX	0	0	0
GAMI, SHARAD	0	0	0
GAYLES, RAMON	0	0	30
GENTLE, HENRY	0	0	30
GEORGE, JON	0	0	0
GHOLSON, COREY	0	0	90.42
GILL, PAUL	0	0	0
GIOVENCO, NICK	0	0	0
HAEVERS, CAMERON	0	0	0
HAGAN, KYLE	0	0	0
HIEKEN, ANDREW	0	0	0
HIGGINS, TYLER	0	0	0
HOLLAND, JACOB	0	0	-470
HOSLER, MATTHEW	0	0	0
IKEDIONWU, DUBEM	0	0	30
JOHNSON, SAM	0	-1	0
JONES, JAMIE	0	0	30
KAISER, KANE	0	0	0
KIRKWOOD, BRETT	0	0	0
KNUDSEN, MAX	0	0	0
KUSNERICK, JASON	0	0	0
LEONARD, BRAD	0	0	0
LONG, TYLER	0	0	0
MANGIN, MIKE	0	0	0
MARSHALL-DAVIS, JAMES	0	0	0
MINNITI, ANTHONY	0	0	0

NOERENBERG, ELLIS	0	0	0
O'SHEA, SEAN	0	0	0
OCHS, TYLER	0	0	0
ORTNER, JACK	0	0	0
PABST, MICHAEL	0	0	30
PATEL, ANJAY	0	0	0
PEARSON, TRENT	0	0	0
PILGRIM, MATTHEW	0	0	0
PRETET, MATT	0	0	30
RADKE, DUSTIN	0	0	30
RAPP, ANDREW	0	0	0
ROGAN, CONNOR	0	0	0
RUFFOLO, CONNOR	0	0	30
RUSGIS, MATT	0	0	0
SCALISE, TONY	0	0	0
SCHNEIDER, JACK (JOHN)	0	0	0
SHAPIRO, LUCAS	0	0	0
SHEPHERD, CASEY	0	0	-95
SHIPE, ERIC	0	0	0
SHIRK, RILEY	0	0	0
SMITH, DANNY	0	0	30
SOMMER, BRENDAN	0	0	30
TERRY, ANTHONY NICHOLAS	0	0	30
TRONSEN, COLE	0	0	0
VAN-WYK, JACOB	0	0	0
WESTERFIELD, PHILIP	0	0	-0.01
WILSON, JOSH	0	0	0
ZANGERLE, DAVIS	0	0	0
TOTAL	0	1335	-494.69

61 - 90	> 90	TOTAL
-50	0	-50
28.32	0	28.32
570	0	570
700	0	730
0	0	30
1141.66	0	1141.66
0	-15	-15
0	0	30
-30	0	-30
0	0	100
0	440.1	0
0	-300	-300
0	29	1265
0	-70	-70
0	480	480
870	0	870
98.55	41.44	139.99
300.99	-411	-110.01
330	0	330
0	1380	1380
0	586	586
700	790	1520
500	9	539
0	676.74	676.74
0	11127.26	11217.68
450	0	450
700	2066.13	2766.13
1774.99	0	1774.99
0	-250	-250
0	1580	1580
1220	0	1220
470	0	0
-1070	0	-1070
700	0	730
0	0	-1
700	263	993
370	0	370
0	-385.01	-385.01
0	-330	-330
0	-41	-41
-76.45	0	-76.45
0	-320	-320
0	300	300
748.52	0	748.52
0	1005	1005

300	0	300
700	1360	2060
0	45	45
98.55	0	98.55
0	0	30
23.55	0	23.55
700	4886.5	5586.5
130.38	0	130.38
0	0	30
159.99	0	189.99
0	0	0
0	458	458
233	0	263
0	-500	-500
0	-250	-250
200	0	200
0	-1100	-1100
0	0	-95
0.99	0	0.99
2688.55	0	2688.55
230	0	260
200	0	230
90	0	120
1399.99	9	1408.99
139.99	0	139.99
0	0	-0.01
0	-250	-250
0	-50	-50
18441.57	23260.16	42542.04

Old Name List	Not on New Name Lis	Total paid
AMICO, JASON		\$3,000.21
AMIR, SHAROZE		
BAIG, HASAN	BAIG, HASAN	
BERGAMINI, JOHN		
BRZOWSKI, STEVEN		
BUTTLAR, JOSH	BUTTLAR, JOSH	
CASE, NICK		
CORWIN, AUSTIN		
CRAIG, JORDAN		
DAVIS, TRENT		
DORRANCE, SEAN		
DUNN, DANNY		
DURHAM, GRANT	DURHAM, GRANT	
ERICKSON, BRIAN		
ERICKSON, WILL		
FIELDS, DAVID		
FISHER, AIDAN		
FRANCESCHELLI, DOMINIC		
FUERST, KYLE		
GABLE, ALEX		
GAMI, SHARAD		
GAYLES, RAMON		
GENTLE, HENRY		
GEORGE, JON		
GHOLSON, COREY		
GILL, PAUL		
GIOVENCO, NICK		
HAEVERS, CAMERON		
HAGAN, KYLE		
HIEKEN, ANDREW		
HIGGINS, TYLER		
HOLLAND, JACOB		
HOSLER, MATTHEW		
IKEDIONWU, DUBEM		
JOHNSON, SAM		
JONES, JAMIE		
KAISER, KANE		
KIRKWOOD, BRETT		
KNUDSEN, MAX		
KUSNERICK, JASON		
LEONARD, BRAD		
LONG, TYLER		
MANGIN, MIKE		
MARSHALL-DAVIS, JAMES		
MINNITI, ANTHONY		
NOERENBERG, ELLIS		
O'SHEA, SEAN		
OCHS, TYLER		
ORTNER, JACK		

PATEL, ANJAY

[illegible]

[illegible]

New Name List

Added on New Name List

AMICO, JASON
AMIR, SHAROZE
BERGAMINI, JOHN
BRZOWSKI, STEVEN
CASE, NICK
CORWIN, AUSTIN
CRAIG, JORDAN
DAVIS, TRENT
DORRANCE, SEAN
DUNN, DANNY
ERICKSON, BRIAN
ERICKSON, WILL
FIELDS, DAVID
FISHER, AIDAN
FRANCESCHELLI, DOMINIC
FUERST, KYLE
GABLE, ALEX
GAMI, SHARAD
GAYLES, RAMON
GENTLE, HENRY
GEORGE, JON
GHOLSON, COREY
GILL, PAUL
GIOVENCO, NICK
HAEVERS, CAMERON
HAGAN, KYLE
HIEKEN, ANDREW
HIGGINS, TYLER
HOLLAND, JACOB
HOSLER, MATTHEW
IKEDIONWU, DUBEM
JOHNSON, SAM
JONES, JAMIE
KAISER, KANE
KIRKWOOD, BRETT
KNUDSEN, MAX
KUSNERICK, JASON
LEONARD, BRAD
LONG, TYLER
MANGIN, MIKE
MARSHALL-DAVIS, JAMES
MINNITI, ANTHONY
NOERENBERG, ELLIS
O'SHEA, SEAN
OCHS, TYLER
ORTNER, JACK
PABST, MICHAEL
PEARSON, TRENT
PILGRIM, MATTHEW

[illegible]

[illegible]

[illegible][illegible]

	New Total	Old Total	Difference	(
AMICO, JASON	-\$50.00	-\$50.00		
AMIR, SHAROZE	\$28.32	\$28.32		
BERGAMINI, JOHN	\$730.00	\$730.00		
BRZOWSKI, STEVEN	\$30.00	\$30.00		
CASE, NICK	-\$15.00	-\$15.00		
CORWIN, AUSTIN	\$30.00	\$30.00		
CRAIG, JORDAN	-\$30.00	-\$30.00		
DAVIS, TRENT	\$100.00	\$100.00		
DORRANCE, SEAN	\$0.00	\$0.00		
DUNN, DANNY	-\$300.00	-\$300.00		
ERICKSON, BRIAN	-\$70.00	-\$70.00		
ERICKSON, WILL	\$480.00	\$480.00		
FIELDS, DAVID	\$70.00	\$870.00	-\$800.00	
FISHER, AIDAN	\$139.99	\$139.99		
FRANCESCHELLI, DOMINIC	-\$110.01	-\$110.01		
FUERST, KYLE	\$330.00	\$330.00		
GABLE, ALEX	\$1,380.00	\$1,380.00		
GAMI, SHARAD	\$486.00	\$586.00	-\$100.00	
GAYLES, RAMON	\$1,520.00	\$1,520.00		
GENTLE, HENRY	\$539.00	\$539.00		
GEORGE, JON	\$676.74	\$676.74		
GHOLSON, COREY	\$11,217.68	\$11,217.68		
GILL, PAUL	\$450.00	\$450.00		
GIOVENCO, NICK	\$2,766.13	\$2,766.13		
HAEVERS, CAMERON	\$419.99	\$1,774.99	-\$1,355.00	
HAGAN, KYLE	-\$250.00	-\$250.00		
HIEKEN, ANDREW	\$1,580.00	\$1,580.00		
HIGGINS, TYLER	\$1,118.34	\$1,220.00	-\$101.66	
HOLLAND, JACOB	\$0.00	\$0.00		
HOSLER, MATTHEW	-\$1,070.00	-\$1,070.00		
IKEDIONWU, DUBEM	\$730.00	\$730.00		
JOHNSON, SAM	-\$1.00	-\$1.00		
JONES, JAMIE	\$526.00	\$993.00	-\$467.00	
KAISER, KANE	\$370.00	\$370.00		
KIRKWOOD, BRETT	-\$385.01	-\$385.01		
KNUDSEN, MAX	-\$330.00	-\$330.00		
KUSNERICK, JASON	-\$41.00	-\$41.00		
LEONARD, BRAD	-\$76.45	-\$76.45		
LONG, TYLER	-\$320.00	-\$320.00		
MANGIN, MIKE	\$300.00	\$300.00		
MARSHALL-DAVIS, JAMES	\$748.52	\$748.52		
MINNITI, ANTHONY	\$1,005.00	\$1,005.00		
NOERENBERG, ELLIS	\$300.00	\$300.00		
O'SHEA, SEAN	\$2,060.00	\$2,060.00		
OCHS, TYLER	\$45.00	\$45.00		
ORTNER, JACK	\$98.55	\$98.55		
PABST, MICHAEL	\$30.00	\$30.00		
PEARSON, TRENT	\$5,586.50	\$5,586.50		
PILGRIM, MATTHEW	\$130.38	\$130.38		

[illegible]

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0

\$0.00



Outstanding Balance	Change this Weel	Paid by Gone on New List	Men
	-\$7,178.87	\$3,000.21	