

Tips for updating QuickBooks

You can export a report, change certain format

QuickBooks will update and keep these changes:

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with y
- 7 Inserted text
Make your new text always appear next to a particular row
the text as a formula (e.g. ="inserted text")

QuickBooks will NOT
support these changes:

- Font formatting in n
- Inserted rows that a
- Moved data cells

reports in Excel

ting or add new formulas, and then update it with new QuickBooks data

	A	B	C	D	E	F	G	H	
1						My Company P&L			
2						Profit & Loss			
3						July through August 2012			
4							07/16/12	Aug 16	T
5						Ordinary Income/Expense			
6						MONEY IN (aka Income)			
7						40100 - Construction Income			
8						40110 - Design Income	3,054.02	3,900.00	6
9						40199 - Less Discounts given	0.00	-48.35	
10						Total 40100 - Construction Income	3,054.02	3,751.65	6
11						40500 - Reimbursement Income			
12						40520 - Permit Reimbursement Income	0.00	487.00	
13						Total 40500 - Reimbursement Income	0.00	487.00	
14						Total Income	3,054.02	29,197.65	44
15						* Labor Income less Design Income	3,054.02	13,227.00	21
16						Cost of Goods Sold			

on-header cells*
re left empty

- Renamed date columns
- Deleted columns
- Sorted columns

- Inserted columns in
between QuickBooks
row headers

- User-defined f
supported in c
updated to th

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

	Current	1 - 30	31 - 60
AMIR, SHAROZE	0	0	2805.67
BAIG, HASAN	0	0	2250
BASS, BEN	0	-325	0
BERGAMINI, JOHN	0	0	0
BROOK, RICHARD	0	0	5800
BUSH, JACOB	0	0	792.5
BUTTLAR, JOSH	0	0	2700
CASE, NICK	0	0	0
CONLISK, QUINN	0	6.25	2700
CONROY, CHRIS	0	0	0
CRAWFORD, JOHN	0	0	0
DICKHERBER, ERIC	0	0	2885
DIETRICH, FLETCHER	0	0	-725
DUNN, DANNY	0	0	0
DURHAM, GRANT	20	20	200
ERICKSON, BRIAN	0	0	0
ERICKSON, WILL	0	0	0
FIELDS, DAVID	0	6.25	2700
FLEISSNER, GREG	20	0	0
FREY, BENJAMIN	0	0	-600
FUERST, KYLE	0	0	0
GABLE, ALEX	0	0	0
GAMI, SHARAD	0	0	0
GARRETT, SHANE	34.24	0	2050
GARRITY, TYLER	0	0	0
GAYLES, RAMON	0	0	0
GEORGE, JON	0	0	0
GHOLSON, COREY	0	0	0
GILL, PAUL	0	0	0
GIOVENCO, NICK	0	0	0
GLENNON, ERIC	20	0	0
GLORIOD, DANIEL	0	0	3385
HAGAN, KYLE	0	0	0
HALLMAN, RYAN	0	0	357.65
HAYNES, JOSHUA	0	0	30
HERRERA, RYAN	0	6.25	0
HIEKEN, ANDREW	0	0	0
HIGGINS, TYLER	0	0	0
HOLLAND, JACOB	0	0	2700
HOSLER, MATTHEW	0	0	0
IKEDIONWU, DUBEM	0	0	0
JONES, JAMIE	20	0	0
JOST, WILL	0	0	920
KAISER, KANE	0	0	1900
KIRKPATRICK, SEAN	26.32	25.88	550
KNUDSEN, MAX	0	0	0
KOZIATEK, ROBERT	0	-595	0

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

KRYPLA, KRYSTIAN	0	-92.5	2977.5
LEATHERS, P.J.	20	0	920
LONG, TYLER	0	0	0
MARSHALL-DAVIS, JAMES	0	0	95.87
MARTENSON, ZACH	0	0	-325
MCGOVERN, ADAM	0	0	325
MINNITI, ANTHONY	0	0	0
NAOUR, PATRICK	0	0	2885
NOERENBERG, ELLIS	0	0	0
O'SHEA, SEAN	0	0	550
OCHS, TYLER	0	0	0
ORTNER, JACK	20	20	162.35
PABST, MICHAEL	20	20	550
PEARSON, TRENT	0	0	0
PILGRIM, MATTHEW	0	10	0
PRETET, MATT	0	0	45
RADKE, DUSTIN	20	20	242.34
REWERTS, TYLER	0	-225	0
ROGAN, CONNOR	0	0	0
RUSGIS, MATT	0	0	0
SCHNEIDER, JACK (JOHN)	0	0	0
SHAPIRO, LUCAS	0	0	0
SHEPHERD, CASEY	20	20	455
SMITH, DANNY	0	0	45
STANFIELD, JACK	0	0	0
TALKINGTON, SAM	0	-325	0
TERRY, ANTHONY	0	20	0
TONIES, NICK	0	0	2885
TRAVIS, CHRISTOPHER	0	0	-10
VAN_WYK, JACOB	0	-373	0
VLASAK, SAM	0	-92.5	2977.5
WESTALL, ANDREW	0	0	2700
WESTERFIELD, PHILIP	0	-103	0
WESTRICH, THOMAS	20	20	550
WILSON, JOSH	0	0	0
WITT, LEVI	0	0	0
WOLFE, JACKSON	0	6.25	0
WOODS, FRANK	0	0	5400
YEAGER, JOEL	0	0	45
ZANGERLE, DAVIS	20	0	250
TOTAL	280.56	-1929	57126.38

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

61 - 90	> 90	TOTAL
30	0	2835.7
0	0	2250
0	0	-325
0	820	820
30	87.35	5917.4
0	0	792.5
0	0	2700
0	-15	-15
0	0	2706.3
0	-382.7	-382.65
30	142.35	172.35
0	0	2885
0	0	-725
0	-300	-300
30	0	270
0	-70	-70
0	480	480
0	0	2706.3
0	150	170
0	-382.7	-982.65
0	330	330
0	1080	1080
0	386	386
0	0	2084.2
30	200	230
30	1770	1800
0	676.74	676.74
0	8598	8598
0	450	450
0	2566.1	2566.1
0	0	20
0	0	3385
0	-250	-250
0	-357.7	0
0	0	30
0	0	6.25
0	1580	1580
0	610.04	610.04
0	0	2700
0	-1070	-1070
0	730	730
0	59	79
0	0	920
0	500	2400
0	1000	1602.2
0	-330	-330
0	0	-595

DELTA SIGMA PHI FRATERNITY
A/R Aging Summary
As of February 12, 2016

0	500	3385
0	0	940
0	-320	-320
30	0	125.87
0	0	-325
0	0	325
0	1005	1005
0	0	2885
0	30	30
0	2060	2610
0	45	45
30	0	232.35
0	0	590
0	5586.5	5586.5
0	0	10
0	0	45
30	0	312.34
0	0	-225
0	458	458
0	-500	-500
0	200	200
0	-1100	-1100
0	0	495
30	260	335
275	0	275
0	0	-325
0	0	20
0	0	2885
0	0	-10
0	0	-372.65
0	0	2885
0	0	2700
0	0	-102.66
0	0	590
0	-250	-250
0	-50	-50
0	0	6.25
30	117.35	5547.4
0	0	45
0	0	270
605	27099	83182

	Current	1 - 30	31 - 60
AMIR, SHAROZE	0	0	2805.67
BAIG, HASAN	0	0	2250
BASS, BEN	0	-325	0
BERGAMINI, JOHN	0	0	0
BROOK, RICHARD	0	0	5800
BRZOWSKI, STEVEN	0	0	300
BUSH, JACOB	0	0	792.5
BUTTLAR, JOSH	0	0	2700
CASE, NICK	0	0	0
CONLISK, QUINN	0	6.25	2700
CONROY, CHRIS	0	0	0
CRAWFORD, JOHN	0	0	0
DICKHERBER, ERIC	0	0	2885
DIETRICH, FLETCHER	0	-725	0
DUNN, DANNY	0	0	0
DURHAM, GRANT	0	20	320
ERICKSON, BRIAN	0	0	0
ERICKSON, WILL	0	0	0
FIELDS, DAVID	0	6.25	2700
FLEISSNER, GREG	0	0	0
FREY, BENJAMIN	0	0	-600
FUERST, KYLE	0	0	0
GABLE, ALEX	0	0	0
GAMI, SHARAD	0	0	0
GARRETT, SHANE	0	0	2050
GARRITY, TYLER	0	0	0
GAYLES, RAMON	0	0	0
GEORGE, JON	0	0	0
GHOLSON, COREY	0	0	0
GILL, PAUL	0	0	0
GIOVENCO, NICK	0	0	0
GLENNON, ERIC	0	25.88	0
GLORIOD, DANIEL	0	0	3385
HAGAN, KYLE	0	0	0
HALLMAN, RYAN	0	0	357.65
HAYNES, JOSHUA	0	0	30
HERRERA, RYAN	0	6.25	0
HIEKEN, ANDREW	0	0	0
HIGGINS, TYLER	0	0	0
HOLLAND, JACOB	1350	0	2700
HOSLER, MATTHEW	0	0	0
IKEDIONWU, DUBEM	0	0	0
JONES, JAMIE	0	0	0
JOST, WILL	0	0	920
KAISER, KANE	0	0	1900

KIRKPATRICK, SEAN	0	25.88	550
KNUDSEN, MAX	0	0	0
KOZIATEK, ROBERT	0	-595	0
KRYPLA, KRYSTIAN	0	-92.5	2977.5
LANG, KYLE	0	20	0
LEATHERS, P.J.	0	0	920
LONG, TYLER	0	0	0
MARSHALL-DAVIS, JAMES	0	0	95.87
MARTENSON, ZACH	0	-325	0
MCGOVERN, ADAM	0	0	325
MINNITI, ANTHONY	0	0	0
NAOUR, PATRICK	0	0	2885
NOERENBERG, ELLIS	0	0	0
O'SHEA, SEAN	0	0	550
OCHS, TYLER	0	0	0
ORTNER, JACK	0	20	162.35
PABST, MICHAEL	0	20	550
PEARSON, TRENT	0	0	0
PILGRIM, MATTHEW	0	10	0
PRETET, MATT	0	0	45
RADKE, DUSTIN	0	20	242.34
REWERTS, TYLER	0	-225	0
ROGAN, CONNOR	0	0	0
RUSGIS, MATT	0	0	0
SCHNEIDER, JACK (JOHN)	0	0	0
SHAPIRO, LUCAS	0	0	0
SHEPHERD, CASEY	0	20	455
SMITH, DANNY	0	0	45
STANFIELD, JACK	0	0	0
TALKINGTON, SAM	0	-325	0
TERRY, ANTHONY	0	20	0
THOMPSON, JAMES	0	20	0
TONIES, NICK	0	0	2885
TRAVIS, CHRISTOPHER	0	0	-10
VAN_WYK, JACOB	0	-372.65	0
VLASAK, SAM	0	-92.5	2977.5
WESTALL, ANDREW	0	0	2700
WESTERFIELD, PHILIP	0	-102.66	0
WESTRICH, THOMAS	0	20	550
WILSON, JOSH	0	0	0
WITT, LEVI	0	0	0
WOLFE, JACKSON	0	6.25	0
WOODS, FRANK	0	0	5400
YEAGER, JOEL	0	0	45
ZANGERLE, DAVIS	0	0	250
TOTAL	1350	-2913.55	58596.38

61 - 90	> 90	TOTAL
30	0	2835.67
0	0	2250
0	0	-325
0	820	820
30	87.35	5917.35
0	0	300
0	0	792.5
0	0	2700
0	-15	-15
0	0	2706.25
0	-382.65	-382.65
30	142.35	172.35
0	0	2885
0	0	-725
0	-300	-300
30	0	370
0	-70	-70
0	480	480
0	0	2706.25
0	150	150
0	-382.65	-982.65
0	330	330
0	1080	1080
0	386	386
0	0	2050
30	200	230
30	1770	1800
0	676.74	676.74
0	8863.13	8863.13
0	450	450
0	2566.13	2566.13
0	0	25.88
0	0	3385
0	-250	-250
0	-357.65	0
0	0	30
0	0	6.25
0	1580	1580
0	610.04	610.04
0	0	4050
0	-1070	-1070
0	730	730
0	59	59
0	0	920
0	500	2400

0	1000	1575.88
0	-330	-330
0	0	-595
0	500	3385
0	0	20
0	0	920
0	-320	-320
30	0	125.87
0	0	-325
0	0	325
0	1005	1005
0	0	2885
0	30	30
0	2060	2610
0	45	45
30	0	212.35
0	0	570
0	5586.5	5586.5
0	0	10
0	0	45
30	0	292.34
0	0	-225
0	458	458
0	-500	-500
0	200	200
0	-1100	-1100
0	0	475
30	260	335
275	0	275
0	0	-325
0	0	20
0	0	20
0	0	2885
0	0	-10
0	0	-372.65
0	0	2885
0	0	2700
0	0	-102.66
0	0	570
0	-250	-250
0	-50	-50
0	0	6.25
30	117.35	5547.35
0	0	45
0	0	250
605	27364.64	85002.47

Old Name List	Not on New Name Lis	Total paid
AMIR, SHAROZE		\$340.00
BAIG, HASAN		
BASS, BEN		
BERGAMINI, JOHN		
BROOK, RICHARD		
BRZOWSKI, STEVEN	BRZOWSKI, STEVEN	
BUSH, JACOB		
BUTTLAR, JOSH		
CASE, NICK		
CONLISK, QUINN		
CONROY, CHRIS		
CRAWFORD, JOHN		
DICKHERBER, ERIC		
DIETRICH, FLETCHER		
DUNN, DANNY		
DURHAM, GRANT		
ERICKSON, BRIAN		
ERICKSON, WILL		
FIELDS, DAVID		
FLEISSNER, GREG		
FREY, BENJAMIN		
FUERST, KYLE		
GABLE, ALEX		
GAMI, SHARAD		
GARRETT, SHANE		
GARRITY, TYLER		
GAYLES, RAMON		
GEORGE, JON		
GHOLSON, COREY		
GILL, PAUL		
GIOVENCO, NICK		
GLENNON, ERIC		
GLORIOD, DANIEL		
HAGAN, KYLE		
HALLMAN, RYAN		
HAYNES, JOSHUA		
HERRERA, RYAN		
HIEKEN, ANDREW		
HIGGINS, TYLER		
HOLLAND, JACOB		
HOSLER, MATTHEW		
IKEDIONWU, DUBEM		
JONES, JAMIE		
JOST, WILL		
KAISER, KANE		
KIRKPATRICK, SEAN		
KNUDSEN, MAX		
KOZIATEK, ROBERT		
KRYPLA, KRYSTIAN		

[illegible]

[illegible][illegible]

New Name List

AMIR, SHAROZE
BAIG, HASAN
BASS, BEN
BERGAMINI, JOHN
BROOK, RICHARD
BUSH, JACOB
BUTTLAR, JOSH
CASE, NICK
CONLISK, QUINN
CONROY, CHRIS
CRAWFORD, JOHN
DICKHERBER, ERIC
DIETRICH, FLETCHER
DUNN, DANNY
DURHAM, GRANT
ERICKSON, BRIAN
ERICKSON, WILL
FIELDS, DAVID
FLEISSNER, GREG
FREY, BENJAMIN
FUERST, KYLE
GABLE, ALEX
GAMI, SHARAD
GARRETT, SHANE
GARRITY, TYLER
GAYLES, RAMON
GEORGE, JON
GHOLSON, COREY
GILL, PAUL
GIOVENCO, NICK
GLENNON, ERIC
GLORIOD, DANIEL
HAGAN, KYLE
HALLMAN, RYAN
HAYNES, JOSHUA
HERRERA, RYAN
HIEKEN, ANDREW
HIGGINS, TYLER
HOLLAND, JACOB
HOSLER, MATTHEW
IKEDIONWU, DUBEM
JONES, JAMIE
JOST, WILL
KAISER, KANE
KIRKPATRICK, SEAN
KNUDSEN, MAX
KOZIATEK, ROBERT
KRYPLA, KRYSTIAN
LEATHERS, P.J.

Added on New Name List

[illegible]

[illegible]

	New Total	Old Total	Difference	(
AMIR, SHAROZE	\$2,835.67	\$2,835.67		
BAIG, HASAN	\$2,250.00	\$2,250.00		
BASS, BEN	-\$325.00	-\$325.00		
BERGAMINI, JOHN	\$820.00	\$820.00		
BROOK, RICHARD	\$5,917.35	\$5,917.35		
BUSH, JACOB	\$792.50	\$792.50		
BUTTLAR, JOSH	\$2,700.00	\$2,700.00		
CASE, NICK	-\$15.00	-\$15.00		
CONLISK, QUINN	\$2,706.25	\$2,706.25		
CONROY, CHRIS	-\$382.65	-\$382.65		
CRAWFORD, JOHN	\$172.35	\$172.35		
DICKHERBER, ERIC	\$2,885.00	\$2,885.00		
DIETRICH, FLETCHER	-\$725.00	-\$725.00		
DUNN, DANNY	-\$300.00	-\$300.00		
DURHAM, GRANT	\$270.00	\$370.00	-\$100.00	
ERICKSON, BRIAN	-\$70.00	-\$70.00		
ERICKSON, WILL	\$480.00	\$480.00		
FIELDS, DAVID	\$2,706.25	\$2,706.25		
FLEISSNER, GREG	\$170.00	\$150.00	\$20.00	
FREY, BENJAMIN	-\$982.65	-\$982.65		
FUERST, KYLE	\$330.00	\$330.00		
GABLE, ALEX	\$1,080.00	\$1,080.00		
GAMI, SHARAD	\$386.00	\$386.00		
GARRETT, SHANE	\$2,084.24	\$2,050.00	\$34.24	
GARRITY, TYLER	\$230.00	\$230.00		
GAYLES, RAMON	\$1,800.00	\$1,800.00		
GEORGE, JON	\$676.74	\$676.74		
GHOLSON, COREY	\$8,597.96	\$8,863.13	-\$265.17	
GILL, PAUL	\$450.00	\$450.00		
GIOVENCO, NICK	\$2,566.13	\$2,566.13		
GLENNON, ERIC	\$20.00	\$25.88	-\$5.88	
GLORIOD, DANIEL	\$3,385.00	\$3,385.00		
HAGAN, KYLE	-\$250.00	-\$250.00		
HALLMAN, RYAN	\$0.00	\$0.00		
HAYNES, JOSHUA	\$30.00	\$30.00		
HERRERA, RYAN	\$6.25	\$6.25		
HIEKEN, ANDREW	\$1,580.00	\$1,580.00		
HIGGINS, TYLER	\$610.04	\$610.04		
HOLLAND, JACOB	\$2,700.00	\$4,050.00	-\$1,350.00	
HOSLER, MATTHEW	-\$1,070.00	-\$1,070.00		
IKEDIONWU, DUBEM	\$730.00	\$730.00		
JONES, JAMIE	\$79.00	\$59.00	\$20.00	
JOST, WILL	\$920.00	\$920.00		
KAISER, KANE	\$2,400.00	\$2,400.00		
KIRKPATRICK, SEAN	\$1,602.20	\$1,575.88	\$26.32	
KNUDSEN, MAX	-\$330.00	-\$330.00		
KOZIATEK, ROBERT	-\$595.00	-\$595.00		
KRYPLA, KRYSTIAN	\$3,385.00	\$3,385.00		
LEATHERS, P.J.	\$940.00	\$920.00	\$20.00	

[illegible]

[illegible]

Outstanding Balance	Change this Weel	Paid by Gone on New List	Men
	-\$1,820.49	\$340.00	