

Proceedings of the Ironwood City Commission Organizational Meeting

An Organizational Meeting of the Ironwood City Commission was held on November 13, 2017 at 5:30 P.M. in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

- A. City Clerk Karen Gullan Called the meeting to order at 5:30 P.M.
- B. Report by City Clerk on Commissioners elected and qualified together with Board of Canvassers' Report - November 7, 2017.

City Clerk Karen M. Gullan presented a copy of the Board of Canvasser's Report on the following persons elected to the City Commission at the November 7, 2017 election: The top five candidates were Annette Burchell, Jim Mildren, Rick Semo, Kim Corcoran, and Joseph J. Cayer. City Clerk Gullan noted Annette Burchell received the most votes with 379 and Jim Mildren was second with 351. She also noted the total votes cast represented a 10.31% voter turnout.

- C. Recording of the Roll.

PRESENT: Commissioner Cayer, Corcoran, Mildren, Semo, and Mayor Burchell.

ABSENT: None.

- D. Oath of Office.

- 1. Mayor
- 2. Mayor Pro Tem
- 3. City Commissioners

City Clerk Karen Gullan administered the Oaths of Office to the Mayor Burchell, Mayor Pro Tem Mildren, and City Commissioners Semo, Corcoran, and Cayer.

***Motion** was made by Semo, seconded by Corcoran and carried to receive and place on file the Board of Canvassers' Report from the November 7, 2017 Election.*

- E. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting Minutes of October 23rd.

*2) Review and Place on File:

- a. Parks and Recreation Committee Meeting Minutes of October 2, 2017.
- b. Planning Commission Meeting Minutes of October 5, 2017.

***Motion** was made by Semo, seconded Mildren to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

F. Approval of the Agenda

Motion was made by Corcoran, seconded by Cayer and carried to amend the agenda to include item P1. Consider appointment to Ironwood Carnegie Library Board and under item V. correct the address of 249 E. Pine Street to 349 E. Pine Street.

G. Adoption of Rules of the Commission

Motion was made by Semo, seconded by Corcoran and carried to adopt the Rules of the City Commission as presented.

H. Consider appointment of:

1. City Manager
2. City Clerk
3. City Treasurer
4. City Attorney

Motion was made by Semo, seconded by Mildren and carried to appoint Scott Erickson as City Manager.

Motion was made by Semo, seconded by Corcoran and carried to appoint Karen M. Gullan as City Clerk and Paul Linn as Finance Director/Treasurer.

Motion was made by Semo, seconded by Corcoran and carried to appoint Tim Dean from Dean Law Office, P.C. as City Attorney.

I. Consider appointment of City Assessor by the City Manager.

City Manager Erickson appointed Dennis Hewitt as City Assessor.

Motion was made by Semo, seconded by Mildren and carried to approve the City Manager's appointment of Dennis Hewitt as City Assessor.

J. Consider designation of City Depository to be River Valley State Bank.

Motion was made by Mildren, seconded by Semo and carried to designate River Valley State Bank as the City Depository.

K. Consider designation of official Newspaper and official Radio Stations to be the Ironwood Daily Globe, WJMS-WIMI and WUPM-WHRY.

Motion was made by Mildren, seconded by Corcoran and carried to designate the official Newspaper as the Daily Globe and official Radio Stations as WJMS-WIMI and WUPM-WHRY.

- L. Consider appointment of one Commissioner and one alternate Commissioner to the Gogebic-Iron Wastewater Authority and Board.

Mayor Burchell appointed Commissioner Semo to the Gogebic-Iron Wastewater Authority and Board along with Commissioner Mildren as the alternate.

***Motion** was made by Mayor Burchell, seconded by Mildren and carried to approve the Mayor's appointment of Commissioner Semo to the Gogebic-Iron Wastewater Authority and Board along with Commissioner Mildren as the alternate.*

- M. Consider appointment of one Commissioner to the Planning Commission.

Mayor Burchell appointed Commissioner Cayer to the Planning Commission.

***Motion** was made by Tauer, seconded by Corcoran and carried to approve the Mayor's appointment of Commissioner Cayer to the Planning Commission.*

- N. Consider appointment of one Commissioner to the Pat O'Donnell Civic Center.

Mayor Burchell reappointed Commissioner Mildren to the Pat O'Donnell Civic Center Board.

***Motion** was made by Semo, seconded by Corcoran and carried to approve the Mayor's reappointment of Commissioner Mildren to the Pat O'Donnell Civic Center Board.*

- O. Consider appointment of one Commissioner to the Park & Recreation Committee.

Mayor Burchell appointed Commissioner Corcoran to the Park & Recreation Committee.

***Motion** was made by Semo, seconded by Cayer to approve the Mayor's appointment of Commissioner Corcoran to the Park & Recreation Committee.*

- P. Consider appointment of one Commissioner to the Historic Ironwood Theatre Board.

Mayor Burchell reappointed Commissioner Semo to the Historic Ironwood Theatre Board.

***Motion** was made by Mildren, seconded by Corcoran to approve the Mayor's reappointment of Commissioner Semo to the Historic Ironwood Theatre Board.*

- P1. Consider appointment of one Commissioner to the Ironwood Carnegie Library Board in place of Mayor Burchell.

Commission Corcoran requested the Mayor allow her to remain on the Ironwood Carnegie Library Board as ex-officio.

Motion was made by Semo, seconded by Mildren and carried to approve the Mayor's appointment of Commissioner Corcoran to the Ironwood Carnegie Library Board in place of Mayor Burchell.

Q. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

R. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

NEW BUSINESS

S. Discuss and Consider authorizing advertisement to obtain bids for four (4) 23.5R25 Michelin SNOPLUS M&STG and four (4) 20.5R25 Michelin SNOPLUS M&STG Tires for Department of Public Works (DPW) Loaders.

Motion was made by Semo, seconded by Mildren and carried to authorize advertisement to obtain bids for four (4) 23.5R25 Michelin SNOPLUS M&STG and four (4) 20.5R25 Michelin SNOPLUS M&STG Tires for Department of Public Works (DPW) Loaders.

T. Discuss and Consider awarding lowest bid to Ashland Ford Chrysler in the amount of \$38,866.00 for a F350 One Ton Ford 4WD Truck for DPW.

Motion was made by Corcoran, seconded by Cayer to award the lowest bid to Ashland Ford Chrysler in the amount of \$38,866.00 for a F350 One Ton Ford 4WD Truck for DPW. Unanimously passed by roll call vote.

U. Discuss and Consider request from GogebicRange.net and Northern Michigan University (NMU) to install tower(s) for wireless service, on the top of Mt. Zion.

Brandon Yuchasz, owner of Gogebic Range.net addressed the City Commission regarding installing a small tower for wireless broadband service on the top of Mt. Zion. A brief discussion took place regarding his request.

Commissioner Mildren requested this item be brought back to the City Commission during a future work session.

Motion was made by Semo, seconded by Corcoran and carried to authorize City Staff to draw up an agreement with Gogebic Range.net and bring it back to the City Commission for review.

V. Discuss and Consider approving a change order to extend the date for turf restoration for 142 Rowe Street, ~~249~~ 349 E. Pine Street, 249 E. Ash Street, 433 Shale Rd., and 431 Shale Rd.

***Motion** was made by Mildren, seconded by Semo to approve the change order to extend the date for turf restoration for 142 Rowe Street, 349 E. Pine Street, 249 E. Ash Street, 433 Shale Rd., and 431 Shale Rd. Unanimously passed by roll call vote.*

W. City Manager's Report.

City Manager Scott B. Erickson verbally gave the manager's report noting the following items:

- *Phase IV Water & Sewer Project is buttoned up until spring but Ruotsala will continue to work on the 16" Watermain out to the well field in Ironwood Township.
- *The recent weather has caused lots of damage along the Gogebic Range Trail Authority Trail, and the City is currently working with GRTA to see if we can help with some of the problem areas.
- *City of Ironwood has been working with Merit and have switched over to Merit high speed internet service.
- *Downtown Ironwood Development Authority has been working on the next "First Friday" for December 1st, which will be ugly sweater day.
- *The Jack Frost Parade has been moved to Saturday, December 2nd.
- *The Chamber of Commerce Tree Lighting is scheduled for Wednesday at 6:00 p.m. in Depot Park.
- *The outdoor skating rink is up and they have added some additional netting.
- *Next week the wreaths will be going up in the downtown area.
- *Carnegie Library will be hosting a mini grant workshop.
- *Mara Maher has started as the Deputy Clerk in the City Clerk's Office today.
- *The auditors have started and will be at the Memorial Building for the next several weeks.

X. Other Matters.

Commissioner Mildren noted Santa's Headquarters will be held on Wednesday, December 1st at the Memorial Building. Santa's Headquarters will help 425 children and if anyone would like to make a donation, pick a card from the tree or make your checks payable to St. Vincent DePaul.

Mayor Burchell along with the City Commission thanked all the election workers and the people that came out to vote during the recent election.

Mayor Burchell asked to be excused from the next regular meeting on Monday, November 27th.

***Motion** was made by Semo, seconded by Corcoran and carried to excuse Mayor Burchell from the next regular meeting on Monday, November 27th.*

Z. Adjournment.

Motion was made by Semo, seconded by Cayer and carried to adjourn the meeting at 6:25 P.M.

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk