Recorded Books brings the broadest array of digital content services together on the RBdigital platform including audiobooks, eBooks, magazines, comics, entertainment services, educational offerings, and more personal settings in one app.

- Account Set Up
- Audiobooks
- eBooks
- Magazines
- Newspapers
- Comics
- Entertainment
- Education
- Health&Wellness
- Checked Out and My Account
- Forgot Password and Help

*NOTE: not all content areas may be available at your library.
Register and log in to your mobile account and available content formats will display in categories and in the menu then check out and enjoy! If your library setup does not offer mobile registration to set up your account – refer to the desktop options on the next page.

**NOTE**

If you don’t see all content formats on your app, your library may have another RBdigital collection available. Go to eResources on your library’s website for more information and set up another account to access additional RBdigital content. On mobile apps, you may access more than one account by switching your RBdigital profiles with My Account in the menu.

1. Download the RBdigital mobile app.
   - Tap on the icon to open app.

2. If you already created a RBdigital account on your desktop/platform site – enter your existing username or email credentials.
   - Don’t have an account yet? Tap Not a member? Register now.

3. **TAP AND SCROLL** to choose your country.
   - Tap CHOOSE STATE to select state or province.
   - Tap CHOOSE LIBRARY to select your library/branch.
   - Tap CREATE ACCOUNT enter your account information.

4. Enter **LIBRARY INFORMATION**. Your library information should be one of the three following options:
   - Library card (barcode) and pin
   - Library card (barcode)
   - Access code (library specific)

5. Enter the RBdigital **ACCOUNT INFORMATION** and **PERSONAL INFORMATION**.
   - Tap check box to accept the terms and conditions.
   - Tap REGISTER.

6. Your RBdigital app will open to the HOME screen.
   - Scroll for content or tap the menu in upper left corner of app for additional options.

**NOTE**: Scroll through content formats and specific titles or services to view featured items. You may also search for additional items and/or tap on a title cover to open a detail page and complete checkout.
**Browser Account Setup and Login**

Register and log in to your browser account on desktop or mobile and available content formats will display in categories and in the menu then check out and enjoy!

**NOTE**

If you don't see all content formats on your desktop, your library may have another RBdigital collection available. Go to eResources on your library's website for more information and set up another account to access additional RBdigital content. On mobile apps, you may access more than one account by switching your RBdigital profiles with My Account in the menu.

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**1. Access your library's RBdigital collection in a browser**

Choose **REGISTER** to create an account or sign in with an existing account.

**NEW USER:**

Enter library and user information

Click check box to accept the terms and conditions.

Click **REGISTER**.

**EXISTING USER:**

Click **SIGN IN**

Review terms and privacy policy and click **OK**

Existing returning user opens to HOME

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**2. New users open to the main support page**

Click **MENU** icon in the upper left-hand corner to access HOME screen

**3. Select the **MENU** icon in the upper left-hand corner**

- Scroll through the menu and select a category to view more content
- The menu will display content available at your library

**NOTE:** Scroll through content formats and specific titles or services to view featured items. You may also search for additional items and/or tap on a title cover to open a detail page and complete checkout.
Finding and Checking out Audiobooks

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

**NOTE:** If you don’t see all content formats on your desktop, your library may have another RBdigital collection available. Go to eResources on your library’s website for more information and set up another account to access additional RBdigital content. On mobile apps, you may switch your RBdigital profiles with My Account in the menu.

1. Open the menu and tap **BOOKS**.

2. Select format and browse featured title carousels.
   - Tap cover to open title detail page.
   - Tap search icon to search full title list.

3. Tap **CHECKOUT** to add a book to your personal collection.
   - If a title is not available you may select Hold or Wishlist.

4. Tap **OK** to close message.
   - Tap **PLAY** to open Audiobook.
   - Tap **READ** to open eBook.

5. Audiobooks player offers options for playback speed, chapter listings, bookmarking, and sleep timer.

6. **Chapters**
   - **Bookmarks**
   - **Sleep Timer**

Note: Scroll through content formats and specific titles or services to view featured items. You may also search for additional items and/or tap on a title cover to open a detail page and complete checkout.
Finding and Checking out eBooks

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

**NOTE:** Note: If you don’t see all content formats on your desktop, your library may have another RBdigital collection available. Go to eResources on your library’s website for more information and set up another account to access additional RBdigital content. On mobile apps, you may switch your RBdigital profiles with My Account in the menu.

1. Open the menu and tap **BOOKS**.

2. Select format and browse featured title carousels.
   - Tap cover to open title detail page.
   - Tap search icon to search full title list.

3. Tap **CHECKOUT** to add a book to your personal collection.
   - If a title is not available you may select Hold or Wishlist.

4. Tap **OK** to close message.
   - Tap **READ** to open eBook.

5. The eBook opens to front cover.
   - Tap or swipe right-to-left to turn pages.

6. eBooks have viewing preferences including screen color, font, and bookmarking.
   - Tap the Settings icon to view options

Note: Scroll through content formats and specific titles or services to view featured items. You may also search for additional items and/or tap on a title cover to open a detail page and complete checkout.
Finding and Checking out Magazines

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

NOTE: Magazines are available for permanent checkout. Once you check out a magazine, you may keep in your personal collection for as long as you wish. You may also opt-in for notification of next issue (or automatic checkout if available).

1. Open the menu and tap MAGAZINES & COMICS.

2. Tap content type and featured content will display.
   - Tap CHECKOUT to immediately check out newest issue.
   - Tap cover for details and access back issues.

3. Tap CHECKOUT to add a magazine to your personal collection.
   - A checked out confirmation box appears asking if you want to automatically check out or get notified when next issue is available.

4. Tap VIEW ALL ISSUES to check out back issues (if available).
   - Tap READ to open a magazine.

5. Magazine opens.
   - Swipe or scroll left and right to move pages.
   - Tap page to open viewing options or tap X in upper left corner to exit magazine.

6. Tap MY ACCOUNT in MENU and SETTINGS to update download preferences and view your selected auto checked out titles (if available.)

NOTE: Magazines download to your device. The typical size is 50-300 MB.
Finding and Checking out Newspapers

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

**NOTE:** Newspapers are available for checkout and reading on a dedicated newspaper web-viewer. Once you check out Newspapers service, you will be directed in a new browser window (desktop or mobile) to view over 2500 newspapers from over 100 countries in 60 languages.

1. Open the menu and tap **NEWSPAPERS**

2. Newspapers service description and prompts to checkout appears.

3. Tap **CHECKOUT** to access your unlimited access content

4. A checkout confirmation box appears with options to **KEEP BROWSING** or **ACCESS** newspapers.

5. Tap **ACCESS** to open the newspaper content in a new browser window

6. Tap **TEXT VIEW or LISTEN** for multiple reading or listening options

**NOTE:** Newspapers is a streaming service and viewed in your browser
Finding and Checking out Comics

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

**NOTE:** Comics are available for 30-day checkout – you may re-check out the magazine after 30-days.

1. Open the menu and tap **MAGAZINES & COMICS**.

2. Tap **CHECKOUT**.

3. Tap **CHECKOUT** to add a comic to your personal collection. The comic will remain in your collection for 30 days.

4. Tap **READ** to open checked out comics.

5. Comic opens. Swipe or scroll left and right to move pages.

6. Tap page to open viewing options or tap X in upper left corner to exit comic.

**NOTE:** Comics download to your device. The typical size is 50-300 MB.
Discover Content on Acorn TV

NOTE: With a 7-day RBdigital access license for Acorn TV you may watch as much as you want. After 7-days return simply check out another 7-day license to continue watching Acorn TV.

1. Access Acorn TV from RBdigital menu or carousel.
   - Tap the Acorn TV link in the menu and the service page opens to browse all courses.

2. Tap on a series for more detailed summary then CHECKOUT to checkout a 7-day access pass.
   - Acorn TV will open in your desktop or mobile browser. 7-day check out access confirmed.

3. Access Acorn TV loads.
   - Tap Access Acorn TV. Dashboard launches.

4. Select episode and view.
   - After you access Acorn TV, you can search for and select this series, or choose from many others. When your access expires, you may return to RBdigital to check out another 7-day pass.
   - Please be advised that the content you’re about to view has not been rated by the MPAA and may contain offensive language, scenes of violence, or sexual situations.

5. NOTE: With a 7-day RBdigital access license for Acorn TV you may watch as much as you want. After 7-days return simply check out another 7-day license to continue watching Acorn TV.
Discover Content on The Great Courses Library Collection

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

**NOTE:** Each 7-day checkout provides unlimited access to all courses and lectures. After 7-days, check out another 7-day access to resume viewing your content. A separate 7-day checkout is required to access another Entertainment or Education service if your library offers more than The Great Courses Library Collection.

1. Open the menu and tap **ENTERTAINMENT** or **EDUCATION**.

2. Tap the The Great Courses link in the menu and the service page opens to browse all courses.

3. Tap on a course for more detailed summary then **CHECKOUT** to checkout a 7-day access pass.

4. The Great Courses Library Collection will open in your desktop or mobile browser. 7-day checkout access confirmed.

5. Browse categories and titles and search for courses. Tap Course to start course.

6. Course opens to overview and lectures. Tap **PLAY** to start lecture. Tap Guidebook to download a PDF Guidebook for the course.

**NOTE:** After 7-days, return to your RBdigital Collection on desktop or app to check out another 7-day access. Your viewing history and preferences will be saved on each service.
Discover Content on IndieFlix

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

**NOTE:** Each 7-day checkout provides unlimited access to all IndieFlix series and episodes. After 7-days, check out another 7-day access to resume viewing your content. A separate 7-day checkout is required to access another Entertainment service if your library offers more than IndieFlix.

1. Open the menu and tap **ENTERTAINMENT**.

2. Tap **INDEPENDENT FILMS**. The service detail page opens.

3. Tap **ACCESS** to checkout a 7-day access pass.

   Acknowledge the disclaimer on content. IndieFlix will open in your desktop or mobile browser.

4. Browse films, suggestions, search favorites, and find new discoveries.

   Use the search function to find content by title, language, or talent name.

5. Discover new shows on IndieFlix.

   Tap the concert film to open shows and music tracks.

6. Video plays with prompts for closed captioning* and full screen.

   Tap RBdigital <back arrow to return to RBdigital app.

   *Note closed captioning may not be available for all series.

**NOTE:** After 7-days, return to your RBdigital Collection on desktop or app to check out another 7-day access. Your viewing history and preferences will be saved on each service.
Discovering Content on Pongalo

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

NOTE:
If you don't see all content formats on your app, your library may have another RBdigital collection available. Go to eResources on your library's website for more information and set up another account to access additional RBdigital content. On mobile apps, you may access more than one account by switching your RBdigital profiles with My Account in the menu.

1. Open NEXT menu and tap ENTERTAINMENT.

2. Tap SPANISH MOVIES & TV. PONGALO service detail will open.

3. Tap ACCESS to checkout. PONGALO will open in browser tab.

4. Tap SERIES to open seasons and episodes. Tap the EPISODE and video plays.

5. Video plays with prompts for full screen view. Tap RBdigital BACK ARROW to return to RBdigital app.

NOTE: After 7-days, checkout another 7-day access pass. Your viewing history and preferences will be saved to resume recently watched series and episodes.
Discover Content on Stingray Qello

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

NOTE: Each 7-day checkout provides unlimited access to all Stingray Qello series and episodes. After 7-days, check out another 7-day access to resume viewing your content. A separate 7-day checkout is required to access another Entertainment service if your library offers more than Stingray Qello.

Open the menu and tap **ENTERTAINMENT**.

1

Tap the **CONCERTS** and service detail page opens.

2

Tap **ACCESS** to checkout a 7-day access pass.

The entertainment service will open in your desktop or mobile browser.

3

Browse concerts highlights, search favorites, and find new discoveries.

4

Discover new shows on Stingray Qello.
Tap the concert film to open shows and music tracks.

5

Video plays with prompts for closed captioning* and full screen.

6

*Note closed captioning may not be available for all series.

NOTE: After 7-days, return to your RBdigital Collection on desktop or app to check out another 7-day access. Your viewing history and preferences will be saved on each service. For music-audio only listening you can Bluetooth to a speaker or car-audio system.
Discover Courses on ArtistWorks

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

NOTE:
All Artistworks classes are available and lessons are on-demand for learning at your own pace.

1. Open the menu and tap **EDUCATION**.

2. Tap **MUSIC & ART INSTRUCTION** from the menu.

   The service detail page opens.

3. Tap **CHECKOUT**.

   ArtistWorks will open in your desktop or mobile browser.

4. ArtistWorks opens to home page with courses and navigation tips.

   All classes and lessons are available.

5. Tap class to open to learning pathway dashboard.

6. Your progress saves as you go.

   Tap RBdigital < back arrow to return to RBdigital app.
Discover Courses on Hoonuit

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

NOTE: All Hoonuit courses and video training lessons are available and lessons are on-demand for learning at your own pace.

1. Open the menu and tap EDUCATION.

2. Tap SOFTWARE TRAINING from the menu.

3. Tap CHECKOUT.

Hoonuit will open in your desktop or mobile browser.

4. Hoonuit opens to home page with courses and navigation tips.

All courses and lessons are available.

5. Tap course to open to learning pathway dashboard.

Your progress saves as you go.

6. Tap RBdigital < back arrow to return to RBdigital app.
Discover Courses on Method Test Prep

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

NOTE: Each 7-day checkout provides unlimited access to all courses and lectures. After 7-days, check out another 7-day access to resume viewing your content. A separate 7-day checkout is required to access another Entertainment or Education service if your library offers more than Method Test Prep.

1. Open the menu and tap EDUCATION.

2. Tap STUDY PREP from the menu.

3. Tap CHECKOUT to checkout a 7-day access pass.

4. Method Test Prep opens to dashboard with courses and navigation tips.

5. Tap ACT or SAT tab and select activity.

6. Your progress saves as you go.

NOTE: After 7-days, return to your RBdigital Collection on desktop or app to check out another 7-day access. Your viewing history and preferences will be saved on each service.
Discover Courses on Transparent Language

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

NOTE:
All Transparent Language Online courses and lessons are available – including children immersion learning for several languages, such as Spanish – if the language has a child-immersion option it will be listed when the language is selected from course list.

1. Open the menu and tap EDUCATION.
2. Tap Transparent Language from the menu.
   The service detail page opens.
3. Tap CHECKOUT to access Transparent Language.
   Transparent Language will open in your desktop or mobile browser.
4. Transparent Language opens to home page with courses and navigation tips.
   There are over 100 languages to choose from – many with ESL and ELL and KidSpeak immersion options.
5. Tap language to open to learning pathway dashboard.
6. Your progress saves as you go.
   Tap RBdigital < back arrow to return to RBdigital app.
Discover Courses on Learn It Live

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

| NOTE: Each 7-day checkout provides unlimited access to all courses and lectures. After 7-days, check out another 7-day access to resume viewing your content. A separate 7-day checkout is required to access another Entertainment or Education service if your library offers more than Learn It Live. |

1. Open the menu and tap **HEALTH AND WELLNESS**.

2. Tap **WELLNESS CLASSES** from the menu.
   - The service detail page opens.

3. Tap **CHECKOUT** to checkout a 7-day access pass.
   - Learn It Live will open in your desktop or mobile browser.

4. Learn It Live opens to dashboard with courses and navigation tips.
   - Browse course areas and class and register for any live and on-demand class.

5. Tap **Browse Courses** to review subject areas.
   - The number of classes in each subject area details each class.

6. Your progress saves as you go.
   - Tap **RBdigital** < back arrow to return to RBdigital app.

**NOTE:** After 7-days, return to your RBdigital Collection on desktop or app to check out another 7-day access. Your viewing history and preferences will be saved on each service.
Checked Out and My Account Settings

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

NOTE: RBdigital organizes your personal checkouts, and personalized history with your library collection.

Open the menu and tap CHECKED OUT.

CHECKOUTS includes current titles and services with expiration date (if applicable.)

MY ACCOUNT manages your account history and settings.

WISHLIST includes your personal bookshelf for saved audiobook and eBook titles.

HOLDS includes audiobook and eBooks you have on hold.

Tap title cover to review title and hold place in line.

HISTORY includes all your prior checkouts for all titles and services.

NOTE: Checkout and My Account tabs in RBdigital Menu are personalized by your checkout and wishlist experience.
Recommendations and Account Settings

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

**NOTE:** RBdigital organizes your personal checkouts, and personalized history with your library collection.

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**RECOMMENDED** organizes your library audiobook and eBook suggestions along with preferred content subjects.

**PROFILES** remembers your personal access to one or more RBdigital collections.

Add profiles for other active RBdigital accounts and switch between library collections.

Tap the icon to log in to additional account profiles.

Swipe profile name to the left to delete a profile.

**SETTINGS** adjust your Wi-Fi connection and download preferences.

Download using Wi-Fi only (default setting)

Auto-download audiobooks, eBooks, magazines, and comics

**NOTE:** Each title may take 50-300MB of storage.

Audiobook genre preferences.

Tap + to select subject(s).

You may select multiple subjects.

**NOTE:** Checkout and My Account tabs in RBdigital Menu are personalized by your checkout and wishlist experience.

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**ETC:**

Check out and enjoy!
Switch Account Profile to another Collection

Have more than one account at another library? - You may switch account profile from within RBdigital. The other collection will display and in the menu—then check out and enjoy!

NOTE: RBdigital switches your content and services based on your log in credentials. If you have registered more than one account at your library – or at another library, RBdigital organizes your personal checkouts, and personalized history.

To switch to another profile tap **MENU.**

Tap **MY ACCOUNT.**

Tap **PROFILES.**

ENTER the other log in user name.

The other profile opens the collection for the other library.

Any titles or services you have checked out in the other profile will display!

To switch back to the original profile tap **MENU.**

Tap **MY ACCOUNT.**

Tap **PROFILES.**

Swipe the toggle to the right that you want access.

Your account profile will switch back.

Swipe profile name to the left to delete a profile.
Forgot Password

NOTE: Use the same log in credentials for mobile apps as used on desktop-platform account site. Or, click 'Forgot Password' link on login screen and follow the simple steps to reset password.

Download and open the RBdigital App.

Choose Country.
Enter Username, email address or card number associated with your account.

Click Next.

Enter Password.
Click Next.

Tap Forgot Password link, if you can remember your password.

Choose Country.
Enter email address associated with your RBdigital account.

Success message alerts you to check your email to proceed and reset password.

Enter new password and confirm.

Success! Go back to RBdigital App and log in with new password.

NOTE: Need more help? Click on the Help link or contact your library Information Desk for assistance.
Help

Log in to accounts—your content formats will display in categories and in the menu—then check out and enjoy!

NOTE:

RBdigital organizes your personal checkouts, and personalized history with your library collection.

Help is offered in multiple ways.

- In App with FAQs.
- Phone support.
- Email and Support Ticket.

RBdigital is a service made available through your local library for personal use on your mobile device apps and desktop-laptop computers.

Mobile Apps include:

![Apple App Store](image1)
![Google Play](image2)

Thank you for using RBdigital and supporting your local library.

NOTE: Need more help? Click on the Help link or contact your library Information Desk for assistance.

NOTE: Checkout and My Account tabs in RBdigital Menu are personalized by your checkout and wishlist experience.