



**PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION**  
Thursday, October 4, 2018

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A Regular Meeting of the Planning Commission was held on Thursday, October 4, 2018 in the Women's Club Room, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.

Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant	X			
Burchell, Bob		X	X	
Vacant				
Davey, Sam	X			
Lemke, Joseph		X	X	
Nancy Korpela	X			
Cayer, Joe J. ex-officio, non-voting member		X	X	
Silver, Mark	X			
	<b>5</b>	<b>3</b>	<b>Quorum</b>	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson

2. Approval of the September 20, 2018 Meeting Minutes:

**Motion** by Korpela to accept the September 20, 2018 Minutes. **Second** by Silver. **Motion Carried 5 to 0.**

3. Approval of the Agenda:

**Motion** by Burchell to accept the amended Agenda. **Second** by Korpela. **Motion Carried 5 to 0.**

4. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
5. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
6. Items for Discussion and Consideration:

A. Review City property sale request from Jeanne Saari 123 Luxmore Street.

- I. Director Bergman presented the sale request letter and the parcel map indicating the site. Saari requested that the parcel map be changed to include the property behind both parcels that they own.

**Motion** by Korpela to recommend to the City Commission to sell the property to Jeanne Sarri. **Second** by Surprenant. **Motion Carried 5 to 0.**

B. Comprehensive Plan Implementation Status of Priority Action Items.

I. Strategy 3.1(a) Update the Zoning Ordinance – Review visit from consultants.

1. Director Bergman talked about short term rentals. The zoning consultants recommended that the short-term rentals are handled by the City of Ironwood rental inspection process. He said that the Commission will also discuss chickens and storage containers. The commission discussed ways to inspect short-term and long-term residential rentals. The Commission stated that they would like the short-term rentals to be a part of the business license ordinance.

C. Review of Capital Improvement Plan Process.

- I. Director Bergman talked about the Capital Improvement Process for when they must review.

7. Other Business: None.

8. Next Meeting: November 1, 2018

9. Adjournment:


**Motion** by Silver to adjourn the meeting. **Second** by Korpela. **Motion Carried 5 to 0.**

Adjournment at 5:24 p.m.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Sam Davey", written over a horizontal line.

Sam Davey, Chair

A handwritten signature in black ink, appearing to read "Tim Erickson", written over a horizontal line.

Tim Erickson, Community Development Assistant