

**Proceedings of the Downtown Ironwood Development Authority
Thursday, October 25, 2018**

A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, October 25, 2018 at 8:00 A.M. in the Women's club Room, 2nd Floor, Memorial building, Ironwood Michigan.

1. Call to Order: Vice-Chair Nancy Korpela called the meeting to order at 8:00 A.M.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Tom Williams, Chair		X	X	
Nancy Korpela, Vice	X			
Annette Burchell	X			
Eleanor Bolich		X	X	
Amy Nosal	X			
Yvonne Novascone	X			
Vacant				
Anna Lovelace	X			
Nancy Zak	X			
	5	3	Quorum	

Also, present: Community Development Director, Tom Bergman and Community Development Specialist, Tim Erickson

3. Approval of the September 27, 2018 Meeting Minutes:
Motion by Lovelace to accept the meeting minutes from the September 27, 2018 meeting. **Second** by Novascone. **Motion carried 5 to 0.**
4. Approval of the Agenda:
Motion by Lovelace to accept the amended agenda. **Second** by Zak. **Motion carried 5 to 0.**
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit): None.
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): None.

7. Items for Discussion and Consideration:

- a. Discuss and consider the approval of the Financial Report: Director Bergman presented the financial report and explained the reason why the DIDA is in the red.

Motion by Lovelace, to approve the financial report. **Second** by Nosal. **Motion Passed 6 to 0.**

- b. MCACA Grant Letter and Contract: Director Bergman presented the contract.

Motion by Nosal, to approve the grant agreement. **Second** by Zak. **Motion Passed 6 to 0.**

- c. Update on Pocket Park: Director Bergman said that the trees have been trimmed and nothing new has happened. If the plan is to not do the sculpture, then the DIDA will need its money returned.

- d. Snow Shovel Contract: Director Bergman presented the snow shoveling contract for the pocket park and the art park. Burchell brought up the mowing of the art park.

Motion by Lovelace, to approve the snow shoveling contract. **Second** by Zak. **Motion Passed 6 to 0.**

- e. Jack Frost Festival and Discussion on Northern Elves Festival: Emily Burchell the project director for the Northern Elves Festival presented her ideas and her website. The proceeds from any fundraising activities will go toward the Ironwood Chamber of Commerce. Director Meyer with the Ironwood Chamber of Commerce had many questions related to cross promotion, insurance for the events and so forth.

- f. Wreath Donation Letter: Director Bergman presented the donation letter and asked the Authority to approve


Motion by Lovelace, to approve the letter with the change of \$30 for donations and research LED lights. **Second** by Nosal. **Motion Passed 6 to 0.**

- g. Comprehensive Plan & Blueprint Plan Implementation Status of Priority Action Items:

- I. Strategy 6.3(d) Continue Business Retention Program.

1. Director Bergman stated that he has talked with Rural Development and MEDC to work with succession planning. Northern Initiatives will be helping with this project.
 - II. Strategy 6.3(g&h) Develop/Continue Business Incubator/entrepreneurial support spaces – Invent@NMU.
 1. Director Bergman talked about the event and said that the kiosk will be back in the community. Korpela had some people worried that their idea may be stolen. Nosal talked about an event that she went to at Northland College to talk about a commercial kitchen.
 - III. Strategy 6.5(c), 6.7(b) & 6.6(c) First Friday Downtown.
 1. Update on First Friday Events.
 - a. Erickson updated the Authority on the upcoming November and December First Friday's.
 - IV. Downtown Redevelopment Sites.
 1. No update.
 - V. Alley Way Improvement Plan.
 1. No update.
8. Other Business: None.
9. Next Meeting: November 15, 2018 at 8:00 a.m.

Meeting adjourned by consensus at 9:19 a.m.



Nancy Korpela, Vice-Chair



Tim Erickson, Community Development Assistant