



North Shore  
Community School

School District 4084

*Board RETREAT Minutes*

*April 8, 2019, 3:30-8:30, NSCS Library*

*Approved*

***Mission: North Shore Community School excels in connecting our students' academics and learning with their natural and social environments in a nurturing community setting.***

**Call to Order: 3:45 pm**

**ATTENDANCE:**

**Directors:** Sheri Camper, ~~Jill Cornwell~~, John Doberstein, Gina Gallagher, Linda Johnson, Greg Spoelhof, Denny Stolp

**Ex Officio:** Executive Director Shelly Pierson, Business Manager Nikki Carpenter

**Others:** Mike Pocrnich

**I. The Board Retreat is for the purpose of training, reviewing statutes and NSCS documents, and reflection. There are no motions, voting, correspondence, or audience concerns.**

**II. Agenda:**

A. Financial

Mike explained the draft of the FY 20 budget and long term forecast. Currently budgeted for 345 next year. We get \$7000-10000 per student. Budget is 3.7 million for next year with projected deficit of \$50,000. Looking at 2% increase in salaries across the board. Nikki will be looking at food service revenue, as it did not look correct. Administration and the Finance Comm. are about 75% done with the budget and the Board will look again in April and will approve it at the May meeting.

B. Open Meeting Law (Sounding Board)

Discussed ACNW Sounding Board contents and other resources for this law. Closed meetings have to be posted with an agenda and reference to the state statute. We have to summarize closed meeting results at the next open meeting or right after the closed meeting. We do a voice recording of the closed meeting and should state our names at the beginning of the meeting. Only reasons to close a meeting are to evaluate the Director, discuss any allegations that are Board responsibility, and security related issues. We can use email to notify and share information. There should be no discussion in a "reply to all." You can reply to just the chair with further dialog.

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C. State Statutes

The statutes that we need to be familiar with and be able to access as needed are: Charter school law, Nonprofits law, Open Meeting law, Pupil fair dismissal act, and several others. The Charter School law is in the retreat folder and all other MN statutes can be accessed online.

D. Equity & Inclusion

Shelly and staff board members shared some of the activities, details and learnings from our 6 hours of staff training on Cultural Sensitivities conducted by Kevin Skwira-Brown. The curriculum committee has plans to select some lessons from Responsive Classroom, Second Step, and other online resources for each grade level. Teachers will include more of these empathy and inclusivity lessons in their weekly/monthly planning. We will strive to be culturally aware and consult with members of a given culture before depicting the culture or doing a simulation that involves that culture.

E. Governance & Management

We reviewed the checklist of Board vs. Director roles and responsibilities. One of the Board's main roles is to select, evaluate and support our Director. We discussed some scenarios and how we would respond. The Board approves high level goals and policy, many of which are proposed by the Director, and then implemented and monitored by the Director.

F. Discuss Board Policies

We reviewed the 2 year rotation schedule and it was noted that the Clerk is cross checking to see if there are required policies that we need to adopt. We noticed some policy numbers that have changed and are not represented on the 2 year schedule. Sheri will share with the Clerk so corrections can be made. We reviewed our Board policies that are in the 200 series, and noted that we need to develop a staff survey per the Director evaluation policy.

**III. Board Reflection:**

It was good to have time to read, look at and discuss the statutes and documents that pertain to our roles as Board members. It was informative and we had good dialog. We work well together!

**IV. The next regular Board Meeting will be held: April 29, 2019 at 5:30 p.m. in the Library**

**V. Adjourn: 8:35 pm**