



Records Commission
SPECIAL MEETING
TUESDAY, AUGUST 6, 2019, 6:00 P.M.

Etna Township Community Center
81 Liberty Street, Etna, Ohio 43018
Telephone (740) 927-7717

I. OPENING

II. RECORDS RETENTION COMMITTEE

- a. Approve the Revised Records Retention Schedule (RC-2)
- b. Approve the Local Disposal Form -Authorization for Disposal
 - Twenty Boxes of audio recordings of minutes (videos & Cassettes)

III. ADJOURN