

Consent to Release Data – Request from an Individual

An individual asks the government entity to release his/her private data to an outside entity or person. Because the entity does not have statutory authority to release the data, it must get the individual's written informed consent.

Explanation of Your Rights

If you have a question about anything on this form, or would like more explanation, please talk to _____ before you sign it.

[entity contact person name and contact information]

I, _____, give my permission for _____

[name of individual data subject]

[name of government entity]

to release data about me to _____ as described on this form.

[name of other entity or person]

1. The specific data I want [name of government entity] to release _____.
[explanation of data]
2. I understand that I have asked [name of government entity] to release the data.
3. I understand that although the data are classified as private at [name of government entity], the classification/treatment of the data at _____
[name of other entity or person] depends on laws or policies that apply to _____.
[name of other entity or person]

This authorization to release expires _____.

[date/time of expiration]

Individual data subject's signature _____ Date _____

Parent/guardian's signature [if needed] _____ Date _____
