

FILLING BOARD VACANCIES

If a vacancy occurs on the Board due to the death, resignation, or removal from office of the incumbent, or other just cause as outlined by state law, the vacancy shall be filled by an appointment made by the remaining members of the Board. Appointed Board members shall serve a term of office as specified by the statutes.

The district administrator, or his/her designee shall give public notice of a Board vacancy. Any qualified elector of the district may contact the Board to express an interest in filling the vacancy. A deadline for filing a letter of application for the vacancy shall be specified in the vacancy notice. Along with the application, prospective Board members should provide a short resume outlining their qualifications.

Candidates for a vacancy on the Board shall be considered at an open meeting, unless there are exceptional reasons to consider the candidates in closed session. The board may consider candidate(s) in a closed session only if the discussion involves financial, medical, social or personal histories or disciplinary data which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of the candidate(s). A majority vote shall be required for all appointments to the Board.

The candidate appointed to the vacancy shall, pending acceptance, and taking and filing the oath of office, file a campaign registration statement if required to do so by law and be seated on the Board.

LEGAL REF.:	Sections	17.03	Wisconsin Statutes
		17.26	
		19.01	
	1	20.06 (4)	

APPROVED: August 19, 1987

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