



715 Health Insurance Bid Selection

I. Purpose

The purpose of this policy is to ensure North Shore Community School compliance with the requirements of Minnesota Statutes, Chapter 124E. 12, Subdivision 5 the Minnesota Health Insurance Transparency and Accountability Act (HITA).

II. General Statement of Policy

North Shore Community School will follow the guidelines set forth in this policy procuring group health insurance coverage for its employees.

III. Request for Proposals

North Shore Community School's Executive Director, or the administration's designee, will request sealed proposals for group health insurance coverage from a minimum of three sources at least every two years.

IV. Sealed Bids

- A. The administration will receive and open sealed proposals on the date specified.
- B. The administration will make a recommendation to the Finance committee and the School Board regarding which bid appears to be in the best interest of the organization.
- C. The administration will notify employees covered by the group health insurance before the effective date of the changes in group health contract.
- D. Upon the opening of the proposals, the content of the proposals becomes public data under Minnesota Statutes, Chapter 13 (Government Data Practices).

Legal References:

Minnesota Statutes, Chapter 124E. 12, Subdivision 5 (Minnesota Health Insurance Transparency and Accountability Act

Minnesota Statutes, Chapter 13 (Government Data Practices)

Adopted:2/27/2017
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