



**School District 4084**

*Board Meeting Minutes*

*September 28, 2020 at 5:00 p.m. in the cafeteria and via Google Meet*

*Approved*

***Mission: North Shore Community School excels in connecting our students' academics and learning with their natural and social environments in a nurturing community setting.***

*In accordance with Minnesota Statutes 13D.021, members of the public are not permitted to attend this meeting due to the current health pandemic. Persons may monitor this meeting from a remote location through our streaming link: <https://youtu.be/uVEG52i2x8A>*

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*If you need support accessing the meeting, please contact Shelly Pierson at [spierson@nscsk6.org](mailto:spierson@nscsk6.org).*

**Call to Order: 5:08**

**ATTENDANCE:**

**Directors:** Sheri Camper, John Doberstein, Gina Gallagher, Linda Johnson, Jaron Larson, Greg Spoelhof, Denny Stolp

**Ex Officio:** Executive Director Shelly Pierson, Business Manager Nikki Carpenter

**Others:** Erica Rodriguez

**I. Concerns from Audience:** Public comment for school board meetings may be submitted through email to: [dstolp@nscsk6.org](mailto:dstolp@nscsk6.org) no later than Monday, September 28, by 12:00 p.m. Concerns will be read aloud for the record.

- A. A letter from Jennifer Derrick written on September 21, 2020 was read and is attached
- B. A letter from Carla Tamburro written on September 25, 2020 was read and is attached
- C. A letter from Anne Lampela written on September 25, 2020 was read and is attached
- D. A letter from Jess Roinkainen written on September 25, 2020 was read and is attached
- E. A letter from Heidi Nelson written on September 25, 2020 was read and is attached
- F. A letter from Lynda Markon written on September 25, 2020 was read and is attached
- G. A letter from Chris Finch written on September 27, 2020 was read and is attached
- H. A letter from Amy Giddings written on September 28, 2020 was read and is attached

**II. Recognition:**

- A. Kudos to Carla, Jeanine, and Nikki for their work on mailing ballots for the upcoming board election

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- B. The board recognizes North Shore Community School Staff and families for their flexibility and dedication to our students and their education
- III. Approve Agenda: MOTION by L. Johnson to approve the agenda with the addition of Item B. Response from the Board to those who sent concerns to the Board at tonight's meeting to Unfinished Business; seconded by J. Doberstein.** Camper: yes, Doberstein: yes, Gallagher: yes, Johnson: yes, Larson: yes, Spoelhof: yes, Stolp: yes. **Motion carried unanimously.**

*Electronic forms of this and all supporting documents for the September 28, 2020 Meeting are available to guests of the meeting at <https://northshorecommunityschool.org/board/> under the Meeting Notice\_Agenda tab.*

- IV. Consent Agenda: MOTION by S. Camper to approve the agenda with the removal of Section B, item 2, seconded by G. Gallagher.** Camper: yes, Doberstein: yes, Gallagher: yes, Johnson: yes, Larson: yes, Spoelhof: yes, Stolp: yes. **Motion carried unanimously.**

*All items in the Consent Agenda are action items. A single vote for the consent agenda passes all items on the agenda. Any director may request an agenda item be pulled for discussion and held for a separate consideration. Prior to a vote on the consent agenda, the Chair will open the floor for comments from directors including requests to pull items. Once all items to be pulled have been identified, the Chair will call for a vote on the remaining Consent Agenda items, Discussion and action on all items will be managed individually.*

**A. The Minutes for the August 24, 2020 Board Meeting were approved**

*This and all supporting documents from the August 24, 2020 Board Meeting will be made available for anyone to view, as soon as possible. These documents are filed by month in the 2020 Board Book, which is kept in the main office at North Shore Community School.*

**B. Finance**

1. Approved August operating receipts in the amount of \$470,427.54
- ~~2. Recommendation from the Finance Committee to Approve August checks numbered 13900-13926 in the amount of \$80,042.58~~
3. Approved August EFT payroll, BCBS, FSA, HSA, and bank service charges in the amount of \$216,449.58
4. Approved August credit card transactions in the amount of \$4,186.56
5. Approved August SCRIP disbursements in the amount of \$0.00
6. Approved August SCRIP receipts in the amount of \$88.94
7. Approved August 2020 Journal Entries
8. Approved August 2020 general checking and SCRIP account bank reconciliations

**C. Review of On Schedule Policies**

1. **Policy 106: Fundraising** is a local policy. **Policy 106: Fundraising** was approved as presented, changing the responsible party from the Executive Director to the School Board.
2. **Policy 532: Use of Peace Officers and Crisis Teams to Remove Students from School Grounds** is a mandated policy. The content and language is dictated by guidance by the Minnesota School Board Association (MSBA). **Policy 532: Use of Peace Officers and Crisis Teams to Remove Students from School Grounds** was approved as presented; defining “student with IEP,” setting parameters for reevaluating the IEP if multiple removals occur in a 30-day period, addressing students with an IEP suspected of criminal activity and requiring a written incident report of the events as well as the removal.
3. **Policy 533: Wellness** is a mandated policy. The content and language is dictated by guidance by the Minnesota School Board Association (MSBA). **Policy 533: Wellness** was approved as presented; changing “weekly” nature walks to “regular” and removing the section “Goals for Physical Education/Community”
4. **Policy 707: Transportation of Students** is a local policy. **Policy 707: Transportation of Students** was approved as written.
5. **Policy 709: Student Transportation Safety** is a local policy. **Policy 709: Transportation of Students** was approved as written.

**D. Staffing Changes**

1. The resignation of Jodi Wantaja was approved
2. The resignation of Deanna Bruckelmyer was approved
3. The hiring of Elina Berglund as a long-term substitute teacher for the 2020-2021 school year was approved

**V. Committee Updates:**

**A. Curriculum/Staff Development:**

1. August 27, 2020 Meeting Minutes are attached
2. September 9, 2020 Meeting Minutes are attached

**B. Facilities:**

1. September 15, 2020 Meeting Minutes are attached

**C. Finance:**

1. September 21, 2020 Meeting Minutes are attached
  - a) August 2020 Financial Statements
  - b) August 2020 Detailed Payment Register
  - c) August 2020 Bank Reconciliations
  - d) August 2020 Journal Entries
2. **MOTION by J. Doberstein to approve August checks numbered 13900-13926 in the amount of \$80,042.58, including voided check 13904 issued to the wrong vendor, seconded by L. Johnson.** Camper: yes, Doberstein: yes, Gallagher: yes, Johnson: yes, Larson: yes, Spoelhof: yes, Stolp: yes. **Motion carried unanimously.**

**D. Personnel:**

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1. The Personnel Committee did not meet

**E. Nominating Committee**

1. September 22, 2020 Minutes are attached
2. September 28, 2020 Minutes are pending

**VI. Effective Board**

**A. Set date for the School Board Election & Annual Meeting**

1. Currently scheduled for Thursday, November 5, 2020 at 5:00 p.m.
2. **MOTION by S. Camper to approve changing the meeting time for the Annual Meeting from 5:30 to 5:00, seconded by G. Gallagher.** Camper: yes, Doberstein: yes, Gallagher: yes, Johnson: yes, Larson: yes, Spoelhof: yes, Stolp: yes. **Motion carried unanimously.**

**B. 2020-2021 Board Calendar: now accessible in the board handbook folder**

**C. [mncharterboard.com](http://mncharterboard.com) plan to report in October**

**D. Sounding Board Issue 16, Role of the Board Chair**

**VII. Director's Update:**

**A. Enrollment**

1. Budgeted for: 350
2. Current Enrollment: 345

**B. CARES Funding**

1. Plans for the funding include sanitizing, cleaning, dividers, P.P.E, salary for additional staff and training

**C. Academic Update**

1. Hybrid and 100% DL (Distance Learning)
2. Fall Assessments
  - a) Hybrid students are currently being assessed
  - b) Distance Learning students will be assessed at a later time, probably by appointment

**D. Preschool**

1. Working out an outdoor classroom
2. Looking for large wooden spools to be donated to the program

**E. School Events**

1. School Opening
2. Grandparent's day has been cancelled and has been changed to a full day
3. PTA purchased masks for the students that will be distributed in the coming days

**VIII. Unfinished Business:**

- A. Response from the Board Chair to those who sent concerns to the Board at the August 24, 2020 Board meeting is attached**

**B. Response from the Board to those who sent concerns to the Board at tonight's meeting**

1. There is one letter that requires a response from the board, Shelly is reaching out to the Health Department and will follow up with the Board with their answer. A response to the writer will come from the Board.

**IX. New Business:**

**A. Agenda Items for the 2020 Annual Meeting**

1. Approve Minutes for 2019 Annual Meeting
2. Presentation of 2019-2020 Annual Report
3. Announcement of Board election results
4. New Board Member Oath of Office
5. Recognition of outgoing members

**B. Contract Language per Legal Review**

1. **MOTION by S. Camper to approve the contract as presented, seconded by G. Spoelhof.** Camper: yes, Doberstein: yes, Gallagher: yes, Johnson: yes, Larson: yes, Spoelhof: yes, Stolp: yes. **Motion carried unanimously.**

**C. Presentation of Director's Goals for the 2020-2021 School Year are attached**

1. 72% of all tested students and 60% of all tested students in the Free and Reduced sub-group, will meet or exceed proficiency on the MCAIII Math and/or NWEA MAP Math assessments.
2. 76% of all tested students and 55% of all tested students in the Free and Reduced sub-group, will meet or exceed proficiency level on MCAIII Reading, and/or NWEA MAP Reading, and BAS assessments.
3. Promote NSCS to the greater community: Nature and place based education, low class sizes at many grade levels, update on waiting list.
4. Managing learning during a pandemic

**D. Current Learning Model**

1. Review Information
2. Recommendation from Advisory Team is attached
3. The board agreed to continue the Hybrid plan while continuing to be guided by local trends and data.

**X. Board Reflection:**

- A. Efforts that members of the Board have been making are appreciated. The strength in our leadership, support of our PTA, staff, and guidance from the advisory board allows us to become a highly effective board. Working together as a community by seeking facts, listening to each other, and avoiding engaging in creating a polarizing culture is very important in the process of moving forward.

**XI. The next Board Meeting will be held: October 26, 2020 at 5:00 p.m. in the Cafeteria and via Google Meet**

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- XII. Adjourn: MOTION by L. Johnson to adjourn the meeting at 7:34, seconded by G. Gallagher.**  
Camper: yes, Doberstein: yes, Gallagher: yes, Johnson: yes, Larson: yes, Spoelhof: yes, Stolp:  
yes. **Motion carried unanimously.**