

Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on January 27, 2020 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Burchell call the regular meeting to order at 5:30 P.M.

B. Recording of the Roll.

***Motion** was made by Mildren, seconded by Corcoran and carried to excuse Commissioner Semo from tonight's meeting.*

PRESENT: Commissioner Cayer, Corcoran, Mildren, and Mayor Burchell.

ABSENT: Commissioner Semo (excused).

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of January 13th.

*2) Review and Place on File:

a. Park and Recreation Committee Meeting Minutes of December 2nd.

b. Pat O'Donnell Civic Center Board Meeting Minutes of December 2nd, January 6th, and January 14th.

c. Ironwood Housing Commission Meeting Minutes of January 20th.

*3) Poverty Exemption Guideline Resolution #020-001.

***Motion** was made by Corcoran, seconded by Cayer to approve the consent agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda

***Motion** was made by Corcoran, seconded by Cayer and carried to approve the agenda as presented.*

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

***Motion** was made by Corcoran, seconded by Cayer and carried to receive and place on file the Statement of Revenue & Expenditures Report for the month ending December 31, 2019 and the Cash and Investment Summary Report month ending December 31, 2019.*

F. Approval of Monthly Check Register Report.

Motion was made by Corcoran, seconded by Cayer to approve the Monthly Check Register Report for the month ending December 31, 2019. Unanimously passed by roll call vote.

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

OLD BUSINESS

I. Update: Downtown City Square Project.

Mike Foley from Coleman Engineering addressed the City Commission reviewing with them the drawings of the Downtown City Square Project. Mr. Foley thanked all the stakeholders for their help in the process. A video on YouTube was also presented to give a virtual look at the upcoming Downtown City Square Project. Further discussion of this matter took place.

J. Discuss and Consider placing on file the City Audit Report for the fiscal year ended June 30, 2019.

(**CITY AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2019 IS AVAILABLE FOR REVIEW IN THE CITY CLERK'S OFFICE & CITY WEBSITE- www.cityofironwood.org **).

Motion was made Mildren, seconded by Corcoran and carried to receive and place on file the City Audit Report for the fiscal year ended June 30, 2019.

K. Discuss and Consider authorizing pay application #3 (final) to Ruotsala Construction for the 2018 Water Service Line Replacement Project through the MDEQ Pilot Drinking Water Community Water Supply (PDW) Grant Program in the amount of \$9,842.49.

Motion was made by Corcoran, seconded by Cayer to authorize pay application #3 (final) to Ruotsala Construction for the 2018 Water Service Line Replacement Project through the MDEQ Pilot Drinking Water Community Water Supply (PDW) Grant Program in the amount of \$9,842.49. Unanimously passed by roll call vote.

L. Mayor's Appointment.

Mayor Burchell re-appointed Mark Silver and appointed David Andresen replacing Joe Lemke on the Ironwood Planning Commission both for three (3) year terms (terms expiring December 31, 2022).

Motion was made by Corcoran, seconded by Cayer and carried to approve the Mayor's re-appointment of Mark Silver and appointment of David Andresen to the Ironwood Planning Commission for three (3) year terms (terms expiring December 31, 2022).

M. Manager's Report.

City Manager Scott B. Erickson verbally gave the Manager's report noting the following items:

- *On Monday, February 3, 2020 at 6:00 p.m. in the Memorial Building Auditorium there will be a work session held to receive public comment on the draft of the Adult Use Marihuana Establishment Ordinance.
- *The Ironwood Planning Commission on Thursday, February 13, 2020 will hold a Public Hearing on the Adult Use Marihuana Establishment Ordinance.
- *The City DPW Water Department repaired a water main break that occurred over the weekend on Alfred Wright Blvd.
- *City Manager Erickson stated that a discussion took place during the Staff Meeting this morning regarding how to get the word out to the public when things happen on the weekends. A couple of suggestions were Facebook and a similar notification system like the one that the Ironwood Area Schools has.
- *City Staff will be meeting with the engineers from Short Elliott Hendrickson (SEH) this Wednesday to discuss the preliminary engineering report for the municipal water pump station and water filtration. The City anticipates this report to be given back to them in May.
- *Pauline Pikka the Utility Billing Clerk will be retiring from the City of Ironwood after 14 ½ years with the City. City Manager Erickson urged everyone to wish Pauline well if they see her. Wendy Hagstrom will be replacing Pauline starting on Monday, February 10th.
- *A new security camera system is being installed at the Memorial Building. The new security system will be installed over the next few days and is partially being funded through a grant from MMRMA, the City of Ironwood's insurance company.
- *Staff is currently working on the spring City newsletter.
- *MML Capital Conference is scheduled for March 22-26.
- *At the end of February Mayor Burchell, Community Development Director Bergman, and City Manager Erickson will be traveling to Lansing to present the City Square Project.

N. Other Matters.

Commissioner Corcoran noted it is always good to build relationships when traveling to Lansing and networking with others.

Mayor Burchell asked if someone could explain what happens when there is a water break.

Department of Public Works Supervisor Bob Richards explained that when there is a water break the water becomes discolored instantly from the high pressure of water that surges through main and when you turn on your faucet it surges into your home thus bringing the discolored water into your lines. He urged residents not to use their hot water right away when there is a break, so the sediment doesn't get into their hot water heater. If it does, he stated you can drain it from the bottom but be cautious when doing this and be prepared in case it doesn't shut off. Additional comments were received.

Commissioner Mildren commented on how lucky the City of Ironwood is to have a Chamber of Commerce who thanks all the community volunteers.

O. Adjournment.

Motion was made Corcoran, seconded by Cayer and carried to adjourn the meeting at 6:14 P.M.

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk