

## Proceedings of the Ironwood City Commission

A Regular Meeting of the Ironwood City Commission was held by a Zoom Webinar on Monday, November 23, 2020 at 5:30 P.M.

A. Mayor Burchell called the regular meeting to order as a remote participation meeting as authorized by Executive Order of the Governor at 5:30 P.M.

***Motion** was made by Mildren, seconded by Corcoran to excuse Commissioner Cayer from tonight's Zoom Webinar. Unanimously passed by roll call vote.*

The following Commissioners were in attendance: Commissioner Corcoran, Commissioner Mildren, Commissioner Semo, and Mayor Burchell. Commissioner Cayer had an excused absence.

B. Recording of the Roll.

The following members who were in attendance indicated the physical location from which they were remotely participating in the meeting was as follows: Commissioner Corcoran (City of Ironwood, Gogebic County, State of Michigan), Commissioner Mildren (City of Ironwood, Gogebic County, State of Michigan), Commissioner Semo (City of Ironwood, Gogebic County, State of Michigan), and Mayor Burchell (City of Ironwood, Gogebic County, State of Michigan). Absent: Commissioner Cayer (excused).

C. Approval of the Consent Agenda.\*

\*1) Approval of Minutes – Regular City Commission Meeting of November 9<sup>th</sup>.

***Motion** was made by Corcoran, seconded by Semo to approve the consent agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda

***Motion** was made by Mildren, seconded by Corcoran to approve the agenda as presented. Unanimously passed by roll call vote.*

E. Approval of Monthly Check Register Report.

***Motion** was made by Mildren, seconded by Corcoran to approve the Monthly Check Register Report for the month ending October 30, 2020. Unanimously passed by roll call vote.*

F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

G. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

H. UPDATE: COVID-19 Response.

Public Safety Director Andrew DiGiorgio addressed the City Commission stating our area is still seeing a continual rise in COVID-19 cases. He urged everyone to follow the CDC and Health Department guidelines.

Community Development Director Tom Bergman noted last week Small Businesses of Michigan launched an outdoor weatherization grant for small businesses which was only open from Wednesday at noon to Wednesday at midnight due to the overwhelming response. He urged area businesses if they are not receiving the City's e-mail notifications to contact his department to get their names on the list.

Finance Director Paul Linn stated there was nothing new on the Treasury side other than the continuation of reporting requirements. He also noted the City's revenue sharing and Act 51 funding was on target with the estimates.

City Manager Erickson addressed the City Commission regarding the tightening up of the Memorial Building Offices and Department of Public Works. The Memorial Building Offices are closed to the public with appointments being scheduled if needed.

OLD BUSINESS

I. Discuss and consider approval of Change Order No. 3 for the City of Ironwood – Downtown Square Project to Ruotsala Construction, LLC in the amount of \$793.64 and authorize Mayor to sign all applicable documents.

*Motion was made by Mildren, seconded by Corcoran to approve Change Order No. 3 for the City of Ironwood – Downtown Square Project to Ruotsala Construction, LLC in the amount of \$793.64 and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

J. Discuss and consider approval of Contractors Application for Payment No. 5 in the amount of \$356,983.79 for the City of Ironwood – Downtown Square Project and authorize Mayor to sign all applicable documents.

*Motion was made by Semo, seconded by Mildren to approve Contractor's Application for Payment No. 5 in the amount of \$356,983.79 for the City of Ironwood – Downtown Square Project contingent upon MEDC approval and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

NEW BUSINESS

- K. Discuss and consider approving Law Enforcement Mutual Aid Agreement for the City of Ironwood and the City of Hurley, Wisconsin and authorize the Mayor and City Clerk to sign same.

***Motion** was made by Mildren, seconded by Semo to approve Law Enforcement Mutual Aid Agreement for the City of Ironwood and the City of Hurley, Wisconsin and authorize the Mayor and City Clerk to sign same. Unanimously passed by roll call vote.*

- L. Discuss and consider introduction of Ordinance No. 529, Book 5, an Ordinance to amend Section 19-5 Smoking Prohibited, Chapter 19, Parks and Recreation of the Code of Ordinances, City of Ironwood, Michigan and schedule a public hearing for Monday, December 14, 2020 at 5:25 P.M.

***Motion** was made by Corcoran, seconded by Mildren to introduce Ordinance No. 529, Book 5, an Ordinance to amend Section 19-5 Smoking Prohibited, Chapter 19, Parks and Recreation of the Code of Ordinances, City of Ironwood, Michigan and schedule a public hearing for Monday, December 14, 2020 at 5:25 P.M. Unanimously passed by roll call vote.*

- M. Discuss and consider sick time policy for COVID-19 related time off.

After a brief discussion Commissioner Corcoran requested that the City research how other communities treat sick time policies for COVID-19 related time off. Staff agreed to bring this item back to them for review.

- N. Discuss and Consider the City Employee Gratuity for the Holiday Season.

***Motion** was made by Semo, seconded by Mildren to approve a City Employee's Gratuity for the Holiday Season in the amount of \$75.00. Unanimously passed by roll call vote.*

- O. Mayor's appointments.

*Mayor Burchell re-appointed Helen Slining to the Ironwood Carnegie Library for a five (5) year term (term expiring December 31, 2025). Mayor Burchell also appointed Darrin Kimbler, replacing Eleanor Bolich (four (4) year term - term expiring June 30, 2023) and Bruce Greenhill, replacing Nancy Zak (four (4) year term - term expiring June 30, 2024) to the Downtown Ironwood Development Authority.*

***Motion** was made by Corcoran, seconded by Semo to approve the Mayor's reappointment of Helen Slining to the Ironwood Carnegie Library for a five (5) year term (term expiring December 31, 2025), and appointment of Darrin Kimbler (term expiring June 30, 2023) and Bruce Greenhill (term expiring June 30, 2024) to the Downtown Ironwood Development Authority. Unanimously passed by roll call vote.*

P. Manager's Report.

City Manager Scott B. Erickson verbally gave the Manager's report noting the following items:

- \*The Civic Center project is still moving forward slowly due to some COVID-19 issues.
- \*The US2 and Hwy 51 bridge will be turned into a round about next summer.
- \*At the next regular Ironwood City Commission meeting the City Staff will be bringing back their findings from Rural Development and the State for funding of a water treatment plant.
- \*The City of Ironwood will be getting the first electric vehicle charging station in the Western U.P. tomorrow. The charging station will be installed down at the Downtown City Square.
- \*Manager Erickson thanked the Department of Public Works for snowplowing and for working on the lighting along US2.

Q. Other Matters.

The Ironwood City Commission all liked the highway decorations.

Commissioner Corcoran questioned City Staff regarding the entrance signs on the east end, west end, and down by the Silver Street bridge.

Commissioner Mildren requested City Staff investigate providing areas for citizens to walk during the shutdowns of various facilities. City staff agreed to look at either clearing the Iron Belle Trail or perhaps heavily sanding certain City Streets for citizens to walk on.

Commissioner Semo gave an update on the conditions at the Miners' Memorial Heritage Park stating it is rolled and packed. He further noted the Miners' Memorial Heritage Park would be holding their annual candlelight ceremony on December 27<sup>th</sup>. Additional comments were received.

R. Adjournment

***Motion** was made by Corcoran, seconded by Semo to adjourn the meeting at 6:22 P.M. Unanimously passed by roll call vote.*

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk