

Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held by a Zoom Webinar on Monday, September 28, 2020 at 5:30 P.M.

A. Mayor Burchell called the regular meeting to order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Cayer, Mildren, Semo, Corcoran, and Mayor Burchell.

ABSENT: None.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – Regular City Commission Meeting of September 14th.

*2) Review and Place on File:

a. Ironwood Housing Commission Meeting Minutes of September 8th.

Motion was made by Corcoran, seconded by Semo to approve the consent agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda

Motion was made by Corcoran, seconded by Semo to approve the agenda as presented. Unanimously passed by roll call vote.

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

Motion was made by Semo, seconded by Corcoran to receive and place on file the Statement of Revenue & Expenditures Report for the month ending August 31, 2020 and the Cash and Investment Summary Report month ending August 31, 2020. Unanimously passed by roll call vote.

F. Approval of Monthly Check Register Report.

Motion was made by Corcoran, seconded by Semo to approve the Monthly Check Register Report for the month ending August 31, 2020. Unanimously passed by roll call vote.

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

Ken Rausch, of 631 E. McLeod Avenue addressed the City Commission stating he has been actively pursuing obtaining his medical marijuana licenses and asked the City Commission why they were allowing adult recreational marijuana facilities and not medical facilities.

H. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit)

There were none.

I. UPDATE: COVID-19 Response.

Finance Director Paul Linn updated the City Commission on the 2019-2020 State Funding regarding Revenue Sharing and Act 51 Revenue. He also reviewed the 2020-2021 Funding and noted he would be keeping the City Commission informed if there are any significant changes.

Community Development Director Tom Bergman noted he was waiting to hear from the MEDC to identify the businesses who received grant funding.

Public Safety Director Andrew DiGiorgio stated there will be Trick or Treating in October following the Health Departments guidance. He further noted the safety rules and guidelines will be posted on the City website. Director DiGiorgio also gave an update on the COVID-19 cases in our area, along with Houghton, Michigan. Additional comments were received.

OLD BUSINESS

J. Discuss and Consider awarding the lowest bid to Tiziani Sand & Gravel for 2,000 tons of winter street sand in the amount of \$8.30/ton for a total amount of \$16,600.00.

Motion was made Semo, seconded by Mildren to award the lowest bid to Tiziani Sand & Gravel for 2,000 tons of winter street sand in the amount of \$8.30/ton for a total amount of \$16,600.00. Unanimously passed by roll call vote.

K. Discuss and Consider awarding the lowest bid to Jake's Excavating for 2,000 tons of ditch sand in the amount of \$5.70/ton for a total of amount of \$11,400.00.

Motion was made Mildren, seconded by Corcoran to award the lowest bid to Jake's Excavating for 2,000 tons of ditch sand in the amount of \$5.70/ton for a total of amount of \$11,400.00. Unanimously passed by roll call vote.

L. Discuss and Consider awarding the lowest bid to Jake's Excavating for 3,000 tons of 22A gravel in the amount of \$8.98/ton for a total amount of \$26,940.00.

Motion was made by Mildren, seconded by Corcoran to award the lowest bid to Jake's Excavating for 3,000 tons of 22A gravel in the amount of \$8.98/ton for a total amount of \$26,940.00. Unanimously passed by roll call vote.

- M. Discuss and Consider awarding bid for a 3-year Cemetery Mowing Contract to Saari's Lawn Service in the amount of \$76,954.50.

Motion was made by Cayer, seconded by Semo to award bid for a 3-year Cemetery Mowing Contract to Saari's Lawn Service in the amount of \$76,954.50. Unanimously passed by roll call vote.

- N. Discuss and Consider awarding bid for a 3-year Park Mowing Contract to 4 Seasons Lawn & Property Services, Inc. in the amount of \$25,410.00.

Motion was made by Corcoran, seconded Mildren to award the bid for a 3-year Park Mowing Contract to 4 Seasons Lawn & Property Services, Inc. in the amount of \$25,410.00. Unanimously passed by roll call vote.

- O. Consider approval of Contractors Application for Payment No. 3 in the amount of \$517,140.19 for the City of Ironwood – Downtown Square Project and authorize Mayor to sign all applicable documents, contingent on approval from the MEDC.

Motion was made by Corcoran, seconded by Semo to approve the Contractors Application for Payment No. 3 in the amount of \$517,140.19 for the City of Ironwood – Downtown Square Project and authorize Mayor to sign all applicable documents, contingent on approval from the MEDC. Unanimously passed by roll call vote.

- P. Discuss and consider amending the effective date of Ordinance #523, Book 5 an Ordinance to amend the Code of Ordinances, City of Ironwood, Michigan by adding a New Chapter which new chapter shall be designated as Chapter 37 of said code entitled "Marihuana Establishments" to November 10, 2020.

Motion was made by Semo, seconded by Corcoran to amend the effective date of Ordinance #523, Book 5 an Ordinance to amend the Code of Ordinances, City of Ironwood, Michigan by adding a New Chapter which new chapter shall be designated as Chapter 37 of said code entitled "Marihuana Establishments" to November 10, 2020.

ROLL CALL:

Yes (4): Commissioner Mildren, Semo, Corcoran, and Mayor Burchell.

No (1): Commissioner Cayer.

Motion carried on a 4 to 1 vote.

NEW BUSINESS

- Q. Discuss and consider approving quote in the amount of \$11,620.00, with Automated Comfort Controls (ACC) for the replacement of boiler controls, controls for one rooftop unit (RTU-1), and software upgrade for these items.

Motion was made by Mildren, seconded by Cayer to approve the quote in the amount of \$11,620.00, with Automated Comfort Controls (ACC) for the replacement of boiler controls, controls for one rooftop unit (RTU-1), and software upgrade for these items. Unanimously passed by roll call vote.

R. Discuss and consider authorizing bids for new boilers and remaining RTU controls for the Ironwood Memorial Building.

***Motion** was made by Corcoran, seconded by Mildren to authorize bids for new boilers and remaining RTU controls for the Ironwood Memorial Building. Unanimously passed by roll call vote.*

S. Discuss and Consider declaring attached list of miscellaneous City office equipment as surplus property and authorizing advertisement for bids to sell.

***Motion** was made by Semo, seconded by Corcoran to declare the attached list of miscellaneous City office equipment as surplus property and authorizing advertisement for bids to sell. Unanimously passed by roll call vote.*

T. Manager's Report.

City Manager Scott B. Erickson verbally gave the Manager's report noting the following items:

- *The Pat O'Donnell Civic Center is all enclosed and the contractors will be working on the inside to get it ready for ice making.
- *Fall flushing has gone very well and should be completed by Wednesday.
- *Downtown Square Project is moving along nicely, and a date will be selected soon for a ribbon cutting ceremony.
- *Reminder the Michigan Municipal League Convention is being conducted from Wednesday through Friday this week. Mr. Erickson encouraged staff and City Commissioners to attend via zoom.

U. Other Matters.

A brief explanation took place from City Clerk Karen Gullan on the security of the ballots from an Absentee Voter Ballot Application to delivery of the ballot on election day.

Commissioner Mildren thanked City Staff for continuing with First Fridays. He also noted several people have been out enjoying Mt. Zion and the Iron Belle Trail to Ramsay.

Commissioner Cayer had several questions for City Staff from the cleanliness of the park bathrooms, moving the election box, and the long grass at Josephson's Nursing home. He also requested City Staff reports be brought back.

V. Adjournment.

***Motion** was made by Semo, seconded by Corcoran to adjourn the meeting at 6:33 P.M.*

Annette Da Lio-Burchell, Mayor

Karen M. Gullan, City Clerk