



PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION
Thursday, November 5, 2020

A Regular Meeting of the Planning Commission was held on Thursday, November 5, 2020 via Zoom video conferencing.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant	X			
Bob Burchell		X	X	
Stephanie Holloway		X	X	
Sam Davey	X			
David Andresen	X			
Nancy Korpela	X			
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver	X			
	5	3	Quorum	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the October 1, 2019 Meeting Minutes:

Motion by Silver to approve the October 1, 2020 Meeting Minutes. Second by Surprenant. Motion Carried 5 to 0.

4. Approval of the Agenda:

Motion by Silver to approve the Agenda. Second by Andresen. Motion Carried 5 to 0.

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Items for Discussion and Consideration.

A. Public Hearing and Consideration for PC Case 2020-004 Conditional Use for Garage located at 121 N. Lowell St.

- I. Davey read the Public Hearing Procedure. Bergman presented the project. Davey opened for public comment. Davey closed public comment. The applicant addressed the Commission. The Commission had a question about the design of the garage.

Motion by Silver to approve the Conditional Use Permit. Second by Surprenant. Motion Carried 5 to 0.

B. Goal Setting.

- I. Director Bergman presented last years goals. He said that many of the approved applications will need to come before the Planning Commission. He suggested to keep that in mind when setting their goals. Silver asked about the status of the zoning ordinance. Bergman said that they are working every week on many of the details and that they are about 2/3 of the way through the review of the document.

C. Update on progress of Capital Improvement Plan.

- I. Director Bergman said the they are having technical difficulties with the software, but it is on schedule.

D. Comprehensive Plan Implementation Status of Priority Action items.

- I. Strategy 3.1(a) Update the Zoning Ordinance and Adult Use Marihuana Establishment Ordinance.

- a. Director Bergman said that the ordinance goes into effect on Tuesday November 10th. The application and rubric will be available at the end of the day on November 10th. The Planning Commission will be involved in much of the process.

- II. Strategy 4.2 Prepare Wayfinding Master Plan.

- a. Bergman said that Erickson has been working on it. He said that he would like to allow the other committees and boards to prioritize assets.

III. Downtown Development Plan and TIF Plan Project (Downtown Blueprint Plan).

- a. Director Bergman said that the zoning ordinance needs to be complete before this is started. He is reaching out to consulting companies to get a cost analysis. The new plan will replace the Downtown Blueprint Plan. He also discussed going through a Comprehensive Plan update.

IV. Strategy 6.8(a) Update on Master Arts Plan.

- a. Korpela said that they are working on an addendum to the marketing plan.

8. Other Business.

- A. Silver asked about the storage containers located on Ayer Street. Bergman also said that storage containers will be addressed in the new ordinance. Silver said that no one is enforcing the ordinance when it comes to storage containers. Andresen asked about the old Norrie School property.

9. Next Meeting: Thursday, December 3, 2020.

10. Adjournment:

Motion by Silver to adjourn the meeting. Second by Surprenant. Motion Carried 5 to 0.

Adjournment at 5:31 p.m.

Respectfully submitted


Sam Davey, Chair


Tim Erickson, Community Development Assistant