



**PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION**  
**Thursday, October 1, 2020**

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A Regular Meeting of the Planning Commission was held on Thursday, October 1, 2020 via Zoom video conferencing.

1. Call to Order: Chair Davey called the meeting to Order at 5:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Mark Surprenant	X			
Bob Burchell		X	X	
Stephanie Holloway	X			
Sam Davey	X			
David Andresen	X			
Nancy Korpela	X			
Joe Cayer ex-officio, non-voting member		X	X	
Mark Silver	X			
	<b>6</b>	<b>2</b>	<b>Quorum</b>	

Also present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

3. Approval of the September 3, 2019 Meeting Minutes:

**Motion by Silver to approve the September 3, 2020 Meeting Minutes. Second by Surprenant. Motion Carried 4 to 0.**

4. Approval of the Agenda:

**Motion by Silver to approve the Agenda. Second by Surprenant. Motion Carried 4 to 0.**

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Items for Discussion and Consideration.

A. Update on progress of Capital Improvement Plan.

- I. Director Bergman was hoping to have a draft of the document. He is hoping that one will be available for the next meeting for the Commission to review. He went over the CIP process for the new Commissioners.

B. Discussion on Outdoor Burning Ordinance.

- I. Director Bergman said that they would like to encourage gas fireplaces and outdoor heaters to be removed from needing a burn permit.

C. Comprehensive Plan Implementation Status of Priority Action items.

I. Strategy 3.1(a) Update the Zoning Ordinance and Adult Use Marihuana Establishment Ordinance.

- a. Director Bergman said that he has been meeting with the consultants at least one day per week. They had a discussion on whether they need two industrial districts versus one. He talked about having a district specifically for office space or light industrial use. He mentioned the nuisance ordinance and also a civil infraction ordinance that will be brought before the City Commission. The Commission talked about reducing the application period to 30 days while increasing the review period for staff to have adequate time to review.

II. Strategy 4.2 Prepare Wayfinding Mater Plan.

- a. The entrance signs will be worked on in the winter time.

III. Downtown Development Plan and TIF Plan Project (Downtown Blueprint Plan).

- a. No update.

IV. Strategy 6.8(a) Update on Master Arts Plan.

- a. Korpela gave a brief update and had Howard Sandin speak. Sandin gave a status update of the plan and discussed some funding that they have received.

8. Other Business

A. Silver brought up an issue with marijuana growers dumping waste in the compost site.

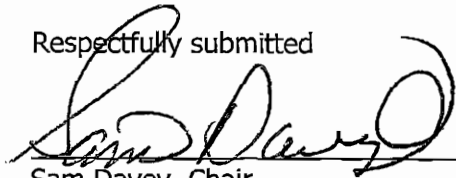
9. Next Meeting: Thursday, November 5, 2020.

10. Adjournment:

**Motion by Silver to adjourn the meeting. Second by Surprenant. Motion Carried 6 to 0.**

Adjournment at 5:33 p.m.

Respectfully submitted

  
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Sam Davey, Chair  
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Tim Erickson, Community Development Assistant