

## Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on December 12, 2022 at 5:30 P.M., in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Corcoran called the Regular Meeting to Order at 5:30 P.M.

B. Oath of Office – New City Clerk

Interim City Clerk, Karen M. Gullan administered the oath of office to the new City Clerk, Jennifer Jacobson.

C. Recording of the Roll.

PRESENT: Commissioner Andresen, Korpela, Mildren, Semo, and Mayor Corcoran.

ABSENT: None.

D. Approval of the Consent Agenda. \*

\*1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of November 28, 2022.

\*2) Review and Place on File:

a. Pat O'Donnell Civic Center Board Meeting Minutes of January 3, 2022; February 7, 2022; March 7, 2022; April 27, 2022 (special meeting); May 2, 2022; June 6, 2022; July 5, 2022; July 22, 2022 (special meeting); August 18, 2022; and September 6, 2022.

b. Downtown Ironwood Development Authority Meeting Minutes of October 27, 2022.

c. Economic Development Corporation Meeting Minutes of October 5, 2022.

d. Ironwood Planning Commission Meeting Minutes of November 3, 2022.

*Motion was made by Korpela, seconded by Andresen, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

E. Approval of the Agenda.

*Motion was made by Mildren, seconded by Andresen, and carried to approve the agenda as presented.*

F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit)

There were none.

- G. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit)

There were none.

**OLD BUSINESS**

- H. Discuss and Consider authorizing bids for boilers, roof top unit, and controls for the Ironwood Memorial Building.

*Motion was made by Mildren, and seconded by Semo, and carried to authorize bids for boilers, roof top unit, and controls for the Ironwood Memorial Building.*

- I. Discuss and consider authorizing Coleman Engineering Work Order for Professional Engineering Services not to exceed \$390,750.00 for \$3.0 Million Lead Service Line Replacement (DWSF).

*Motion was made by Semo, and seconded by Mildren, to authorize Coleman Engineering Work Order for Professional Engineering Services not to exceed \$390,750.00 for \$3.0 Million Lead Service Line Replacement (DWSF). Unanimously passed by roll call vote.*

- J. Discuss and Consider approving Pay Application No. 5 to Jake’s Excavating & Landscaping LLC., in the amount of \$41,305.65 for the City of Ironwood – 2022 Sewer and Water Project and authorize Mayor to sign all applicable documents.

*Motion was made by Semo, and seconded by Mildren, to approve Pay Application No. 5 to Jake’s Excavating & Landscaping LLC., in the amount of \$41,305.65 for the City of Ironwood – 2022 Sewer and Water Project and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

- K. Discuss and Consider approving Pay Application No. 6 to Jake’s Excavating & Landscaping LLC., in the amount of \$11,716.67 for the City of Ironwood – Drinking Water Asset Management (DWAM) Project and authorize Mayor to sign all applicable documents.

*Motion was made by Semo, and seconded by Andresen, to approve Pay Application No. 6 to Jake’s Excavating & Landscaping LLC., in the amount of \$11,716.67 for the City of Ironwood – Drinking Water Asset Management (DWAM) Project and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

- L. Discuss and Consider Downtown City Square Ice Rink implementation.

*Motion was made by Andresen, and seconded by Korpela, to approve the estimated cost of \$5,983.24 for the Downtown City Square Ice Rink implementation. Motion denied by roll call vote.*

**NEW BUSINESS**

M. Discuss and Consider repairs to Department of Public Works (DPW) Backhoe in the amount of \$9,590.00.

*Motion was made by Mildren, and seconded by Korpela, to approve repairs of the Department of Public Works (DPW) Backhoe to Miller-Bradford & Risberg, Inc. in the amount of \$9,590.00. Unanimously passed by roll call vote.*

N. Discuss and Consider Resolution #022-033, Resolution for Zoning Ordinance Amendments.

*Motion was made by Mildren, and seconded by Korpela, to approve Resolution #022-033, Resolution for Zoning Ordinance Amendments. Unanimously passed by roll call vote.*

O. Discuss and Consider Resolution #022-034 to comply with the provisions of PA 152.

*Motion was made by Semo, and seconded by Mildren, to approve Resolution #022-034 to comply with the provisions of PA 152. Unanimously passed by roll call vote.*

P. Discuss and Consider a grant application in the amount of \$110,250 to the Gogebic County Land Bank Authority and to commit \$56,750 of budgeted matching funds for the demolition of four properties.

*Motion was made by Mildren, and seconded by Mildren, to approve a grant application in the amount of \$110,250 to the Gogebic County Land Bank Authority and to commit \$56,750 of budgeted matching funds for the demolition of four properties. Unanimously passed by roll call vote.*

Q. Discuss and Consider sending out request for qualification for engineering firms for the EGLE Clean Water State Revolving Fund Phase V Utility Project.

*Motion was made by Semo, and seconded by Mildren, and carried to authorize sending out request for qualification for engineering firms for the EGLE Clean Water State Revolving Fund Phase V Utility Project.*

R. Discuss and Consider the City Employee Gratuity for the Holiday Season.

*Motion was made by Mildren, and seconded by Korpela, to approve the City Employee Gratuity for the Holiday Season. Unanimously passed by roll call vote.*

S. Manager's Report.

*City Manager Paul Anderson verbally gave the Manager's report noting the following items:*

- \$3MIL grant for lead service line replacement: we are working through the grant agreement process with EGLE with an agreement anticipated by Spring. This Grant will pay for project expenses back to March 3, 2021.
- GIWA Sewer Plant \$25MIL project: C2AE currently designing project. The tentative schedule is: Project Plans to be complete in April 2023, bidding in late June 2023, construction proposed to begin in fall 2023.
- Water Plant: Phase 1 plans being sent to the State on December 12, 2022. After State approval, Rural Development approval is necessary prior to bidding. It is anticipated bidding will take place in early 2023.
- Emergency work on the 16" fitting at the water plant is starting on December 13, 2022.
- Drinking Water Asset Management project update: City staff are working with our Attorney to get administrative search warrants to access the last few structures prior to being able to close out the DWAM Project.
- The City received a Forest Management Planning grant for approximately \$8,000.
- Courtesy reminder with another Winter Storm forecasted for No parking on the city street ROW from 2AM to 7AM and downtown businesses should be keeping their sidewalks cleared.
- Mount Zion had the Fire on the Hill Snowcross event this past Saturday, December 10. Thanks to all the volunteers that helped make this event a success with world class racing.
- The next Jack Frost events include several concerts and shows at the Theatre and Our Lady of Peace Church. Check out the Ironwood Chamber website for details.
- Sisu Ski Fest will be on January 7, 2023. There are only a few spots left open so sign up soon if you would like to race! Thanks to all the volunteers that help make this huge event possible.
- The Annual Audit process is wrapping up over the next couple of weeks. A work session with the Commission and Tony Pollack will be scheduled to review the Audit Report in January.
- The Boat that was being stored near the Wells Fargo building was removed from the City of Ironwood.
- Staff will be meeting with the new Paavo race director about hosting a 5K race they want to do in Downtown Ironwood the night before the Paavo marathon.
- We are meeting with Xcel about projects happening in the area and will work to keep people apprised of those projects.
- The next meeting is on Tuesday, December 27, so I would like to wish everyone a Merry Christmas. Enjoy celebrating with your loved ones.

#### T. Other Matters.

Commissioner Semo wishes everyone a Merry Christmas and Happy Holidays.

Commissioner Mildren commented on the great enhancements for residents with better drinking water as part of the Lead Service Line Replacement projects.

Mayor Corcoran wishes to thank all of the volunteers and participants in the Jack Frost Parade and is looking forward to the City being involved again in the Sisu Ski Fest with the registration

taking place in the Auditorium and the Memorial Building being an aid station.

U. Consider going into closed session pursuant to MCL 15.268(a), personnel evaluation of the Finance Director/Treasurer.

***Motion** was made by Semo, seconded by Mildren, to enter in to Closed Session at 6:16 p.m. to pursuant to MCL 15.268(a), personnel evaluation of the Finance Director/Treasurer. Unanimously passed by roll call vote.*

V. Return to Open Session.

***Motion** was made by Semo, seconded by Mildren, and carried to return to open session at 7:02 p.m.*

W. Discuss and Consider salary adjustment for the Finance Director/Treasurer.

***Motion** was made by Semo, and seconded by Mildren, based on the unanimous positive evaluation for Paul Linn, Finance Director/Treasurer, to approve a \$3.50 per hour salary increase, effective immediately. Unanimously passed by roll call vote.*

X. Adjournment.

***Motion** was made by Mildren, seconded by Semo and carried to adjourn the meeting at 7:05 P.M.*

Kim S. Corcoran, Mayor

Jennifer L. Jacobson, City Clerk