

Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on February 27, 2023, 2023, at 5:30 P.M., in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Corcoran called the regular meeting to order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioners Andresen, Mildren, Korpela, and Mayor Corcoran.

ABSENT: Commissioner Semo (excused)

C. Approval of the Consent Agenda. *

*1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of February 13, 2023

2) Review and Place on File:

a. Ironwood Housing Commission Board Meeting Minutes of January 10, 2023.

***Motion** was made by Andresen seconded by Korpela, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda.

***Motion** was made by Mildren, seconded by Korpela, and carried to approve the agenda as presented.*

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

***Motion** was made by Mildren, seconded by Korpela, and carried to receive and place on file the Statement of Revenue & Expenditures Report for the month ending January 31, 2023, and the Cash and Investment Summary Report for January 2023.*

F. Approval of Monthly Check Register Report.

***Motion** was made by Andresen, seconded by Korpela, to approve the Monthly Check Register Report for January 2023. Unanimously passed by roll call vote.*

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit)

There were none.

H. Citizens wishing to address the Commission on Items not on the agenda. (Three Minute Limit)

Cindy Niemi, 141 W. Larch Street, addressed the Commission about multiple blighted homes

and properties in her neighborhood on Larch Street. Cindy also expressed concern about the condition of two dilapidated homes, one that an elderly female lives in and a second in which children are living in. Mayor Corcoran requested that the Public Safety Director and Blight Officer explain the correct processes to initiate wellness checks and blight for the reported properties.

OLD BUSINESS

I. Discuss and consider approving the purchase of a new Pierce Pumper Fire Engine from Halt Fire, Inc. for \$874,920.38 and authorize the Mayor and Public Safety Director to sign the Purchase Agreement.

***Motion** was made by Mildren, seconded by Korpela, to approve the purchase of a new Pierce Pumper Fire Engine from Halt Fire, Inc. for \$874,920.38 and authorize the Mayor and Public Safety Director to sign the Purchase Agreement. Unanimously passed by roll call vote.*

J. Discuss and consider awarding bid to P. K. Contracting, Inc. for the 2023 Street Pavement Markings in the amount of \$36,038.00.

***Motion** was made by Andresen, seconded by Korpela, to award bids bid to P. K. Contracting, Inc. for the 2023 Street Pavement Markings in the amount of \$36,038.00. Unanimously passed by roll call vote.*

K. Discuss and consider awarding bids for the Memorial Building Boilers and Boiler DDC Controls to Automated Comfort Control for a total price of \$229,838.00 and the Roof Top Unit to Mukavitz Heating in the amount of \$18,700.00.

***Motion** was made by Mildren, seconded by Korpela, to award bids for the Memorial Building Boilers and Boiler DDC Controls to Automated Comfort Control for a total price of \$229,838.00 and the Roof Top Unit to Mukavitz Heating in the amount of \$18,700.00. Unanimously passed by roll call vote.*

NEW BUSINESS

L. Discuss and consider authorizing the City Manager to send Roof Drain Disconnection letters to known violators with an extended timeline of 9 months to disconnect verses 60 days in Ordinance 31-101 (b).

***Motion** was made by Corcoran, seconded by Mildren, to authorize the City Manager to send Roof Drain Disconnection letters to known violators with an extended timeline of 9 months to disconnect verses 60 days in Ordinance 31-101 (b). Unanimously passed by roll call vote.*

M. Discuss and consider approval of the Coleman Engineering proposal for the project plan portion of the EGLE application related to the Phase 5, Albany and Frederick Water and Sewer Project, with a fee not to exceed \$9,800.00, and authorize the City Manager to sign.

***Motion** was made by Mildren, seconded by Korpela, to approve of the Coleman Engineering proposal for the project plan portion of the EGLE application related to the Phase 5, Albany and*

Frederick Water and Sewer Project, with a fee not to exceed \$9,800.00, and authorize the City Manager to sign. Unanimously passed by roll call vote.

- N. Discuss and consider approving the six-year (2023-2029) City of Ironwood Capital Improvement Plan (CIP) which is available for review in the City Clerk's Office and on the City of Ironwood's website at www.ironwoodmi.gov.

Motion was made by Andresen, seconded by Korpela, to approve the six-year (2023-2029) City of Ironwood Capital Improvement Plan (CIP) which is available for review in the City Clerk's Office and on the City of Ironwood's website at www.ironwoodmi.gov. Unanimously passed by roll call vote.

- O. Discuss and consider scheduling a Public Hearing for Ironwood Downtown Development Plan and Tax Increment Financing Plan for Monday, March 27, 2023, at 5:20 p.m.

Motion was made by Mildren, seconded by Andresen, and carried to schedule a Public Hearing for Ironwood Downtown Development Plan and Tax Increment Financing Plan for Monday, March 27, 2023, at 5:20 p.m.

- P. Discuss and consider Resolution Number #023-003, a Resolution to include the Human Relation's & Equity Committee Sparks Plan and authorize the Mayor to sign.

Motion was made by Mildren, seconded by Korpela, to adopt Resolution Number #023-003, a Resolution to include the Human Relation's & Equity Committee Sparks Plan and authorize the Mayor to sign. Unanimously passed by roll call vote.

- Q. Discuss and consider authorizing the Department of Public Works to purchase necessary spare plow wing parts from Miller-Bradford & Risberg, Inc. at a cost of \$5,503.30.

Motion was made by Andresen, seconded by Korpela, to authorize the Department of Public Works to purchase necessary spare plow wing parts from Miller-Bradford & Risberg, Inc. at a cost of \$5,503.30. Unanimously passed by roll call vote.

- R. Discuss and consider authorizing the Department of Public Works to hire Miller-Bradford & Risberg for the installation of an emission sensor in loader #73 for an estimated cost of \$4,535.75 for parts and an estimated labor cost of \$3,000.00.

Motion was made by Mildren, seconded by Korpela, to authorize the Department of Public Works to hire Miller-Bradford & Risberg for the installation of an emission sensor in loader #73 for an estimated cost of \$4,535.75 for parts and an estimated labor cost of \$3,000.00. Unanimously passed by roll call vote.

- S. Discuss and consider a sidewalk violation in the C2 District.

Motion was made by Mildren, seconded by Korpela, to reduce a sidewalk violation amount from \$200 to \$50 for a one-time waiver to a C2 Business. Motion failed by roll call vote.

- T. Discuss and consider authorizing the City to seek bids for the Lowell Street Sidewalk Reconstruction project.

Motion was made by Mildren, seconded by Korpela, and carried to authorize the City to seek bids for the Lowell Street Sidewalk Reconstruction project.

- U. Discuss and consider the Pole License Agreement between Northern States Power Company d/b/a Xcel Energy and the City of Ironwood and authorize the City Manager to sign.

Motion was made by Mildren, seconded by Andresen, to approve the Pole License Agreement between Northern States Power Company d/b/a Xcel Energy and the City of Ironwood and authorize the City Manager to sign. Unanimously passed by roll call vote.

V. Mayor's Appointments

Mayor Corcoran appointed Stephanie Peterson to the Civic Center Board for a three-year term (term expiring October 31, 2025).

Motion was made by Mildren, seconded by Andresen and carried to approve the Mayor's appointment of Stephanie Peterson to the Civic Center Board for a three-year term (term expiring October 31, 2025).

W. Manager's Report.

City Manager Paul Anderson provided the following verbal update:

1. Thanks to the DPW staff for their continued work for clearing the snow off the roads.
2. Thanks to IPSD for their swift action on the fire at the Krist gas station last week. Thankfully the fire was caught before more extensive damage occurred. Our best wishes go out to the Owners and staff of that business to get things repaired as quick as possible. Thanks also goes out to DPW for their assistance to IPSD.
3. Memorial Building Fire Alarm system improvements bids have been extended to March 8th.
4. Water Plant: Phase 1 bids are due this Thursday. Funding applications are going out this spring for Phase 2 funding. We are hoping for favorable bids this week within budget. We will keep the commission updated on next steps after the bids are opened depending on if we are within budget or over.
5. Coleman Engineering is working on the \$3MIL Lead Service Line replacement project bidding documents for this summer start of construction.
6. Hemlock Street construction project from Broadway to US2 will be underway this summer starting in May. A neighborhood meeting will be held in early May.
7. Downtown sewer main lining work will be happening this summer as well. A meeting will be held this spring prior to the start of construction with the effected businesses.
8. City is currently receiving applications for our summer help job posting for people of age 16 and older.
9. We plan to bid out paving and paving rehab work with the Gogebic County Road Commission in the month of March. This will be a joint project between our two entities which is appreciated as it helps both entities obtain more favorable pricing being a larger scale project.

10. *Other upcoming bids are the Lowell Street 65' sidewalk project, Curry Park phase 2 electrical upgrades, Civic Center sidewalk, and others as time and resources allow.*
11. *City recently awarded the Forest Stewardship Plan to Green Timber Consulting out of Pelkie, Michigan for \$4,600.*
12. *As mentioned before, the 100-year Anniversary of the Memorial Building is this year. We will be recreating the photo from its original dedication on Friday 7/7/23 in front of the building. We hope to make this event as special as possible with a large attendance, just as was done for the photo 100 years ago.*

X. Other Matters.

Commissioner Mildren commended the Ironwood Public Safety Department and their excellent response time to the Krist Oil fire last Monday.

Mayor Corcoran also commended the IPSD for their response to the Krist Oil Fire and encourages Ironwood residents to sign up for CodeRED Alerts, which was used during the fire to alert the public. Information on CodeRED can be found on the City's website, Facebook page, or by contacting the Clerk's office.

Commissioner Andresen requested to be excused from the March 27, 2023, meeting.

Motion was made by Mildren, seconded by Korpela, and carried to excuse Commissioner Andresen from the March 27, 2023, meeting.

Y. Adjournment

Motion was made by Korpela, seconded by Andresen, and carried to adjourn the meeting at 6:35 P.M.

Kim S. Corcoran, Mayor

Jennifer L. Jacobson, City Clerk