

## Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on June 24, 2024, at 5:30 P.M. in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Corcoran called the Regular Meeting to Order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioners Andresen, Korpi, Mildren, and Mayor Corcoran

ABSENT: Commissioner Semo (excused)

C. Approval of the Consent Agenda.

1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of June 10, 2024.

2) Review and Place on File:

a. Ironwood Parks and Recreation Committee Meeting Minutes of February 5, 2024.

b. Planning Commission Meeting Minutes of March 7, and May 2, 2024.

c. Economic Development Corporation Meeting Minutes of April 3, and May 1, 2024.

d. Pat O'Donnell Civic Center Meeting Minutes of June 3, 2024.

e. Carnegie Library Board of Trustees Meeting Minutes of April 16, 2024.

f. Carnegie Library Board of Trustees Special Meeting Minutes of May 6, 2024.

g. Ironwood Housing Commission Meeting Minutes of May 14, 2024.

**Motion** was made by Korpi, seconded by Andresen, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.

D. Approval of the Agenda.

**Motion** was made by Mildren, seconded by Korpi, and carried, to approve the Agenda as presented.

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

**Motion** was made by Andresen, seconded by Korpi, and carried, to receive and place on file the Statement of Revenue & Expenditures Report for the month ending May, 2024, and the Cash and Investment Summary Report for May 2024.

F. Approval of Monthly Check Register Report.

**Motion** was made by Mildren, seconded by Andresen, to approve the Check Register Report for May 2024 as presented. Unanimously passed by roll call vote.

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).  
*There were none.*

H. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit).  
*There were none.*

## UNFINISHED BUSINESS

- I. Discuss and consider approving Payment #1, for Northland Electric, DS, Inc., in the amount of \$9,850.00 for the Curry Park Campground Electrical Upgrade Project.

***Motion** was made by Andresen, seconded by Korpi, to approve Payment #1, for Northland Electric, DS, Inc., in the amount of \$9,850.00 for the Curry Park Campground Electrical Upgrade Project. Unanimously passed by roll call vote.*

- J. Discuss and consider approving Change Order #10, for Jakes Excavating, which is an increase of \$2,355.12 for the Lead Service Line Replacement Project and authorize the Mayor to sign all applicable documents.

***Motion** was made by Mildren, seconded by Andresen, to approve Change Order #10, for Jakes Excavating, which is an increase of \$2,355.12 for the Lead Service Line Replacement Project and authorize the Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

- K. Discuss and consider approving Payment #8, for Jake's Excavating, in the amount of \$167,363.55 for the Lead Service Line Replacement Project and authorize the Mayor to sign all applicable documents.

***Motion** was made by Mildren, seconded by Korpi, to approve Payment #8, for Jake's Excavating, in the amount of \$167,363.55 for the Lead Service Line Replacement Project and authorize the Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

- L. Discuss and consider approving Work Order #3, for Coleman Engineering Company, in the amount of \$3,410.00, for Professional Engineering Services related to the Hemlock Street MDOT Small Urban Project.

***Motion** was made by Korpi, seconded by Mildren, to approve Work Order #3, for Coleman Engineering Company, in the amount of \$3,410.00, for Professional Engineering Services related to the Hemlock Street MDOT Small Urban Project. Unanimously passed by roll call vote.*

- M. Discuss and consider awarding the \$106,356 contract to ReForm Enterprises for the Bonnie Road Lift Station Generator project.

***Motion** was made by Mildren, seconded by Korpi, to award the \$106,356 contract to ReForm Enterprises for the Bonnie Road Lift Station Generator project. Unanimously passed by roll call vote.*

## NEW BUSINESS

- N. Discuss and consider approving an agreement with Coleman Engineering Company, not to exceed \$677,000.00, for Professional Engineering Services related to the Phase 5B Sanitary Sewer Project.

***Motion** was made by Mildren, seconded by Andresen, to approve an agreement with Coleman Engineering Company, not to exceed \$677,000.00, for Professional Engineering Services related to the Phase 5B Sanitary Sewer Project. Unanimously passed by roll call vote.*

- O. Discuss and consider approving an annual cost of living salary adjustment for non-union employees.

**Motion** was made by Mildren, seconded by Andresen, to approve a 2.5% annual cost of living salary adjustment effective July 1, 2024, for the City's non-union employees, which includes the City Assessor/DPW Supervisor, Building Inspector, Clerk, Finance Director/Treasurer, Utility Manager, Ironwood Public Safety Director and Public Safety Administrative Assistant, Community Development Director, and Community Development Assistant.

ROLL CALL: Yes (3) Commissioners Mildren, Andresen, and Korpi.  
No (1) Mayor Corcoran.

Motion carried on a 3 to 1 vote.

- P. Discuss and consider approving Resolution #024-010 Amending the General Appropriations Act for Fiscal Year 2023-2024.

**Motion** was made by Andresen, seconded by Korpi, to approve Resolution #024-010 Amending the General Appropriations Act for Fiscal Year 2023-2024. Unanimously passed by roll call vote.

- Q. Discuss and consider approving Bridge Maintenance Agreement between the City of Ironwood and the City of Hurley.

**Motion** was made by Mildren, seconded by Korpi, and carried, to approve Bridge Maintenance Agreement between the City of Ironwood and the City of Hurley.

- R. Discuss and consider approving the Michigan State Housing Development Authority (MSHDA) "MI Neighborhood" Grant Application.

**Motion** was made by Mildren, seconded by Andresen, and carried, to approve the Michigan State Housing Development Authority (MSHDA) "MI Neighborhood" Grant Application.

S. Manager's Report.

City Manager Paul Anderson provided the following verbal updates:

*Engineering Updates*

- The concrete improvements at Hiawatha Park are prepped and waiting for concrete to be set. The picnic table and bench (donated by the Semo family) are scheduled to be delivered and all be installed prior to Festival Ironwood. Fingers crossed.
- The Clemens Street storm sewer and road work is continuing by Jakes Excavating as part of the 2024 Street Improvement project. Jakes is preparing the road for paving in the coming weeks.
- Good news on yet another new grant for the City of Ironwood. We were notified last week that we qualify for \$598,000 of grant funding through EGLE for the Technical, Managerial, and Financial (TMF) Grant which will help us identify the material type on the majority of our remaining 800 unknown service lines that are suspected to be galvanized/lead. We have some items to resolve this week to finalize the grant with EGLE. A grant agreement will be forthcoming from the State of Michigan.
- \$11MIL Phase 1 of the water plant project continues with CD Smith Construction. They are continuing to work on underground piping work to tie the new plant into the existing waterlines, as well as interior and exterior masonry, precast ceiling slabs and underground electrical. We

*are awaiting updated quotes from the Contractor on upgrading our SCADA system and getting a price from Xcel on running a natural gas line out to the site in lieu of buying a large propane tank. These two items are expected to use the bulk of the remaining contingency funds.*

- *\$11MIL Phase 2 of the water plant: we have our permit in hand from EGLE and are going out to bid today with a prebid meeting on July 10<sup>th</sup> and bids due on July 31<sup>st</sup> and construction beginning spring 2025.*
- *The \$3MIL lead service line replacement project continues with Jakes Excavating. They have two crews working on restoration with orders to restore the oldest sites first. They expect this work to take through mid-July and then they will get back to digging more new service lines. They have taken about 222 addresses off our list to date. They have replaced 143 galvanized services with copper to date.*
- *Phase 5A water system is out to bid right now with bids due July 11<sup>th</sup> at 10 AM with a pre-bid meeting this Wednesday on June 26<sup>th</sup>. This construction project will be roughly \$2MIL. Construction will start later this summer and will need to be completed middle of next summer.*
- *Phase 5B water and sewer project will begin design soon and that will take through the winter to occur. The bid will occur in the late winter or spring of 2025 and construction will occur in 2025 and 2026. This is roughly a \$11 MIL construction project.*
- *Curry Park Campground: We need to bid out some site furniture improvements this summer for the DNR grant project. The electrical project is under final design and permitting with plan for fall construction after closing. Then DPW will do some gravel pad improvements and restoration after all of that is done.*
- *The crane replacement for the DPW garage is due to be installed in mid-August.*
- *Pavement striping work is complete. We are awaiting invoicing.*
- *Crack sealing work should be done in the next month or two.*
- *Jessieville water tank project: the Contractor plans to do the tank lining and associated work in July or August. Further updates and time extension request will be forthcoming at an upcoming Commission meeting.*

#### *Managers Updates*

- *Surveys for the new Comprehensive Plan 10-year update are out and posted on our website homepage. Commissioners and the public, we ask everyone to fill out the survey! We are in the middle of a yearlong process to update this guiding document for the City of Ironwood.*
- *Staff kicked off our Housing Study project today with HKGI.*
- *Our Summer Helpers continue to be busy with lawn mowing. This week they are taking care of the blight mowing all around town. One of the crew continues to be on garbage and flower watering duties daily.*
- *With the recent 3 openings in the DPW, we had one new hire start today. Jesse Olson started today as the Equipment Repair technician. The other two positions are in the final hiring stages and the two selected candidates should be starting later in July. I hope to get all our new hires into a City Commission meeting in August so that the Commission can meet everyone.*
- *Garbage service will occur on the normal schedule over the 4<sup>th</sup> of July. Please put out cans on the normal schedule.*
- *First Friday for July will be on Friday July 5<sup>th</sup>. Music will be performed by David Paul Martin at the Downtown City Square. There will also be a farmers market from 4-7 at the City Square, along with numerous businesses having events downtown.*
- *IPSD would like to remind residents that fireworks are allowed on private property from June 29<sup>th</sup> to July 5<sup>th</sup> from 11 AM to 11:45 PM. We know that this is a difficult time for pets and some people, so we ask people to be respectful with your fireworks.*

- *The Memorial Building and DPW will be closed for business on both Thursday July 4<sup>th</sup> and Friday July 5<sup>th</sup> for the Independence Day holiday. We hope that everyone has a safe and fun holiday celebration.*

T. Other Matters.

Commissioner Andresen requested to be excused from the July 8, 2024 regular City Commission meeting.

***Motion** was made by Korpi, seconded by Mildren, and carried, to excuse Commissioner Andresen from the July 8, 2024 City Commission meeting.*

Commissioner Mildren stated how lucky he is to live in Ironwood and spoke of how joyful it was bringing a bus full of people by the splash pad when there were at least 50 kids playing in the water on a recent warm day. He also encouraged everyone to experience First Friday events in Downtown Ironwood.

Mayor Corcoran wishes everyone a very happy and safe upcoming Fourth of July! Mayor Corcoran also gave a shout out congratulating Gina Thorsen, who was named as the 2024 Advocate of the Year by the Michigan Small Business Association.

U. Adjournment.

***Motion** was made by Andresen, seconded by Mildren, and carried, to adjourn the meeting at 6:19 P.M.*

Kim S. Corcoran, Mayor

Jennifer L. Jacobson, City Clerk