



**Proceedings of the Economic Development Corporation Meeting
Wednesday, November 6, 2024**

A Regular Meeting of the Economic Development Corporation (EDC) was held on Wednesday, November 6, 2024 at 10:00 A.M. in the Women's Club Room.

1. Director Bergman called the meeting to order at 10:00 a.m.
2. Election of chair and Vice Chair.

Nomination of Meyer by Corcoran for Chair.

Motion by Lehto to elect Meyer as Chair. Second by Corcoran. Motion carried 8 to 0.

Nomination of Ackerman-Behr by Corcoran for Vice Chair.

Motion by Corcoran to elect Ackerman-Behr as Vice-Chair. Second by Lehto. Motion carried 8 to 0.

3. Recording of the Roll.

MEMBER	Present		EXCUSED	NOT EXCUSED
	YES	NO		
Thorsen, Gina		X	X	
Vacant				
Lehto, Steve	X			
Meyer, Michael	X			
Corcoran, Kim	X			
Raush, Ken	X			
Danielle Virshek	X			
Ackerman-Behr, Glen		X	X	
Libby, Carolyn	X			
Quorum	6	2	Quorum	

Also Present: Community Development Director Tom Bergman and Community Development Assistant Tim Erickson.

4. Approval of the June 5, 2024 Meeting Minutes.

Motion by Corcoran to accept the meeting minutes. Second by Raush. Motion Carried 6 to 0.

5. Approval of the Agenda.

Motion by Corcoran to approve the Agenda. Second by Lehto. Motion Carried 6 to 0.

6. Citizens wishing to address the Corporation regarding Items on the Agenda (Three-minute limit):
None.
7. Citizens wishing to address the Corporation regarding items not on the Agenda (Three-minute limit):
8. Items for Discussion and Consideration.

A. Housing.

- I. Housing Plan Update – Workshop November 6th at 5:30 p.m.: Director Bergman discussed the housing workshop that will be taking place later this evening. He encouraged all to attend. The Capital Improvement Plan will be coming soon.

B. Review of 2024 Goals.

Housing

- Learn about the role of the Housing Commission: Working on the needs of the housing commission to be in a better position for development may be a new goal.
- Water Study Letter Process: Creating a letter to send to vacant properties owners created by one of the EDC members will be a goal. Calling or providing a survey on the letter was discussed.
- Substandard Lot Development: Letter could be sent out to property owners showing the new possibilities. The importance of a physical newsletter with the tax bills was discussed.
- Alternative Structure Infill Development (building Code Requirements): Director Bergman spoke with the City's building inspector about state codes.
- Short-term rental and long-term rental issues: The City Manager along with Director Bergman have reached out to multiple city managers throughout the U.P. to learn what they are doing: One of the City managers is implementing an ordinance and will be meeting with Paul and Tom to go over that.
- Create easier access to Surplus Property Information: This will be discussed in the housing plan piece. The Planning Commission needs to go through the surplus property list.
- Vacant Property Analysis.

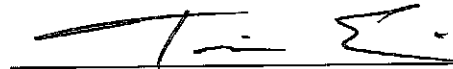
The Corporation took inventory of the status of each goal. Next years goals will be discussed at the next meeting.

9. Other Business: Raush asked if business development could be addressed in future goals.
10. Next Meeting: December 4, 2024 at 10:00 a.m.

11. Adjournment. **Motion** by Corcoran to adjourn at 11:25 a.m. **Second** by Libby. **Motion Carried 6 to 0.**



Michael Meyer, President



Tim Erickson, Community Development Assistant