



SEAGO TRANSPORTATION ADVISORY COMMITTEE

MEETING MINUTES FOR MAY 18, 2017

Date:	May 18, 2017		
Time:	10 a.m.		
Location:	Cochise College Benson Center, 1025 State Hwy. 90, Benson, Arizona		
Voting TAC Members Present	Randy Petty, Safford Karen Lamberton, Cochise Mark Hoffman, ADOT Jesus Valdez, Santa Cruz Juan Guerra, Nogales	Michelle Johnson, Benson Donna Driskell, Tombstone Heath Brown, Thatcher Ian McGaughey, Clifton	
Guests, Staff, and Other Attendees	Chris Vertrees, SEAGO Jennifer Henderson, ADOT Tom Engel, ADOT Dan Coxworth, SVMPO		

1. Call to Order and Introductions

Chair Jesus Valdez called the meeting to order at 10:10 a.m. TAC members, guests and SEAGO staff introduced themselves.

2. Call to the Public

Chair Jesus Valdez made a Call to the Public and no one spoke.

3. Approval of Minutes of March 18, 2017

Chair Jesus Valdez asked for a motion to approve the March 18, 2017 Minutes.

MOTION: Michelle Johnson moved to approve the March 18, 2017 Minutes.

SECOND: Heath Brown

ACTION: APPROVED UNANIMOUSLY

4. STP/HSIP Ledger Reports

Chris Vertrees presented the STP/HSIP Ledger Reports that were included in the TAC packet on pages 6 and 7.

5. TIP Report

Chris Vertrees presented the TIP Report. Chris advised the TAC of the following requested amendments:

GGH 13-04 - Graham County - (Reay Lane Canal Ditch Relocation): This is an HRRRP project. The ADOT Project Manager requested that the construction phase of the project be moved from FY17 to FY18 because of a delay in getting the ROW clearance. The property from which the County is getting the additional ROW has been sold. A Partial Release from the SEAGO TAC Minutes for May 18, 2017



SEAGO TRANSPORTATION ADVISORY COMMITTEE

MEETING MINUTES FOR MAY 18, 2017

mortgage company holding the lien needs to be obtained before the project can **move** to construction. Construction costs were not affected.

CCH 14-04 - Cochise County – (SR191 to Central Highway DCR) – In March 2016, the SEAGO TAC approved the use of STP funds for Cochise County to address \$60,000 in additional PMDR fees. Cochise County has advised ADOT that Cochise County had too many concerns and questions about what taking these STP funds might do to future requirements for project schedules to be comfortable moving forward to their Board with a JPA Amendment. This project was listed on our Obligated in 2016 section of our TIP. It has been moved the Future Project Section of our TIP as a placeholder.

NOG 19-01 – City of Nogales (Valle Verde/Paseo Verde Paving Project) - This is a CMAQ project. Original design estimates did not include \$30,000 in PMDR fees. In addition, design estimates indicated a need for an additional \$20,000. ADOT approved an additional \$50,000 to be added to the project. The updated design costs were added to the TIP in the following manner:

- Design: Federal - \$80,593 Local Match - \$4,871 Total - \$85,464
- Design (PMDR Fee): Federal - \$28,290 Local Match - \$1,710 Total - \$30,000
- Design Phase Total - Federal - \$108,883 Local Match - \$6,581 Total - \$115,464

SCC 12-03 – Santa Cruz County - (Rio Rico Drive and Pendleton Drive Intersection Improvements). The JPA for this project was amended on May 3, 2017. The ADOT project manager has requested that the SEAGO TIP be amended to match the JPA. As a result of the JPA the following amendments were made: Design was moved from FY17 to FY18. Right of Way costs of \$188,600 Federal HRRRP and \$11,400 Local was added to FY2018. Construction was moved from FY19 to FY20. The TIP was amended to reflect the new construction estimates of \$984,555 Federal HRRRP and \$50,445 Local.

SCC 12-12 – Santa Cruz County – (River Road & Pendleton Drive safety Improvements)- The JPA for this project was amended on May 3, 2017. The ADOT project manager has requested that the SEAGO TIP be amended to match the JPA. Construction was moved from FY19 to FY18. The TIP was amended to reflect the new construction estimates of \$2,644,700 Federal HRRRP and \$159,865 Local.

MOTION: Heath Brown moved to approve the SEAGO TIP Amendment #5.

SECOND: Juan Guerra

ACTION: APPROVED UNANIMOUSLY

6. SHSP Vision Statement Development

Chris Vertrees referred the TAC to page 12 of the TAC Packet in which the purpose of a vision statement is discussed and examples provided from other Strategic Safety Plans. The TAC discussed several potential vision statements. “Stay Alive, Focus on the Drive” was recommended by the group to move to a vote.

MOTION: Karen Lamberton moved to approve “*Stay Alive, Focus on the Drive*” as the plan’s vision statement.



SEAGO TRANSPORTATION ADVISORY COMMITTEE

MEETING MINUTES FOR MAY 18, 2017

SECOND: Ian McGaughey

ACTION: APPROVED UNANIMOUSLY

7. SHSP Goal Statement Development

Chris Vertrees referred the TAC to page 13 of the TAC Packet in which the purpose of a goal statement is discussed and examples provided from other Strategic Safety Plans. The TAC discussed several potential goal statements. ***“Improve the Safety of Our Roads...Lets Reduce Fatalities and Severe Injuries in the Next 5 Years”*** was recommended by the group to move to a vote.

MOTION: Jesus Guerra moved to approve ***Improve the Safety of Our Roads...Lets Reduce Fatalities and Severe Injuries in the Next 5 Years”*** as the plan’s goal statement.

SECOND: Ian McGaughey

ACTION: APPROVED UNANIMOUSLY

8. SHSP Emphasis Area Development

Chris Vertrees referred the TAC to page 15 of the TAC Packet in which the 12 Emphasis Areas identified in the State Strategic Highway Safety Plan are discussed. Chris advised the TAC that our safety plan does not need to adopt all of ADOT’s emphasis areas. We can also choose to focus on an emphasis area subcategory such as Older Drivers. However, our SHSP needs to mirror the state’s plan. We cannot develop our own emphasis areas. Chris advised the TAC that the most recent crash data by Emphasis Area is located on page 16 of the TAC packet. The TAC discussed the data and the safety strategies associated with each emphasis area. Chris handed out a voting form for each member to vote on the emphasis areas to be included in the plan. Chris asked the TAC for direction on how many areas to include in the plan. After discussion, the TAC directed Chris to cap the emphasis areas to no more than six (6). Chris advised that he will calculate the votes after the meeting and advise the TAC of the results by Monday, May 24th. Voting forms were completed and submitted to Chris.

9. 2020 Census Planning Discussion

Karen Lamberton discussed her email involving 2020 Census Planning issues/needs located on page 21 of the TAC packet. The TAC discussed the Census timeline provided by the U.S. Census Bureau. Chris advised the TAC the public comment period involving 2020 Census and ACS content opens in July and will be open for a 60 day period. Chris discussed the LUCA (Local Update of Census Addresses) timeline. He handed out a flyer involving the LUCA process. The TAC expressed interest in a local LUCA training workshop. Chris will follow-up and report back to the TAC.

10. FY18 PARA Call for Projects

Mark Hoffman discussed the PARA call for Project Notice located on page 22 of the TAC packet, application requirements, and application deadline. Mark answered questions concerning potential projects and eligibility.



SEAGO TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES FOR MAY 18, 2017

11. Transit Report

Chris Vertrees advised the TAC that the Transit Reports was located on page 28 of their packet.

Chris emphasized two issues that will impact the region. The Cochise Connection that will connect the public bus services of Douglas, Bisbee, Sierra Vista, and Benson will kick-off on August 7th.

SEACAP has provided notice that they will be ending their transportation program on June 30th. Easter Seals Blake Foundation (ESBF) has volunteered to step in and continue services in Graham and Greenlee Counties. SEAGO is working with SEACAP and ESBF to make this a seamless transition. ESBF will be submitting a FTA Section 5310 Grant in May. ESBF may be reaching out to the Counties, Cities, and Towns for Letters of Support for their application. Services could be contingent upon a successful application.

12. District Engineers' Report

Tom Engel provided a District Engineer report for the Southeast District.

13. Regional Local Program Reports

Those in attendance reported their current status of local projects and issues.

14. Items for General Discussion

Chair Jesus Valdez asked if anyone had items for general discussion. No one spoke.

15. Items for Next Meeting

Chris Vertrees advised the TAC that he is hoping the Draft Strategic Highway Safety Plan will be ready in time for our July meeting. If it is, a majority of the meeting will be dedicated to review and comment of the SHSP. Chris will follow-up on LUCA training and report back to the TAC at the next meeting.

14. Next Meeting Date July 20, 2017 at the Cochise College Benson Center.

MEETING ADJOURNED AT 12:25 PM

Minutes Approved on: _____

Prepared by: _____

Chris Vertrees
SEAGO Transportation Program Manager