



# SEAGO TRANSPORTATION ADVISORY COMMITTEE

## MEETING MINUTES FOR JULY 20, 2017

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<b>Date:</b>	July 20, 2017		
<b>Time:</b>	10 a.m.		
<b>Location:</b>	Cochise College Benson Center, 1025 State Hwy. 90, Benson, Arizona		
<b>Voting TAC Members Present</b>	Karen Lamberton, Cochise Mark Hoffman, ADOT Jesus Valdez, Santa Cruz Juan Guerra, Nogales John Basteen, Duncan	Michelle Johnson, Benson Donna Driskell, Tombstone Heath Brown, Thatcher Michael Bryce, Graham Phil Ronnerud, Greenlee	Andy Haratyk, Bisbee Lynn Kartchner, Douglas
<b>Guests, Staff, and Other Attendees</b>	Chris Vertrees, SEAGO Brad Simmons, Cochise Leonard Fontes, Santa Cruz Tom Engel, ADOT		

### 1. Call to Order and Introductions

Chair Jesus Valdez called the meeting to order at 10:13 a.m. TAC members, guests and SEAGO staff introduced themselves.

### 2. Call to the Public

Chair Jesus Valdez made a Call to the Public and no one spoke.

### 3. Approval of Minutes of May 18, 2017

Chair Jesus Valdez asked for a motion to approve the May 18, 2017 Minutes.

**MOTION:** Karen Lamberton moved to approve the May 18, 2017 Minutes.

**SECOND:** Mark Hoffman

**ACTION: APPROVED UNANIMOUSLY**

### 4. STP/HSIP Ledger Reports

Chris Vertrees presented the STP/HSIP Ledger Reports that were included in the TAC packet on pages 7 and 8. During review of the STP Ledger, Andy Haratyk, asked the purpose of the \$10,000 STP programmed for LTAP. Chris Vertrees explained that it is programmed annually and it covers our agency membership costs and supports the statewide program. Andy expressed frustration at working with LTAP. He indicated that they are often reluctant to provide localized training and threaten that Bisbee will need to pay for the class if they did not meet minimum class size requirements (12-15 people). Phil Ronnerud provided information on the history of how STP was programmed to fund the program. He indicated that if LTAP was not responding to our needs, we need to stop funding for LTAP. Chris Vertrees stated that local training would be best scheduled through SEAGO because of our ability to provide a central location and conduct outreach to all member agencies to fill the class size mandates. Chris and Andy will meet to discuss his training program status and future needs.



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### 5. TIP Report

Chris Vertrees presented the 2017 and 2018 TIP Reports. Chris notified the TAC that no action was required involving the 2017 and/or the 2018 TIP at this meeting.

Chris advised the TAC that on July 12, 2017, the 2017-2021 TIP was administratively changed to reflect the FY18 FTA Section 5310 and 5311 Year 2 Grant Awards as identified in the ADOT Transit Section Award Tables available on pages 13 through 17 of the TAC Packet.

Chris Vertrees advised the TAC that the 2018-2022 TIP went through the public participation process from April 4 – May 18, 2017. No comments were received by SEAGO. The 2018 TIP was updated to reflect TIP amendments approved at our May TAC meeting. Our 2018-2022 TIP was submitted to ADOT on June 28, 2017.

The TAC discussed Chino Road Phase II. Lynn Kartchner will work with ADOT to determine if the project can go in FY18. Chris advised we are approximately \$800,000 short in STP funding to move the project forward. He will continue to work on securing loan commitments from other COGs and MPOs and report back to the TAC at the September meeting.

### 6. SHSP Update

Chris Vertrees referred the TAC to pages 21 to 29 of the TAC Packet. Chris reviewed the results of the emphasis area voting that occurred on May 18<sup>th</sup>. Chris indicated that he was directed to limit the total number of emphasis areas to 6. The following are the 6 emphasis areas as determined through the voting results:

1. Speeding and Aggressive Driving
2. Impaired Driving
3. Distracted Driving
4. Lane/Roadway Departure
5. Younger Drivers
6. Occupant Protection

Chris reviewed the vision statement developed by the TAC: **“Stay Alive, Focus on the Drive”**.

Chris reviewed the goal statement developed by the TAC: **“Improve the Safety of Our Roads...Lets Reduce Fatalities and Severe Injuries in the Next 5 Years”**.

The TAC reviewed the signalized and un-signalized intersections rankings for both local agency intersections and ADOT intersections compiled by AMEC. The TAC identified several intersection ownership issues. Chris noted the corrections and will provide to AMEC to update.

Chris advised the TAC expects to have road segment screening data along with maps that identify the top-ranked locations by the week of July 24, 2017. As soon as it is received, he will distribute for review, comment, and prioritization.



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Chris advised the TAC that HSIP applications are due to ADOT by October 2, 2017. Chris stated that if after review of the intersection and corridor information you are considering an HSIP application this cycle, to let him know. AMEC will help develop the information needed to complete the ADOT HSIP application, including project descriptions, cost estimates, and benefit/cost ratios. We will review and rank any HSIP applications at our September TAC Meeting.

#### **7. SEAGO Planning Project Discussion**

Chris referred the TAC to his memo on page 30 and 31 of their TAC Packet. Chris advised the TAC that SEAGO has approximately \$150,000 in planning funds available to develop/administer a regional planning project. Chris stated that he is looking for ideas and a recommendation for a FY18 planning project. He advised that SEAGO has had internal discussions and was considering the following projects:

1. Fund and administer a PARA project not selected by ADOT during the FY18 application cycle. Two planning study applications were not select by ADOT. Those studies include the Benson/Cochise County Corridor Feasibility Study and the Greenlee County Ownership of Local Roads Study.
2. Conduct a Transportation Planning Study Integration Project.
3. Develop a Transit Fleet Management Plan.

Karen Lamberton recommended expanding the Cochise County Road Design and Construction Standards Update to the region as a whole. Michael Bryce recommended that SEAGO conduct a Regional Pavement Quality Study. The TAC had an extended discussion on the value of each project. The consensus of the TAC was for Chris to recommend to its Executive Board that the Greenlee County Ownership of Local Roads Study be the project funded.

#### **8. ADOT-LPA Stakeholder Meeting Update**

Karen Lamberton provided the TAC an update involving the Arizona Local Public Agency (AZLPA) Stakeholder Council meeting held on June 15, 2017. She advised the TAC that Lisa Danka and Patrick Stone presented information on the HURF Exchange program to the group. Karen recapped the information received and provided the TAC with a HURF Project Initiation Sample Letter for their records.

#### **9. Cochise Connection and Graham/Greenlee Transit Update**

Chris Vertrees emphasized two issues that will impact the region.

The Cochise Connection that will connect the public bus services of Douglas, Bisbee, Sierra Vista, and Benson will kick-off on August 7<sup>th</sup>. Chris referred the TAC to the Cochise Connection press release located on page 32 and 33 of their TAC Packet. He invited all to attend the ribbon cutting celebration on August 7<sup>th</sup>.

SEACAP ended their transportation program on June 30th. Easter Seals Blake Foundation (ESBF) has volunteered to step in and continue services in Graham and Greenlee Counties. SEAGO is working with ADOT and ESBF to make this a seamless transition. Chris advised that



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ESBF was awarded \$20,000 FTA Section 5310 operating funding for FY18. He also advised that SEAGO received a \$55,000 grant from the United Way to support the project and to update the Graham County Transit Feasibility Study. The goal is for ESBF to submit an FTA Section 5311 Grant application during the FY19 application cycle and transition to a 5311 Dial-A-Ride program effective October 2018.

#### 10. District Engineers' Report

Tom Engel provided a District Engineer report for the Southeast District.

#### 11. Regional Local Program Reports

Those in attendance reported their current status of local projects and issues.

#### 12. Items for General Discussion

Chair Jesus Valdez asked if anyone had items for general discussion. No one spoke.

#### 13. Items for Next Meeting

Chris Vertrees advised the TAC that we should have the Draft Strategic Highway Safety Plan should be ready in time for our September meeting. If it is, a majority of the meeting will be dedicated to review and comment of the SHSP. Chris noted that if any HSIP applications will be submitted for the October call for projects, we will need to review and rank those projects. Chris also noted that Chino Road Phase II will need to be reviewed for a go or no-go at our September meeting.

#### 14. Next Meeting Date: September 21, 2017 at the Cochise College Benson Center.

**MEETING ADJOURNED AT 13:35 PM**

Minutes Approved on: \_\_\_\_\_

Prepared by: \_\_\_\_\_

  
Chris Vertrees  
SEAGO Transportation Program Manager