

**MINUTES OF THE
ADMINISTRATIVE COUNCIL
COCHISE COLLEGE BENSON CENTER
1025 STATE ROUTE 90
BENSON, ARIZONA
FEBRUARY 09, 2017**

OFFICERS PRESENT: Soltis, Tedmond – City of Willcox (*Chair*)
Mitchell, Tammy – Town of Huachuca City (*Vice Chair*)
Skeete, Horatio – City of Safford

MEMBERS PRESENT:

McGaughey, Ian – Town of Clifton
Russell, Jim – City of Douglas
Stephens, William – City of Benson
Marra, Lisa – Cochise County (*phone*)
Valdez, Jesus – Santa Cruz County (*phone*)

STAFF PRESENT: Catten, Larry – Economic Development Planner
Heiss, Randy – Executive Director
Merideth, John – Grants/Title VI Coordinator
Vertrees, Chris – Transportation Planner
Villa, Laura – AAA Program Manager
Williams, Bonnie – CDBG Program Manager

GUESTS: None

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Chairman Soltis called the meeting to order at 9:10 a.m. and welcomed everyone. Introductions were made.

II. MEMBER ENTITIES' DISCUSSION

Mr. Stephens provided an update on the Vingnetto development project, reporting that the developers are planning to break ground this August. Ms. Mitchell discussed the upcoming CDBG project and other water system issues in Huachuca City. Mr. Skeete discussed the upcoming budget process for the City of Safford. Chair Soltis discussed the wastewater treatment plant bid responses, stating the total cost of the plant would be 15.8 million. Mr. McGaughey stated that Clifton had received a \$140,000 grant from Freeport McMoran to be used on a preliminary engineering report for a wastewater treatment plant.

III. CALL TO THE PUBLIC

No one from the public was present.

IV. ACTION ITEMS

1. Consent Agenda
 - a. Approval of the November 3, 2016 Minutes

Mr. Stephens made a motion to approve the November 3, 2016 meeting minutes as presented.

MOTION: Bill Stephens
SECOND: Tammy Mitchell
ACTION: **UNANIMOUS**

2. Consideration of Resolution No. 2017-01

Mr. Heiss presented the proposed resolution urging the Governor and Legislature to eliminate the diversion of HURF and other dedicated transportation funding sources to the State General Fund.

Mr. Skeete made a motion to recommend approval of Resolution 2017-01 to the Executive Board.

MOTION: Horatio Skeete
SECOND: Ian McGaughey
ACTION: **UNANIMOUS**

3. Consideration of the 2017-2018 Transportation Issues Position Statement

Mr. Heiss presented the 2017-2018 Transportation Issues Position Statement as recommended by the SEAGO Transportation Advisory Committee (TAC), stating that Position No. 1, **End the Diversion of Dedicated Transportation Funding**, had already been discussed in Resolution 2017-01.

Mr. Stephens asked whether Position No. 2, **Reject Efforts To Lower The Title 34 Limitation On Use of Local Forces**, should include language to raise the proposed threshold of \$25,000? Following discussion, it was agreed to amend the Position Statement to reject the \$25,000 threshold and to raise it to \$500,000.

Mr. Heiss next outlined Position No. 3, **Restore The HURF Exchange Program**. Mr. Skeete expressed concern over fair and even distribution to all areas of the State. Mr. Heiss responded that there would be some discussion at the COG/MPO level regarding HURF Exchange policy and funds distribution.

Mr. Heiss discussed Position No. 4, **Construct The Ultimate Condition For The SR 189 Project In FY19**, stating that SEAGO's position was to encourage ADOT to explore all possible funding options to construct the ultimate condition for SR 189 in FY19 while minimizing any additional impact to industry stakeholders in order to reduce traffic conflicts and congestion, facilitate cross border trade, enhance economic growth, and foster job creation in Arizona.

Mr. Heiss discussed Position No. 5, **Expand Transportation Infrastructure Funding Mechanisms**, stating that SEAGO's position is to urge the Governor, and Legislature to carefully consider and implement the recommendations of the Transportation Revenue Task Force, whether through legislation or referral of a ballot measures to the voters, and urge Congress to implement a long term solution to bring the Highway Trust Fund into balance.

Mr. Heiss discussed Position No. 6, **Support Efforts To Create A United Transportation Plan**, and asked whether it should be kept in the Position Statement. Mr. McGaughey would like it kept in the plan.

Mr. Skeete made a motion to approve the position statements on transportation issues as amended.

MOTION: Horatio Skeete (as amended)
SECOND: Bill Stephens
ACTION: **UNANIMOUS**

4. Consideration of the re-appointment of Dustie Robinette as Greenlee County Private Sector Representative

Mr. Heiss discussed the EDA requirement of having private sector representation on the SEAGO Executive Board and reported that Ms. Dustie Robinette, whose term is about to expire, is interested in serving a second two-year term on the Board. Mr. McGaughey made a motion to recommend the re-appointment of Ms. Dustie Robinette to a second term as the Greenlee County Private Sector Representative on the Executive Board.

MOTION: Ian McGaughey
SECOND: Tammy Mitchell
ACTION: **UNANIMOUS**

5. Consideration of the appointment of Antony Sedgwick, Jr. as Santa Cruz County Private Sector Representative

Mr. Heiss reported that Mr. John Antony Sedgwick had declined serving a second two-year term on our Executive Board as the private sector representative for Santa Cruz County and that his son, Antony Sedgwick, was interested in taking his place on the Board. Mr. Stephens made a motion to recommend the appointment of Mr. Antony Sedgwick as the Santa Cruz County Private Sector Representative on the Executive Board.

MOTION: Bill Stephens
SECOND: Tammy Mitchell
ACTION: **UNANIMOUS**

6. Consideration of proposed revisions to Section 5.6 of the SEAGO Policy Manual

Mr. Heiss discussed the need for back up capacity within the organization, outlined proposed revisions to SEAGO's Educational Assistance policy and responded to questions. Mr. Heiss stated that due to some valuable input from Cochise County, he would like to make some modifications to the proposed revisions and bring the issue back at a later meeting. Mr. Stephens made a motion to table the issue until the next meeting.

MOTION: Bill Stephens (motion to table)
SECOND: Ian McGaughey
ACTION: **UNANIMOUS**

7. Consideration of SEAGO 2017-2021 TIP Amendment #3

Mr. Chris Vertrees provided the 2017-2021 TIP Amendment #3 and responded to questions. Mr. Skeete made a motion to recommend to the Executive Board approval of the SEAGO 2017-2021 TIP Amendment No. 3.

MOTION: Horatio Skeete
SECOND: Bill Stephens
ACTION: **UNANIMOUS**

V. INFORMATION ITEMS

A. Future Meeting Dates

Mr. Heiss presented the proposed future meeting dates, stating the Feb 2018 meeting may need to be moved due to a potential conflict with the ACMA Conference. He also reminded the group of the Combined Executive/Administrative Committees meeting scheduled for March 31.

B. Quarterly Finance Report; FY 2016 Audit

Mr. Heiss stated because the Accounts Manager position had become vacant, there was no finance report at this time. While he has recruited and hired a new person to fill this position, it would take some time to get caught up and he would send out the December Revenue and Expenditure report as soon as it was prepared. He also reported that the new auditing firm, Reiger, Carr and Monroe PLC has completed their audit work and it was a clean audit with no findings. He said the full report was available on the SEAGO website.

C. SEAGO Economic Development District Report

Mr. Larry Catten discussed the establishment of a SEAGO Economic Development Council as outlined in the 2016-2020 SEAGO CEDS.

D. Transit Report

Mr. Chris Vertrees provided an update on Regional Mobility Management efforts as well as the Cochise County Intercity Route Study.

E. Strategic Regional Highway Safety Plan Update

Mr. Vertrees provided an update on the SEAGO/SVMPO Joint Regional Strategic Highway Safety Plan, stating that an additional \$35,000 in HSIP funding was secured to fund law enforcement site visits.

F. AAA Updates

Ms. Laura Villa provided the AAA updates, stating they were currently in the process of DES Contract Compliance Review Monitoring. She reported the SHIP/SMP program would be training about 8 individuals in Cochise County which will enable AAA to assist more clients.

Ms. Villa provided an update on the Matter of Balance training program and introduced the Aging Mastery Program and responded to questions.

G. State Special Projects NOFA

Ms. Bonnie Williams stated that applications from the City of Benson, City of Tombstone, Town of Clifton, Graham County and Santa Cruz County for FY17 regional CDBG funds are due to SEAGO by July 5, 2017. She also reported that ADOH had released the Notice of Funding Availability (NOFA) for

the annual competitive State Special Projects (SSP) funds and that applications will be due to ADOH by May 9, 2017.

VI. RTAC REPORT

No RTAC report at this time.

VII. STAFF ANNOUNCEMENTS / CURRENT EVENTS

Mr. Heiss reported on the upcoming 2020 census. Mr. John Merideth provided an update on the MAG employment database project.

VIII. FUTURE AGENDA ITEMS

Mr. Heiss stated there would be an election of officers at the May meeting as well as the annual budget.

Mr. Jim Russell, the new Douglas City Manager, introduced himself and discussed the upcoming Douglas Jazz Festival, the Port of Entry, street projects and other downtown revitalization efforts.

IX. ADJOURNMENT

Vice Chair Mitchell made a motion to adjourn the meeting at 10:45 a.m.

MOTION: Tammy Mitchell

SECOND: Bill Stephens

ACTION: **UNANIMOUS**