



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: OCTOBER 23, 2018
SUBJECT: ADMINISTRATIVE COUNCIL MEETING

Please see the details below for the Administrative Council meeting date, time, and location.

**Thursday, November 1, 2018 at 9 a.m.
Cochise College Benson Center
1025 Highway 90
Benson, Arizona**

If you are unable to attend, please send an alternate to ensure that we will have a quorum at the meeting.

The Administrative Packet will be sent to members through the e-mail (via a link to the packet posted on the SEAGO website) to save postage and copying costs. **We will not be mailing a hard copy of the packet unless you request one.**

If you have any questions, please call me at (520) 432-5301 Extension 202. You can also send an e-mail to rheiss@seago.org.



ADMINISTRATIVE COUNCIL AGENDA

9 A.M., THURSDAY, NOVEMBER 1, 2018
COCHISE COLLEGE BENSON CENTER
1025 HIGHWAY 90
BENSON, ARIZONA

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE / INTRODUCTIONS	Chair Williams	
II. MEMBER ENTITIES' DISCUSSION (Common Critical Issues)	Chair Williams	
III. CALL TO THE PUBLIC	Chair Williams	
IV. ACTION ITEMS		<u>Page No.</u>
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b. Nomination to the Advisory Council on Aging	Laura Villa	6
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VII. STAFF ANNOUNCEMENTS / CURRENT EVENTS	Chair Williams	N/A
VIII. FUTURE AGENDA ITEMS	Chair Williams	N/A
IX. ADJOURNMENT	Chair Williams	N/A

DIRECTION MAY BE GIVEN TO SEAGO STAFF ON ANY ITEM ON THE AGENDA.

Individuals with disabilities who require special accommodations or who have limited English proficiency and wish to have an interpreter may contact John Merideth at (520) 432-5301 extension 212 at least 72 hours before the meeting time to request such accommodations.

Individuals wishing to participate in the meeting telephonically may do so by contacting John Merideth at (520) 432-5301 extension 212. Contact must be made at least 48 hours before the meeting in order to obtain the call-in information. Please note that the option to participate telephonically may not be available unless requested as instructed above.

Si necesita acomodaciones especiales o un intérprete para esta conferencia, debe ponerse en contacto con Juan Merideth al número (520) 432-5301, extensión 212, por lo menos setenta y dos (72) horas antes de la conferencia.

**MINUTES OF THE
ADMINISTRATIVE COUNCIL MEETING
COCHISE COLLEGE BENSON CENTER
1025 STATE ROUTE 90
BENSON, ARIZONA
AUGUST 02, 2018**

OFFICERS PRESENT: Williams, Matthew – Huachuca City (*Chair*)
Skeete, Horatio – City of Safford (*Secretary*)

MEMBERS PRESENT: Brown, Heath – Town of Thatcher
Gale, Kay – Greenlee County
Gilligan, Ed – Cochise County (*phone*)
McLachlan, Matt – City of Sierra Vista
Ruder, Heather – Town of Clifton
Russell, Charles – San Carlos Apache Tribe (*phone*)
Welker, Dustin – Graham County

STAFF PRESENT: Catten, Larry – Economic Development Planner
Dennis, Keith – Senior Planning Specialist
Heiss, Randy – Executive Director
Merideth, John – Grants/Title VI Coordinator
Pashley, Diane – Accounts Manager
Vertrees, Chris – Transportation Planner
Williams, Bonnie – CDBG Program Manager

GUESTS: Adam, Kevin - RTAC

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Vice Chair Williams called the meeting to order at 9:04 a.m. and welcomed everyone. Introductions were made.

II. MEMBER ENTITIES' DISCUSSION

Mr. McLachlan reported that Sierra Vista is wrapping up their budget process. Ms. Gale welcomed Ms. Ruder and reported Greenlee would be adopting their budget on Monday. She also invited everyone to the Greenlee County Fair to be held September 14-17. Mr. Welker reported that Graham County would also be adopting their budget on Monday. Chair Williams reported on Huachuca City's budget, bus line changes, and utility rate studies.

III. CALL TO THE PUBLIC

No one from the public was present.

IV. PRESENTATION: Complete Count Committee – Maximizing 2020 Census Participation in Your Community.

Ms. Emily Verdugo from the US Census Bureau provided a presentation (via Skype) on the upcoming 2020 Census and the formation of Complete Count Committees to assist with local outreach efforts. Ms. Gale suggested that a joint County/City committee in Greenlee be established. Mr. Skeete commented that efforts in Graham County should start early in order to avoid undercounting. Ms. Verdugo will reach out to

all County Administrators and City Managers to discuss next steps and will provide a draft resolution for consideration.

V. ACTION ITEMS

1. Consent Agenda
 - a. Approval of the May 3, 2018 Minutes
 - b. Nomination to the Advisory Council on Aging

Ms. Gale made a motion to approve the Consent Agenda as presented.

MOTION: Kay Gale
SECOND: Matt McLachlan
ACTION: **UNANIMOUS**

2. Discussion and possible action regarding the re-appointment of Patrick O'Donnell for a second term as the Graham County Private Sector Representative on the Executive Board.

Mr. Heiss discussed the reappointment of Mr. Patrick O'Donnell for another two year term on the SEAGO Executive Board.

Mr. Skeete made a motion to recommend the re-appointment of Mr. Patrick O'Donnell to a second two year term as the Graham County Private Sector Representative on the Executive Board.

MOTION: Horatio Skeete
SECOND: Dustin Welker
ACTION: **UNANIMOUS**

3. Discussion and possible action regarding an Intergovernmental Agreement between the City of Sierra Vista and SEAGO for Civil Engineering services.

Mr. Heiss provided background information on the formation of a Regional Technical Services Center (RTSC) stating there was already a cooperative purchasing agreement in place with the City of Sierra Vista that enables the RTSC to access the City's lists of on-call consultants. The intergovernmental agreement presently under consideration will enable the RTSC to access project development services performed by the City of Sierra Vista Public Works department (SVPW), and requires governing body approval under A.R.S. §11-952. The project development services performed by SVPW will be limited to small projects of lower complexity – larger, more complex projects can be performed through consultants on the on-call lists.

This IGA was originally scheduled for consideration by the City Council on July 26th, but has been delayed until August 9th to provide time for the parties' attorneys to concur on some revisions that were the result of legal review. After approval of this agreement, RTSC implementation procedures, associated forms, and project information sheets need to be completed before the services will be made available to our member entities.

Mr. McLachlan made a motion to recommend approval of the proposed Intergovernmental Agreement between SEAGO and the City of Sierra Vista for Civil Engineering services to the Executive Board.

MOTION: Matt McLachlan
SECOND: Kay Gale
ACTION: **UNANIMOUS**

4. Discussion and possible action regarding proposed updates to the SEAGO Classification Plan.

Mr. Heiss discussed proposed updates to the SEAGO Classification Plan stating changes have been made to update various titles to better reflect the duties and responsibilities and fall in line with program requirements.

Mr. McLachlan asked whether SEAGO participates in ASRS and whether the classification changes are feasible in the budget. Mr. Heiss responded that since not all the positions are filled, they would be budgeted for as the funding is secured to pay for them. At that time any positions to be filled would be brought before the Board for approval, or as part of the annual budget approval process.

Mr. Skeete expressed his concern with the perception of creating unbudgeted positions and suggested making the changes to Plan to reflect positions which are currently authorized in the budget but also show the additional positions which are unfilled and may need to be budgeted for at a later time.

Following further discussion, Mr. Skeete made a motion to recommend approval of the changes for the positions which are budgeted and authorized in the current fiscal year and remove all positions which are not budgeted. Mr. Skeete also suggested addressing associated salaries as well when this is proposed to the Executive Board.

MOTION: Horatio Skeete
SECOND: Heath Brown
ACTION: **UNANIMOUS**

5. Discussion and possible action regarding Intergovernmental Agreements between WRDC and SEAGO to Conduct target industry studies in Graham and Greenlee Counties.

Mr. Larry Catten reported that SEAGO has received a grant from the Freeport-McMoRan Graham County Community Investment Fund to conduct a target industry study for Graham County, Arizona, and a grant from the United Way of Graham and Greenlee Counties to conduct a target industry study for Greenlee County. After extensive due diligence by the SEAGO Economic Development Planner in searching for a viable and cost effective entity to conduct a target industry study, and with advise and support from the Chair of the Gila Valley Economic Development Corporation and the Greenlee County Economic Development Coordinator, it is proposed that SEAGO enter into an Intergovernmental Agreement for a target industry study to be conducted by the Western Rural Development Center (WRDC), a public service entity of Utah State University.

Under the terms of the proposed Agreement, WRDC will also sub-contract with ESI Corporation, a highly qualified economic development consultant, to collaborate on developing the requisite data to identify target industry sectors for both Graham and Greenlee Counties, and facilitate the development of target industry attraction and retention strategies for the identified target industries for each County.

It is important to note that at the completion of the respective studies and strategic planning processes, there will be funds available from the two grants to assist in the strategic plan implementation initiatives for each county. It is anticipated that the target industry study for each county will begin in September 2018 and completed in May 2019.

Mr. Skeete made a motion to recommend approval the Intergovernmental Agreement, between SEAGO and the WRDC, for a target industry study for Graham County, and an Intergovernmental Agreement, between SEAGO and the WRDC, for a target industry study for Greenlee County, and authorizing the SEAGO Executive Board Chair to execute the respective Agreements.

Motion #1

MOTION: Horatio Skeete
SECOND: Kay Gale
ACTION: **UNANIMOUS**

Mr. Skeete made a motion allowing for alterations to the respective Agreements and the associated Exhibits so long as any changes do not substantially change the purpose, intent, cost, and expected deliverables of the Agreement approved in Motion 1.

Motion #2

MOTION: Horatio Skeete
SECOND: Kay Gale
ACTION: **UNANIMOUS**

- 6. Discussion and possible action regarding Resolution No. 2018-03, adopting the SEAGO Title VI Implementation and Public Participation Plan.

Mr. Chris Vertrees discussed the July 2011 requirement of Federal Highway Administration (FHWA) that Federal Transit Administration (FTA), ADOT, and SEAGO develop a Title V Plan. The purpose of the Plan is to describe how SEAGO intends to ensure that underserved individuals are provided meaningful opportunities to become involved in the transportation planning process within the SEAGO region. At the time the Plan was developed, there was no federal requirement that such a plan be approved by an agency’s governing board. Since that time, the FTA has revised its Circular 4 702.1 B, which, among other things, now requires approval of Title VI plans by an agency’s governing board.

While ADOT will accept the minutes of a meeting as evidence of governing board approval, the minutes do not become official until approved at a subsequent meeting. Because meetings of the SEAGO Executive Board occur quarterly, approval of the August 17th meeting minutes will not be considered until November – well after the deadline for ADOT to submit our Title VI plan to FTA. Therefore, a Resolution for consideration which, if adopted, will provide immediate evidence of the Executive Board’s approval of SEAGO’s Title VI Implementation and Public Participation Plan dated August 1, 2018.

Ms. Gale made a motion to recommend approval of Resolution No. 2018-03 to the Executive Board.

MOTION: Kay Gale
SECOND: Horatio Skeete
ACTION: **UNANIMOUS**

- 7. Discussion and possible action regarding the SEAGO-SVMPO Regional Strategic Highway Safety Plan.

Mr. Vertrees discussed the completion of the SEAGO/SVMPO Regional Strategic Highway Safety Plan (SHSP), reporting that the full plan can be reviewed on SEAGO’s website. Mr. Vertrees provided a summary of the final plan and responded to questions.

Mr. Brown made a motion to recommend approval of the SEAGO/SVMPO Regional Strategic Highway Safety Plan to the Executive Board.

MOTION: Heath Brown
SECOND: Dustin Welker

ACTION: UNANIMOUS

VI. INFORMATION ITEMS

A. Future Meeting Dates

Mr. Heiss outlined the proposed future meeting dates for the following twelve months.

B. Strategic Plan Implementation Progress Report

Mr. Heiss provided an update on the implementation of Strategic Plan goals and proposed the possibility of not having the Strategic Planning Retreat next year due to SEAGO hosting the 2019 Rural Transportation Summit.

C. Quarterly Finance Report

Ms. Diane Pashley provided the quarterly finance report and responded to questions.

D. SEAGO Economic Development Report

Mr. Larry Catten provided the Economic Development report and responded to questions.

E. AAA Updates

Ms. Laura Villa provided the Area Agency on Aging Region VI updates and responded to questions.

VII. RTAC REPORT

Mr. Kevin Adam provided the transportation legislative update and responded to questions.

VIII. STAFF ANNOUNCEMENTS / CURRENT EVENTS

Mr. Keith Dennis discussed colonias grant opportunities in the SEAGO region. Mr. Heiss stated the need to change the start time of the Executive Board meeting due to a conflicting meeting.

IX. FUTURE AGENDA ITEMS

Mr. Heiss reported that the Transportation Issues Position Statement would be presented at the next meeting.

X. ADJOURNMENT

Mr. McLachlan made a motion to adjourn the meeting at 11:27 a.m.

MOTION: Matt McLachlan
SECOND: Kay Gale
ACTION: **UNANIMOUS**



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: LAURA VILLA, AREA AGENCY ON AGING PROGRAM MANAGER
DATE: OCTOBER 23, 2018
SUBJECT: NOMINATION TO FILL THE VACANT CITY OF TOMBSTONE SEAT ON THE ACOA

On October 18, 2018 the Advisory Council on Aging (ACOA) made a nomination and recommended the appointment of Ms. Kim A. Burks to represent the unincorporated areas of Cochise County.

Ms. Burks is currently employed with VICaP as the executive assistant and is seeking an opportunity to volunteer on the ACOA. Kim earned her Bachelors in Christian studies, graduated October 2018 and will begin her masters in April. Kim also volunteers with VICaP as a driver among other volunteer duties that she holds. Kim is interested in learning more about the Area Agency on Aging and the resources available for the people she serves. She hopes to bring her expertise and provide feedback and solutions that will help our communities grow stronger.

As a reminder, there are still three (3) positions available: Santa Cruz County unincorporated, City of Nogales, and Town of Clifton. Any suggestions on individuals who would be willing to serve in these positions would be greatly appreciated.

I will attempt to answer any questions you may have at the meeting.

Attachments: None

Action Requested: Information Only Action Requested Below:

A motion to recommend to the Executive Board approval of the nomination of Mrs. Kim A. Burks to fill the vacant position for Cochise County unincorporated on the Advisory Council on Aging.



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: OCTOBER 23, 2018
SUBJECT: RESOLUTION 2018-04

Attached for your consideration again this year is a resolution urging the Governor and Legislature to eliminate the diversion of HURF and other dedicated transportation funding sources to the State General Fund. This year's Resolution once again includes language urging the powers that be to modernize the mechanisms needed to develop and maintain our State's transportation infrastructure.

I will attempt to answer any questions you may have at the meeting.

Attachments: Resolution 2018-04

Action Requested: Information Only Action Requested Below:

A motion to recommend approval of Resolution 2018-04 to the Executive Board.



SouthEastern Arizona Governments Organization

Serving our member governments and their constituents since 1972

RESOLUTION NO. 2018-04

A RESOLUTION OF THE SOUTHEASTERN ARIZONA GOVERNMENTS ORGANIZATION EXECUTIVE BOARD URGING THE ARIZONA LEGISLATURE AND GOVERNOR TO DIRECT DEDICATED TRANSPORTATION FUNDING TO ITS INTENDED USES, AND TO MODERNIZE OUR TRANSPORTATION INFRASTRUCTURE FUNDING MECHANISMS

WHEREAS, the SouthEastern Arizona Governments Organization (SEAGO) is a regional planning agency which performs and coordinates a variety of functions, including transportation planning, in the four-county region of Cochise, Graham, Greenlee, and Santa Cruz Counties; and

WHEREAS, transportation revenue streams continue to decline due to better vehicle fuel efficiency, reductions of vehicle miles driven, and fuel taxes not being adjusted for inflation for nearly twenty-four years; and

WHEREAS, approximately \$111 million in dedicated transportation funding was diverted to fund other government programs in the current fiscal year, and over \$2.1 billion has been diverted since 2001; and

WHEREAS, due to the ongoing diversions of dedicated transportation funding, Arizona's state, county, and municipal road programs have been significantly scaled back to routine maintenance work, which will hasten far more costly reconstruction activity at the public's expense in the future, negatively impact highway safety, and increase vehicle maintenance and repair costs for both the general public and businesses; and

WHEREAS, ADOT's recently updated 25-year Long Range Transportation Plan 2016 – 2040 considers such factors as pavement conditions, congestion levels and safety performance, and anticipates \$98.3 billion will be needed to meet Statewide Multimodal Spending Needs over the Plan's 25-year period; and

WHEREAS, the Long Range Transportation Plan has identified the State's total highway capital needs from 2016 – 2040 to be \$53.3 billion, and with only \$22.8 billion in anticipated revenue to meet those needs, there is a \$30.5 billion funding gap between system needs and available revenues; and

SEAGO Member Entities

Cochise County
Benson
Bisbee
Douglas
Huachuca City
Sierra Vista
Tombstone
Willcox
Graham County
Pima
Safford
San Carlos
Apache Tribe
Thatcher
Greenlee County
Clifton
Duncan
Santa Cruz County
Nogales
Patagonia
San Carlos Apache
Tribe

SEAGO Main Office

Administration Community and Economic Dev. Transportation

1403 W. Hwy 92
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520-432-5858 Fax

Area Agency on Aging Office

300 Collins Road
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520-432-2528
520-432-9168 Fax

www.seago.org

WHEREAS, eliminating the diversion of transportation funding is vital for developing and maintaining the quality infrastructure needed to support jobs and economic growth, enhance Arizona’s global competitiveness in interstate and international trade, and maintain the quality of life Arizonans have come to expect; and

WHEREAS, the implementation of the Highway Safety Fee established by HB 2166 will fully fund the Department of Public Safety operations in Fiscal Year 2020 and therefore eliminates the need to divert HURF, Vehicle License Tax, or other revenue sources dedicated for transportation purposes to the State General Fund.

NOW THEREFORE, BE IT RESOLVED by the SEAGO Executive Board that the Governor and State Legislature are hereby urged to eliminate the diversion of transportation funding to the State General Fund, to direct dedicated funding such as HURF toward its intended uses, and to modernize the funding mechanisms needed to adequately develop and maintain our State’s transportation infrastructure.

Passed and adopted by the SEAGO Executive Board on this 16th day of November 2018.

John Doyle, Chair
SEAGO Executive Board

Randy Heiss,
SEAGO Executive Director



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: OCTOBER 23, 2018
SUBJECT: 2019 TRANSPORTATION ISSUES POSITION STATEMENT

At their meeting on September 20th, the SEAGO TAC engaged in a lengthy discussion of transportation issues impacting the ability of local governments to plan and implement transportation projects. Several specific issues were identified that the TAC felt were particularly important and they recommended that a position on these issues be formally taken by the SEAGO Executive Board. These issues are presented within the 2019 Transportation Issues Position Statement that begins on the following page.

Attachments: DRAFT 2019 Transportation Issues Position Statement

Action Requested: Information Only Action Requested Below:

A motion to recommend that the Executive Board approve (or amend or reject) the position statements on transportation issues presented by staff.



SouthEastern Arizona Governments Organization

Serving our member governments and their constituents since 1972

SEAGO Member Entities

Cochise County
Benson
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Sierra Vista
Tombstone
Willcox
Graham County
Pima
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1. END THE DIVERSION OF DEDICATED TRANSPORTATION FUNDING

Background

Approximately \$111 million in funding dedicated to transportation purposes was diverted to fund other government programs in the current fiscal year, and more than \$2.1 billion has been diverted since 2001. At their November 16, 2018 meeting, the SEAGO Executive Board adopted Resolution No. 2018-04, urging the Arizona Legislature and Governor to end the diversion of HURF and other dedicated transportation revenues to the State General Fund, and direct transportation funding sources to their intended uses. The Resolution cites facts such as how these diversions are negatively impacting highway safety, increasing vehicle maintenance and repair costs for both the general public and businesses, and limiting the State's ability to develop and maintain the quality infrastructure needed to support jobs and economic growth, enhance Arizona's global competitiveness in interstate and international trade, and maintain the quality of life Arizona residents expect. With the implementation of the Highway Safety Fee established by HB 2166, the Department of Public Safety will be fully funded in Fiscal Year 2020 and there is no longer a need to divert HURF, Vehicle License Tax, or other revenue sources established to build and maintain transportation infrastructure to the State General Fund.

Position Statement: Urge the Governor and Legislature to direct dedicated transportation funding to its intended uses as requested in Resolution No. 2018-04.

2. REJECT EFFORTS TO LOWER THE TITLE 34 LIMITATION ON USE OF LOCAL FORCES

Background

Arizona Revised Statutes Title 34, Section 201, Subsection D prohibits cities, counties and other public agencies from constructing any street, road, bridge, water or sewer project using their regularly employed personnel unless the total cost of the work is less than one hundred fifty thousand dollars adjusted by the annual percentage change in the GDP price deflator. This amounts to approximately \$230,000 in today's dollars and severely limits local governments' use of their own forces to construct transportation and other infrastructure improvements. As an example, for a typical road project, the earthwork and drainage improvements alone can cost up to \$250,000 per mile. The impact of Title 34 limitation to rural local governments is compounded by the fact that many contractors are not interested in bidding small projects in rural areas, and when they do, bids frequently come in higher than budgeted because of mobilization costs. It would greatly assist rural local governments in improving their transportation infrastructure, and provide for more cost effective use of rural Arizona taxpayer's dollars if the statutory limitation in A.R.S. § 34-201, Subsection D were reset to \$500,000 and/or the cost of materials were excluded from the calculation of project costs.

Unfortunately, the Arizona Association of General Contractors sees this issue in the opposite view. They believe cities, towns and counties have been circumventing the Title 34 limitation by breaking projects up into phases and repaving streets under the auspices of 'maintenance activities' which AAGC considers to be construction projects that should be put out to bid. In response, it is possible that legislation will be introduced in the next Legislative session that would propose to lower Title 34 limitation threshold and/or specifically include construction, reconstruction, maintenance work, and the cost of equipment purchases in the activities that would be required to be outsourced.

Position Statement: *Urge the Governor and Legislature to reject any legislation, in the next or future Legislative sessions that would lower the Title 34 limitation on use of local forces to construct street, road, bridge, water or sewer projects, or include specific types of maintenance activities and equipment purchases that cannot be performed without advertising for bids, and instead, consider raising the statutory limit to \$500,000, exclude the cost of materials from the calculation of project costs, and/or establish a population threshold to limit the existing statute's applicability to more urbanized counties with populations of 250,000 or more.*

3. EXPAND TRANSPORTATION INFRASTRUCTURE FUNDING MECHANISMS

Background:

Transportation funding sources at both the State and Federal levels are inadequate to meet system needs. While Arizona has not adjusted the gas tax for inflation in over 24 years, many other states have been far more proactive by increasing their gas tax, implementing automatic adjustments based on gas prices and inflation, or are considering alternative funding measures such as dedicated sales taxes or moving to vehicle miles travelled fee structures. Arizona is now ranked 46th lowest in the nation for fuel tax rates; meanwhile, pavement conditions on the state highway system continue to deteriorate, badly needed expansion projects are limited to roughly one major project per year, and ADOT's infrastructure investment program in Greater Arizona moves closer to being limited to maintenance only activities.

Similarly, the federal gasoline tax has not been increased since 1993, and the Highway Trust Fund (HTF), into which the revenue flows, has suffered because the tax has not kept pace with inflation. In addition, improvements in vehicle fuel economy and increased use of alternative fuel vehicles have reduced consumption, thereby reducing gasoline tax collections. The federal gasoline tax currently generates approximately 2/3 of the funds going into the HTF, and with the passage of the FAST Act, the remaining 1/3 of the funds come from the Federal Reserve's "surplus" funds, selling oil from the Strategic Petroleum Reserve, and a number of other sources. However, continuing to avoid raising the gas tax or implementing an alternative mechanism for transportation funding will mean that the HTF funding gap will continue to increase until the FAST Act expires in September 2020.

During the 2017 legislative session, a task force was formed to study the inadequacy of Arizona revenue sources and devise recommendations to the Governor and Legislature for consideration. The Task Force submitted its final report and revenue structure recommendations to the Governor and Legislature on December 31, 2016, but unfortunately, only one of them has made it through the process of becoming law to date.

Position Statement: *Urge the Governor, and Legislature to carefully consider and implement the recommendations of the 2017 Transportation Revenue Task Force, whether through legislation or referral of a ballot measures to the voters, and urge Congress to implement a long term solution to bring the Highway Trust Fund into balance.*

4. PROTECT EXISTING FEDERAL HIGHWAY AND TRANSIT PROGRAMS

Background

In early 2018, the President proposed an infrastructure investment package to address America's deteriorating roads, bridges, tunnels, airports, schools, and hospitals. That plan required additional investment on the part of state and local governments, and any new federal transportation funding would have been offset by reductions to existing highway and transit programs. Essentially, the President's plan would have decreased the amount of funding for highway and transit programs to the same level as the federal gas tax collections that feed into the Highway Trust Fund. This would have resulted in a \$95 billion reduction over the next ten years instead of working to identify and implement a long-term, bipartisan solution to meet the Nation's transportation needs. Ultimately, the President's plan was put on hold until 2019 due to the lack of bipartisan consensus, and there remains a possibility that a similar plan will be reintroduced for consideration next year. While additional spending and programs to improve our Nation's infrastructure are certainly needed and welcomed, these should not come in lieu of adequate funding for existing transportation infrastructure programs.

Position Statement: *Urge Congress to protect and fully fund existing highway and transit programs as the first priority to meet the Nation's transportation infrastructure needs.*

5. EXPLORE ALTERNATIVE FUNDING FOR IMPROVEMENTS TO INTERSTATE 15

Background:

A 29-mile segment of Interstate 15 crosses through the northwestern corner of Arizona, and provides a vital link between the states of California, Nevada, and Utah. While I-15 is a critical commercial trade route used by more than 1.4 million trucks annually, it provides very minimal congestion mitigation, Interstate mobility or economic benefits to the citizens of Arizona. Regardless, ADOT remains obligated to maintain and repair I-15 which includes the replacement of several major bridges, the magnitude of which could overwhelm the funding traditionally allocated to Greater Arizona through the Casa Grande Accords.

ADOT has determined, and the Auditor General has confirmed that there is a \$63 billion funding gap between statewide transportation needs and anticipated revenues, and the limited funding available for Greater Arizona is insufficient to address system expansion needs and adequately maintain all of the existing roadways. When available funds are allocated to costly I-15 improvements, including a substantial level of bridge replacement and repair work, the gap between available funds and funding needs for Greater Arizona is widened considerably.

It is within the purview of ADOT to seek alternative funding sources for I-15 roadway improvements such as federal grants and tolling of bridges public private partnerships. Given the substantial cost of the improvements needed on I-15, its minimal benefits to the State of Arizona, and the significant drain on funds needed elsewhere on Greater Arizona's highway system, it is necessary to explore alternative funding mechanisms to meet ADOT's obligation to the federal government to repair and maintain the segment of I-15 within Arizona.

Position Statement: *Urge the Arizona Department of Transportation, the Federal Highway Administration, the State Transportation Board, Arizona's Congressional Delegation, the Arizona Legislature, and other public and private stakeholders to explore additional funding alternatives and creative financing, to include tolling of bridges and additional statutory flexibility in order to finance I-15 transportation improvements in the ADOT Five-Year Transportation Facilities Construction*

Program and minimize the negative impact to the availability of funding allocated to the remainder of Greater Arizona.

6. IMPROVE LPA PROJECT EFFICIENCY AND COORDINATION

Background:

While the HURF Exchange Program is intended to remove many of the complexities associated with using federal dollars for transportation projects, most projects in rural Arizona are already federalized to the point that Local Public Agencies (LPA) are unable to take advantage of the program. In addition, the HURF Exchange program is only available to projects using Surface Transportation Block Grant funding, and therefore, LPA projects funded with Highway Safety Improvement Program, Off System Bridge Replacement and other Federal-Aid program funding sources are ineligible. As a result, many LPAs continue to struggle with delays and increased costs associated with Federal-Aid program requirements. The following are suggestions to improve efficiency and coordination for LPA projects utilizing the Federal-Aid program:

Historic Preservation: LPA project sponsors are encountering delays due to the possible presence of historic resources within the project limits. Often times, what are considered historic resources by the State Historic Preservation Office (SHPO) are of little historic value under the guidelines of the National Historic Preservation Act. Other times, mitigation measures are required 'just in case' historic resources may be present. Recognizing the need for efficient and sensible project review, federal agencies have the option of crafting alternate methods for meeting their Section 106 obligations. As a result, we suggest ADOT and FHWA coordinate with SHPO to refine criteria that trigger mitigation actions and identify criteria for items that qualify as historic resources in view of standards established by the NHPA.

Consulting Costs: Project design costs are consuming a greater share of total Federal-Aid project costs each year leaving LPAs struggling to find additional funding for project implementation. On average, design now makes up 44% of project costs and some projects see design costs of more than 50%. It's our understanding that ADOT management is in the process of reviewing the reasons for these cost increases, and we enthusiastically support those efforts and strongly encourage ADOT to implement cost control measures as soon as possible.

Staff Turnover: ADOT charges LPAs for time spent by project managers assisting in Federal-Aid project review and development. These project managers frequently leave ADOT for higher-paying jobs with consulting firms or other pursuits. Unfortunately, all too often, there is little communication between the former project manager and the new person assigned to the LPA's project, and insufficient project documentation exists for the new project manager to rely on. This results in the new project manager repeating steps that were already completed by their predecessor, thus delaying the project and increasing project review costs for the LPA. We suggest that this is probably a common problem for State DOTs and perhaps there are best practices that can be gleaned from other states to improve succession planning, communication, and project documentation that could reduce project delays, the costs of project reviews, and the costs of obtaining federal clearances when there is turnover on ADOT staff.

Position Statement: ***Urge the Arizona Department of Transportation and the Federal Highway Administration to carefully consider the suggestions listed above and work with Local Public Agencies to identify and implement workable solutions to these issues.***



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: BONNIE WILLIAMS, CDBG PROGRAM MANAGER
DATE: OCTOBER 23, 2018
SUBJECT: APPROVAL OF THE METHOD OF DISTRIBUTION FOR FY2019 – FY2021

Pursuant to the Arizona Departments of Housing's (ADOH) request, our MOD now covers 3 years. The new MOD is enclosed for your review and approval.

Population and poverty data will, as usual, be calculated by SEAGO each year and the applicants will be notified of their funding amount as soon as each year's allocation to SEAGO is announced by ADOH, which is usually by April of each year. It is important to remember that the funding amounts found on page 2 and 3 are based on last year's funding amounts, and should only be used as a guide.

I have been assured by ADOH that should any of our communities wish to change their rotation schedule during this 3 year period, that request can still be brought to our Board before September 1 of each year, and then we can simply notify ADOH of any such change without needing to provide a new MOD.

Please take note of the calendar on page 8 and 9 to guide you through the process in a timely manner. It will soon be time for all applicants to schedule their first public hearing. If you need any assistance in planning your next application project, Keith and I would be more than happy to meet with you or your staff as soon as possible.

CDBG applications from Duncan, Santa Cruz County, Tombstone and Pima and will be due to SEAGO **July 1, 2019**.

Another very important reminder regarding the CDBG application process is the requirement to submit a letter of intent form, describing the determined project at least 120 days before the grant application due date, which is by the end of March. That way ADOH can consult with each community about any possible concerns long before the application is due.

Attachments: FY 2019 - 2021 Method of Distribution

Action Requested: Information Only Action Requested Below:

A motion to recommend approval of the proposed Method of Distribution for Fiscal Years 2019 - 2021 to the Executive Board as recommended by staff.

**METHOD OF DISTRIBUTION
FISCAL YEARS 2019, 2020 and 2021**

**STATE OF ARIZONA
COMMUNITY DEVELOPMENT BLOCK GRANT**

SouthEastern Arizona Governments Organization

1403 W. Highway 92, Bisbee, Arizona 85603

(520) 432-5301/FAX 432-5858

SEAGO Administrative Council Mtg 11-01-2018

**SOUTHEASTERN ARIZONA GOVERNMENTS
ORGANIZATION**

**ARIZONA DEPARTMENT OF HOUSING
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**METHOD OF DISTRIBUTION
FOR
FISCAL YEARS 2019, 2020 and 2021**

Recommended by the Administrative Council, November 1, 2018
Approved by the Executive Board, November 16, 2018

Method of Distribution

SEAGO

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Method of Distribution- Introduction

CDBG Regional Account

The CDBG Regional Account (RA) consists of 85 percent of the state of Arizona allocation from Housing and Urban Development (HUD), after set-asides are allocated to administration, technical assistance and the Colonia set-aside. The remaining 15 percent makes up the State's Special Projects (SSP) allocation. The RA is distributed on a non-competitive basis to all rural cities, towns, and counties in Arizona. The method by which the funds are distributed is determined by the State working in conjunction with each regional Council of Governments (COG). Each COG develops a Method of Distribution (MOD) each year and forwards the MOD to the Arizona Department of Housing (ADOH) for approval. The MOD determines which communities will receive funding each year and how much will be received. At the time of application each community's CDBG application amount must equal the allocation amount. The applications are routed through the COG to ADOH. ADOH will review all applications and make the final award determinations.

To determine the amount of CDBG funding allocated to each COG's sub-account, the State uses a formula based on population and persons in poverty. Specifically, the COG sub-accounts are determined by: 1) multiplying the percentage of the total population of each COG by 30 percent; 2) multiplying the percentage of the total poverty population of each COG by 70 percent; and 3) adding the products of the two. The RA is divided into four sub-accounts, one for each of the non-metropolitan COG areas:

- Central Arizona Governments (CAG): Gila and Pinal Counties.
- Northern Arizona Council of Governments (NACOG): Apache, Coconino, Navajo, and Yavapai Counties.
- SouthEastern Arizona Governments Organization (SEAGO): Cochise, Graham, Greenlee, and Santa Cruz Counties.
- Western Arizona Council of Governments (WACOG): La Paz, Mohave, and Yuma Counties.

Every three years the COG will recommend their MOD to ADOH for the communities within the respective COG region. The MOD will be included in the annual updates of the Consolidated Plan, which is subject to a public participation process. At a regularly scheduled meeting held November 16, 2018, the SEAGO Executive Board adopted this Method of Distribution (MOD).

CDBG Distribution Methodology

All distribution of State CDBG Regional Account funds is to be accomplished through an entitlement rotation system. ADOH regulations state that each MOD must contain a multi-year schedule that indicates how CDBG allocations are to be distributed such that all eligible communities within each respective COG region will receive funding. The multi-year schedule should include the funding years that each community in the region will receive funds and estimate the amount to be available. This will allow each community to plan its CDBG projects in advance. As soon as the ADOH releases the SEAGO funding amounts each Fiscal Year, the COG will calculate each applicant's funding allocation and provide that information to each applicant community.

Changes to the MOD

Deviations from rotation schedules whereby communities trade allocations are allowed. **Should any community in the SEAGO region wish to discuss trading allocation years or any other substantial revisions to this MOD, they must notify SEAGO no later than September 1 of the appropriate funding year.** If so requested, SEAGO will convene a working group meeting consisting of one representative from each community, unless the issues to be raised affect only a particular sub-region. In that case, only representatives from communities within that sub-region will be convened. Each community will be responsible for designating its representative to that (those) meeting(s). Recommendations from said working group will be forwarded to the Administrative Council and Executive Board for approval. **Should any communities applying in the same Fiscal Year wish to "gift" or combine their allotments and designate one community to apply for and administer the "joint" project, they must notify SEAGO no later than September 1 of the appropriate funding year.**

ESTIMATED Allocation Amounts (Future Year Estimates Based on FY18 funding amount)

Community	2019	2020	2021	
Benson				
Bisbee				
Clifton			\$100,000	
Cochise County				

Community	2019	2020	2021	
Duncan	\$100,000	\$100,000		
Graham County			\$223,229	
Huachuca City		\$471,036		
Nogales		\$323,921		
Patagonia			\$323,921	
Pima	\$223,229			
Safford				
Santa Cruz County	\$323,921		\$323,921	
Thatcher		\$223,229		
Tombstone	\$471,036			
Willcox			\$471,036	

CDBG Recipient Community Responsibility

While CDBG money is provided to all recipient communities on an entitlement basis, eligibility for CDBG funding depends upon the submission of a viable project application. ***Cities and Towns are allowed to submit only 1 project application, Counties are allowed to submit up to 3 project applications. Refer to ADOH's application handbook regarding the allowable limits.***

Additionally, the community must ensure that:

- The activity meets one of the three national objectives (see page 4 & 5 of this MOD and as explained in the ADOH application handbook);
- The activity is eligible (a detailed list is in the ADOH application handbook);
- An objective-outcome statement may be made about it;
- The activity is do-able for the community during the allowed time period and for the amount of funds available to the community (including optional leverage);
- The activity fits with the overall community development and housing goals of the community;
- There is a community need that the activity addresses beneficially; and
- Any additional criteria that the community may wish to consider.

Also, HUD has issued a proposed outcomes performance measurement system. If a project does not “fit” into one of three overarching objectives, it will not be considered eligible for the state program. ADOH will make the determination. The three overarching objectives each have three possible outcomes. The objectives and outcomes are:

- **Objective #1. Creating Suitable Living Environments**
Outcomes: Availability/Accessibility, or Affordability, or Sustainability
- **Objective #2. Providing Decent Affordable Housing**
Outcomes: Availability/Accessibility, or Affordability, or Sustainability
- **Objective #3. Creating Economic Opportunities**
Outcomes: Availability/Accessibility, or Affordability, or Sustainability

CDBG Application Routing through COG

All regional CDBG applications must be routed through the COG for review. The COG will review each application for completeness, notify each community of their findings and assist the community with rectifying any application deficiencies. The responsibility to correct deficiencies lies with the community unless the COG is under contract to provide this service to the community. COGs have no discretion to reject applications and must forward all applications to the State. Only those communities identified as eligible to receive funding in the current year MOD may submit an application, therefore, backup applications will not be accepted from other communities, nor will any rating or ranking or similar comparative analysis be necessary. Each COG establishes its own application procedures and submission deadline.

Compliance with State Program Requirements.

In compliance with state requirements, SEAGO hereby incorporates into the MOD all state-mandated provisions identified in the State's Consolidated Plan, Annual Updates, the most recent CDBG Application Handbook and all related federal overlay statutes.

Prior to being recommended to the State for funding, each application will be reviewed by SEAGO staff to ensure that it meets at least one of the three national program objectives:

- a. Project benefits low-/moderate-income persons, who shall comprise at least 51 percent of the population served.

- b. Project aids in the prevention or elimination of slum or blight (*see note*).
- c. Project meets a need having a particular urgency, or which poses a serious and immediate threat to the health and/or welfare of the community (*see note*).

NOTE: According to federal regulations, only up to 30 percent of the total state of Arizona CDBG allocation may be applied to the cumulative total of both Slum and Blight, and Urgent Need projects. A community must notify ADOH in writing, of its intention to apply for Slum and Blight or Urgent Need funding. Allocation of funds will be prioritized on a first-come, first-served basis, based on the date of receipt of the letter of intent by ADOH. Please provide a copy of any letter of intent to SEAGO. Special procedures are required by law in the Arizona Revised Statutes to declare a slum and blight redevelopment area.

Additionally, requests for public service funds are limited to not more than 15 percent of the total CDBG allocation and are funded on a first-notified (to ADOH), first-funded basis as above.

Sub-Regional Funding Allocations.

Basis for Grant Awards: Each funding cycle, usually by March, the State will provide an account of CDBG funds available to the SEAGO region. This "pot" of funds is then subdivided for each of the four sub-regional areas in SEAGO (Cochise, Graham, Greenlee, and Santa Cruz Counties), based on a weighted formula of population and poverty, as explained below:

- a. Cochise County Sub-Region – The funds are made available for equal distribution over a six-year rotation of eligible communities in Cochise County. Further instructions for the Cochise County sub-region may be found in Appendix A.
- b. Graham County Sub-Region – The funds are made available for equal distribution over a four-year rotation of eligible communities in Graham County. Further instructions for the Graham County sub-region may be found in Appendix B.
- c. Greenlee County Sub-Region – The funds are made available for equal distribution over a modified two-year rotation between Duncan and Clifton, with Greenlee County waiving participation until further notice. Further instructions for the Greenlee County sub-region may be found in Appendix C.
- d. Santa Cruz County Sub-Region – The funds are made available for distribution over a modified five-year rotation of eligible communities in Santa Cruz County. Further instructions for the Santa Cruz County Sub-Region may be found in Appendix D.

Funding Levels, Maximum and Minimum Grant Awards:

- a. The maximum allowable funding level for Cochise, Graham, Greenlee, and Santa Cruz County sub-regions shall be the amount of its sub-regional allocation.
- b. Funding allocations for each county sub-region are determined by the State's current poverty and current estimated population from the Office of Employment & Population Statistics (OEPS), through a weighted distribution formula. An exception is made in the instance where such a determination would result in an allocation of less than \$100,000. Any such sub-region would then be funded at a \$100,000 base level.
- c. The poverty criterion shall be assigned a weight of 70 percent and the population criterion shall be assigned a weight of 30 percent in the formula used for determining sub-regional funding distribution.

Application Process and Technical Assistance/Application Preparation (TAAP)

Before the SEAGO Application Deadline:

- a. Technical Assistance (TA) from SEAGO staff is available and ADOH recommends that this Technical Assistance and Application Preparation (TAAP), be utilized. SEAGO will collect the TAAP charges directly from the grantee, which can be reimbursed from the grant funds. Each applicant's share of TAAP costs will be negotiated and set in the application budget. At a minimum, \$3,000 should be put in the application's administration budget to cover any State workshops, TA meetings, and review of the application(s). Should the application not be funded, SEAGO may recover its TAAP fee from the applicant, who remains the responsible party regardless of the success of their application.
- b. TAAP can range from assistance with public notices and hearings to researching and writing the proposed application on behalf of the community before the submittal deadline. The amount of direct TAAP assistance is determined by the applicant, and should be negotiated with SEAGO very early in the process. In accordance with State policy, SEAGO will attend and assist with any mandatory TA meetings/workshops set by the State during the pre-application review process. **It is recommended that immediately after the applicant's first public hearing, the applicant discuss with SEAGO all potential projects** brought up at the hearings for review of information that would affect the eligibility of the proposed activities (e.g., meeting a National Objective, amount of leveraging, or number of beneficiaries) because such information cannot be changed after the SEAGO submission deadline. Additionally, because any ineligible or potentially un-fundable projects brought up at the hearing should not be considered by the

applicant's Council/Board nor presented to the State as potential projects. SEAGO will assist all applicants throughout the application process to avoid non-fundable applications to the greatest extent possible.

- c. Additionally, immediately after this initial consultation with SEAGO, Councils/Boards should meet to decide which most likely project(s) staff should begin planning and completing any required surveys to determine eligibility. Final selection of a project(s) will need to be advertised and appropriate Resolutions passed.
- d. **The applicant should then hold their last hearing to adopt all appropriate Council/Board resolutions no later than the middle of March, to be in compliance with the 120 day letter of intent due to ADOH by April 1.**
- e. TAAP then continues with SEAGO's formal review of the application submitted to it by July 1. That will allow time before the applications are due to ADOH on August 1 for any additional changes to the application. Please refer to the enclosed SEAGO CDBG Program Calendar for further guidance regarding the application timeline.

Submitting the Application to SEAGO

All eligible applicants must submit a full and complete original CDBG application in conformance with the State's Application Handbook instructions.

Applications should not be page numbered, to accommodate any changes recommended after SEAGO review. Applications must be **RECEIVED by SEAGO, 1403 W. Highway 92, Bisbee, Arizona, 85603 by 4:00 p.m., July 1.** Applications forwarded by U.S. mail should be sent Return Receipt Requested and must be mailed in time to be received before this deadline; all applications that are hand-carried to the SEAGO office will be received by SEAGO.

After SEAGO's Deadline, but Before ADOH's Deadline

Staff Review:

- SEAGO staff will conduct a detailed review of each application, notifying the applicant of deficiencies or additional information which is needed prior to submission of the application to ADOH. As changes are frequently required, SEAGO will page number for each application after the final review.

Administrative Council Recommendation:

- The SEAGO Administrative Council will review the final applicant selection and funding level recommendations. Funding recommendations will then be forwarded to the SEAGO Executive Board by the Administrative Council.

Executive Board Recommendation:

- The SEAGO Administrative Council's recommendations on funding of RA CDBG applications will be reviewed by the SEAGO Executive Board. The Executive Board will approve or revise the final selection recommendations for funding. The final selection recommendations and applications must be submitted to ADOH, CDBG Program, no later than August 1.

Application Administration

Up to 18 percent (including TAAP) can be charged to the grant for administration. Under federal and state rulings, communities may contract with SEAGO without the RFP process if they wish to contract out the grant administration functions. A formal RFP process IS required in order to hire any other consultant.

SEAGO CDBG PROGRAM CALENDAR

DEC/JAN	Publish the P2 display ad and hold the required public hearing. Consult with SEAGO regarding eligibility and fundability of potential projects. Hold Council/Board work sessions as needed to direct staff which potential project(s) to begin planning. Staff to conduct any required income surveys to determine eligibility.
FEBRUARY	Complete planning, cost estimating, and budgeting for any project to be considered by Councils/Boards so they have the data they need to make a project decision.
FEB/MARCH	Publish P4, announcing intended project(s)/last public meeting to adopt all appropriate application Resolutions. Prepare and send letter of intent and Resolution to Submit the Application to ADOH before the end of March, 120 days before the application due date.
APRIL/MAY/JUNE	Letter of Intent due to ADOH April 1. Application preparation, SEAGO reviews forms

JULY

DEADLINE FOR SUBMITTING RA CDBG APPLICATIONS TO SEAGO IS JULY 1. SEAGO Administrative Council or Committee meets to review and recommend RA applications for funding. Executive Board or Committee recommends RA Applications to ADOH.

Deadline for SEAGO's submission of RA Applications to the ADOH is **AUGUST 1.**

NOTE: See the CDBG Application Handbook for additional ADOH Milestones in the CDBG Program.

APPENDIX A

COCHISE COUNTY SUB-REGION'S ROTATION SYSTEM

The communities of Sierra Vista and Douglas are Entitlement Community status and will not be included in the Cochise County sub-regional rotation. Within the Cochise County sub-region **ONLY**, each of the six remaining communities within Cochise County: Benson, Bisbee, Cochise County, Huachuca City, Tombstone, and Willcox will follow a six-year rotation.

1. In 2019, the total sub-regional allocation will be awarded to the City of Tombstone, providing activity projects are eligible and the applicant has met all compliance thresholds according to ADOH regulations.
 2. In 2020, the total sub-regional allocation will be awarded to Huachuca City, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
 3. In 2021, the total sub-regional allocation will be awarded to the City of Willcox, providing activity projects are eligible and the applicant has met all compliance thresholds according to ADOH regulations.
 4. In 2022, the total sub-regional allocation will be awarded to the City of Benson, providing activity projects are eligible and the applicant has met all compliance thresholds according to ADOH regulations.
 5. In 2023, the total sub-regional allocation will be awarded to Cochise County, providing activity projects are eligible and the applicant has met all compliance thresholds according to ADOH regulations.
 6. In 2024, the total sub-regional allocation will be awarded to the City of Bisbee, providing activity projects are eligible and the applicant has met all compliance thresholds according to ADOH regulations.
4. Communities may trade positions if SEAGO is notified prior to September 1 of each year. The next MOD must contain the final order of funding for that year. Upon receipt of such notification, SEAGO will inform the Department of Housing.
 5. All applicants are aware that although the rotation schedule is agreed to in this MOD, there is no legally binding commitment from ADOH for future years funding to any community.

APPENDIX B

GRAHAM COUNTY SUB-REGION'S ROTATION SYSTEM

Within the Graham County sub-region **ONLY**, each of the four communities within Graham County: Graham County, Pima, Safford, and Thatcher will follow a four-year rotation.

1. In 2019, the total sub-regional allocation will be awarded to Pima, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
2. In 2020, the total sub-regional allocation will be awarded to the Town of Thatcher, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
3. In 2021, the total sub-regional allocation will be awarded to Graham County, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
4. In 2022, the total sub-regional allocation will be awarded to Safford, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
6. Communities may trade positions if SEAGO is notified prior to September 1 of each year. The next MOD must contain the final order of funding for that year. Upon receipt of such notification, SEAGO will inform the Department of Housing.
7. All applicants are aware that although the rotation schedule is agreed to in this MOD, there is no legally binding commitment from ADOH for future years funding to any community.

APPENDIX C

GREENLEE COUNTY SUB-REGION'S ROTATION SYSTEM

Within the Greenlee sub-region ONLY, each of the two communities within Greenlee County, Duncan and Clifton, will follow a modified two-year rotation. The County of Greenlee has not recently participated in the CDBG Regional Account distribution. Should the County wish to begin participating and be a part of this rotation system, SEAGO must be notified before September 1 in order to adjust this agreement accordingly for inclusion in future MODs.

1. In FY2019, the total sub-regional allocation will be awarded to the Town of Duncan, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations
2. In FY2020, the total sub-regional allocation will be awarded to the Town of Duncan, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations
3. In FY2021, the total sub-regional allocation will be awarded to the Town of Clifton, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
4. In FY2022, the total sub-regional allocation will be awarded to the Town of Clifton, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
5. In FY2023, the total sub-regional allocation will be awarded to the Town of Duncan, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
6. Communities may trade positions if SEAGO is notified prior to September 1 of each year. The next MOD must contain the final order of funding for that year. Upon receipt of such notification, SEAGO will inform the Department of Housing.
7. All applicants are aware that although the rotation schedule is agreed to in this MOD, there is no legally binding commitment from ADOH for future years funding to any community.

APPENDIX D

SANTA CRUZ COUNTY SUB-REGION'S ROTATION SYSTEM

Within the Santa Cruz County sub-region **ONLY**, each of the three communities within Santa Cruz County: Nogales, Patagonia, and Santa Cruz County will follow a modified five-year rotation. (Santa Cruz/Nogales/Santa Cruz/Nogales/Patagonia)

1. In 2019, the total sub-regional allocation will be awarded to the Santa Cruz County, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
2. In 2020, the total sub-regional allocation will be awarded to the City of Nogales, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
3. In 2021, the total sub-regional allocation will be awarded to the Town of Patagonia, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
4. In 2022, the total sub-regional allocation will be awarded to Santa Cruz County, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
6. In 2023, the total sub-regional allocation will be awarded to the City of Nogales, providing activity projects are eligible and the applicant has met all expenditure and compliance thresholds according to ADOH regulations.
7. Communities may trade positions if SEAGO is notified prior to September 1 of each year. The next MOD must contain the final order of funding for that year. Upon receipt of such notification, SEAGO will inform the Department of Housing.
8. All applicants are aware that although the rotation schedule is agreed to in this MOD, there is no legally binding commitment from ADOH for future years funding to any community.



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: CHRIS VERTREES, SEAGO TRANSPORTATION PROGRAM MANAGER
DATE: OCTOBER 23, 2018
SUBJECT: SEAGO 2018-2022 TIP AMENDMENT #7

The following are Amendments to our 2018-2022 TIP that were approved by the TAC at our September 23rd meeting:

On August 16, 2018, SEAGO was advised by ADOT of the FY 21 & FY 22 list of approved HSIP projects. As a result, the following projects have been added to our 2018-2022 TIP.

CCH 21-01 – Cochise County (Charleston, Double Adobe, Barataria Roads - E & C Rumble Strips): If approved, the project will be added to the TIP in the following manner:

Year: **2021**
Phase: **Design**
Federal Share: **\$264,000**
Local Match: **\$0**
Total Project Cost: **\$264,000**

Year: **2022**
Phase: **Construction**
Federal Share: **\$383,940**
Local Match: **\$0**
Total Project Cost: **\$383,940**

GGH 21-01 – Graham County (Golf Course Road, Cottonwood Wash Road - Shoulders and Rumble Strips): If approved, the project will be added to the TIP in the following manner:

Year: **2021**
Phase: **Design**
Federal Share: **\$212,603**
Local Match: **\$12,851**
Total Project Cost: **\$225,454**

Year: **2022**

Phase: **Construction**

Federal Share: **\$1,991,490**

Local Match: **\$120,376**

Total Project Cost: **\$2,111,866**

SCC 21-01 – Santa Cruz County (Pendleton Drive - Roadway Dip Elimination): If approved, the project will be added to the TIP in the following manner:

Year: **2021**

Phase: **Design**

Federal Share: **\$241,408**

Local Match: **\$14,592**

Total Project Cost: **\$256,000**

Year: **2022**

Phase: **Construction**

Federal Share: **\$424,350**

Local Match: **\$25,650**

Total Project Cost: **\$450,000**

Attachments: SEAGO TIP Amendment #7.

Action Requested: Information Only Action Requested Below

A motion to recommend to the Executive Board the approval of SEAGO 2018-2022 TIP Amendment #7.

SEAGO REGION
2018- 2022 TIP Amendment #7
Approved By: TAC - 9/20/18 Administrative Council- Executive Board -

TIP YEAR Project ID	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF IMP - WK - STRU	Functional Classifications	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	LOCAL MATCH	OTHER FUNDS	TOTAL COST
2018													
CCH18-01	Cochise County	Davis Road Project Assessment and DCR	Davis Road from Hwy 191 to N. Central Highway	2.39 miles	ROW	Rural Major Collector	2	2	STP	\$404,438	\$24,446	\$116,116	\$545,000
NOG 19-01	City of Nogales	Valle Verde/Paseo Verde Paving Project	Valle Verde Dr. and Paseo Verde Drive between Grand Ave. and W. Mesa Verde Dr.	1150 Feet	Design	Urban Local	2	2	CMAQ	\$80,593	\$4,871		\$85,464
NOG 19-01	City of Nogales	Valle Verde/Paseo Verde Paving Project	Valle Verde Dr. and Paseo Verde Drive between Grand Ave. and W. Mesa Verde Dr.	1150 Feet	Design (PMDR Fee)	Urban Local	2	2	CMAQ	\$28,290	\$1,710		\$30,000
SCC12-12	Santa Cruz County	River Road and Pendleton Drive Safety Improvements	River Road and Pendleton Drive	Varies	Construction	Rural Major Collector	2	2	HRRRP	\$2,664,700	\$159,865		\$2,824,565
SCC12-03	Santa Cruz County	Rio Rico and Pendleton Drive Intersection Improvements	Intersection		Design	Rural Major Collector			HSIP	\$70,725	\$4,275		\$75,000
SCC12-03	Santa Cruz County	Drive Intersection Improvements	Intersection		ROW	Rural Major Collector			HSIP	\$188,600	\$11,400		\$200,000
SCC12-12	Santa Cruz County	River Road and Pendleton Drive Safety Improvements	Pendleton Drive, Via Caliente to Circulo Cerro & Pendleton Drive/Ruby Road Intersection	Varies	Construction	Rural Major Collector	2	2	HSIP	\$181,340	\$10,961		\$192,301
CLF16-01	Town of Clifton	Zorilla Street Bridge Rehabilitation, Structure #9633	Zorilla Street between US 191 and Park, Avenue, Clifton, AZ	216 Feet	Construction	Rural Local	2	2	STP	\$150,000	\$9,067		\$159,067
CLF16-01	Town of Clifton LTAP	Zorilla Street Bridge Rehabilitation, Structure #9633	Zorilla Street between US 191 and Park, Avenue, Clifton, AZ	216 Feet	Construction	Rural Local	2	2	Off-System Bridge STP	\$729,896 \$10,000	\$44,118		\$774,014 \$10,000
TOTAL FOR 2018										\$4,508,582	\$270,714	\$116,116	\$4,779,296
2019													
THR12-13	Town of Thatcher	Church Street Widening	US 70 to Stadium Avenue	5,400 feet	Construction	Urban Major Collector	2	3	STP	\$2,184,539	\$132,045		\$2,316,584
GGH12-04	Graham County	8th Ave & Airport Rd Intersection	Intersection		Construction	Rural Major Collector	2	2	HPP	\$996,375	\$60,226		\$1,056,601
GGH12-04	Graham County	8th Ave & Airport Rd Intersection	Intersection		Construction	Rural Major Collector	2	2	HRRRP	\$2,300,000			\$2,300,000
NOG 19-01	City of Nogales	Valle Verde/Paseo Verde Paving Project	Valle Verde Dr. and Paseo Verde Drive between Grand Ave. and W. Mesa Verde Dr.	1150 Feet	Construction	Urban Local	2	2	CMAQ	\$409,942	\$24,779		\$434,721
CCH 19-01	Cochise County	Cochise County Rumble Strips and Other Countermeasures	Charleston Road from County Line to 4 miles north of Brunckow Road	4 miles	Design	Major Collector	2	2	HSIP	\$123,156	\$0		\$123,156
NOG 19-02	City of Nogales	Bankerd Ave. Paving Project	Bankerd Avenue from East Doe Street Intersection	510 Feet	Design	Urban Local	2	2	CMAQ	\$69,103	\$4,178		\$73,281
SCC 18-01	Santa Cruz County LTAP	I-19/Ruby Road TI-Improvements	I-19/Ruby Road TI		Design	Rural Major Collector	2	2	CMAQ STP	\$984,256 \$10,000	\$59,494		\$1,043,750 \$10,000
TOTAL FOR 2019										\$7,077,371	\$280,722		\$7,358,093
2020													
SAF12-02	City of Safford	20th Ave, Phase II	Relation St to Golf Course Rd East side of Grand Avenue from Baffert Drive to Country Club Drive. Intersects with Grand Avenue path on south side of Frank Reed Road to Nogales High School	.63 Miles	Construction	Urban Minor Arterial	3	5	STP	\$2,000,000	\$120,891		\$2,120,891
NOG 20-02	City of Nogales	Pathway Project, Baffert Dr to Nogales High School	Baffert Drive to Country Club Drive. Intersects with Grand Avenue path on south side of Frank Reed Road to Nogales High School	3 miles	Design	N/A	N/A	N/A	CMAQ	\$121,162	\$7,324		\$128,486
NOG 19-02	City of Nogales	Bankerd Ave. Paving Project	Bankerd Avenue from East Doe Street Intersection	510 Feet	Construction	Urban Local	2	2	CMAQ	\$214,462	\$12,964		\$227,426
CCH 19-01	Cochise County	Cochise County Rumble Strips and Other Countermeasures	Charleston Road from County Line to 4 miles north of Brunckow Road	4 miles	Construction	Major Collector	2	2	HSIP	\$501,000	\$0		\$501,000
SCC12-03	Santa Cruz County LTAP	Rio Rico and Pendleton Drive Intersection Improvements	Intersection		Construction	Rural Major Collector			HRRRP STP	\$984,555 \$10,000	\$50,445		\$1,035,000 \$10,000
TOTAL FOR 2020										\$3,831,179	\$191,624	\$0	\$4,022,803
2021													
NOG 20-02	City of Nogales	Pathway Project, Baffert Dr to Nogales High School	Baffert Drive to Country Club Drive. Intersects with Grand	3 miles	Construction	N/A	N/A	N/A	CMAQ	\$637,780	\$38,551		\$676,331

SEAGO REGION
2018- 2022 TIP Amendment #7
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CCH 21-01	Cochise County	Charleston, Double Adobe, Barataria Rds - E & C Rumble Strips	Charleston Road from Tombstone to 4.8 miles south of Tombstone; Double Adobe Road from SR 80 to Frontier Road; Barataria Boulevard from Moson Road to Ranch Road.	10.7 miles	Design	Major Collector	2	2	HSIP	\$264,000	\$0	\$0	\$264,000
SCC 21-01	Santa Cruz County	Pendleton Drive - Roadway Dip Elimination	Pendleton Drive Dip at Sonoita Creek Wash	.25 miles	Design	Major Collector	2	2	HSIP	\$241,408	\$14,592		\$256,000
GGH 21-01	Graham County	Golf Course Road, Cottonwood Wash Road - Shoulders and Rumble Strips	Golf Course Road from Hoopes Avenue to just west of 20th Avenue; Cottonwood Wash Road from Cottonwood Wash Loop to 1200 South.	5.1 miles	Design	Major Collector	2	2	HSIP	\$212,603	\$12,851		\$225,454
		LTAP							STP	\$10,000			\$10,000
		TOTAL FOR 2021								\$1,365,791	\$65,994		\$1,431,785
		2022											
CCH 21-01	Cochise County	Charleston, Double Adobe, Barataria Rds - E & C Rumble Strips	Charleston Road from Tombstone to 4.8 miles south of Tombstone; Double Adobe Road from SR 80 to Frontier Road; Barataria Boulevard from Moson Road to Ranch Road.	10.7 miles	Construction	Major Collector	2	2	HSIP	\$383,940		\$0	\$383,940
SCC 21-01	Santa Cruz County	Pendleton Drive - Roadway Dip Elimination	Pendleton Drive Dip at Sonoita Creek Wash	.25 miles	Construction	Major Collector	2	2	HSIP	\$424,350	\$25,650		\$450,000
GGH 21-01	Graham County	Golf Course Road, Cottonwood Wash Road - Shoulders and Rumble Strips	Golf Course Road from Hoopes Avenue to just west of 20th Avenue; Cottonwood Wash Road from Cottonwood Wash Loop to 1200 South.	5.1 miles	Construction	Major Collector	2	2	HSIP	\$1,991,490	\$120,376		\$2,111,866
		LTAP							STP	\$10,000			\$10,000
		TOTAL FOR 2022								\$393,940	\$0		\$2,955,806
		2023											
DGS17-01	City of Douglas	Chino Road Extension Phase 2	Chino Road: 9th Street to SR90	.85 miles	Design	Urban Minor Arterial	2	2	STP	\$75,440	\$4,560		\$80,000
DGS17-01	City of Douglas	Chino Road Extension Phase 2	Chino Road: 9th Street to SR90	.85 miles	Construction	Urban Minor Arterial	2	2	STP	\$2,829,000	\$171,000		\$3,000,000
		LTAP							STP	\$10,000			\$10,000
		TOTAL FOR 2023								\$2,914,440	\$175,560	\$0	\$3,090,000
		BRIDGE PROJECTS											
GGH-BR-02	Graham County	Ft. Thomas River Structure No. 8131	Ft. Thomas River	1000 feet	Scoping, Design, Environmental ROW, and Construction	Rural Local	2	2	Off System Bridge	\$1,000,000	\$60,445		\$1,060,445
GEH-BR-07	Greenlee County	Soap Box Canyon Bridge Replacement Structure 8149: Phase 2	Wards Canyon Road, 3.39 miles E Jct US 191	31 feet	Replacement	Rural Local	2	2	Off System Bridge	\$424,350	\$25,650		\$450,000
		TOTAL BRIDGE PROJECTS								\$1,424,350	\$86,095		\$1,510,445
		TOTAL FOR FIVE YEAR PROGRAM								\$18,601,213	\$895,149	\$116,116	\$19,612,478
		FUNDING OBLIGATED IN 2017											
DGS13-05	City of Douglas	Joe Carlson Safe Routes to School	Douglas		Construction Sidewalks, Crosswalks, Striping & ADA Ramps				SRTS	\$250,000			\$250,000
DGS13-05	City of Douglas	Joe Carlson Safe Routes to School	Douglas		Construction Sidewalks, Crosswalks, Striping & ADA Ramps				STP	\$66,010	\$3,990		\$70,000
ST-TE-15	State	Sidewalks: Hwy 92: MP353-353.4, Naco Hwy: Naco Hwy-Collins Rd, Bisbee	Hwy 92:MP353-353.4, Naco Hwy: Naco Hwy-Collins Rd, Bisbee		Construction/Sidewalks				TE18	\$706,987	\$42,734		\$749,721
GEH-BR-08	Greenlee County	Campbell Blue Bridge Replacement	Blue River Road (FR 281), 8.8 South of E Jct US 180	61 feet	Design	Rural Local	2	2	STP	\$200,000	\$12,089		\$212,089
GGH12-03	Graham County	Reay Lane/Safford Bryce Road	Intersection		Construction	Rural Major Collector	2	2	HRRRP	\$424,350	\$25,650		\$450,000
GGH12-03	Graham County	Reay Lane/Safford Bryce Road	Intersection		Construction	Rural Major Collector	2	2	HSIP	\$66,010	\$3,990		\$70,000
SEA15-02	SEAGO/SVMP0 Region	Regional Strategic Highway Safety Plan	Various Locations	N/A	Planning Study	Varies	N/A	N/A	HSIP	\$50,000	\$3,022		\$53,022
SCC12-12	Santa Cruz County	River Road and Pendleton Drive Safety Improvements	River Road and Pendleton Drive	Varies	Design	Rural Major Collector	2	2	HSIP	\$56,580	\$3,420		#N/A

SEAGO REGION
2018- 2022 TIP Amendment #7
Approved By: TAC - 9/20/18 Administrative Council- Executive Board -

ST-TE-21	State	Town of Pima US 70 Pedestrian Bridge Extension	US 70, Town of Pima		Construction: Pedestrian Bridge				TE17	\$561,792	\$33,958		#N/A
GGH12-04	Graham County	8th Ave & Airport Rd Intersection	Intersection		Design	Rural Major Collector	2	2	HPP	\$700,000			#N/A
GGH-13-04	Graham County	Reay Lane Irrigation Canal Ditch Relocation	Reay Lane Between US70 & Safford Bryce Road in Safford	.2 miles	ROW	Rural Minor Collector	2	2	HRRRP	\$68,000	\$4,110		#N/A
GGH-13-04	Graham County	Reay Lane Irrigation Canal Ditch Relocation	Reay Lane Between US70 & Safford Bryce Road in Safford	.2 miles	Construction	Rural Minor Collector	2	2	HRRRP	\$184,200	\$11,134		#N/A
		LTAP							STP	\$10,000			#N/A
TOTAL FOR 2016										\$3,343,929	\$144,098		\$3,488,027

Future Construction Projects													
CCH12-10	Cochise County	Davis Rd. Improvements	Davis Road MP 13	1 mile	Construction of Safety & Drainage Improvements	Rural Major Collector	2	2	STP	\$924,560	\$55,885		\$980,445
CCH15-01	Cochise County	Davis Rd. Improvements	Davis Road MP 5	0.61 miles	Construction of Safety & Drainage Improvements	Rural Major Collector	2	2	STP	\$1,045,000	\$63,165		\$1,108,165
SAF12-02	City of Safford	20th Ave, Phase 3	Relation St to Golf Course Rd	.63 Miles	Construction	Urban Minor Arterial	3	5	STP	\$1,337,000	\$80,815		\$1,417,815

SEAGO FY18 HSIP Application Parking Lot					
Project Name	Road	Location	Length (miles)	Estimated Cost	B/C Ratio
Cochise County Road Safety Improvement Project	Charleston Road	Tombstone to 4.8 miles South of Tombstone	4.8		
	Double Adobe Road	SR 80 to Frontier Road	4.5		
	Barataria Blvd	Moson Road to Ranch Road	1		
Total Project			10.3	\$551,000	29.7
Graham County Road Safety Improvement Project	Cottonwood Wash Road	1200 South to Saguaro Drive	3.5		
	Golf Course Road	Hoopes Avenue to Elizabeth Ann Drive	1.6		
Total Project			5.1	\$2,330,205	4.9
Jana Cruz County Sonoita Creek Wash Safety Project	Pendleton Drive	Pendleton Drive Dip at Sonoita Creek Wash			
Total Project			1	\$1,536,000	3.1

SEAGO FY19 FTA SECTION 5310 AWARDS - CAPITAL

TIP #	AGENCY	DESCRIPTION	REGION	COG / MPO	TYPE	FEDERAL REQUEST	FEDERAL AWARD	Local Share	Total Cost
SEA 19-01	Southeastern Arizona Consumer-Run Services, Inc.	Douglas - Chevy 12 passenger van no lift to replace Vin 2427-MAXI	Rural	SEAGO	Capital - Vehicles	\$26,989	\$26,989	\$6,747	\$33,737
SEA 19-02	Douglas ARC	Darc Transit Program- CWL 9P5GR	Rural	SEAGO	Capital - Vehicles	\$55,770	\$55,770	\$13,942	\$69,712
SEA 19-03	Southeastern Arizona Consumer-Run Services, Inc.	Sierra Vista Chevy 12 pass van no lift to replace Vin 3440-MAXI	Rural	SEAGO	Capital - Vehicles	\$26,989	\$26,989	\$6,747	\$33,737
SEA 19-04	Easter Seals Blake Foundation	ESBF Graham & Greenlee Expansion	Rural	SEAGO	Capital - Vehicles	\$22,448	\$22,448	\$5,612	\$28,060
SEA 19-05	Volunteer Interfaith Caregiver Program	ViCaP - Handicap-accessible mini-van for Southern Cochise Co	Small Urban	SEAGO	Capital - Vehicles	\$39,060	\$39,060	\$9,765	\$48,825
Total						\$171,256	\$171,256	\$42,814	\$214,070

SEAGO REGION
2018- 2022 TIP Amendment #7
 Approved By: TAC- 9/20/18 Administrative Council- Executive Board -

SEAGO FY19 FTA SECTION 5310 AWARDS - PM

TIP #	AGENCY	DESCRIPTION	REGION	COG / MPO	TYPE	FEDERAL REQUEST	FEDERAL AWARD	Local Share	Total Cost
SEA 19-07	Santa Cruz Training Programs, Inc.	Preventive maintenance	Rural	SEAGO	Capital - PM	\$20,000	\$20,000	\$5,000	\$25,000
SEA 19-08	Senior Citizens of Patagonia, Inc.	Preventive Maintenance	Rural	SEAGO	Capital - PM	\$7,500	\$7,500	\$1,875	\$9,375
SEA 19-09	Volunteer Interfaith Caregiver Program	VICaP - Preventive Maintenance	Rural	SEAGO	Capital - PM	\$2,000	\$2,000	\$500	\$2,500
SEA 19-10	Easter Seals Blake Foundation	ESBF Graham County Preventative Maintenance	Rural	SEAGO	Capital - PM	\$10,000	\$10,000	\$2,500	\$12,500
SEA 19-11	Southeastern Arizona Consumer-Run Services, Inc.	Preventive Maintenance	Small Urban	SEAGO	Capital - PM	\$10,000	\$10,000	\$2,500	\$12,500
Total						\$49,500	\$49,500	\$12,375	\$61,875

SEAGO FY19 FTA SECTION 5310 AWARDS - OPERATING

TIP #	AGENCY	DESCRIPTION	REGION	COG / MPO	TYPE	FEDERAL REQUEST	FEDERAL AWARD	Local Share	Total Cost
SEA 19-12	Douglas ARC	Darc Transit Program II	Rural	SEAGO	Operating	\$30,000	\$15,000	\$15,000	\$30,000
SEA 19-13	Easter Seals Blake Foundation	ESBF Sage Transportation Program Graham County	Rural	SEAGO	Operating	\$35,000	\$23,292	\$23,292	\$46,584
SEA 19-14	Santa Cruz Training Programs, Inc.	Operating expenses	Rural	SEAGO	Operating	\$40,000	\$40,000	\$40,000	\$80,000
SEA 19-15	Senior Citizens of Patagonia, Inc.	Operating Funds	Rural	SEAGO	Operating	\$23,000	\$23,000	\$23,000	\$46,000
SEA 19-16	Volunteer Interfaith Caregiver Program	VICaP Van and Volunteer Support for Willcox Area	Rural	SEAGO	Operating	\$20,000	\$10,000	\$10,000	\$20,000
Total						\$148,000	\$111,292	\$101,292	\$202,584

SEAGO FY19 FTA SECTION 5310 AWARDS - MM

TIP #	AGENCY	DESCRIPTION	REGION	COG / MPO	TYPE	FEDERAL REQUEST	FEDERAL AWARD	Local Share	Total Cost
SEA 19-17	SouthEastern Arizona Governments Organization	Regional Mobility Management	Rural	SEAGO	Mobility Management Planning	\$135,000	\$135,000	\$33,750	\$168,750
SEA 19-18	SouthEastern Arizona Governments Organization	SEAGO FTA Section 5310 Training Program	Rural	SEAGO	Mobility Management Planning	\$100,000	\$85,000	\$21,250	\$106,250
Total						\$235,000	\$220,000	\$55,000	\$275,000

SEAGO FY19 FTA SECTION 5311 AWARDS

TIP #	Bisbee, City of	Match Ratio	Local Match	Federal Award	Total Award
SEA 19-19	Administration	80%	\$ 24,000.00	\$ 96,000.00	\$ 120,000.00
SEA 19-20	Operating	58%	\$ 79,800.00	\$ 110,200.00	\$ 190,000.00
SEA 19-21	Preventive Maintenance	80%	\$ 3,900.00	\$ 15,600.00	\$ 19,500.00
Bisbee, City of Total			\$ 107,700.00	\$ 221,800.00	\$ 329,500.00

TIP #	City of Benson	Match Ratio	Local Match	Federal Award	Total Award
SEA 19-22	ADA Complementary Paratransit	90%	\$ 5,000.00	\$ 45,000.00	\$ 50,000.00
SEA 19-23	Administration	80%	\$ 17,000.00	\$ 68,000.00	\$ 85,000.00
SEA 19-24	Operating	58%	\$ 37,800.00	\$ 52,200.00	\$ 90,000.00
SEA 19-25	Preventive Maintenance	80%	\$ 5,000.00	\$ 20,000.00	\$ 25,000.00
SEA 19-26	Rehab bus	90%	\$ 1,200.00	\$ 10,800.00	\$ 12,000.00
City of Benson Total			\$ 66,000.00	\$ 196,000.00	\$ 262,000.00

TIP #	City of Douglas	Match Ratio	Local Match	Federal Award	Total Award
SEA 19-27	Administration	80%	\$ 47,450.00	\$ 189,800.00	\$ 237,250.00
SEA 19-28	Bus Wraps	90%	\$ 5,000.00	\$ 45,000.00	\$ 50,000.00
SEA 19-29	Facility Planning - Site Selection	80%	\$ 6,000.00	\$ 24,000.00	\$ 30,000.00
SEA 19-30	Intercity	58%	\$ 82,611.10	\$ 114,082.00	\$ 196,693.10
SEA 19-32	Operating	58%	\$ 136,080.00	\$ 187,920.00	\$ 324,000.00
SEA 19-33	Preventive Maintenance	80%	\$ 6,000.00	\$ 24,000.00	\$ 30,000.00
SEA 19-34	Replacement : Bus < 30 FT	90%	\$ 8,000.00	\$ 72,000.00	\$ 80,000.00
City of Douglas Total			\$ 291,141.10	\$ 656,802.00	\$ 947,943.10



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: OCTOBER 23, 2018
SUBJECT: FUTURE MEETING DATES

The Administrative Council normally meets at 9:00 a.m. on the first Thursday of February, May, August and November at the Cochise College Benson Center, located at 1025 Highway 90 in Benson, Arizona. The Executive Board normally meets at 10:00 a.m. on the Fridays two weeks following the Administrative Council meetings unless there is a holiday, or unless the Board sets an alternative date. The location of each Executive Board meeting is determined by the jurisdiction hosting the meeting, and therefore varies.

Administrative Council	Executive Board
February 7, 2019*	February 22, 2019* Cochise County
May 2, 2019	May 17, 2019 Graham County
August 1, 2019	August 16, 2019 Greenlee County
November 7, 2019	November 22, 2019 Santa Cruz County

* *The February 2019 meeting dates have been moved one week as shown to avoid a conflict with the ACMA Winter Conference.*

Also, below please find the schedule for the combined telephonic Administrative and Executive Committee meetings in the coming 12 months:

Combined Administrative and Executive Committee Meetings (telephonic)
November 29, 2018 – 9:00 a.m.
April 4, 2019 – 9:00 a.m.
May 30, 2019 – 9:00 a.m.
October 3, 2019 – 9:00 a.m.

Attachments: None.

Action Requested: Information Only Action Requested Below:



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: OCTOBER 23, 2018
SUBJECT: IMPLEMENTATION OF STRATEGIC PLAN GOALS

As you know, the [FY 2018 - 2022 SEAGO Strategic Plan Update](#) was approved by the Administrative Council and Executive Board at the May 2017 meeting and became effective July 1, 2017. Our strategic plan is structured such that its goals, strategies and tactics are revisited every two years to ensure their continued effectiveness and to introduce new ideas that may add value to the organization. While the timeframe for the next strategic planning retreat is February 2019, at the August meeting of the Executive Board, I explained that SEAGO staff has a lot of critical work in 2019 including a request for applications from AAA providers for subaward services and planning a successful 21st Annual Arizona Rural Transportation Summit. There are tactics in our current strategic plan that remain to be fully executed, and expending the effort to hold another strategic planning retreat to update the plan might not be the best use of our collective resources at this time. As a result, it was suggested that we continue working toward the goals in the current plan and postpone holding the retreat until February 2020. Both the Administrative Council and Executive Board favored this approach.

Below is a brief update on the progress staff has made in implementing the tactics of the Plan to date:

Goal 1: Expand SEAGO services to member entities and constituents

Tactic A – Increase the Capacity of the Community Development Program: **NO CHANGE.** Keith Dennis, our CDBG Senior Planning Specialist continues to shadow Bonnie Williams in preparation for her retirement in March 2019. He has proven himself to be a quick study on everything we have thrown his way and is incrementally learning the intricacies of the CDBG program.

Tactic B - Conduct Region-Wide Target Industry Analysis: As previously reported, Larry Catten, our Economic Development Program Manager has applied for and was awarded two separate grants to perform Target Industry Studies in Graham and Greenlee Counties. The Western Rural Development Center was selected to perform the studies in these two counties and the work is ongoing at this time. Larry also continues to work with economic development practitioners on a similar target industry study for Cochise County, but the process is more complex due to the diverse economic assets and needs of the various communities in the County. Due to these conditions, Larry is in the process of seeking funding to perform studies in separate local communities at this time. We will keep you posted on progress in future reports and meetings.

Tactic C - Develop and Market New Transportation Program Services: NO CHANGE.

The equipment needed to begin a SEAGO Traffic Counting Program was purchased and received before the end of FY 2017. SEAGO staff received training on the use of the traffic counting equipment, safety procedures, and data management on June 1st, and ADOT will be providing training on the process of uploading the traffic counting data to their traffic data management system in the coming months. We are also positioning SEAGO to be able to provide GIS services within the next year. GIS software was purchased for four users, and John Merideth has now completed approximately 80 hours of training on its use, as well as meeting with MAG, PAG and Greenlee County GIS personnel to gain a better understanding of GIS systems in general. Our temporary intern from Cochise College has completed the process of entering GIS data into the SEAGO region transit asset management database.

Tactic D - Kick Off Regional Technical Services Center: The IGA needed to access on-call technical services procured by the City of Sierra Vista was signed and approved on April 24th, and became effective July 1st. A separate IGA enabling the RTSC to access project development services through the City's public works department staff was approved by the Sierra Vista City Council on August 9th and by the Executive Board on August 17th. The procedures that will be followed to access services through the RTSC are a work in progress, but should be completed before the end of the calendar year.

Tactic E - Conduct Feasibility Analysis of Consolidated Regional Human Services:

As previously reported, the idea of consolidating regional human services was identified at a strategic planning retreat for the SouthEastern Arizona Community Action Program in November 2017 as something that could be included in the agency's strategic plan. The [SEACAP Strategic Plan](#) was presented and adopted by the SEACAP Board on September 19th. The Strategic Plan does mention consolidation as one of the strategies supporting the strategic objective of "Refocusing mission in a changing environment by proactively embracing change". The strategy is to "Hold meetings to focus on top important projects (public and private) – Consolidation". The context of this strategy could be in the following statement found elsewhere in the document:

"The importance of addressing barriers associated with meeting basic needs, becoming self-sufficient and living independently were highly emphasized. These were 1) reliable transportation, 2) integration of social services, 3) ability to qualify for employment, 3) early integration of post-secondary education, 4) access to childcare and associated costs, 5) community participation, 6) education, 7) less recidivism, 8) more diverse funding."

I will inquire with SEACAP Board members to see if I can determine whether this strategy would support a feasibility study of consolidating regional human services under a single agency. If it does, we may have a good chance of obtaining a grant to do so. I am aware of at least one source of funding for such a study, but we may need to identify additional funding partners.

Tactic F - Create a Region-Wide Economic Development Data Portal: The data portals for [Cochise](#), [Graham](#), and [Greenlee](#) Counties are complete and on line. Although Santa Cruz County has not yet hired their economic development director, Larry is actively working with the County Manager and U.S. Economic Research to build something similar for their part of the region. Also, John Merideth has been working with our member entities

and the staff from the Maricopa Association of Governments to update the employment data that was used to create an interactive statewide employment viewer that includes the SEAGO region. On September 19th, John completed this work and the updated Dunn and Bradstreet employment data was transmitted to MAG. The State Employment Interactive Viewer is online and available for your use and a link to this resource has been posted to the new and improved [SEAGO Economic Development webpage](#). You are invited to link the statewide employment viewer to your City, Town or County's websites and/or data portals.

Goal 2: Enhance awareness of SEAGO and the value of its services

Tactic A - Improve Service Delivery in the Family Caregiver Support Program: As mentioned in my last report, Amparo Ruede began her employment in the position of Care Coordinator with SEAGO AAA on June 4th. Amparo continues the process of familiarizing herself with the details of the program and conducting caregiver outreach through mailings, social media, SEAGO website, newspaper ads, and in-person contacts with a focus on education in the areas of stress management, health, nutrition, available resources, and medical and financial decision making. Amparo will eventually become the AAA coordinator for the End of Life Care Matters Project once she is competent in her new duties as Care Coordinator.

Tactic B - Convene and Facilitate Regional Continuum of Care (CoC) Planning Group: Not yet started.

Tactic C - Organize Volunteers for Housing Rehabilitation Projects: Not yet started.

Tactic D - Continue Current Public Information and Outreach Activities in Regional Newspapers: Temporarily stalled in order to make progress on other tactics.

Goal 3: Advance economic competitiveness and sustainability

Tactic A - Increase the Capacity of the Community Development Program: Same as Goal 1, Tactic A.

Tactic B - Conduct Region-Wide Target Industry Analysis: Same as Goal 1, Tactic B.

Tactic C - Kick Off Regional Technical Services Center: Same as Goal 1, Tactic D.

Tactic D - Conduct Feasibility Analysis of Consolidated Regional Human Services: Same as Goal 1, Tactic E.

Tactic E - Create a Region-Wide Economic Development Data Portal: Same as Goal 1, Tactic F.

Attachments: None

Action Requested: Information Only Action Requested Below:



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: DIANE PASHLEY, ACCOUNTING MANAGER
DATE: OCTOBER 23, 2018
SUBJECT: FINANCE REPORT

The SEAGO Statement of Revenues & Expenditures for the period ending September 30, 2018 and Fiscal Year 2019 to date is attached. I will attempt to answer any questions you may have relating to the report at the meeting.

Attachment: Revenue and Expenditure Report 9.30.2018

Action Requested: Information Only Action Requested Below

SEAGO
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 9/1/2018 Through 9/30/2018
(In Whole Numbers)

		<u>Cur Pd Actual</u>	<u>YTD Actual</u>	<u>Total Budget</u>	<u>% of Budget Used</u>
Revenue					
General Fund	101	(588)	4,222	50,000	8.44%
Agency Response	301	(3,113)	70,175	43,745	160.41%
Community Development Block Grant	302	0	12,000	124,861	9.61%
Economic Development	303	8,300	27,675	110,357	25.07%
Environmental Quality	306	752	2,274	8,675	26.21%
Elderly Transit	307	3,312	14,629	20,000	73.14%
Public Transit	308	4,022	6,708	20,000	33.54%
State Planning & Research	309	13,035	53,874	158,750	33.93%
Area Agency on Aging	310	30,210	117,760	553,063	21.29%
Regional Mobility Management	311	0	9,481	168,750	5.61%
RMM Training	314	15,409	38,197	106,250	35.95%
Legacy	317	0	45,834	45,834	100.00%
Greenlee County Road Ownership Study	321	5,909	16,622	160,000	10.38%
Wilcox Feasibility Study	323	66	471	70,000	0.67%
Total Revenue		<u>77,315</u>	<u>419,923</u>	<u>1,640,285</u>	<u>25.60%</u>
Expenses					
General Fund	101	0	0	50,000	0.00%
Agency Response	301	1,711	12,909	43,745	29.50%
Community Development Block Grant	302	10,021	38,763	124,861	31.04%
Economic Development	303	8,300	27,675	110,357	25.07%
Environmental Quality	306	752	2,274	8,675	26.21%
Elderly Transit	307	3,312	14,629	20,000	73.14%
Public Transit	308	4,022	6,708	20,000	33.54%
State Planning & Research	309	13,179	53,874	158,750	33.93%
Area Agency on Aging	310	30,231	119,117	553,063	21.53%
Regional Mobility Management	311	0	9,247	168,750	5.47%
RMM Training	314	15,409	38,197	106,250	35.95%
Legacy	317	6,251	22,846	45,834	49.84%
5311 Grant App-Easter Seals Blake	319	539	902	0	0.00%
Greenlee County Road Ownership Study	321	5,909	16,622	160,000	10.38%
Wilcox Feasibility Study	323	66	471	70,000	0.67%
Total Expenses		<u>99,704</u>	<u>364,234</u>	<u>1,640,285</u>	<u>22.21%</u>
Balance		<u>(22,389)</u>	<u>55,689</u>	<u>0</u>	<u>0.00%</u>



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: LARRY CATTEN, ECONOMIC DEVELOPMENT PLANNER
DATE: OCTOBER 23, 2018
SUBJECT: RECENT ECONOMIC DEVELOPMENT ACTIVITY

The purpose of this memorandum is to advise the Administrative Council of recent activity in the SEAGO Economic Development District (EDD).

Recent Activity

1. Status of grants for economic development studies in Greenlee and Graham Counties

County: Greenlee County
Grant: Housing Feasibility Study
Grant Source: United Way of Graham and Greenlee Counties
Grant Amount: \$35,000.00

Current Activity: The firm of Elliott D. Pollack (EDP) continues to work on the demographic and economic conditions element of the study. They are also working on the analysis of appropriate housing types and price ranges for the community, and identifying specific potential housing development sites in Clifton and Duncan. Recently, the study process was placed on temporary hold pending needed information from Freeport McMoRan (FMI). FMI was reluctant to release information until EDP entered into a Confidentiality Agreement with FMI. The temporary delay was a result of FMI's delay in drafting an agreement for EDP's execution. The Confidentiality Agreement is now in place and the study is moving forward.

A conference call with EDP and the management committee is currently being scheduled for the week of October 22 - 26.

County: Graham County
Grant: Target Industry Study
Grant Source: Freeport-McMoRan Foundation Community Investment Fund
Grant Amount: \$34,000.00

Current Activity: A Graham County Target Industry Study Steering Committee was formed in September consisting of twenty three (23) individuals in the

community. The first session of the nine (9) month process was held on October 4. In that session, Dr. Don Albrecht outlined the study process to be undertaken by the Western Rural Development Center, and the SEAGO Economic Development Program Manager explained how the strategic planning segment of the process would be integrated into the study beginning in the fourth month of the study. The critical role of the Steering Committee was also explained to the group.

The next Steering Committee meeting is scheduled for November 8.

County: Greenlee County
Grant: Target Industry Study
Grant Source: United Way of Graham and Greenlee Counties
Grant Amount: \$33,000.00

Current Activity: A Greenlee County Target Industry Study Steering Committee was formed in September consisting of eighteen (18) individuals in the community. The first session of the nine (9) month process was held on October 5. In that session, Dr. Don Albrecht outlined the study process to be undertaken by the Western Rural Development Center, and the SEAGO Economic Development Program Manager explained how the strategic planning segment of the process would be integrated into the study beginning in the fourth month of the study. The critical role of the Steering Committee was also explained to the group.

The next Steering Committee meeting is scheduled for November 7.

2. The SEAGO Economic Development Program Manager continues to work closely with the Graham County Cohort's "Shark Tank" entrepreneur training and funding event. The cohort is having bimonthly meetings, with numerous between meeting assignments, in preparation for the November 1, 2018 event. The goal of the event is to begin developing an entrepreneurial spirit in the Graham County. The event will consist of extensive business training for event applicants, and will award prizes for winning entrepreneurial proposals. Prizes will consist of cash to assist startup businesses with their actual startup and working capital needs, as well as "in kind" prizes of things like no cost or low cost space for operating the business, legal and accounting assistance, website and social media development assistance, and business mentoring assistance.

The SEAGO Economic Development Program Manager served on the selection committee to hear the contestant's business presentations and assist them in their final preparation for the Shark Tank event. In the November 1 Shark Tank event, the SEAGO Economic Development Program Manager will assist the "Sharks" in making their determination of winning business presentations and business plans, and the amount of cash and in-kind investments that the winning contestants will receive.

3. The SEAGO Economic Development Program Manager, in collaboration with the U of A Cooperative Extension and the Western Rural Development Center, met with the iBisbee Committee on two occasions to present and discuss a Target Industry Study for the City of Bisbee. After thorough review, the iBisbee Committee determined that the City is not currently in a position to implement the target industry strategies that would result from the study and strategic planning process. While they were supportive of the concept and analytical approach,

the Committee determined that implementation infrastructure was not in place at this time and the study should be delayed until Bisbee was in a position to implement the resulting strategic plan.

4. SEAGO has completed the development of a regional economic development website. The website URL is www.southeastarizonaeconomy.com. SEAGO sent a notice of the website to the Administrative Council, the Executive Board, and government officials throughout the Region. SEAGO also requested feedback from those who were sent the notice of the new website, and a request to include the website as a link to the respective community's websites. To date, the SEAGO Economic Development Program Manager has received positive feedback regarding the site along with some suggestions for improvement.
5. The SEAGO Economic Development Program Manager is currently working with Santa Cruz County to develop a website similar to those that have been developed for the other counties in the Region. Once completed, the website will be incorporated into the SEAGO economic development website.
6. The SEAGO Economic Development Program Manager completed and submitted a CEDS update to the EDA. This is an annual process to update the CEDS to more closely reflect current economic conditions and SEAGO economic development initiatives. The CEDS update was reviewed and approved by the EDA.
7. On September 27, the Arizona Commerce Authority (ACA) and the Council of Development Finance Agencies (CDFA) hosted an Opportunity Zone Conference at the ASU Campus. The SEAGO Economic Development Program Manager arranged for a bus and offered to take all interested SEAGO Economic Development Advisory Council members to the conference. No one accepted the transportation offer, but the SEAGO Region was represented at the conference with attendance by the SEAGO Economic Development Program Manager and representatives from Nogales, Sierra Vista, and Graham County.

SEAGO is currently working with the Arizona Regional Economic Development Foundation (AREDF) on an Opportunity Zone Conference for economic development practitioners and elected officials in the SEAGO Region. The conference has been scheduled for November 27.

Attachments: None

Action Requested:

Information Only

Action Requested Below:



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: LAURA VILLA, AREA AGENCY ON AGING PROGRAM DIRECTOR
DATE: OCTOBER 23, 2018
SUBJECT: SEAGO AAA PROGRAM UPDATES

DESCRIPTION:

Outreach - Advocacy: SEAGO AAA Program Director visited Douglas Arc on August 16, SEACUS on September 26, and Senior Citizens of Patagonia on October 10, 2018 with an average of at least 20 participants per visit. All hosts were extremely welcoming and many questions were answered.

It was great to get out and spend some time with our mutual clients and see how the congregate meals they receive makes a difference in their lives. However, these visits are not only geared towards our senior centers. If you would like to have me present to a group of people in your community, I will be delighted to do so. For example, the Program Coordinators and I provided an overview of the AAA to the Winterhaven community in Sierra Vista where there were almost 100 people and of which a couple were interested in volunteering for our programs. I encourage you to connect with myself or Carrie to schedule a visit in your community.

As we expand programs and offer new services, AAA has promoted Carrie Gibbons to a new position of Management Analyst I. Carrie will be more involved in administrative duties, prepare operations and procedures manual to assist management in operating more efficiently and effectively. Carrie will oversee the case management program primarily and focus in areas that will help us improve. She will assist the program director by focusing her attention in the expenditures and make sure that funds are fully utilized. Carrie's assistance will help the organization become more cost-effective through reduced costs and increased revenues. Hence, a new Office Specialist has been hired; Heather Glenn commenced her employment on October 22nd to serve as a part-time Office Specialist with the Area Agency on Aging and part-time at the SEAGO main office as Administrative Assistant.

End of Life Care Matters: On October 1, 2018, the AAA submitted its 2nd quarterly report to the Legacy Foundation of Southeast Arizona. Our contractor, Veronica Squires has done an excellent job in keeping this program going, which now includes four (4) new facilitators. To date we have reached **195 participants, received 160 evaluations, and trained 11 facilitators in addition to SEAGO staff as backups.** We are now in the process of applying for a grant through the Lovell foundation to continue the program for two more years. We will be submitting the grant application by the end of October in order for it to be

considered in January. The intention is to include partners and Graham County has expressed an interest in partnering with SEAGO AAA. The Workshops are always posted on our website, our Facebook page as well as other venues. I encourage you to pass the word along and also be part of this initiative when it comes to your area.

Long Term Care Ombudsman and Health Nutrition Coordinator: The Ombudsman Program Coordinator, Shi Martin, along with her volunteers continues to visit long term care facilities as mandated on a monthly basis. There are one or two facilities that require more attention than others. Shi works closely with the state Ombudsman when needed and has a good standing relationship with Department of Health services to answer her questions when needed. Shi will be attending the Legal/Ombudsman training on October 30, 2018 in Phoenix. Topics are to include: **Part I: The Needs of Socially and Economically Vulnerable Older Adults, Connecting Clients to Medicare Savings Programs and Overview of Medicare Appeals, Part II: Strategies to Prevent and Protect Against Exploitation, Reverse Mortgages, Improper Billing of Medicare Beneficiaries, Financial Exploitation and the Role of Legal Aid.** Shi brings back information obtained in order to provide it to her volunteers when their training occurs in December.

Health and Nutrition Program: Shi has been dedicating more of her time in our new program Tai Chi for Arthritis; she has been putting proper forms in place such as: Fliers, Participant Agreements, Program Participant Information form, facilitator job description and Program Participant Pre and Post surveys. Shi currently has three certified coaches in Santa Cruz who have started providing classes in Rio Rico, Nogales and Patagonia starting September 25, 2018 through November 15, 2018. The next set of classes will be scheduled for beginning of January. One of the volunteer coaches is bilingual and she is currently providing a class in Nogales at the Bowman Senior residences. For more information on these classes or if you know of individuals in your community that are familiar with Tai Chi for Arthritis and are wanting to volunteer and commit to providing the courses, reach out to Shi and she will give more details. The three volunteers are also certified in A Matter of Balance (AMOB), and they have already provided one class and will continue to offer more as people sign up for it. All three along with a group of other Tai Chi participants demonstrated the six steps at the Caregiver/Fall Prevention conference held in Nogales on September 17, 2018. Shi has also connected with a potential Tai Chi volunteer in Sierra Vista who is already certified with both programs (AMOB and Tai Chi) and will be offering classes in SV in the months to come.

Shi is currently working on her congregate and home delivered meals follow up visits based on the findings from the past monitoring.

Ageing Mastery Program: An AMP class is being planned in Benson with the sponsorship from Southwest Gas. Amparo Ruede, our Family Caregiver Support Program Coordinator will be in charge of arranging the class schedule for January once the holidays are over. The class sponsored by Southwest will help support materials for 15 individuals to go through a 10 session class that focuses on topics such as: exercise and you, sleep, healthy eating and hydration, medication management and more. Amparo is to coordinate with local individuals who are known in the community and will volunteer to speak about each topic. If we can find sponsors in other areas of the region to bring this program in, we would be more than happy to. If you know of potential sponsors let me know and I will reach out.

Other: SEAGO AAA staff and ACOA president attended the 2018 Aging Summit which was held in Mesa on September 20-21, 2018. The event was a great success with over 520 attendees and over 25 speakers. The breakout sessions were of great value which included topics such as: Healthy Aging, working with clients with mental illness, Fall prevention, Driverless vehicles, Policy updates from Washington D.C, changing the way we talk about death, beat malnutrition today, emerging trends in elder abuse prevention and many more. Staff split in order for each to receive the education that we can all share and discuss. With over 28 sponsors, GACA and DES were of the main sponsors which again have helped make this event a success. All seven of the eight regions did an outstanding job with their responsibilities. Our own Amparo Ruede was responsible for the process of gathering event and speaker information for CEU's did an outstanding job. In two years, it is possible that Pima Council on Aging and SEAGO will collaborate in hosting our third Aging Summit.

The Sr. Expo in Safford was an excellent event that took place on October 17, 2018. SEACUS did a wonderful job in putting the Expo together, and once again they demonstrated how much they care for their community. There were wonderful local speakers who provide the participants with the tools to age well. With a wide variety of speakers: the Alzheimer's Association, a podiatrist, a dietician, CPA, Pharmacist, Audiologist, local Case Manager, FCSP Coordinator and Sandy Severson representing AZ Hospital and Healthcare Association (AzHHA) with the topic of Honoring A Life this event was a real success.

Updates and detailed information relating to the Family Caregiver Support Program and the SHIP/SMP Programs are attached to this memo for your review.

Volunteer Appreciation Day: is scheduled for Friday December 14, 2018. All of our SHIP/SMP, Long Term Care Ombudsman, A Matter of Balance, ACOA members and Tai Chi for Arthritis volunteers will be recognized after a training session. We are so happy to see our volunteer base increasing and look forward in having this event for them.

Attachments: FCSP updates; SHIP-SMP updates; S.V. Honoring a Life Flier; Willcox HAL flier; Santa Cruz Tai Chi for Arthritis flier; AAA Volunteer Recruitment flier; ACOA Recruitment flier; November Events flier.

Action Requested: Information Only Action Requested Below:



ADVISORY COUNCIL ON AGING

Program Update Report

Family Care Support Program

Accomplishments: July – September 2018

19 July 2018

Event: SEAGO & Area Agency on Aging Overview, Sierra Vista
Attendees: 5
Host: Amparo Ruede, SEAGO, AAA, FCSP Care Coordinator

26 July 2018

Event: Safe At Home Workshop, Sierra Vista
Attendees: 9
Hosts: Amparo Ruede, SEAGO, AAA, FCSP Care Coordinator

12 August 2018

Event: SEAGO & Area Agency on Aging Overview, Sierra Vista
Attendees: 15
Host: Sierra Vista Ostomy Support Group

28 August 2018

Event: SEAGO & Area Agency on Aging Overview, Sierra Vista
Attendees: 100
Host: Winterhaven Home Owners Association

17 September 2018

Event: 13th Annual Santa Cruz Caregiver Education & Fall Prevention Conference, Nogales
Attendees: 96
Host: Santa Cruz County, Areli Parrales

Goals: October - December 2018:

Increase skill-based training for current and future caregivers through workshops

Increase community resource information related to caregiving by attending key county and community events that promote SEAGO, AAA and allows the agency to share literature and answer questions.

Increase focused effort by reaching out to current caregivers and/or those that attended caregiving workshops to share current literature and resources that exist in their community.

Future Events:

03 October 2018

Event: Elder Isolation, Clifton
Attendees: 3
Host: Amparo Ruede, SEAGO, AAA, FCSP Care Coordinator

04 October 2018

Event: Information & Referral Meeting
Attendees: 1
Host: Saint Vincent de Paul, Bisbee Chapter

05 October 2018

Event: Outreach Meeting with current caregiver
Attendees: 1
Location: Sierra Vista

17 October 2018

Event: Senior Expo & Caregiver Conference
Attendees: TBD
Host: Southeastern Arizona Community Unique Services (SEACUS)

29 October 2018

Event: SEAGO & Area Agency on Aging Overview, Benson
Attendees: TBD
Host: La Ramona Morales Apartment Complex

Volunteer Count:

One verbal commitment with desire to start the paperwork process (Sierra Vista)
One considering commitment for 6 months of the year (Sierra Vista)

End of Memo

SHIP/SMP October 2018

State SHIP/SMP changes:

- **SIRS/STARS** systems are fully operational and updated through September, 2018. These systems will give DAAS and ACL more accurate and detailed information and better show the work we do in these programs.
- **VRPM** Volunteer Risk and Program Management ongoing implementation as per schedule to establish and organize the structure and organization of SHIP/SMP volunteer programs on a nationwide basis.
- **Volunteer Recruitment** The SHIP/SMP program is down to 5 volunteers. Due to Federal funding cuts to the Marketplace Assistors programs, our 7 Chiricahua Community Health Clinic counselors have been assigned other duties and are no longer able to help with Medicare Counseling. We currently have 2 volunteers working in Cochise County, 2 (non-bilingual) volunteers in Santa Cruz County and 1 volunteer in Graham/Greenlee Counties. We are actively recruiting in all 4 counties with special emphasis in finding a volunteer in the Bisbee area to help in the office with filing and voicemails. Since October 1st, we have been averaging 40 calls per day.
- **Medicare AEP Schedule** Medicare Annual Enrollment is October 15th through December 7th. Our schedule is as follows:

DATE	TIME	SITE	ADDRESS	City	PHONE
Monday, October 15, 2018	8:00 AM	Bisbee Senior Center	300 Collins Rd	Bisbee	(520) 432-2528
Tuesday, October 16, 2018	10:00 AM	THRIVE	2204 El Mercado Loop	Sierra Vista	(520) 459-8214
Tuesday, October 16, 2018	9:00 AM	Douglas Govt Center	1012 G Avenue	Douglas	(520) 432-2528
Wednesday, October 17, 2018	8:00 AM	SEACUS Senior Expo	415 E US HWY 70	Safford	
Thursday, October 18, 2018	9:00 AM	SEACUS	1125 W Thatcher Blvd	Safford	(928) 428-3230
Friday, October 19, 2018	10:00 AM	Clifton Public Library	588 Turner Ave	Clifton	(928) 865-2461
Saturday, October 20, 2018	8:00 AM	BSC Fall Festival	300 Collins Rd	Bisbee	520-432-2528
Monday, October 22, 2018	8:00 AM	Bisbee Senior Center	300 Collins Rd	Bisbee	(520) 432-2528
Tuesday, October 23, 2018	8:00 AM	Bisbee Senior Center	300 Collins Rd	Bisbee	(520) 432-2528
Tuesday, October 23, 2018	12:00	THRIVE	2205 El Mercado Loop	Sierra Vista	(520) 459-8215
Wednesday, October 24, 2018	10:00 AM	Copper Queen Library	6 Main St	Bisbee	(520) 432-4232
Thursday, October 25, 2018	9:00 AM	Patagonia Public Library	342 Duquesne Ave	Patagonia	(520) 394-2010
Friday, October 26, 2018	9:00 AM	Casitas de Santa Cruz	1770 W Target Range Rd	Nogales	(520) 287-9134
Monday, October 29, 2018	8:00 AM	Ramona Morales Apts	550 W Union St	Benson	
Tuesday, October 30, 2018	10:00 AM	Winterhaven	2851 Stonehenge Drive	Sierra Vista	(520) 378-2265
Tuesday, October 30, 2018	12:00	THRIVE	2206 El Mercado Loop	Sierra Vista	(520) 459-8216
Wednesday, October 31, 2018	8:00 AM	Bisbee Senior Center	300 Collins Rd	Bisbee	(520) 432-2528
Thursday, November 01, 2018	11:00 AM	Huachuca City Sr. Ctr	504 N Gonzales Blvd	Huachuca City	(520) 456-3059
Thursday, November 01, 2018	9:00 AM	SEACUS	1124 W Thatcher Blvd	Safford	(928) 428-3229
Friday, November 02, 2018	10:00	Clifton Public Library	588 Turner Ave	Clifton	(928) 865-2461
Monday, November 05, 2018	8:00 AM	Bisbee Senior Center	300 Collins Rd	Bisbee	(520) 432-2528
Tuesday, November 06, 2018	9:00 AM	THRIVE	2207 El Mercado Loop	Sierra Vista	(520) 459-8217
Tuesday, November 06, 2018					
Wednesday, November 07, 2018					
Thursday, November 08, 2018	8:00 AM	Bisbee Senior Center	300 Collins Rd	Bisbee	(520) 432-2528
Friday, November 09, 2018	10:00 AM	Winterhaven	2851 Stonehenge Drive	Sierra Vista	(520) 378-2265
Monday, November 12, 2018		HOLIDAY			
Tuesday, November 13, 2018	12:00	THRIVE	2208 El Mercado Loop	Sierra Vista	(520) 459-8218
Wednesday, November 14, 2018	9:00 AM	Ethel Berger Ctr	2950 E Tacoma	Sierra Vista	(520) 417-6980
Thursday, November 15, 2018		Huachuca City Sr. Ctr	504 N Gonzales Blvd	Huachuca City	(520) 456-3059
Thursday, November 15, 2018	9:00 AM	SEACUS	1124 W Thatcher Blvd	Safford	(928) 428-3229
Friday, November 16, 2018	9:00 AM	SEACUS	1124 W Thatcher Blvd	Safford	(928) 428-3229
Monday, November 19, 2018	8:00 AM	Bisbee Senior Center	300 Collins Rd	Bisbee	(520) 432-2528
Tuesday, November 20, 2018	12:00	THRIVE	2209 El Mercado Loop	Sierra Vista	(520) 459-8219
Tuesday, November 20, 2018	9:00 AM	Douglas Govt Ctr	1012 G Avenue	Douglas	(520) 432-2528
Wednesday, November 21, 2018	10:00 AM	Copper Queen Library	6 Main St	Bisbee	(520) 432-4232
Thursday, November 22, 2018		HOLIDAY			
Friday, November 23, 2018		HOLIDAY			
Monday, November 26, 2018	8:00 AM	Bisbee Senior Center	300 Collins Rd	Bisbee	5204322528
Tuesday, November 27, 2018	12:00	THRIVE	2210 El Mercado Loop	Sierra Vista	(520) 459-8220
Wednesday, November 28, 2018					
Thursday, November 29, 2018		Patagonia Pub Lib	342 Duquesne Ave	Patagonia	(520) 394-2010
Friday, November 30, 2018	9:00 AM	Casitas de Santa Cruz	1771 W Target Range Rd	Nogales	(520) 287-9135
Monday, December 03, 2018	8:00 AM	Bisbee Senior Center	300 Collins Rd	Bisbee	(520) 432-2528
Tuesday, December 04, 2018	8:00 AM	Winterhaven	2851 Stonehenge Drive	Sierra Vista	(520) 378-2265
Tuesday, December 04, 2018	9:00 AM	THRIVE	2211 El Mercado Loop	Sierra Vista	(520) 459-8221
Wednesday, December 05, 2018	10:00 AM	Copper Queen Library	6 Main St	Bisbee	(520) 432-4232
Thursday, December 06, 2018	11:00 AM	Huachuca City Sr Ctr	504 N Gonzales Blvd	Huachuca City	(520) 456-3059
Thursday, December 06, 2018	9:00 AM	SEACUS	1124 W Thatcher Blvd	Safford	(928) 428-3229
Friday, December 07, 2018	8:00 AM	Bisbee Senior Center	300 Collins Rd	Bisbee	(520) 432-2528

If you would like for us to schedule a Medicare Open Enrollment event in your community, please contact Ramona as soon as possible. Dates from October 15th through December 7th fill up fast. The only available dates during Open Enrollment at this time are November 6th, 7th and 28th.

SHIP/SMP Counseling Sites

- Cochise County: Bisbee – Bisbee Senior Center/Copper Queen Library Douglas – Douglas Government Center Sierra Vista - THRIVE at the Sierra Vista Mall/Ethel Berger Center and Winterhaven Huachuca City – Huachuca City Senior Center Benson Ramona Morales Apts.
- Graham County: Safford – SEACUS
- Greenlee County: Clifton – Clifton Public Library
- Santa Cruz County: Patagonia – Patagonia Public Library Nogales – Bowman Senior Residences/Casitas de Santa Cruz

We are always looking for sites where we can schedule regular counseling sessions. If your community would like for a counselor to visit regularly, please contact Ramona at 520-432-2528 ext. 222 or at shiphelp@seago.org.



Legacy Foundation of Southeast Arizona
Promoting Population Health and Community Wellness
Throughout Southeast Arizona

Honoring A Life: Advance Care Planning

Monday, 11/5/18

2:00 – 4:00 p.m.

Sierra Vista Public Library Meeting Room
2600 E Tacoma St, Sierra Vista, AZ

When it comes to end-of-life care, one conversation can make all the difference. This 2-hour workshop helps people begin the conversation and outlines a clear process for them to ensure that their priorities and preferences for end-of-life care are known, documented and honored. Objectives are to reduce fear and stigma around talking about dying and to allow people to consider what's important to them; learn how to talk to others about their wishes; review healthcare planning decisions, resources and documents; learn with whom to share their healthcare planning documents; and discuss when to review and update these documents.

Target Audience:

The general public, anyone 18 years or older but with special focus on the elderly or those with serious illness. Registration includes program materials.

Registration is free but space is limited.

REGISTER Online - hold down the "Ctrl" key while you click the following link or copy/paste:

<https://www.eventbrite.com/e/sierra-vista-library-honoring-a-life-advance-care-planning-tickets-51303813086>

If you have any questions, please contact:

Veronica "Ronnie" Squyres – 520-355-5226 feelwellsleepwell@gmail.com



Legacy Foundation of Southeast Arizona
Promoting Population Health and Community Wellness
Throughout Southeast Arizona

Honoring A Life: Advance Care Planning

Friday, November 9, 2018

1:00 – 3:00 p.m.

Northern Cochise Community Hospital E. Wing Conference Room
901 W. Rex Allen Dr., Willcox, AZ

When it comes to end-of-life care, one conversation can make all the difference. This 2-hour workshop helps people begin the conversation and outlines a clear process for them to ensure that their priorities and preferences for end-of-life care are known, documented and honored. Objectives are to reduce fear and stigma around talking about dying and to allow people to consider what's important to them; learn how to talk to others about their wishes; review healthcare planning decisions, resources and documents; learn with whom to share their healthcare planning documents; and discuss when to review and update these documents.

Target Audience:

The general public, anyone 18 years or older but with special focus on the elderly or those with serious illness. Registration includes program materials.

Registration is free but is limited to 20 participants.

REGISTER Online - hold down the "Ctrl" key while you click the following link or copy/paste:

<https://www.eventbrite.com/e/willcox-ncch-honoring-a-life-advance-care-planning-tickets-51306628507>

If you have any questions, please contact:

Veronica "Ronnie" Squyres – 520-355-5226 feelwellsleepwell@gmail.com

TAI CHI COMES TO SANTA CRUZ COUNTY



Tai Chi for Health classes are coming to Rio Rico, to Nogales, and to Patagonia in September. Classes will be held on Tuesday and Thursday in each community with classes beginning Thursday, September 20th and running through Thursday, November 15th. (See below for specific times.)

Tai Chi is a gentle exercise that combines breathing, slow movements and focused attention. It is sometimes called Meditation in Motion. It can help prevent falls by improving strength and balance while also reducing stress and improving posture.

This class is beneficial for all ages and fitness levels. For those with physical challenges, the movements can be done seated or with a chair for balance.

Classes will be led by Tai Chi for Arthritis and Fall Prevention instructors, certified by the Tai Chi for Health Institute. This program is recommended by the Arthritis Foundation and the Center for Disease Control. (tchi.org for more information)

Classes are free, open to all and sponsored by SouthEastern Arizona Governments Organization - Arizona Agency on Aging (SEAGO-AAA) through a contract with the Arizona Department of Economic Security..

No pre-registration required. Just come to the first class, we'll register on site, then.
 For information contact: Bill Peschka: billpeschka@gmail.com (480) 239-1639
 En Español: Karina Lizarraga: lizarragakarina74@gmail.com (520) 223-7499

CLASS SCHEDULES

Rio Rico	Nogales (Bilingual)
<p>Tuesday and Thursday 1 - 2 pm September 25th through November 15th Rio Rico Community Center, 391 Avenida Coatimundi, Rio Rico.</p> <p>Demonstration and Informational Meeting 1 pm, Thursday, September 20th at the Rio Rico Community Center</p>	<p>Tuesday and Thursday 9 - 10 am September 25th through November 15th Bowman Senior Residences, 229 N Grand Ave, Nogales</p> <p>Demonstration and Informational Meeting 9 am, Thursday, September 20th at the Bowman Senior Residences</p>
Patagonia	
<p>Tuesday and Thursday 10:30 - 11:30 am September 25th through November 15th Patagonia Senior Center, 100 Quiroga Lane, Patagonia</p> <p>Demonstration and Informational Meeting 10:30 am, Thursday, September 20th at the Patagonia Senior Center</p>	

TAI CHI COMES TO SANTA CRUZ COUNTY



This program was funded through a Contract with the Arizona Department of Economic Security. "Under Titles VI and VII of the Civil Rights Act of 1964(Title VI and Title VII) and the Americans Disabilities Act of 1990(ADA) Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, SEAGO Area Agency on Aging prohibits discrimination in admissions, programs, services, activities or employment based on race, color, religion, sex national origin, age, and disability. The SEAGO Area Agency on Aging must make a reasonable accommodation to allow a person with a disability to take part in

a program, service, or activity. Auxiliary aids and services are available upon request to individuals with disabilities. For example, this means that if necessary, the SEAGO Area Agency on Aging must provide sign language interpreters for people who are deaf, a wheelchair accessible location, or enlarged print materials. It also means that the SEAGO Area Agency on Aging will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. To request this document in an alternative format or for further information about this policy please contact: SEAGO Area Agency on Aging at 520-432-2528." Para obtener este documento en otro formato u obtener informacion adicional sobre esta politica, SEAGO Area Agency on Aging 520-432-2528





VOLUNTEER

If you're looking for a meaningful way to help your friends, neighbors, and community



We Need You

The SEAGO Area Agency on Aging is looking for dedicated, resourceful volunteers

Many of the programs offered through the Area Agency on Aging rely on committed volunteers to make their programs successful and to meet the increasing need for services in our communities.

Volunteers can truly make a difference in their community

Medicare/Benefits counseling volunteers provide individuals with personalized, objective assistance and education with Medicare and related public benefits.

Ombudsman volunteers serve as advocates for people living in nursing homes and assisted living facilities and help residents to resolve problems they may encounter in their daily lives.

Matter of Balance Lay leaders/ Coaches teach Small classes designed to reduce the fear of falling and increase the activity level of older adults.

Tai Chi for Fall Prevention Coaches teach Small classes using Tai Chi as a model for Fall Prevention.

Family Caregiver support Program Volunteers provide assistance to the FCSP Coordinator for community events.

Advisory Council on Aging Volunteers attend a quarterly meeting and serve as advocates for the elderly in their community.

Sign Up Today!! 520-432-2528

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SEAGO Area Agency on Aging is looking for members for their Advisory Council on Aging (ACOA)

***The ACOA is currently recruiting representatives in the following Counties:
Santa Cruz County unincorporated, City of Nogales and Town of Clifton***

Meetings are held quarterly, thus serving on the ACOA is not overly burdensome, and unlikely to interfere with your other commitments. Your service on the ACOA is sure to provide a unique opportunity to network and brainstorm solutions with others who share common interests in helping the elderly and disabled in your community.

The ACOA serves as a forum to allow the elderly of the four-county SEAGO region which oversees Cochise, Graham, Greenlee and Santa Cruz identify the principal problems confronting them and to determine practical solutions to such problems. Members attend a quarterly meeting in Willcox and serve as advocates for the elderly, explore potential resources at the local, regional, state, and national levels, disseminate information with respect to the needs, problems and concerns of older adults, and advise SEAGO on matters relating to the development and administration of the Area Plan on Aging.

For further information, please contact Laura Villa at (520) 432-2528 Extension 208 or lvilla@seago.org.

NOVEMBER

SEAGO Area Agency on Aging Events

Caregiver Workshops

November 8th

Practical Skills Training for Family Caregivers

9:00- 10:00 AM

Nogales (Santa Cruz County), Venue – TBD

November 15th

Identifying strengths and weaknesses of the caregiver and care recipient

10:00 – 11:30 AM

Clifton (Greenlee County), Venue – TBD

10:00 – 11:30 AM

Safford (Graham County), Venue – TBD

November 29th

Emotional Losses in Elderly

Willcox (Cochise County), Venue – TBD

Call 520-432-2528 ext 221 For more info

Tai Chi for Arthritis and Fall Prevention

September 25th-November 15th

Nogales- Bowman Senior Center

Call 520-223-7499

Patagonia - Patagonia Senior Center

Call 520-432-2528 ext 206

Rio Rico- Rio Rico Community Center

Call 520-432-2528 ext 206

Honoring a Life: Advance Care Planning

November 5th

2:00 – 4:00 PM

Sierra Vista Public Library Meeting Room
2600 E Tacoma St, Sierra Vista

November 9th

1:00 – 3:00 PM

Northern Cochise Community Hospital
E. Wing Conference Room

901 W. Rex Allen Dr., Willcox

Call 520-355-5226 for more info

November Medicare Counseling

11/1 Huachuca City Sr. Center 520-456-3059
11/1 SEACUS Safford 928-428-3229
11/2 Clifton Public Library 928-865-2461
11/5 Bisbee Sr. Center 520-432-2528
11/6 THRIVE at the Mall in Sierra Vista 520-459-8210
11/6, 7, 8 Bisbee Sr. Center 520-432-2528
11/9 Winterhaven (Residents)
11/13 THRIVE at the Mall in Sierra Vista 520-459-8210
11/13 Bisbee Sr Center 520-432-2528
11/14 Ethel Berger Center Sierra Vista 520-417-6980
11/15 Huachuca City Sr. Center 520-456 3059
11/15, 16 SEACUS Safford 928-428-3229
11/19 Bisbee Sr. Center 520-432-2528
11/20 THRIVE at the Mall in Sierra Vista 520-459-8210
11/20 Douglas Govt. Center 520-432-2528
11/21 Copper Queen Library 520-432-4232
11/26, 27, 28 Bisbee Sr. Center 520-432-2528
11/27 THRIVE at the Mall in Sierra Vista 520-459-8210
11/29 Patagonia Public Library 520-394-2010
11/30 Casitas de Santa Cruz Nogales 520-287-9133



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ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: CHRIS VERTREES, SEAGO TRANSPORTATION PLANNER
DATE: OCTOBER 23, 2018
SUBJECT: TRANSIT REPORT

The following is a brief update involving our Transit and Mobility Management Programs:

REGIONAL MOBILITY MANAGEMENT

SEAGO has developed a website specifically dedicated to linking the public and human services providers to transportation resources within the region. The website is <http://www.azmobility.org>. The SEAGO Transportation Services Coordination Plan has been updated and is available at: <http://www.seago.org/tsp/rmm.html>.

SEAGO is responsible for regional coordination of the Arizona Department of Transportation's Coordinated Mobility Grant Program process. SEAGO provided technical assistance and training to eligible applicants throughout the grant process. The SEAGO region did very well in the award process. A total of \$853,529 was awarded to our regional transportation providers and mobility management programs. In 2017, they provided over 400,000 rides to seniors (65 years and over), individuals with disabilities of all ages, veterans, and members of the general public that have no transportation options.

WILLCOX TRANSPORTATION PROJECT

The Willcox Transit feasibility Study was programmed into our FY19 ADOT Work Program. The study kicked-off on July 1, 2018, with the collection, review, and update of local transit data. The public participation process will begin in early December. The goal of the study is to identify the demand/need and develop an implementation plan for public bus service (FTA Section 5311) for the Willcox area. The study will explore the possibility of a dial-a-ride service that builds on the current VICaP service model and opens access to additional transit funding opportunities for Willcox and northeast Cochise County. A feasibility study is a precondition for applying for FTA Section 5311 funding and is available to support an application for 5 years.

COCHISE CONNECTION

Cochise Connection kicked off service on August 7, 2017. The Connection adjusted service on October 4, 2018. Benson service was significantly underperforming and was eliminated. Service to Palominas, Hereford, and unserved neighborhoods along Highway 92 to the Sierra Vista Mall were added. Ridership has increased steadily each month since kick-off. The

service provided approximately 7,200 rides during its first year of service. The Connection is projected to provide over 10,000 rides in year 2.

SEAGO worked closely with ADOT and Vista Transit to introduce Greyhound Intercity Service to the Region. On September 12, 2018, Greyhound began providing a service loop that originates in Tucson and serves the communities of Rio Rico/Nogales, Patagonia, Sonoita, Sierra Vista, and Benson. Two round trips are provided daily (including weekends and holidays) by Greyhound.

GRAHAM/GREENLEE COMMUNITY TRANSPORTATION PROJECT

Easter Seals Blake Foundation (ESBF) just completed their first year of service in Graham and Greenlee Counties. The project has greatly increased accessibility and is seeing significant growth. In FY17, SEACAP provided 4,074 rides to Graham and Greenlee Counties. In FY18, ESBF has almost tripled SEACAP’s ridership by providing 12,041 rides. Despite this success, the Graham County part of the project is in jeopardy of sustaining this success. The project was not funded by ADOT during the first round of FTA Section 5310 awards (the project is first on ADOT’s waiting list to be funded). This has left ESBF with a funding shortfall of approximately \$25,000 to maintain their current level of service. ESBF is committed to maintaining service in Graham County. However, it will be limited to current funding levels. At current funding, ESBF will be able to provide approximately 3,000 rides in FY19 to Graham County. This will create a service gap of at least 5,000 rides. Ridership will be limited to the elderly and disabled because the primary funding source for the project will be Area Agency on Aging transportation funds. SEAGO has met twice with the Graham County Board of Supervisors to find funding alternatives for the project and will meet with the Graham County managers on October 30, 2018.

I will be glad to answer any questions you may have at the meeting.

Action Requested: Information Only Action Requested Below