



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: APRIL 24, 2019
SUBJECT: ADMINISTRATIVE COUNCIL MEETING

Please see the details below for the Administrative Council meeting date, time, and location.

**Thursday, May 2, 2019 at 9 a.m.
Cochise College Benson Center
1025 Highway 90
Benson, Arizona**

If you are unable to attend, please send an alternate to ensure that we will have a quorum at the meeting.

The Administrative Council Packet will be sent to members through e-mail (via a link to the packet posted on the SEAGO website) to save postage and copying costs. **We will not be mailing a hard copy of the packet unless you request one.**

If you have any questions, please call me at (520) 432-5301 Extension 202. You can also send an e-mail to rheiss@seago.org.



ADMINISTRATIVE COUNCIL AGENDA

9 A.M., THURSDAY, MAY 2, 2019
COCHISE COLLEGE BENSON CENTER
1025 HIGHWAY 90
BENSON, ARIZONA

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE / INTRODUCTIONS	Chair Williams	
II. MEMBER ENTITIES' DISCUSSION (Common Critical Issues)	Chair Williams	
III. CALL TO THE PUBLIC	Chair Williams	
IV. ACTION ITEMS		<u>Page No.</u>
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VI. RTAC REPORT Kevin Adam N/A

VII. STAFF ANNOUNCEMENTS / CURRENT EVENTS Chair Williams N/A

VIII. FUTURE AGENDA ITEMS Chair Williams N/A

IX. ADJOURNMENT Chair Williams N/A

DIRECTION MAY BE GIVEN TO SEAGO STAFF ON ANY ITEM ON THE AGENDA.

Individuals with disabilities who require special accommodations or who have limited English proficiency and wish to have an interpreter may contact Heather Glenn at (520) 432-5301 extension 207 at least 72 hours before the meeting time to request such accommodations.

Individuals wishing to participate in the meeting telephonically may do so by contacting Heather Glenn at (520) 432-5301 extension 207. Contact must be made at least 48 hours before the meeting in order to obtain the call-in information. Please note that the option to participate telephonically may not be available unless requested as instructed above.

Si necesita acomodaciones especiales o un intérprete para esta conferencia, debe ponerse en contacto con Heather Glenn al número (520) 432-5301, extensión 207, por lo menos setenta y dos (72) horas antes de la conferencia.

**DRAFT MINUTES OF
THE ADMINISTRATIVE COUNCIL MEETING
9 A.M., THURSDAY, FEBRUARY 7, 2019
COCHISE COLLEGE BENSON CENTER
1025 HIGHWAY 90
BENSON, ARIZONA**

OFFICERS PRESENT: Williams, Matthew – Huachuca City (Chair)
Basteen, John – Town of Duncan

MEMBERS PRESENT: Blaschke, Caleb – City of Willcox
Brown, Heath – Town of Thatcher
Castaneda, Espie – Town of Clifton (phone)
Coxworth, Dan – Cochise County (phone)
Gale, Kay – Greenlee County
McLachlan, Matt – City of Sierra Vista (phone)
Smith, Robert – City of Bisbee
Vivian, Vicki – City of Benson
Welker, Dustin – Graham County

STAFF PRESENT: Catten, Larry – Economic Development Planner
Dennis, Keith – Senior Planning Specialist
Glenn, Heather – Administrative Assistant
Heiss, Randy – Executive Director
Pashley, Diane – Accounts Manager
Vertrees, Chris – Transportation Planner
Williams, Bonnie – CDBG Program Manager

GUESTS: Adam, Kevin - RTAC

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ INTRODUCTIONS

Chair Williams called the meeting to order at 9:06 a.m.

II. MEMBER ENTITIES' DISCUSSION

Mr. Matt McLachlan advised that Sierra Vista Community Development is preparing to update their 5 year CDBG plan and are accepting next year program applications. He noted that there has been an uptick in residential housing and commercial upgrades to existing buildings through tenant improvements. **Mr. Dan Coxworth** shared that Cochise County submitted the EPA Brownfields grant January 30 and that they expect to hear results in spring. If successful, they will begin meetings in fall to identify properties. Their 2020 Complete Count census meetings are in process and stated again that they are looking for help with Douglas' participation. **Ms. Espie Castaneda** announced that Clifton is currently without a town manager. They have 3 CDBG grants on the table which are moving slowly; 2 relating to the wastewater treatment plant regarding flood elevations. The ADA upgrade is moving forward on the community center. **Mr. John Basteen** said that Duncan is starting a new CDBG project and that they are finishing up their last one. **Mr. Heath Brown** advised that Thatcher is continuing work on their Church Street project; they are currently in the middle of a water line replacement. He stated that the Town purchased an old mobile home park to clean up and market the site; they are contracting the demolition portion out. **Ms. Kay Gale** shared that Greenlee County is staying busy with the housing and target industry studies and trying their best to stay ahead of legislature. **Mr. Dustin Welker** stated that Graham County has been answering a lot of questions from the legislature. They had their Census 2020/Complete Count committee kick-off training with Safford, Thatcher and the Town of Pima. Their Klondike Road CDBG project will complete this spring. **Ms. Vicki**

Vivian announced they are completing a CDBG grant for building ADA-compliant bathrooms. The Council accepted a grant for self-serve tanks at the airport and they held a ribbon-cutting yesterday for a new airport hangar. She shared that a Council member submitted their resignation last week and the city will be working to fill that position. **Mr. Caleb Blaschke** advised they are implementing a pavement management system for Willcox and are researching what needs to be fixed. Their Census meeting went well and they are putting an outreach plan together. He shared that they are considering pulling away from the Chamber for marketing the city. **Chair Williams** announced that Huachuca City's General Fund is back in the black. City bus service stopped December 31. He stated the operators of their Senior Center quit rather than renegotiate a new contract; they have an RFP out for a new organization to take over. He shared that the city sewer rates are increasing 85% which brings rates in-line with the rest of the county. Their Police Department Dispatch services switched to SEACOM on Monday. He advised they also have an opening on Council and are accepting applications to fill it. He encouraged members from small towns to attend the ACMA meetings. **Mr. Robert Smith** stated that Bisbee's budget is back in the black and is cash flow positive. He shared that PSPRS is 10% of their entire budget and they were recently told they may have to pay more. He said they are looking to determine how it can be paid in the future. Bisbee City personnel moved into the old juvenile detention facility this week. He announced that they have a new Public Works Director coming on board in mid-March with lots of great experience. Bisbee needs to think about how to handle recycling and he attended a solid waste recycling seminar at ACMA. He shared that ACMA is trying to pull together a small town forum. He stated that Bisbee is now participating in the Cochise County combined trust for handling employee benefits. He reminded everyone that Bisbee had a meeting about a month ago with the Arizona Department of Housing, Gorman and Habitat for Humanity to talk about affordable housing and housing rehab in Bisbee. Bisbee has property to put up for an affordable housing project near Safeway, and he is hoping to build something that will serve everyone.

III. CALL TO THE PUBLIC

No one from the public was present.

IV. ACTION ITEMS

1. Consent Agenda
 - a. Approval of the November 1, 2018 Minutes
 - b. Nominations to the Advisory Council on Aging

Ms. Kay Gale made a motion to approve the Consent Agenda as presented.

MOTION: KAY GALE
SECOND: DUSTIN WELKER
ACTION: UNANIMOUS

2. Discussion and possible action to recommend Antony Sedgwick to serve a second term of office as the Santa Cruz County Private Sector Representative on the Executive Board

Mr. Randy Heiss advised that Mr. Sedgwick has already served one – 2 year term. He was asked if he was interested in serving a second term and stated he would be delighted to do so. Mr. Heiss also stated that Greenlee County will be losing Ms. Dustie Robinette as their private sector representative and asked members there to be thinking about who could replace her.

Ms. Kay Gale made a motion to recommend the re-appointment of Mr. Antony Sedgwick to a second term as the Santa Cruz County Private Sector Representative on the Executive Board.

MOTION: KAY GALE
SECOND: VICKI VIVIAN
ACTION: UNANIMOUS

3. Discussion and possible action to recommend the utilization of Contingency Funds in the FY 2019 budget to support program operations due to the government shutdown.

Mr. Randy Heiss explained to the group that SEAGO has \$50,000 contingency programmed into their budget for costs that were not anticipated during the budget process. He shared that one issue SEAGO faced during the recent government shutdown was processing of reimbursement requests. He explained that SEAGO was unable to bill for work done under our mobility and training program contracts during the shutdown, and while we were able to process reimbursements for October, November and December, we have not be able to process reimbursements for January and February. He explained that those 2 months will not be able to be submitted if the government shutdown begins again February 15th. He said the EDA program is funded through the end of March but if another shutdown takes place, we will not be able to request unless the government reopens. Mr. Heiss stated he wants to be able to access the contingency funds after February 15 if needed; he just needs consent to do so. He explained that it could be considered a loan to keep the effected programs operating and not trigger furloughs until the government opens again and reimbursement can be processed. The contingency amount budgeted is estimated to cover 10 weeks' operating expenses.

Mr. Caleb Blaschke made a motion to recommend approval to the Executive Board to utilize the contingency funds in the FY 2019 SEAGO budget if necessary to support essential program operations due to the government shutdown.

MOTION: CALEB BLASCHKE
SECOND: HEATH BROWN
ACTION: UNANIMOUS

4. Discussion and possible action to establish the SEAGO Regional Technical Services Center

Mr. Randy Heiss explained that this item is a strategic initiative from SEAGO's strategic plan. He wanted to provide an opportunity to review procedures before implementing and announced that they may need to make adjustments in future.

Mr. Matt McLachlan made a motion to recommend the establishment of the SEAGO Regional Technical Services Center to the Executive Board and to authorize the Executive Director to update and supplement the RTSC Implementation Procedures as necessary to meet operating requirements, the needs of member agencies or the specifications of state and federal agencies.

MOTION: MATT MCCLACHLAN
SECOND: DUSTIN WELKER
ACTION: UNANIMOUS

5. Discussion and possible action regarding SEAGO 2019 - 2023 TIP Amendment #2.

Mr. Chris Vertrees provided an update on the Zorilla bridge project in Clifton, stating the single bid the Town received was well over the amount budgeted for the project. There is a problem with lead based paint and the scope of work is being rewritten to encapsulate that, but more funding is needed to make sure enough is available to cover the work when the project is re-bid. The TAC had approved an additional \$200,000 for the project and that is the nature of this request.

Mr. Heath Brown made a motion to recommend to the Executive Board the approval of SEAGO 2019-2023 TIP Amendment #2.

MOTION: HEATH BROWN
SECOND: VICKI VIVIAN
ACTION: UNANIMOUS

VI. INFORMATION ITEMS

A. Future Meeting Dates

Mr. Randy Heiss reviewed the future meeting dates and answered questions.

B. Strategic Plan Implementation Progress Report

Mr. Randy Heiss highlighted changes to the strategic plan tactics and answered questions from the group.

C. Quarterly Finance Report

Ms. Diane Pashley provided an overview of the finance report and asked for questions. Mr. Heiss mentioned that SEAGO still does not have a draft of their audit because field work was not done within the usual timelines. However, he also stated that SEAGO is not expecting any negative findings.

D. SEAGO Economic Development District Report

Mr. Larry Catten provided an update and answered questions. Mr. Caleb Blaschke inquired how projects to work on are chosen and how Willcox might get on the economic development list for assistance if they had a project. Larry explained that his personal goal was to find grants to move forward with studies rather than using monies from the various cities and towns. Every 5 years the CEDS is rewritten and then updated every year to include new projects or community data. SEAGO then develops a scope of work for its annual contract with EDA based on the updated CEDS.

E. AAA Updates

Ms. Laura Villa provided an update on AAA activities and responded to questions. Chair Williams thanked Laura for her help with their senior center issues. He asked the group how many cities receive funding help from SEAGO AAA. Randy Heiss noted that SEAGO does not fund senior center operations but does fund services and programs such as congregate meals at senior centers.

F. Transit Update

Mr. Chris Vertrees updated the group on transit activities; how the government shutdown affected and may affect transportation programs and answered questions. Mr. Heiss commented that another government shutdown may make some of the small transportation operators insolvent.

VI. RTAC REPORT

Mr. Kevin Adam provided the transportation legislative update and responded to questions. Ms. Kay Gale advised that at the CSA, 15 counties are in support of the gas tax increase. Mr. Heiss stated that he testified on behalf of SEAGO against a Senate bill introduced by the truckers association proposing to repeal the

authority to establish an axle fee on foreign owned vehicles coming across the US - Mexico border. He stated that the new commercial Douglas port of entry will probably be happening within the next 10 years and will require a funding mechanism for transportation infrastructure expansion. He further pointed out that when SR189 construction is completed it will move the bottleneck to the Ruby Road and Rio Rico Drive interchanges. So more mechanisms are needed for transportation funding, not less.

VII. STAFF ANNOUNCEMENTS / CURRENT EVENTS

Chair Williams announced that this will be Bonnie's last meeting with the Administrative Council. Her last working day will be March 1. He thanked her for her good work over the past 25 years and wished her well. Mr. Heiss reminded the group that SEAGO is hosting a farewell luncheon after the Executive Board meeting at this same location on February 22nd. Mr. Keith Dennis thanked Bonnie for setting him up for success to take on her duties. He also shared that SSP grants now include funds for studies and developing construction plans. Ms. Laura Villa announced she will be attending the National Association of Area Agencies on Aging (N4A) Leadership Institute in Washington DC. She received a \$500 scholarship from N4A to reduce the costs of attending. Mr. Heiss asked everyone to take a Save the Date card for the 21st Rural Transportation Summit in October. He mentioned that the Christmas red balloon border story went viral internationally. He and his wife are in the process of helping the family create a library at the girls' school since it doesn't currently have one and they are working with Rotary to accomplish this.

VIII. FUTURE AGENDA ITEMS

Mr. Heiss announced that the election of officers and the FY 2020 budget related items will be on the agenda in May.

IX. ADJOURNMENT

Mr. Caleb Blaschke made a motion to adjourn the meeting at 10:43 a.m.

MOTION: Caleb Blaschke
SECOND: Heath Brown
ACTION: **Unanimous**



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: APRIL 24, 2019
SUBJECT: ELECTION OF OFFICERS

Article VII, Section C, of the SEAGO Bylaws provides as follows:

“C. The Administrative Council shall elect from among its members a (1) Chair, (2) Vice Chair, and (3) Secretary whose terms shall be co-terminus for one year each, at the conclusion of which any or all incumbents may be re-elected, but no officer of the Administrative Council may serve more than three consecutive one-year terms; and officers of the Administrative Council shall commence their terms on July 1 of each year.....”

The officers of the Administrative Council constitute the Administrative Committee, and the current slate of officers is as follows:

Chair: Matthew Williams, Town of Huachuca City Manager
Vice-Chair: John Basteen, Town of Duncan Manager
Secretary: Horatio Skeete, City of Safford Manager

Mr. Williams remains willing to continue as Chair but is also willing to step aside if someone else is interested in the position. Mr. Skeete is also willing to continue serving but has expressed that it is time for others to step forward. As of today, I have not heard from Mr. Basteen.

None of the existing officers have served three consecutive terms in their current positions and remain eligible to serve. But per the Bylaws, the Administrative Council does have the option of electing an entirely new slate of officers annually or any combination of new officers and existing officers for the new fiscal year. I'll look forward to answering any questions you may have at your meeting.

Attachments: None.

Action Requested: Information Only Action Requested Below:

A motion to elect a slate of officers of the Administrative Council for Fiscal Year 2020.



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: LARRY CATTEN, ECONOMIC DEVELOPMENT PLANNER
DATE: APRIL 24, 2019
SUBJECT: RESOLUTION NO. 2019-01

Attached for your consideration is SEAGO Resolution No. 2019-01. This resolution is for an Economic Development Administration (EDA) partnership planning assistance grant for funds in the amount of \$75,000 to continue the stability and ability of SEAGO to administer the Economic Development District (EDD) program.

The SEAGO EDD utilizes these funds not only for existing planning work but also possible expanded activities which will further the cause of economic development. The SEAGO EDD will utilize the grant proceeds, and requisite matching funds to implement and sustain regional solutions to promote healthy, economic development throughout the four counties of the SEAGO region.

The Resolution commits up to \$35,357 to allow SEAGO EDD to meet the subject grant's matching requirements and perform related economic development activities. The match is funded through an annual Economic Development Assessment paid by SEAGO member entities.

Attachment: Resolution No. 2019-01

Action Requested: Information Only Action Requested Below:

A motion to recommend approval to the Executive Board of Resolution 2019-01 for an EDA Partnership Planning Assistance Grant in the amount of \$75,000 and matching funds of up to \$35,357 funded through annual assessments paid by SEAGO member entities.



SouthEastern Arizona Governments Organization

Serving our member governments and their constituents since 1972

RESOLUTION NO. 2019-01

A RESOLUTION OF THE SOUTHEASTERN ARIZONA GOVERNMENTS ORGANIZATION AUTHORIZING SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2020 PARTNERSHIP PLANNING ASSISTANCE GRANT FUNDS FROM THE ECONOMIC DEVELOPMENT ADMINISTRATION

WHEREAS, the SouthEastern Arizona Governments Organization (SEAGO) has been designated by the Economic Development Administration (EDA) as an Economic Development District (EDD) for the four-county region of Cochise, Graham, Greenlee, and Santa Cruz Counties; and

WHEREAS, SEAGO is desirous of continuing and expanding activities to advance the economic development of these four counties; and

WHEREAS, the Economic Development Administration of the U.S. Department of Commerce has partnership planning assistance grants which will cultivate long-range and regional planning among the SEAGO member entities to alleviate economic distress; and

WHEREAS, the current economic distress in these four counties is demonstrated by the depletion of full time high-wage jobs, continuing market stagnation of commercial and residential properties, unresolved international border issues, unacceptable unemployment levels, lack of business diversity, and persistent low/median family incomes in the majority of the SEAGO Region.

NOW, THEREFORE, BE IT RESOLVED that the SEAGO Executive Board hereby authorizes an application to be made to the U.S. Department of Commerce, EDA for a Fiscal Year 2020 planning grant in the amount of \$75,000; and

THAT, up to \$35,357 is hereby committed to assure that SEAGO meets the matching funds requirement for the EDA grant, funded through annual assessment (membership) dues paid by its members; and

THAT, SEAGO's Executive Director is authorized to sign and execute all application forms, contracts, or documents for the receipt and use of these funds.

Passed and adopted by the SEAGO Executive Board on this 17th day of May, 2019.

David Gomez, Chair
Executive Board

Randy Heiss, Executive Director
SouthEastern Arizona
Governments Organization

SEAGO Member Entities

Cochise County

Benson

Bisbee

Douglas

Huachuca City

Sierra Vista

Tombstone

Willcox

Graham County

Pima

Safford

San Carlos

Apache Tribe

Thatcher

Greenlee County

Clifton

Duncan

Santa Cruz County

Nogales

Patagonia

SEAGO Main Office

Administration CDBG

Economic Dev. Transportation

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ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: APRIL 24, 2019
SUBJECT: FISCAL YEAR 2020 FUND BALANCE USE

Although it's somewhat irrelevant to our FY 2020 budget discussion, I've attached a memo entitled *Sustainability of the SEAGO Fund Balance*. The memo is designed to provide you with an overview of fund balance increases (or uses) from FY 2009 through FY 2018 in order to guide decisions as to how much of the fund balance should be used in balancing the annual budget when such use is requested. Other than the contingency line item (which would only be used under limited circumstances), we are not proposing the use of fund balance in the new fiscal year.

However, as you may note, there was fund balance use of \$88,502 in FY 2018 that may warrant an explanation. Substantial increases (or uses) of fund balance are explained in the footnotes of the attached memo. As explained in Footnote 5, a large surplus was recorded near the end of FY 2017 because of the receipt of grant funds advanced by the Legacy Foundation for activities to be performed in FY 2018. Had the Legacy Foundation funds received in FY 2017 been posted as deferred revenue to be used in FY 2018, we would have shown a much smaller fund balance surplus in FY 2017, and no use of fund balance in FY 2018, as explained in Footnote 6.

Overall, our fund balance appears healthy and recovering nicely from the fund balance used to purchase the land, buildings and improvements that we now enjoy as our Main Office location. As well, our fund balance stands at 48% above the minimum required by the fund balance policy adopted by the Board in 2015.

I'll be pleased to answer any questions you may have at our meeting.

Attachments: Sustainability of Fund Balance memo, April 2, 2019.

Action Requested: Information Only Action Requested Below:



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: APRIL 2, 2019
SUBJECT: SUSTAINABILITY OF THE SEAGO FUND BALANCE

The purpose of this memorandum is to enable the Administrative Council and Executive Board to better understand the use of fund balance in prior years, the amount of fund balance currently available, and to provide a projection of how long uses of fund balance may be sustained. This information is intended to guide decisions as to how much of the fund balance should be used in balancing the annual budget when such use is requested. The table below provides an overview of the increases (or uses) of fund balance over the last ten fiscal years:

Fund Balance Use ¹			
Fiscal Year Ending	Beginning Balance	Ending Balance	Fund Balance Surplus or (Use)
6/30/09	\$ 1,681,043	\$ 1,921,455	\$ 240,412
6/30/10	\$ 1,921,455	\$ 1,877,819	(\$ 43,636)
6/30/11 (Restated ²)	\$ 1,451,014	\$ 1,297,124	(\$ 153,890 ³)
6/30/12	\$ 1,297,124	\$ 1,298,000	\$ 876
6/30/13	\$ 1,298,000	\$ 1,136,413	(\$ 161,587 ⁴)
6/30/14	\$ 1,136,413	\$ 1,319,039	\$ 182,626
6/30/15	\$ 1,319,039	\$ 1,382,732	\$ 63,693
6/30/16	\$ 1,382,732	\$ 1,414,782	\$ 32,050
6/30/17	\$ 1,414,782	\$ 1,636,984	\$ 222,202 ⁵
6/30/18	\$ 1,636,984	\$ 1,548,482	(\$ 88,502 ⁶)

The fund balance policy established by the Executive Board on February 27, 2015 sets the minimum unrestricted fund balance in the General Fund at fifty percent of the prior fiscal year's total operating expenditures. In FY 2018, operating expenditures were **\$1,576,855**. Fifty percent of the actual FY 2018 operating expenditures is **\$788,428**. The amount of fund balance available at the end of FY 2018 (\$1,548,482) amounts to **98%** of that year's actual operating expenditures. Under this scenario, there would conceptually be **\$760,054** available for use in future budget years before the minimum level of fund balance is reached.

¹ All figures are from audited financial statements for said years.

² In FY 11, the Arizona Department of Housing eliminated SEAGO from the Save My Home Program and recovered \$426,804 on deposit with SEAGO so that this funding could be used for foreclosure prevention assistance in the urban counties.

³ Approximately \$152,000 of this amount was from the purchase of the SEAGO office building and associated land.

⁴ Due improvements to the SEAGO office building plus amounts approved for program use in the FY 13 budget process.

⁵ FY 18 Legacy Foundation grant funds were received in May 2017 and posted to FY 17 revenues instead of deferred revenue for work to be performed in FY 18. Actual FY 17 fund balance surplus would have been \$22,202.

⁶ Had the Legacy Foundation funds received in FY 17 been posted as deferred revenue for use in FY 18, there would have been a fund balance surplus of approximately \$111,498 (see footnote 5 above).

The table below provides an overview of how long it would take to reduce the existing fund balance of \$1,548,482 to \$788,428 under a number of different scenarios:

Impact of Fund Balance Use	
Annual Use of Fund Balance	Number of Years
\$ 5,000 per year	152
\$ 10,000 per year	76
\$ 15,000 per year	51
\$ 20,000 per year	38
\$ 25,000 per year	30
\$ 30,000 per year	25
\$ 35,000 per year	22
\$ 40,000 per year	19
\$ 45,000 per year	17
\$ 50,000 per year	15

As shown in the table above, SEAGO would be able to operate for a considerable period of time with moderate use of fund balance and still maintain an operating reserve of \$788,428. However, because almost all of SEAGO’s programs operate on a cost reimbursement basis, limited unrestricted revenue is generated that can be used to cover any program deficits that may occur. As a Council of Governments, SEAGO has no taxation authority, and other than the annual assessment to our member entities and CDBG project administration fees, SEAGO has no predictable source of unrestricted revenue. Therefore, at this time, there is no use of fund balance that is ‘sustainable’ in the purest sense of the term.

As a result, SEAGO intends to adhere to the following guidelines to sustain the existing fund balance for as long as possible:

- 1) Track the use of fund balance annually in order to monitor the level of fund balance available for future years.
- 2) Present annual budgets that minimize the use of fund balance to the extent practicable.
- 3) Clearly identify any proposed use of fund balance in the annual budget approval process so that the Administrative Council and Executive Board have the option to control the amount of fund balance used.
- 4) Operate programs within their approved budgets and evaluate accordingly.
- 5) Continue seeking new grants and funding sources, and/or developing new programs and services that generate revenue to replenish any fund balance used.
- 6) Expense depreciation of buildings and improvements to the benefiting programs and use those funds to replenish the fund balance that was used to purchase and improve these assets.

Attachments: None

Action Requested:

Information Only

Action Requested Below:



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: APRIL 24, 2019
SUBJECT: FISCAL YEAR 2020 ASSESSMENTS

The proposed Assessment Schedule for Fiscal Year 2020 is attached for your review and recommendation. At this time, there are no anticipated increases in the amounts charged for SEAGO member entity assessments or RTAC assessments. We are not expecting any changes to the amount of matching funds for our EDA grant. There are also no proposed changes to the Sierra Vista Metropolitan Organization boundary that would impact the RTAC assessments in FY 2020. As a result, the FY 2020 Assessment Schedule remains unchanged from the current fiscal year.

I'll be happy to answer any questions you may have at our meeting.

Attachments: FY 2020 Assessment Schedule.

Action Requested: Information Only Action Requested Below:

A motion to recommend approval of the Fiscal Year 2020 Assessment Schedule to the Executive Board.

FY 2020 ASSESSMENT SCHEDULE

**SouthEastern Arizona Governments Organization
Draft Dues and Assessment Schedule
Fiscal Year 2020**

SEAGO Member	2015 OEPS Est. (a)	SEAGO Member Dues (b)	ED Planning Assessment (c)	RTAC Assessment (d)	Total FY2020 Estimated Assessment (e)	Member Percent of Total FY2020 Assessment (f)	Total FY2019 SEAGO Assessment (g)	Total FY2010 SEAGO Assessment (h)
Benson	4,999	\$1,750	\$1,054	\$147	\$2,951	3.73%	\$2,951	\$2,055
Bisbee	5,297	\$1,442	\$1,117	\$156	\$2,715	3.43%	\$2,715	\$2,305
Douglas	16,956	\$3,815	\$3,577	\$499	\$7,890	9.97%	\$7,890	\$7,078
Huachuca City	1,794	\$897	\$378	\$0	\$1,275	1.61%	\$1,275	\$747
Sierra Vista	44,183	\$3,314	\$1,977	\$0	\$5,291	6.69%	\$5,291	\$17,798
Tombstone	1,333	\$1,066	\$281	\$39	\$1,387	1.75%	\$1,387	\$579
Willcox	3,636	\$1,273	\$767	\$107	\$2,146	2.71%	\$2,146	\$1,529
Cochise County*	50,914	\$2,037	\$8,299	\$777	\$11,113	14.05%	\$11,113	\$21,406
Pima	2,553	\$894	\$539	\$75	\$1,507	1.91%	\$1,507	\$954
Safford	9,659	\$2,630	\$2,037	\$284	\$4,951	6.26%	\$4,951	\$3,859
Thatcher	5,125	\$1,396	\$1,081	\$151	\$2,627	3.32%	\$2,627	\$1,992
San Carlos Apache Tribe	5,029	\$1,369	\$1,061	\$148	\$2,578	3.26%	\$2,578	\$2,365
Graham County*	16,109	\$3,625	\$3,398	\$474	\$7,496	9.48%	\$7,496	\$5,882
Clifton	4,510	\$1,579	\$951	\$133	\$2,662	3.37%	\$2,662	\$1,281
Duncan	802	\$642	\$169	\$24	\$834	1.05%	\$834	\$290
Greenlee County*	5,243	\$1,428	\$519	\$154	\$2,101	2.66%	\$2,101	\$1,836
Nogales	21,910	\$4,382	\$2,169	\$644	\$7,195	9.10%	\$7,195	\$8,486
Patagonia	963	\$770	\$203	\$28	\$1,002	1.27%	\$1,002	\$370
Santa Cruz County*	27,397	\$4,794	\$5,779	\$805	\$11,379	14.38%	\$11,379	\$10,275
SEAGO Region Totals	228,412	\$39,101	\$35,357	\$4,644	\$79,102	100.00%	\$79,102	\$91,089

*Unincorporated area only

Notes to Assessments:

(a) Most calculations are based on the 2015 OEPS Population Estimates for each member community. Mid-decade population estimates will be used until the 2020 Census figures are available. No change from FY 2019

(b) In this column, SEAGO Member Dues are based on population blocks with the larger entities paying less per capita, and the smaller entities who generally need more services paying more per capita. No change from FY2019.

(c) The assessment provides matching funds for the EDA planning grant and related economic development activities. Calculations are based on a per capita rate, with entities who have economic development staff paying less per capita and the remaining entities paying more. No change from FY 2019.

(d) RTAC assessment is based on the non-urbanized population of the region and the new rate of 9.8 cents per capita (increased from 8.2 CPC) as approved by the RTAC Board. The SVMPO pays its dues directly to the RTAC and its population increased by 14,348 due to an expansion of its planning boundary in 2018. No change from FY 2019

(e) The total for this column will depend on any final adjustments to the calculations of individual program assessment columns and decisions to use fund balance rather than assessments to cover anticipated expenses.

(f) This column displays the percentage of the total FY 2020 assessment each member's assessment represents.

(g) Information is provided to compare total FY2020 and total FY2019 assessment. No change from 2019.

(h) Information is provided so comparisons can be drawn between total FY2020 assessment and total FY2010 assessment.

FY20 Budget Worksheet

	GF	CA	AR	CDBG	ED	ADEQ	AAA	AAA EOL	SPR	RMM	RMM TRNG	5310	5311	Cochise Co PTC	Santa Cruz RTA	TOTAL
Revenue																
AAA Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000	-	50,000
Federal Grant	-	-	-	-	75,000	-	-	-	-	-	-	-	-	-	64,000	139,000
Federal thru State Funds	-	-	-	20,000	-	6,000	-	-	137,000	135,000	-	20,000	20,000	-	-	338,000
Assessment Funds	-	-	79,102	-	-	-	-	-	-	-	115,000	-	-	-	-	194,102
State Respite	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Senior Patrol	-	-	-	-	-	-	6,237	-	-	-	-	-	-	-	-	6,237
State Funds	-	-	-	-	-	-	53,108	-	-	-	-	-	-	-	-	53,108
State OMB	-	-	-	-	-	-	35,207	-	-	-	-	-	-	-	-	35,207
MIPPA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Independent Living	-	-	-	-	-	-	22,137	-	-	-	-	-	-	-	-	22,137
Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Local Funds	-	-	-	237,184	-	2,500	-	70,975	-	-	-	-	-	-	-	310,659
In Kind Revenue	-	-	-	-	-	-	-	-	33,625	33,750	-	-	-	12,500	16,000	95,875
Title III B	-	-	-	-	-	-	20,341	-	-	-	28,750	-	-	-	-	49,091
Title III C-1/C-1 ADM	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Title III C-2	-	-	-	-	-	-	133,393	-	-	-	-	-	-	-	-	133,393
Title III D	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Title III E ADM/FAMCR	-	-	-	-	-	-	24,678	-	-	-	-	-	-	-	-	24,678
SSBG	-	-	-	-	-	-	69,287	-	-	-	-	-	-	-	-	69,287
State Health Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Title VII/OMB/ELDER AB	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NSIP/CILC	-	-	-	-	-	-	58,674	-	-	-	-	-	-	-	-	58,674
Lottery Funds	-	-	-	-	-	-	20,892	-	-	-	-	-	-	-	-	20,892
SPP	-	-	-	-	-	-	15,733	-	-	-	-	-	-	-	-	15,733
Alzheimer's Dememtia Cap	-	-	-	-	-	-	2,465	-	-	-	-	-	-	-	-	2,465
Unrealized Gain/Loss on Inv	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Assessment Transfer	-	-	(35,357)	-	35,357	-	-	-	-	-	-	-	-	-	-	-
Transfer to/from fund balance	70,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	70,000
Total Revenue	\$70,000	\$ -	\$43,745	\$257,184	\$110,357	\$8,500	\$462,152	\$70,975	\$170,625	\$168,750	\$143,750	\$20,000	\$20,000	\$62,500	\$80,000	\$1,688,538
Expenses																
Salary/Wages	\$ -	\$ 76,121	\$ 14,592	\$ 62,680	\$ 57,475	\$ 2,989	\$ 202,792	\$ 15,338	\$ 67,946	\$ 59,356	\$ 38,967	\$ 10,137	\$ 11,377	\$ 21,390	\$ 16,579	\$ 657,738
ERE	-	31,216	4,971	26,426	21,860	1,023	93,203	7,194	25,714	22,625	15,303	3,785	4,289	7,925	6,354	271,889
Total Labor Expenses	\$ -	\$ 107,337	\$ 19,563	\$ 89,106	\$ 79,335	\$ 4,012	\$ 295,995	\$ 22,532	\$ 93,660	\$ 81,981	\$ 54,270	\$ 13,922	\$ 15,666	\$ 29,315	\$ 22,933	\$ 929,627
Operating Expenditures																
Audit	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Contract Services	-	-	-	133,264	-	-	15,629	30,760	6,802	23,457	40,000	-	-	10,762	30,000	290,674
Outside Services	-	4,985	1,000	59	2,919	-	7,148	6,365	1,037	250	42	-	-	184	-	23,990
Depreciation	-	8,637	-	1,159	442	-	128	-	458	823	-	-	-	359	-	12,006
Supplies	-	5,000	550	1,000	831	50	10,292	1,520	3,200	500	1,330	234	70	1,000	1,000	26,577
Postage	-	1,025	100	200	-	50	200	-	-	50	100	-	-	-	-	1,725
Copy	-	175	100	200	56	25	3,108	-	150	150	450	50	0	(0)	0	4,465
Travel	-	5,600	4,835	5,247	7,529	1,195	21,362	2,384	10,023	7,500	6,595	3,286	1,517	2,500	5,700	85,274
Phone	-	2,494	100	717	579	100	4,854	-	1,160	655	222	114	-	259	221	11,475
Internet Charges	-	2,303	-	458	1,258	-	3,559	-	917	459	458	-	-	458	-	9,872
Utilities	-	3,032	-	283	184	-	-	-	277	133	133	-	-	137	-	4,178
Equipment Maintenance	-	1,617	-	-	-	-	1,618	-	-	-	-	-	-	-	-	3,235
Equipment Lease	-	2,078	-	-	-	-	2,078	-	-	-	-	-	-	-	-	4,156
Equipment Purchase	-	500	3,443	2,000	-	-	-	-	-	1,500	-	-	-	-	-	7,443
Advertising	-	100	-	-	-	-	476	1,000	-	500	-	-	-	-	-	2,076
Contingency	70,000	-	-	-	-	2,500	-	-	-	-	-	-	-	-	-	72,500
Dues/Subscriptions	-	-	6,510	1,000	1,874	-	6,500	-	1,600	500	-	-	-	-	-	17,984
Insurance	-	6,750	-	307	167	-	605	-	1,200	318	1,100	-	-	65	-	10,513
Conferences/Workshops	-	1,100	4,800	3,000	1,000	-	13,924	1,120	-	1,500	-	-	-	-	-	26,444
Total Operating Expenditures	\$70,000	\$70,396	\$21,439	\$148,896	\$16,840	\$3,920	\$91,481	\$43,149	\$26,824	\$38,296	\$50,431	\$3,684	\$1,587	\$15,724	\$36,921	\$639,588
Other																
Indirect Costs Control	\$ -	\$(177,734)	\$ 2,743	\$ 19,182	\$ 14,182	\$ 568	\$ 74,676	\$ 5,294	\$ 16,516	\$ 14,723	\$ 10,299	\$ 2,394	\$ 2,747	\$ 4,961	\$ 4,146	\$ (5,303)
In Kind Expenses	-	-	-	-	-	-	-	-	33,625	33,750	28,750	-	-	12,500	16,000	124,625
Total Other	\$ -	\$(177,734)	\$ 2,743	\$ 19,182	\$ 14,182	\$ 568	\$ 74,676	\$ 5,294	\$ 50,141	\$ 48,473	\$ 39,049	\$ 2,394	\$ 2,747	\$ 17,461	\$ 20,146	\$ 119,322
Total Expenses	\$70,000	\$0	\$43,745	\$257,184	\$110,357	\$8,500	\$462,152	\$70,975	\$170,625	\$168,750	\$143,750	\$20,000	\$20,000	\$62,500	\$80,000	\$1,688,538
Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: DIANE PASHLEY, ACCOUNTS MANAGER
DATE: APRIL 24, 2019
SUBJECT: FISCAL YEAR 2020 BUDGET

Attached is the proposed SEAGO budget for Fiscal Year 2020. The assumptions used in developing the FY 2020 budget are as follows:

- SEAGO member assessments remain unchanged from FY 2019.
- Congress will continue funding current programs, including EDA and CDBG, at or above current levels.
- A \$70,000 contingency line item from the fund balance has been included in this year's budget for unanticipated expenses or events that may come up in FY 2020. One possible use of the contingency funds is supporting SEAGO program operations should a government shutdown occur during the new fiscal year. The Administrative and Executive Committees will be informed of the intention to use contingency funds as far in advance as possible.
- Across-the-board salary increases for all employees are unsustainable at this time.

The proposed FY 2020 budget worksheet included in your packet provides a detailed overview of each program's budget. Program Managers participated in the development of their program budget(s), and successful budget implementation will depend on diligent monitoring of revenue and expenditures by each Program Manager.

Attachments: Proposed FY 2020 Budget.

Action Requested: Information Only Action Requested Below:

A motion to recommend approval of the Fiscal Year 2020 Budget to the Executive Board.



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: APRIL 24, 2019
SUBJECT: CONSIDERATION OF RESOLUTION NO. 2019-02

At the Executive Board meeting on March 14th, there was a lively discussion regarding the recent installation of concertina wire on the International Border Wall in Nogales and in other Arizona-Mexico border communities. At least two of SEAGO's member agencies have already passed resolutions in opposition of the concertina wire, and SEAGO was asked to prepare a similar resolution for consideration by the Executive Board.

I obtained a copy of the resolution passed by the City of Nogales and used it as a general guide in preparing the attached resolution for your consideration. Rather than demanding the immediate removal of the concertina wire from the International Border Wall, the Resolution respectfully requests the removal of any wire within six feet of ground level in order to prevent the accidental entanglement of children, pets, and wild animals. Resolution No. 2019-02 also expresses support for reasonable and necessary border security measures such as the deployment of forward operational Border Patrol bases, drones, surveillance towers and other technology to improve security at our southern border.

I'm looking forward to answering any questions you may have at our meeting.

Attachments: Resolution No. 2019-02.

Action Requested: Information Only Action Requested Below:

A motion to recommend approval of Resolution No. 2019-02 to the Executive Board.



SouthEastern Arizona Governments Organization

Serving our member governments and their constituents since 1972

RESOLUTION NO. 2019-02

A RESOLUTION OF THE SOUTHEASTERN ARIZONA GOVERNMENTS ORGANIZATION OBJECTING TO AND REQUESTING THE REMOVAL OF CONCERTINA WIRE FROM THE INTERNATIONAL BORDER WALL WITHIN THE SEAGO REGION

SEAGO Member Entities

- Cochise County*
 - Benson*
 - Bisbee*
 - Douglas*
 - Huachuca City*
 - Sierra Vista*
 - Tombstone*
 - Willcox*
- Graham County*
 - Pima*
 - Safford*
 - San Carlos*
 - Apache Tribe*
 - Thatcher*
- Greenlee County*
 - Clifton*
 - Duncan*
- Santa Cruz County*
 - Nogales*
 - Patagonia*

WHEREAS, the SouthEastern Arizona Governments Organization (SEAGO) is the regional planning agency for the four-county region of Cochise, Graham, Greenlee, and Santa Cruz Counties; and

WHEREAS, approximately 123 miles of the Arizona-Mexico border and four of Arizona’s eight land ports of entry lie within the SEAGO region, including the Mariposa LPOE in Nogales – Arizona’s largest port and one of the busiest land ports of entry in the Nation; and

WHEREAS, on any given day there are thousands of law-abiding citizens from both countries crossing and living alongside the border who come into contact with the border and its infrastructure; and

WHEREAS, with approximately \$28 billion in bilateral trade flowing through ports of entry in our region annually, the SEAGO Executive Board recognizes the importance of international trade with Mexico as one of its most vital economic resources; and

WHEREAS, the Executive Board supports additional safety and security measures along the Arizona-Mexico border that discourage illegal border crossings and enhance the lawful and efficient crossing of goods and people, such as replacement of ineffective existing barriers and construction of new, effective international border barriers at strategic locations; further streamlining of Department of Homeland Security recruitment processes; and deployment of forward operational Border Patrol bases and technologies such as drones, Integrated Fixed Tower systems, and Non-Intrusive Inspection Systems at our ports of entry; and

WHEREAS, in November 2018, the United States Military began installing concertina wire at our ports of entry and along the International Border Wall that may entangle and cause indiscriminate and potentially fatal injury to its victims; and

WHEREAS, the initial concertina wire was installed at a height where it would only indiscriminately harm anyone who actually scales the wall, but in February 2019, the U.S. Military was ordered to install additional strands of concertina wire, covering the International Border Wall from the top of the wall to the ground surface; and

WHEREAS, placing coiled concertina wire strands at ground level is typically only utilized in a war, battlefield, or prison setting, and not in well-traveled, populated commercial and residential areas in the immediate proximity of residents, children, first responders, pets, and wildlife.

SEAGO Main Office

Administration
CDBG
Economic Dev.
Transportation

*1403 W. Hwy 92
Bisbee, AZ 85603
520-432-5301
520-432-5858 Fax*

Area Agency on Aging Office

*300 Collins Road
Bisbee, AZ 85603
520-432-5301
520-432-9168 Fax*

www.seago.org

NOW, THEREFORE, BE IT RESOLVED BY THE SEAGO EXECUTIVE BOARD:

THAT, it supports additional safety and security measures along the Arizona-Mexico border that discourage illegal border crossings and enhance the lawful and efficient crossing of goods and people as described herein; and

THAT, it considers the placement of concertina wire at ground level along the International Border Wall where innocent victims could be indiscriminately harmed an irresponsible, inhumane and unnecessary use of military tactics and force under the guise of border security enhancement; and

THAT, the SEAGO Executive Board respectfully requests the Federal Government take immediate action to remove all concertina wire within six feet of the ground surface from the International Border Wall and fencing located within the SEAGO region.

Passed and adopted by the SEAGO Executive Board on this 17th day of May 2019.

David Gomez, Chair
Executive Board

Randy Heiss, Executive Director
SouthEastern Arizona
Governments Organization



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: KEITH DENNIS, COMMUNITY DEVELOPMENT PROGRAM MANAGER
DATE: APRIL 24, 2019
SUBJECT: FISCAL YEAR 2019 REGIONAL ACCOUNT (RA) CDBG APPLICATIONS

For those unfamiliar with the CDBG application process, it began months ago with the two required hearings for public participation. From the start of the public participation process to the conclusion of a project often takes up to three years.

While the deadline for submitting this year's applications to SEAGO is July 1, we continue to work with all applicant communities to assist them with completing their applications. All applicants save one have selected their projects and sent their Letters of Intent to ADOH.

We are still waiting to hear the exact funding amount that will be allocated to the SEAGO region, so the figures below are estimates. We bring this action before the Administrative Council now because the next Board meeting will be after the August 1 deadline to submit these applications to ADOH. Applicant communities will be notified of exact numbers when they are released.

Following is a list of the FFY 2019 applications which will be submitted to SEAGO, for which we seek your recommendation for approval to our Executive Board:

Duncan: \$100,000 for road improvements

Pima: \$223,229 for road improvements

Santa Cruz County: \$323,921 for purchase of an ambulance for the Rio Rico Fire District, and possibly funding qualifying Boys and Girls Club activities.

Tombstone: \$471,036 for a waterline replacement.

In addition, the City of Tombstone intends to apply for FFY18 State Special Projects (SSP) funds for a "Planning Only" grant to develop plans and studies for another waterline replacement project.

Please be aware that ADOH has the final authority to award these projects. Communities must submit eligible, affordable and compliant project applications, and demonstrate the capacity to administer and complete them within the projected budget. Failure to do so may result in non-award, with the funds rolled into the State Special Projects account.

Please contact me if you have any questions.

Attachments: None

Action Requested: Information Only Action Requested Below

A motion to recommend approval of the FFY 2019 CDBG Regional Account project applications to the Executive Board.



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: LAURA VILLA, AAA PROGRAM DIRECTOR
DATE: APRIL 24, 2019
SUBJECT: FY 2020 AAA SUBAWARD RECOMMENDATIONS

On March 27, 2019, the SEAGO AAA solicited applications from service providers for Congregate Meals, Home Delivered Meals, Housekeeping, Attendant Care, Home Nursing, In-Home Respite, Legal Assistance, Transportation, and Case Management. In order to give applicants sufficient time to develop and submit their applications for AAA funding, the date for opening applications was set at April 29th.

Subaward agreements developed pursuant to the Request for Applications will be issued for Fiscal Year 2020, with options to renew subawards for up to an additional 4 years, as expressed in the RFA. Subaward renewals will be issued in subsequent fiscal years based on the recommendations developed by staff and approved by the Administrative Council and Executive Board.

The Executive Board must consider our tentative subaward recommendations at their meeting on May 17th so that subaward agreements can be in place and services begun by July 1st. However, the date of application opening only allows staff two working days to review and rank the applications before the date of Administrative Council meeting. With such a short period of time to review applications, the best we will be able to do is provide the Administrative Council an estimate of the amount of funding available for each service in each of our four counties, a list of the applicants for each of the services, and the geographic areas they propose to serve. After your meeting, we will continue our application review and develop provisional recommendations for presentation to the Executive Board at their meeting. If you have concerns with this process, we encourage you to review the provisional subaward recommendations to be considered by the Board and provide your Executive Board representative your individual recommendations.

Based on the anticipated funding levels available from the Arizona Department of Economic Security (ADES) for the AAA services listed above, we have developed the attached AAA funding levels by county area and potential subaward recommendations for Fiscal Year 2020. It's important to remember that these are only the initial funding levels and they may be increased (or decreased) based on subaward negotiations and alerts from ADES. I will attempt to answer any questions you may have at the meeting.

Attachment: Fiscal Year 2020 Potential Subaward Recommendations

Action Requested: Information Only Action Requested Below

A motion to recommend approval of the provisional Fiscal Year 2020 AAA subaward recommendations to the Executive Board.

SEAGO AAA Fiscal Year 2020 Subaward Recommendations

Case Management

Available Funding All Counties: \$ 271,511

Provider	Service	Service Area	Contract Amount
Cochise County			
Cochise Health and Social Services	Case Management	Cochise County - All	TBD
Graham County			
Southeastern Arizona Community Unique Services	Case Management	Graham County - All	TBD
Greenlee County			
Greenlee County Health Department	Case Management	Greenlee County - All	TBD
Santa Cruz County			
Santa Cruz County Public Fiduciary	Case Management	Santa Cruz County - All	TBD

Home Care Cluster

Available Funding By County:

Cochise: \$ 353,811

Graham: \$ 137,000

Greenlee: \$ 60,393

Santa Cruz: \$ 115,127

Provider	Service	Service Area	Contract Amount
Cochise County			
Accent Care	Housekeeping	Cochise County - All	TBD
	Attendant Care		TBD
	In-home Respite		TBD
Lutheran Social Services	Housekeeping	Cochise County - All	TBD
	Attendant Care		TBD
	In-home Respite		TBD
Graham County			
Accent Care	Housekeeping	Graham County - All	TBD
	Attendant Care		TBD
	In-home Respite		TBD
Southeastern Arizona Community Unique Services	Housekeeping	Graham County - All	TBD
	Attendant Care		TBD
	In-home Respite		TBD
Greenlee County			
Accent Care	Housekeeping	Greenlee County - All	TBD
	Attendant Care		TBD
	In-home Respite		TBD
Greenlee County Health Department	Housekeeping	Greenlee County - All	TBD
	Attendant Care		TBD
	In-home Respite		TBD
	Home Nursing		TBD
Santa Cruz County			
Accent Care	Housekeeping	Santa Cruz County - All	TBD
	Attendant Care		TBD
	In-home Respite		TBD

Home Care Cluster (continued)

Provider	Service	Service Area	Contract Amount
Consumer Direct	Housekeeping	Santa Cruz County - All	TBD
	Attendant Care		TBD
	In-home Respite		TBD
Lutheran Social Services	Housekeeping	Santa Cruz County - All	TBD
	Attendant Care		TBD
	In-home Respite		TBD

Meals Programs

Available Funding By County:			
Cochise:	\$		422,580
Graham:	\$		132,000
Greenlee:	\$		89,000
Santa Cruz:	\$		163,000

Provider	Service	Service Area	Contract Amount
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Cochise County

City of Tombstone	Congregate Meals	Tombstone	TBD
Douglas ARC	Congregate Meals	Douglas	TBD
	Home Delivered Meals	Southeastern Cochise County	TBD
Mom's Meals	HDM Lotto Funds	Benson, Sierra Vista	TBD
	Home Delivered Meals	Rural Cochise County	TBD

Graham County

Mom's Meals	Home Delivered Meals	Rural Graham County	TBD
Southeastern Arizona Community Unique Services	Congregate Meals	Safford	TBD
	HDM-Lotto Funds	Graham	TBD
	Home Delivered Meals	Graham	TBD

Greenlee County

Mom's Meals	Home Delivered Meals	Rural Greenlee County	TBD
Southeastern Arizona Community Unique Services	Congregate Meals	Clifton and Duncan	TBD
	HDM-Lotto Funds	Greenlee	TBD
	Home Delivered Meals	Greenlee	TBD

Santa Cruz County

Mom's Meals	Home Delivered Meals	Rural Santa Cruz County	TBD
Santa Cruz Council on Aging	Congregate Meals	Nogales	TBD
Senior Citizens of Patagonia	Congregate Meals	Patagonia	TBD

Transportation

Available Funding By County:

Cochise: \$ 124,555
 Graham: \$ 30,000
 Greenlee: \$ 30,000
 Santa Cruz: \$ -

Provider	Service	Service Area	Contract Amount
Cochise County			
City of Benson	Transportation	Benson Area	TBD
City of Bisbee	Transportation	Bisbee Area	TBD
City of Douglas	Transportation	Douglas	TBD
Volunteer Interfaith Caregiver Program (VICAP)	Transportation	Cochise	TBD
Graham County			
Easter Seals Blake Foundation	Transportation	Graham County	TBD
Greenlee County			
Easter Seals Blake Foundation	Transportation	Greenlee - Clifton	TBD
		Greenlee - Duncan	TBD

Other Services

Available Funding All Counties: \$ 14,541

Provider	Service	Service Area	Contract Amount
Southern Arizona Legal Aid	Legal Counseling	Cochise, Graham, Greenlee and Santa Cruz Counties	TBD

Unobligated Funds

Available Funding All Counties: \$ 47,354

Provider	Service	Service Area	Contract Amount
SEAGO AAA	Caregiver Outreach	Cochise, Graham, Greenlee and Santa Cruz Counties	TBD
	Caregiver Training	Cochise, Graham, Greenlee and Santa Cruz Counties	TBD
	Adaptive Aids	Cochise, Graham, Greenlee and Santa Cruz Counties	TBD
	Caregiver Home Repair	Cochise, Graham, Greenlee and Santa Cruz Counties	TBD

Grand Total - All \$ 1,990,872



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
FROM: RANDY HEISS, EXECUTIVE DIRECTOR
DATE: APRIL 24, 2019
SUBJECT: FUTURE MEETING DATES

The Administrative Council normally meets at 9:00 a.m. on the first Thursday of February, May, August and November at the Cochise College Benson Center, located at 1025 Highway 90 in Benson, Arizona. The Executive Board normally meets at 10:00 a.m. on the Fridays two weeks following the Administrative Council meetings unless there is a holiday, or unless the Board sets an alternative date. The location of each Executive Board meeting is determined by the jurisdiction hosting the meeting, and therefore varies.

Administrative Council	Executive Board
August 1, 2019	August 16, 2019 Greenlee County
November 7, 2019	November 22, 2019 Santa Cruz County
February 13, 2020*	February 28, 2020* Cochise County
May 7, 2020	May 22, 2020 Graham County

** The February 2020 meeting dates may be moved one week as shown to avoid a conflict with the ACMA Winter Conference.*

Also, below please find the schedule for the combined telephonic Administrative and Executive Committee meetings in the coming 12 months:

Combined Administrative and Executive Committee Meetings (telephonic)
May 30, 2019 – 9:00 a.m.
October 3, 2019 – 9:00 a.m.
December 5, 2019 – 9:00 a.m.
April 2, 2020 – 9:00 a.m.

Attachments: None.

Action Requested: Information Only Action Requested Below:



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL

FROM: RANDY HEISS, EXECUTIVE DIRECTOR

DATE: APRIL 24, 2019

SUBJECT: IMPLEMENTATION OF STRATEGIC PLAN GOALS

As you know, the [FY 2018 - 2022 SEAGO Strategic Plan Update](#) was approved by the Administrative Council and Executive Board at the May 2017 meeting and became effective July 1, 2017. Below is a brief update on the progress staff has made in implementing the tactics of the Plan to date:

Goal 1: Expand SEAGO services to member entities and constituents

Tactic A – Increase the Capacity of the Community Development Program: **NO CHANGE.** Keith Dennis has assumed the duties of CDBG Program Manager. He intends to build program capacity in the coming year by training one of SEAGO staff to perform labor standards monitoring and environmental reviews. This will free up time in his schedule to pursue other roles and funding possibilities to benefit our member entities.

Tactic B - Conduct Region-Wide Target Industry Analysis: **NO CHANGE.** As previously reported, Target Industry Studies in Graham and Greenlee Counties continue to progress (see EDD report). Due to the diverse economic assets and needs of the various communities in Cochise County, Larry Catten, our Economic Development Program Manager continues his efforts to identify funding strategies to enable similar studies at the local community level. He also met with leadership in Santa Cruz County, and it has been decided that until they have hired an economic development manager, they will not pursue a target industry study. We will keep you posted on progress in future reports and meetings.

Tactic C - Develop and Market New Transportation Program Services: The equipment needed to begin a SEAGO Traffic Counting Program was purchased and received before the end of FY 2017. SEAGO staff received training on the use of the traffic counting equipment, safety procedures, and data management on June 1st. ADOT will be providing training on the process of uploading the traffic counting data to their traffic data management system at the July 2019 TAC meeting. We intend to launch the program early in FY 2020. We are also positioning SEAGO to be able to provide GIS services for our member agencies. GIS software was purchased for four users, and John Merideth continues to expand his knowledge, skills and experience working with the software and GIS systems in general. We now have GIS data bases that map the locations of regional transit providers and service gaps in the transit systems, regional crash data locations that will support applications for highway safety funding, Greenlee County road ownership, and even locations where the AAA has held Honoring a Life workshops. Our growing GIS

capability has already proven valuable in our efforts to ensure the unincorporated community of Sunsites is included as a census designated place in the 2020 Census count.

Tactic D - Kick Off Regional Technical Services Center: The Regional Technical Services Center was formally established by the Executive Board at their meeting on March 14, 2019. As time allows, SEAGO will identify additional technical services that can be developed internally or offered through cooperative purchasing agreements with state and local agencies to broaden the range of services to our member agencies.

Tactic E - Conduct Feasibility Analysis of Consolidated Regional Human Services: As previously reported, the SouthEastern Arizona Community Action Program (SEACAP) Strategic Plan was adopted by their Board on September 19, 2018. The Strategic Plan does mention consolidation as one of the strategies supporting the strategic objective of “Refocusing mission in a changing environment by proactively embracing change”. The strategy is to **“Hold meetings to focus on top important projects (public and private) – Consolidation”**. The context of this strategy could be in the following statement found elsewhere in the document:

“The importance of addressing barriers associated with meeting basic needs, becoming self-sufficient and living independently were highly emphasized. These were 1) reliable transportation, **2) integration of social services**, 3) ability to qualify for employment, 3) early integration of post-secondary education, 4) access to childcare and associated costs, 5) community participation, 6) education, 7) less recidivism, 8) more diverse funding.”

It will be necessary to engage with SEACAP Board members determine whether this strategy would support a feasibility study of consolidating regional human services under a single agency. I recently had the opportunity to engage with leadership at ADES-DAAS on the idea of a consolidation feasibility study, and received encouraging feedback as it aligns perfectly with strategic initiatives being pursued internally at the agency. I will be looking for an opportunity to revisit that conversation in the coming months.

Tactic F - Create a Region-Wide Economic Development Data Portal: Data portals for [Cochise](#), [Graham](#), and [Greenlee](#) Counties are complete and on line. Although Santa Cruz County has not yet hired their economic development manager, U.S. Economic Research recently launched [the County’s economic development website](#). The company also recently launched economic development websites for the [Town of Thatcher](#) and the [City of Safford](#). Click the hyperlinks above to browse these sites and see the assets these communities have to offer.

Goal 2: Enhance awareness of SEAGO and the value of its services

Tactic A - Improve Service Delivery in the Family Caregiver Support Program: As previously reported, Amparo Ruede left the position of Care Coordinator with SEAGO AAA earlier this month so that she and her family can relocate with her husband who serves in the armed forces and has been transferred back east. However, we were successful in recruiting Dawn Hobson to fill the position. Dawn is a seasoned professional with a long career in education, workforce and technology. She earned her master’s degree in Bilingual, Multicultural Education and her bachelor’s degree in Arts of Humanities from Northern Arizona University, and her first day on the SEAGO AAA team was April 15th.

Tactic B - Convene and Facilitate Regional Continuum of Care (CoC) Planning Group: Not yet started.

Tactic C - Organize Volunteers for Housing Rehabilitation Projects: SEAGO continues to engage in a collaborative initiative to address the lack of affordable housing in the Bisbee area specifically and the Cochise County subregion in general. A significant part of the discussion is housing rehabilitation, and ostensibly, SEAGO's role would be technical assistance and administration of housing rehabilitation projects using CDBG or other funding sources available through the Arizona Department of Housing, and possibly environmental reviews for other state or federally funded single and multi-family housing projects that may be pursued. We will keep you posted as these meetings are held, roles defined and possible funding sources identified. As another small measure to support housing rehabilitation, the SEAGO AAA decided to retain its Home Repair and Adaptive Aids funding in-house in order to make it available to non-profit efforts to rehabilitation homes for older adults and their caregivers region wide.

Tactic D - Continue Current Public Information and Outreach Activities in Regional Newspapers: Temporarily paused in order to make progress on other tactics.

Goal 3: Advance economic competitiveness and sustainability

Tactic A - Increase the Capacity of the Community Development Program: Same as Goal 1, Tactic A.

Tactic B - Conduct Region-Wide Target Industry Analysis: Same as Goal 1, Tactic B.

Tactic C - Kick Off Regional Technical Services Center: Same as Goal 1, Tactic D.

Tactic D - Conduct Feasibility Analysis of Consolidated Regional Human Services: Same as Goal 1, Tactic E.

Tactic E - Create a Region-Wide Economic Development Data Portal: Same as Goal 1, Tactic F.

Attachments: None

Action Requested: Information Only Action Requested Below:

SEAGO
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 3/1/2019 Through 3/31/2019
(In Whole Numbers)

		Cur Pd Actual	YTD Actual	Total Budget	% of Budget Used
Revenue					
General Fund	101	6,559	30,771	50,000	61.54%
Agency Response	301	(2,212)	56,503	43,745	129.16%
Community Development Block Grant	302	13,000	111,428	124,861	89.24%
Economic Development	303	7,067	78,847	110,357	71.44%
Environmental Quality	306	165	4,400	8,675	50.71%
Elderly Transit	307	0	17,753	20,000	88.76%
Public Transit	308	2,797	19,967	20,000	99.83%
State Planning & Research	309	10,770	133,957	263,693	50.80%
Area Agency on Aging	310	32,739	379,358	608,727	62.31%
Regional Mobility Management	311	15,669	112,823	168,750	66.85%
RMM Training	314	2,932	52,477	106,250	49.39%
Legacy	317	0	45,844	45,834	100.02%
Greenlee County Road Ownership Study	321	4,717	51,332	125,776	40.81%
Wilcox Feasibility Study	323	1,657	8,145	70,000	11.63%
End Of Life	326	0	13,742	13,742	100.00%
End of Life - Lovell Foundation	327	0	33,350	33,350	100.00%
Total Revenue		<u>95,861</u>	<u>1,150,697</u>	<u>1,813,761</u>	<u>63.44%</u>
Expenses					
General Fund	101	0	0	50,000	0.00%
Agency Response	301	2,525	30,397	43,745	69.48%
Community Development Block Grant	302	10,476	118,054	124,861	94.54%
Economic Development	303	7,067	78,847	110,357	71.44%
Environmental Quality	306	165	4,400	8,675	50.71%
Elderly Transit	307	0	17,753	20,000	88.76%
Public Transit	308	2,797	19,967	20,000	99.83%
State Planning & Research	309	10,770	133,957	263,693	50.80%
Area Agency on Aging	310	35,609	366,129	608,727	60.14%
Regional Mobility Management	311	15,669	112,823	168,750	66.85%
RMM Training	314	2,932	52,477	106,250	49.39%
Legacy	317	526	25,838	45,834	56.37%
5311 Grant App-Easter Seals Blake	319	7,000	8,538	0	0.00%
Greenlee County Road Ownership Study	321	4,717	51,332	125,776	40.81%
Wilcox Feasibility Study	323	1,657	8,145	70,000	11.63%
End Of Life	326	0	13,762	13,742	100.14%
End of Life - Lovell Foundation	327	3,793	7,347	33,350	22.02%
Total Expenses		<u>105,704</u>	<u>1,049,766</u>	<u>1,813,761</u>	<u>57.88%</u>
Balance		<u>(9,843)</u>	<u>100,931</u>	<u>0</u>	<u>0.00%</u>



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: DIANE PASHLEY, ACCOUNTS MANAGER
DATE: APRIL 24, 2019
SUBJECT: FINANCE REPORT

The SEAGO Statement of Revenues & Expenditures for the period ending March 2019 and Fiscal Year 2019 to date is attached. I will attempt to answer any questions you may have at the meeting.

Attachment: Revenue and Expenditure Report 3.31.2019

Action Requested: Information Only Action Requested Below



ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: LARRY CATTEN, ECONOMIC DEVELOPMENT PROGRAM MANAGER
DATE: APRIL 24, 2019
SUBJECT: RECENT ECONOMIC DEVELOPMENT ACTIVITY

The purpose of this memorandum is to advise the Administrative Council of recent activity in the SEAGO Economic Development District (EDD).

Recent Activity

1. Status of grants for economic development studies in Greenlee and Graham Counties

County: Greenlee County
Grant: Housing Feasibility Study
Grant Source: United Way of Graham and Greenlee Counties
Grant Amount: \$35,000.00

Current Activity: The firm of Elliott D. Pollack (EDP) has completed work on the demographic and economic conditions element of the study, and is finalizing the analysis of appropriate housing types and price ranges for the community. On January 30, 2019 the study management team, EDP, and representatives of FMI met to discuss possible single family and multi-family development site options, and determine a prioritization of potential housing development sites in both the Clifton and Duncan areas. In the January 30 meeting, and pursuant to subsequent site investigation, it was determined that there are no sites in Clifton that are suitable for multi-family development. Development of multi-family rental units is a strong recommendation from the consultants as an essential component of the housing mix needed to address current and future housing needs. The consultants have been given the difficult task of conducting financial analysis for multi-family development of a site that was previously identified as single family housing site (approximately 10 miles from the Morenci Mine). The financial analysis must account for the fact that there is no water and sewer infrastructure available to accommodate multi-family development on the identified site.

County: Graham County
Grant: Target Industry Study
Grant Source: Freeport-McMoRan Foundation Community Investment Fund
Grant Amount: \$34,000.00

Current Activity: The fourth and fifth sessions of the Target Industry Study Steering Committee was held on February 13 and March 20 respectively. The purpose of the two meetings was, pursuant to the target industry analysis provided by the consultants, to narrow the prospective target industry sectors to a strategically manageable number of three to five industry sectors.

The next Steering Committee meeting is scheduled for April 23, at which time the committee will make the final determination of industry sectors that should be targeted for attraction and expansion in the County. The April meeting is the final session of the target industry identification process, and the Steering Committee will transition to the strategic planning phase of the target industry process. It is anticipated that the strategic planning phase, under the direction of ESI consultants, will require Steering Committee meetings in May and June, and result in an implementable strategic planning document to guide the County's target industry attraction/expansion initiatives.

County: Greenlee County
Grant: Target Industry Study
Grant Source: United Way of Graham and Greenlee Counties
Grant Amount: \$33,000.00

Current Activity: The fourth and fifth sessions of the Target Industry Study Steering Committee was held on February 14 and March 19 respectively. The purpose of the two meetings was, pursuant to the target industry analysis provided by the consultants, to narrow the prospective target industry sectors to a strategically manageable number of three to five industry sectors.

The next steering committee meeting is scheduled for April 23, at which time the committee will make the final determination of industry sectors that should be targeted for attraction and expansion in the County. The April meeting is the final session of the target industry identification process, and the Steering Committee will transition to the strategic planning phase of the target industry process. It is anticipated that the strategic planning phase, under the direction of ESI consultants, will require Steering Committee meetings in May and June, and result in an implementable strategic planning document to guide the County's target industry attraction/expansion initiatives.

2. On March 15, SEAGO co-hosted, with the Arizona Regional Economic Development Foundation, an Arizona Progress Meter Conference led by the Center for the Future of Arizona. The instruction focused on:
 - Overview of the Arizona Progress Meters as tools
 - Dialogue about the priorities of Southeastern Arizona
 - Exploration of Progress Meters and how they can be applied toward informing community action and measuring progress

3. SEAGO prepared and submitted a USDA Rural Economic Development Innovation grant application in collaboration with representatives of Graham County, Greenlee County, and Freeport McMoRan. While Graham County has successfully invested significantly in quality of life amenities in the County, the grant application is for additional funds for community development infrastructure planning and development for the purpose of increasing the community's quality of life for current residents, and to attract and expand tourism and attract new business ventures to the community. The Greenlee County grant request is for the analysis of water availability and wastewater capacity for the development of new housing projects in the County. The housing development would be to serve current and future housing needs.

4. The SEAGO Economic Development Program Manager and a member of the SEAGO Executive Board had significant discussion with Santa Cruz County officials regarding SEAGO's offer to solicit funds to pay for a target industry study, and begin the study and strategic planning process. The conclusion of those discussions was the importance of the County and SEAGO to be in a position to implement the results of the study and resulting strategic plan. Santa Cruz County officials indicated that, while they are still searching for a qualified economic development director, that position has not been filled. Having that position filled is critical to successfully implement the target industry strategic plan, so it was agreed to delay the study until the position is filled.

Attachments: NA

Action Requested: Information Only Action Requested Below:



Area Agency on Aging

Serving Cochise • Graham • Greenlee • Santa Cruz Counties

Quarterly Newsletter

Spring 2019



In This Issue

- SEAGO AAA Region VI Annual Conference on Aging
- Advance Care Planning Train the Trainer
- Tai Chi for Arthritis & Fall Prevention
- National Healthcare Decisions Day Luncheon
- Older Americans Month Picnic Celebration
- Greenlee County Caregiver Conference
- World Elder Abuse Awareness Day

Pictured is AAA Program Director Laura Villa with n4a CEO Sandy Markwood at the n4a Leadership Institute in Washington DC. Ms. Markwood will be the keynote speaker for SEAGO AAA's fifth annual Region VI Conference on Aging happening June 5. Learn more on Page 10.

What is AAA?

Area Agencies on Aging provide a range of services and support to older adults and their caregivers in every community in the country. Those range from services targeted to older adults to being able to help older adults find and locate community services across the board. Ninety percent of the area agencies do evidenced based health promotion and disease prevention programming, transportation, medical transportation, home delivered meals or meals in a congregate setting to ensure good nutritional access. Also, home care, chore care and home modifications. There's a broad range of services and support that the area agencies provide in addition to critical caregiver services, whether those be support services or support groups, information and critical respite care.



SEAGO AAA Recipient of Grant

The SEAGO AAA Legacy Foundation Grant to educate and prepare individuals on end of care life planning ended March 31, 2019. A review of the course progress showed that AAA exceeded our expected goals! During the course of the grant, 23 Honoring a Life: Advanced Care Planning workshops were completed, 20 community areas were served, and 25 local organizations, including faith-based, senior centers, libraries, Cochise College and more, were involved. We touched 295 participants' lives, with only one paid coordinator and 11 volunteer facilitators. With the data collected throughout the 8 months of the program funded by the Legacy Foundation, and the collaboration of our new volunteer grant writer Mary Jackson, course facilitator Veronica "Ronnie" Squyres, and the SEAGO AAA team, we submitted a grant proposal and application to the David and Lura Lovell Foundation to continue our efforts. On January 24th, we received notification that the Lovell Foundation Grant was awarded. This is a two year grant totaling \$141,262 which can be extended to three years if interest is present and our volunteer base grows. In announcing this to the Advisory Council On Aging in the previous months, the interest grew and we included Graham, Greenlee and Santa Cruz counties in the proposal. Our goal is to start with our partners in Graham County. If all goes well, we may be able to begin serving Greenlee and Santa Cruz Counties sooner than their expected start in 2020. We are looking for potential volunteers who can commit to becoming certified as facilitators and hosting at least two workshops in a year. If you know of anyone interested in end of life care planning, please refer them our way; we would like to have them on our team.

SEAGO Advisory Council Meeting 5-2-2019



OUR MISSION STATEMENT:

To provide services that empower individual choice, independence & dignity for our aging & disabled population & their caregivers.

OUR VISION:

To create age-friendly communities in Southeastern Arizona that encourage & support individuals to live with dignity & choice.

This program was funded through a Contract with the Arizona Department of Economic Security. "Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI and Title VII) and the Americans Disabilities Act of 1990 (ADA) Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, SEAGO Area Agency on Aging prohibits discrimination in admissions, programs, services, activities or employment based on race, color, religion, sex national origin, age, and disability. The SEAGO Area Agency on Aging must make a reasonable accommodation to allow a person with a disability to take part in a program, service, or activity. Auxiliary aids and services are available upon request to individuals with disabilities. For example, this means that if necessary, the SEAGO Area Agency on Aging must provide sign language interpreters for people who are deaf, a wheelchair accessible location, or enlarged print materials. It also means that the SEAGO Area Agency on Aging will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. To request this document in an alternative format or for further information about this policy please contact: SEAGO Area Agency on Aging at 520-432-2528." Para obtener este documento en otro formato u obtener informacion adicional sobre esta politica, SEAGO Area Agency on Aging 520-432-2528. This program was funded through a Contract with the Arizona Department of Economic Security.

SEAGO Area Agency on Aging
300 Collins Road
Bisbee, AZ 85603

Phone: 520-432-2528

Fax: 520-432-9168

www.seago.org/area-agency-on-aging

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2019 Older Arizonans Day at the Capitol

February 20, 2019

On February 20th, two SEAGO AAA representatives—Management Analyst Carrie Gibbons and Ramona MacMurtrie, State Health Insurance Assistance Programs Coordinator, attended the 2019 Older Arizonans Day at the Capitol. All participants in attendance were broken into teams. As team leaders, Carrie and Ramona, along with their other team members, were able to visit with select Senators and Representatives to discuss the two issues that the Arizona Association of Area Agencies on Aging (AZ4A) is focusing on at this time.

The top of the list addresses funding for Home and Community Based Services. The Governor's current budget is requesting that an additional \$3.7 million be allocated to these services which will reduce the 3000 person waiting list. These services include home delivered meals, congregate meals, light housekeeping, shopping assistance, bathing, dressing, in-home respite and more. The funding would allow for increases in staff and service provider capacity. While this funding will not completely cover the cost of eliminating the "wait list", it is a critical step in significantly reducing this list. Ensuring older adults have the support they need to live at home as long as possible is a primary goal of AZ4A.

The second issue concentrated on increased funding for the Long Term Care Ombudsman program. A Long-Term Care Ombudsman is a specially trained advocate for residents of long-term care facilities, which include nursing homes, assisted living facilities, and adult foster care homes. Ombudsmen seek to improve the quality of life, care, and environment for long-term care residents and work to resolve problems individual residents face. The Institute of Medicine recommended in 2009, that there should be one paid FTE Ombudsman for every 2,000 licensed beds. Currently in Arizona, there are nearly 20 professionals serving as Long-Term Care Ombudsmen. At current staffing levels, there is one Ombudsman for every 2,773 beds in Arizona, well above the recommended amount. In some regions there are over 3,500 beds



Arizona State Capitol Building
Phoenix

per paid Ombudsman. AZ4A is requesting an additional \$1,000,000 to increase staffing by 13 ombudsmen to meet the Institute of Medicine's recommendations.



Did you know you can sign up to receive alerts regarding emergency situations in Cochise County?

AlertSense can notify you via text or email, or both, if a major incident occurs, such as wildfire or flooding, and will let you know if

evacuation orders are in place for your neighborhood. It's easy to sign up and it could provide you with life saving information. **Public Signup**



SCAM JAMS EDUCATE SENIORS ABOUT FRAUD

Grandparent scam, charity scam, funeral scam, sweepstakes scam. The list goes on. Fraudulent ploys to get money from senior citizens are so common these days that many have their own name.

The Federal Trade Commission said people 60 and older make up 26 percent of all fraud complaints – the most of any age group. The National Center for Victims of Crime puts the annual total cost of financial fraud in the \$40 billion range and points out that those of Medicare age are more likely to be targeted.

Hoping to make a dent in those staggering numbers, SEAGO's Area Agency on Aging is hosting two free Senior Scam Jams in June.

SEAGO AAA's events are aimed at helping seniors avoid that trouble. Topics will include Medicare fraud, investment fraud, identity theft, cyber crime and mail fraud. AAA wants to provide the information seniors need to avoid being scammed.

The best way to protect yourself is through education. The cleverness of scammers can't be underestimated. Con artists can be really convincing. Not all of them make ridiculous promises. Sometimes it's enough to make you think it could happen.

If a con artist does separate you from some of your money, the best thing to do is call law enforcement and then tell your friends so they won't fall victim as well. Your unfortunate situation may help someone else.

For more information or to register for a Senior Scam Jam, call the numbers listed next to the event on the Activity Calendar on page 8.



Greenlee County Caregiver Education Conference

Friday, April 26

9:30—3:30 PM

Clifton Parish Center
550 Coronado Blvd.

Are you caring for a family member?
Perhaps you are a professional caregiver?

Join Region VI experts as they share information, activities and services to help caregivers of all ages.

Contact Diane Leaman @ 928-865-2601 to register.

Transportation provided by Easter Seals Blake Foundation; call by April 24th to schedule a ride:

Schedule a Community Coffee Conversation Today!



Learn more about SEAGO's Area Agency on Aging and all that we do! Schedule a Community Coffee Hour with AAA's Program Director, Laura Villa, and invite your neighbors for coffee, conversation and an overview of AAA services.

Call us at 520-432-2528 ext. 220, click on the coffee image, or send us an email request at aging@seago.org.

APRIL

1 6:30-7:30 PM M&W	Tai Chi for Arthritis & Fall Prevention - 8 Week Class thru May 22 Mountain View Gardens 3477 Rodeo Dr, Sierra Vista
2 10 AM - 2 PM	Medicare Counseling - for more info call: (520) 263-3293 THRIVE - Canyon Vista Medical Center 5750 E Hwy 90, Sierra Vista
3 10 AM - 3 PM	Thoughtful Conversations: Advance Care Planning Train the Trainer Northern Cochise Community Hospital 901 W. Rex Allen Drive, Conference Room, Willcox
4 1 - 3 PM 11 AM - 2 PM	Thoughtful Conversations: Advance Care Planning Workshop 315 W 5th St. Bowie USD Offices, Admin Bldg, Governing Boardroom, Bowie Medicare Counseling - for more info call: (520) 456-1063 Huachuca City Public Library 506 Gonzales Blvd, Huachuca City
6 10 AM - 2 PM	CQCH Douglas Health Fair (520) 432-6591 CQCH Douglas Rural Health Clinic 100 E 5th St, Douglas
9 10 AM - 12 PM T&TH	A Matter of Balance - 4 Week Class thru May 2 Butterfield RV Resort 251 S Ocotillo, Benson
11 9 Am - 2 PM	Medicare Counseling - for more info call: (520) 394-2010 Patagonia Public Library 342 Duquesne Ave, Patagonia
12 9 AM - 4 PM	Medicare Counseling - for more info call: (520) 287-9133 Casitas de Santa Cruz 1769 W Target Range Rd, Nogales
16 12 - 2 PM 12 - 3 PM	National Health Care Decisions Day Luncheon Cochise College 901 N Columbo Ave, Sierra Vista Medicare Counseling - for more info call: (520) 263-3293 THRIVE - Canyon Vista Medical Center 5750 E Hwy 90, Sierra Vista
18 9 AM - 5 PM	Medicare Counseling - for more info call: (928) 428-3229 SEACUS 1124 W Thatcher Blvd, Safford
19 10 AM - 2 PM	Medicare Counseling - for more info call: (928) 865-2461 Clifton Public Library 588 Turner Ave, Clifton
25 10 AM - 3 PM	Thoughtful Conversations: Advance Care Planning Train the Trainer Graham County Health Annex - Upstairs 820 West Main Street, Safford
26 9:30 AM - 3:30 PM	Greenlee County Caregiver Education Conference Clifton Parish Center 550 Coronado Blvd, Clifton

The Gift of Caring Conversations

Have you talked with your loved ones and healthcare providers about what you want? Have you written them in Advance Directives? It is a gift to those who care about you and to yourself. We can help.

We have offered 25 free Advance Care Planning Workshops using the Thoughtful Life Conversations program throughout Cochise County and Patagonia. In April 2018, this was made possible by a grant from the Legacy Foundation of Southeast Arizona. Thanks to them and our fabulous facilitators, we were able to travel the county, provide these educational classes and share resources at no cost. Participants have told us they found it very helpful and quite empowering. With a new grant from the David and Lura Lovell Foundation, we will continue to reach out to Cochise County and will expand to Graham, Greenlee and Santa Cruz Counties over the next 2 years. Conversations matter!



Join us for our National Healthcare Decisions Day Luncheon on April 16, 2019 in Sierra Vista sponsored by the David and Lura Lovell Foundation, Legacy Foundation of Southeast Arizona and Cochise College. It is a free event with guest speakers – registration is required and the deadline is April 5th. For more info and to register, go to www.seago.org/advance-care-planning. Also, while there, check out our upcoming workshops and resources.

Questions? Ronnie Squyres, Community Education Coordinator, 520-355-5226, feelwellsleepwell@gmail.com.

SEAGO AAA Director Awarded Scholarship

To Leadership Institute

The National Association of Area Agencies on Aging (N4A) granted AAA Director Laura Villa the opportunity to live through a memorable and meaningful experience. Laura, who has been overseeing the SEAGO Area Agency on Aging Region VI for the past four and a half years, was awarded a scholarship to take part in the N4A Leadership Institute in Washington DC February 20-22. Representing rural Arizona, Laura, connected with colleagues from across the nation who have similar issues but continue to work hard and do great things in their communities. The training focused on each individual's leadership talents and work on the skills learned throughout their lives, teaching those ways to unlearn in order to grow. The main components were to increase effectiveness when working with teams and partners, bring intention and commitment to addressing challenges, act strategically and with confidence, stay refreshed and energized for the long-haul. We are happy to announce that as a result of this visit to Washington DC, Laura was able to lock in Sandy Markwood CEO of N4A, to be the keynote speaker at the 5th Annual Region VI Conference on Aging in Sierra Vista June 5, 2019. To register to be part of this memorable and educational conference, see page 10.



SEAGO Administrative Council Meeting 5-2-2019

Volunteer Spotlight – Lisa Conley

This quarter, we'd like to thank Lisa Conley, a longtime SEAGO AAA volunteer, for her generous support over the years.



Lisa spends many hours volunteering her time counseling clients regarding Medicare benefits, serving as an ombudsman ensuring that our seniors in assisted living communities are receiving the care they require and works in the office behind the scenes updating our 4-county Resource Directories and helping with other office duties.

Thank you, Lisa, for your unwavering support of SEAGO AAA's mission of empowering our seniors. For those interested in volunteering with AAA, contact us here: aging@seago.org



May is Older Americans Month

Come Celebrate with SEAGO Area Agency on Aging!

Share a hot dog and cold drink with us!

May 22nd 11:30 AM—1 PM

Veterans Memorial Park

3105 E Fry Blvd, Sierra Vista

Communities that encourage the contributions of older adults are stronger! By engaging and supporting all community members, we recognize that older adults play a key role in the vitality of our neighborhoods, networks, and lives.

For more information call us 520-432-2528.



Join community members for the inaugural World Elder Abuse Awareness Day (WEAAD) Conference "Lifting Up Voices" on June 13! The WEAAD Conference is hosted by the Arizona Department of Economic Security (DES) and serves as a call-to-action for individuals, organizations, and communities to raise awareness about abuse, neglect, and exploitation of older people in Arizona. This is an important opportunity for those serving older adults; service providers, non-profit and for-profit organizations to network, share information and resources.

June 13th

"Lifting Up Voices" World Elder Abuse Awareness Day Conference — Phoenix

A full day of keynote presentations, panel discussions, networking opportunities, breakout sessions, and access to local and statewide exhibitors.

Fee To Attend

\$90—Early Bird Special (Ends April 15)

\$105—April 15—June 1

Includes continental breakfast, buffet lunch, snacks, keynote presentations, panel discussions and three breakout sessions throughout the day.

[Click here to Register](#)

or visit: <https://www.eventbrite.com/e/world-elder-abuse-awareness-day-tickets-52069097071>

Deadline to register—June 1

MAY

1 6:30-7:30 PM M&W	Tai Chi for Arthritis & Fall Prevention thru May 22 Mountain View Gardens 3477 Rodeo Dr, Sierra Vista
2 10 AM - 12 PM 11 AM - 2 PM	A Matter of Balance - Final Class Butterfield RV Resort 251 S Ocotillo, Benson Medicare Counseling - for more info call: (520) 456-1063 Huachuca City Public Library 506 Gonzales Blvd, Huachuca City
7 10 AM - 2 PM	Medicare Counseling - for more info call: (520) 263-3293 THRIVE - Canyon Vista Medical Center 5750 E Hwy 90, Sierra Vista
11 10 AM - 3 PM	Anti-Bullying Event - for more info call: (520) 586-2139 Ramona Morales Apartments 550 W Union St, Benson
16 9 AM - 5 PM	Medicare Counseling - for more info call: (928) 428-3229 SEACUS 1124 W Thatcher Blvd, Safford
22 11:30 AM - 1 PM	Older Americans Month Celebration Picnic Veterans Memorial Park 3105 E Fry Blvd, Sierra Vista

JUNE

4 10 AM - 2 PM	Medicare Counseling - for more info call: (520) 263-3293 THRIVE - Canyon Vista Medical Center 5750 E Hwy 90, Sierra Vista
5 8 AM - 5 PM	SEAGO AAA Region VI Fifth Annual Conference on Aging Cochise College 901 N Columbo Ave, Sierra Vista
6 11 AM - 2 PM	Medicare Counseling - for more info call: (520) 456-1063 Huachuca City Public Library 506 Gonzales Blvd, Huachuca City
18 12 - 3 PM	Medicare Counseling - for more info call: (520) 263-3293 THRIVE - Canyon Vista Medical Center 5750 E Hwy 90, Sierra Vista
19 9 - 11 AM	Scam Jam - for more info call: (520) 417-6980 Etherl Berger Center 2950 E Tacoma, Sierra Vista
19 2 - 4 PM	Scam Jam - for more info call: (520) 378-2265 Winterhaven Community, Sierra Vista

National Healthcare Decisions Day Luncheon

April 16th
12 - 2 PM

Cochise College, Community Room
901 N. Colombo
Sierra Vista, AZ
Register by 4/5/19

Who will make healthcare decisions for you, life or death decisions for you, should you not be able to make those decisions on your own? Have you thought about it, talked about it, or made any arrangements to legalize it?

Give this great gift to the people who care about you.

We believe that the place for this to begin is at the kitchen table—not in the intensive care unit—with the people we love, before it's too late. Together we can make these difficult conversations easier. We can make sure that our own wishes and those of our loved ones are expressed and respected.

Guest Speakers Include:



Laura Villa, Program Director, SEAGO Area Agency on Aging
Ms. Villa will discuss services provided by the Area Agency on Aging and local resources available throughout Cochise County.



Dr. Andrew Latchman, Palliative Care & Internal Medicine Physician - Dr. Latchman will discuss what palliative care is and the role of palliative care in serious illness. Dr. Latchman is new to Sierra Vista and the only local palliative care physician.



Paul Melo, Attorney at Law, Williams Melo, PLC
M Melo will discuss advance care planning including healthcare directives, medical-power-of-attorney, and living wills from a legal perspective.

We'll also have representatives from hospice to discuss the role of hospice and advance care planning.

Don't miss this opportunity to be inspired, educated, and empowered to begin the conversation with your own loved ones.

Lunch will be provided at no cost - registration required.

Registration is free but space is limited. Registration deadline is 4/5/19. Register at:

<https://www.seago.org/advance-care-planning>

SEAGO Administrative Council Meeting 5-2-2019

Be inspired.

APRIL 16TH: TO-DO LIST

- INDECISION
- DELAYING THE CONVERSATION
- PUTTING MY HEALTHCARE WISHES IN WRITING



#NHDD
WWW.NHDD.ORG



THE LEGACY FOUNDATION
OF SOUTHEAST ARIZONA



Life's a Journey-Tools For the Road

SEAGO Area Agency on Aging

Region VI- 5th Annual Conference On Aging

06.05.2019



Join us for the largest aging conference in South Eastern Arizona, discover your community resources, and information to maintain a healthy and vital lifestyle.

"Life's a Journey-Tools for the road" will help you prepare for emergencies and give you tips and strategies for your daily life.

Key Note Speaker: Sandy Markwood
Chief Executive Officer of National Association of Area Agencies on Aging N4A.

Sandy Markwood has more than 30 years experience in the development and delivery of aging, health, human services, housing and transportation programs in counties and cities across the nation. As CEO, Sandy is responsible for n4a's overall management. She sets strategic direction for the staff, oversees the implementation of all policy, grassroots advocacy, membership and program initiatives. Externally, Sandy forms strategic partnerships with federal agencies and organizations in aging, human services and health care arenas to enhance the role and recognition of Area Agencies on Aging and Title VI programs.



When: June 5th, 2019
8:00am – 5:00pm
Where: Cochise College
Sierra Vista Campus
901 North Colombo Ave
Sierra Vista, AZ
Registration is required.

Call 520-432-2528 for more information. Register online at SEAGO.org.



advocacy | action | answers on aging



Legacy Foundation of Southeast Arizona
PROMOTING POPULATION HEALTH AND COMMUNITY WELLNESS
THROUGHOUT SOUTHEAST ARIZONA



Your Partner For A Stronger Arizona
Arizona Division of Aging and Adult Services



Real Possibilities



This program was funded through a Contract with the Arizona Department of Economic Security. "Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI and Title VII) and the Americans Disabilities Act of 1990 (ADA) Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, SEAGO Area Agency on Aging prohibits discrimination in admissions, programs, services, activities or employment based on race, color, religion, sex national origin, age, and disability. The SEAGO Area Agency on Aging must make a reasonable accommodation to allow a person with a disability to take part in a program, service, or activity. Auxiliary aids and services are available upon request to individuals with disabilities. For example, this means that if necessary, the SEAGO Area Agency on Aging must provide sign language interpreters for people who are deaf, a wheelchair accessible location, or enlarged print materials. It also means that the SEAGO Area Agency on Aging will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity, if you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. To request this document in an alternative format or for further information about this policy please contact: SEAGO Area Agency on Aging at 520-432-2528." Para obtener este documento en otro formato u obtener informacion adicional sobre esta politica, SEAGO Area Agency on Aging 520-432-2528. This program was funded through a Contract with the Arizona Department of Economic Security.

SEAGO Administrative Council Meeting 5-2-2019

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“Life’s a Journey—Tools for the Road”

SEAGO – Area Agency on Aging
2019 Region VI 5th Annual

Conference on Aging

SEAGO AAA is gearing up again for the largest aging conference in Southeastern Arizona. This year we are pulling out the stops to ensure we bring you the most relevant information, the best resources, and the strategies you need to maintain a healthy and vital lifestyle.

We have taken our theme “Life’s a Journey – Tools for the Road” to heart and are scheduling speakers who will present “tools” you can use to improve your daily life.

Our keynote speaker, Sandy Markwood, is the Chief Executive Officer of the National Association of Area Agencies on Aging and she has more than 30 years of experience in the development and delivery of aging programs across the country.

David Parra, the Associate State Director for Multicultural Outreach with AARP, currently produces and hosts the AARP Arizona Hispanic Connection <https://www.facebook.com/aarparizonahispanicconnection/>. David will be educating us on Social Security and Medicare and sharing the challenges these two programs are currently facing.

Carry (Doc) Morgan is a member of the Southern Arizona Red Cross Chapter where he serves as the Mass Care Chapter/Territory Coordinator; Southern AZ Community Volunteer Leader; Cochise County - DAT Leader; Workforce Engagement Team Member (Red Cross University); Advanced Disaster Services Instructor; Volunteer Services Instructor; and Recovery Team Member. If you watch the news, you already know that Personal Disaster Preparedness is an issue we all need to learn about.

These are just some of the speakers we will be presenting this year, along with regional vendors sharing their resources, amazing door prizes, and a wonderful continental breakfast and lunch prepared by Cochise College Catering.

We look forward to seeing you, bringing you together to network, expanding your knowledge and spending a fun and instructive day with you!

Registration online at <https://www.seago.org/aging-conference-2019> or call us at 520-432-2528 for more information. This conference is free to the general public.

Wednesday,
June 5th, 2019
8:00 AM – 5:00 PM
Cochise College
901 North Colombo Ave.
Sierra Vista

Thank you to our sponsors:

Platinum

AARP

**Banner University Family Care
Legacy Foundation**

Gold

**Moms Meals
Southwest Gas**

Silver

**Arizona Community Foundation
Life Care Center of Sierra Vista**



[CLICK TO REGISTER](#)

Hope you'll Join us!



Hail/Farewell

After 25 years of dedicated service to the SEAGO organization managing the Community Development Block Program (CDBG), Bonnie Williams retired March 1 and handed the CDBG Program Manager baton to Keith Dennis, who promoted from SEAGO Senior Planning Specialist. Thank you, Bonnie, for your many years of service to our region! Congratulations to both!

We Want to Help You Promote Your Upcoming Events!

Let SEAGO AAA Help Promote Your Events!

If you are one of our 19 AAA contracted service providers, we'd like to help you promote your events and activities!

Call Heather at 520-432-2528, extension 220, or send email to hglenn@seago.org to learn the details.

Key Facts About Elder Abuse

- ◆ Around 1 in 6 older people experienced some form of abuse in the past year.
- ◆ Rates of abuse may be higher for older people living in institutions than in the community.
- ◆ Elder abuse can lead to serious physical injuries and long-term psychological consequences.
- ◆ Elder abuse is predicted to increase as many countries are experiencing rapidly Aging populations.
- ◆ The global population of people aged 60 years and older will more than double, from 900 million in 2015 to about 2 billion in 2050.

BE THE FIRST TO KNOW!

Learn about upcoming events & be among the first to register! Ctrl + click on the image to sign up for SEAGO AAA e-blasts.



SEAGO Area Agency on Aging

Providing services to empower our seniors in Southeastern Arizona



300 Collins Road
Bisbee, Arizona 85603
520.432.2528 ph
520.432.9168 fax

www.seago.org/area-agency-on-aging

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Connect with us!





ADMINISTRATIVE COUNCIL PACKET

MEMO TO: ADMINISTRATIVE COUNCIL
THROUGH: RANDY HEISS, EXECUTIVE DIRECTOR
FROM: LAURA VILLA, AREA AGENCY ON AGING PROGRAM DIRECTOR
DATE: APRIL 24, 2019
SUBJECT: AAA PROGRAM UPDATES

The SEAGO AAA issued a Request for Applications (RFA) to prospective providers of services for Fiscal Years 2020 – 2024. Significant changes were made during this RFA which include the following:

- Area Agency on Aging is transitioning from Housekeeping to Attendant Care. The eligibility criteria for Attendant Care are lower than those for Housekeeping. Transitioning Housekeeping clients that qualify for Attendant Care will allow us to reduce the waitlist, provide assistance to more individuals in need, and prioritize Housekeeping services for those who have greater or declining physical limitations. Because funding levels are more or less stagnant, we feel that it is time to implement changes to services in order to provide assistance to more individuals in need.
- Home Repair and Adaptive Aids will be brought in-house. Reason for this decision was based on the last Area Plan completed in 2016. These two services ranked 2nd and 3rd on the needs assessment performed in the four- county region. The AAA will accept referrals from existing and new providers of these services in their areas. Referrals with proper documentation will be forwarded by a case manager to our FCSP Coordinator for review and approval, based on availability of funds. If funding is available and documentation received is acceptable, we will approve the request for services and reimburse the provider for the work performed, or the client who received the approved item. Program instructions will be developed in the beginning of the new fiscal year.
- Caregiver Outreach and Caregiver Training, was not in the application process. SEAGO AAA will also retain these services in-house and will continue to support the efforts made by counties that commit to providing at least one caregiver education event in their respective areas per year. SEAGO AAA will require supporting documentation and will reimburse these providers up to \$1,000 for each event.
- The Area Agency on Aging will no longer enter into Cost Reimbursement agreements for any of our services. During this RFA term, only unit rate based agreements will be accepted. This will greatly reduce the time, effort and expense for fiscal monitoring of our subrecipients.

SEAGO AAA has brought Dawn Hobson on board as our new Care Coordinator who will oversee the Family Caregiver Support Program as well as the End of Life Care Matters program funded through the Lovell Foundation grant. Dawn's career is in education and she feels that her background will help the program grow in the four-county region. She earned her master's degree in Bilingual,

Multicultural Education and her bachelor's degree in Arts of Humanities from Northern Arizona University. Dawn lives in Bisbee and is quite adept at group presentations, connecting with those in need as well as familiarizing individuals with the resources that are available to them.

Highlights from the AAA Spring 2019 Newsletter:

- End of Life Program, David and Lura Lovell Foundation grant.
- Older Arizonan's Day at the Capitol
- National Health Care Decisions Day
- Thoughtful Life Conversations: Advance care planning train the trainer
- Greenlee County Caregiver Conference
- May Older American's month
- World Elder Abuse Awareness Day conference in Phoenix
- 5th Annual Conference on Aging
- We want to hear from you and your respective communities

Attachments: AAA Spring 2019 Newsletter

Action Requested:

Information Only

Action Requested Below: