



SEAGO TRANSPORTATION ADVISORY COMMITTEE

MEETING MINUTES FOR NOVEMBER 21, 2019

APPROVED: JANUARY 16, 2020

Date:	November 19, 2019		
Time:	10 a.m.		
Location:	Cochise College Center – 1025 AZ-90, Benson, AZ 85602		
Voting TAC Members Present	Phil Ronnerud, Greenlee County (by phone) Michael Bryce, Graham County (Chair) Luis Pedroza, Douglas (by phone)	Michelle Johnson, Benson Leonard Fontes, Santa Cruz County Gary Adams, Willcox Rudy Perez, Clifton Juan Guerra, Nogales	Mark Hoffman, ADOT Tom Palmer – Thatcher Valerie Fuller, Cochise County
Guests, Staff, and Other Attendees	Randy Heiss, SEAGO Heather Glenn, SEAGO Mark Henige, ADOT Larry Talley, ADOT	Mona Agla-Swick, ADOT Karen Lamberton, SVMPO	

1. Call to Order and Introductions

Chair Michael Bryce called the meeting to order at 10:08 a.m. TAC members, guests and SEAGO staff introduced themselves.

2. Call to the Public

Chairman Bryce made a Call to the Public and no one spoke.

3. Approval of September 19, 2019 Meeting Minutes

Chairman Bryce asked for a motion to approve the September 19, 2019 Minutes.

MOTION: Leonard Fontes moved to approve

SECOND: Mark Hoffman

ACTION: APPROVED UNANIMOUSLY

4. STP Ledger Report

Randy Heiss presented the STBG Ledger, noting that there were several items that did not appear correct in the ledger. Randy provided an overview for FY19 repayments and stated he did not know why the OA balance was not at zero. Mark Hoffman affirmed that the OA is zeroed out for SEAGO and all accounted for. Randy reviewed FY2020 apportionments and expenditures, leaving an OA balance of \$366,000. He said it didn't look realistic for Safford to move forward in 2021 based on the current information. There is an ADOT loan coming back in; the Safford project is showing up, not broken down in phases but all at once at \$3.3 million+; two loans being paid back to SVMPO and there is \$2.7 million in 2021 loan payments going out. Karen Lamberton explained that some of the SVMPO repayment dates do not appear correct and provided adjustment examples from past discussions that may help the balances. There is a repayment in 2020 of \$229,383 leaving \$137,069 to zero out and then SVMPO would divert a big part of it into 2022. \$395,617 repayment by 2022 and can loan \$700,000. SVMPO will get together with SEAGO and ADOT to ensure the agreements match and stated that the dollars are there for repayments to SVMPO with no harm to any projects currently in the TIP. The funds may be there by 2023, but the Safford project still may have

to wait until 2024. Tom Palmer suggested that they try to find funds for the Safford project. Randy said he would take the issue to the December COG meeting and see what they have to say.

5. TIP Report

Randy Heiss referred the TAC to the TIP report. Randy suggested that the Safford 20th Ave project be moved from 2021 to 2022 via administrative amendment. Mark Henige advised that Safford will be ready to start advertisement for construction in the first quarter of 2021(July – September 2020). Environmental reviews and other contracts may expire the more time the project is pushed out. Randy asked if HURF exchange could be used. Mark Henige advised that it could be done by conversion. Mark Hoffman suggested waiting until the ledger is updated and then seek loans to see if 2021 is still realistic. Karen and Randy will reconcile the ledgers before December 6. Mark Hoffman stated first round of funding is not available until October 2020. Mark Henige stated that timeline may still work. Randy Heiss stated he will work on it and try to have it completed before the COG director's meeting.

Rudy Perez advised lowest bid that came in for the Zorilla St. project was \$270k over the budgeted amount. According to the IGA they have with ADOT, Clifton is responsible for the additional \$270,000 to move forward with construction phase. If he cannot locate he additional funds by the December 12 Town Council meeting, they may have to cancel the project. Mark Hoffman advised if the funds are not available for the match they could move the money for use in a later project. Town will also be responsible for change orders and the \$270k may be more. Randy explained that the group added \$200k from STP for the project at a previous meeting and Clifton may only have to come up with \$70k.

Valerie advised the group that Jackie mentioned if any projects get dropped later on, she would like to add in the Davis Rd. sooner, if possible. Karen explained that with the time gap, some environmental and other reports may have to be redone; nevertheless, there are some monies that may become available.

6. Off System Bridge Program – FY 2021 Call for Projects

Mark Henige reviewed the qualifications for the projects. He said this applies to facilities, roadways that are minor collections or below. Must be listed on bridge standards as off systems. They did find one error on the bridge inventory list. Applications to ADOT (LPA) on the website and 2/22/20 is deadline. Last year they had difficulty getting applications. \$3.9 million available; \$1 million cap for federal money. Estimates for bids were light and suggestions to bump amounts were made based on the type of work. They have not gone to construction yet. Anything over \$1 million, the local will be responsible for the match. Similar scoring criteria; bridge must be functionally obsolete; off system; minor collector or lower. TAC has to do a priority ranking for any applications submitted from our region. They would be due 2 weeks before next TAC meeting; 1/2/2020. Mark Henige said their goal is to have it to the committee by March. Each agency would do a brief presentation on the project. Randy wants to have a spreadsheet ready to rank the applications for the next meeting and discussion ensued. Tom Palmer suggested that if any agency is submitting application that they bring their application to the meeting and the group can review the OSB ranking criteria. Randy asked that the applications be sent to him by January 2 for inclusion in the meeting packet.

7. Discussion regarding Regional Strategic Highway Safety Plan

Mark Henige inquired how the local road safety plans were going. ADOT has been putting together a list in FY18; SEAGO has had a list. ADOT needs to know how well the safety plan is working for the agencies. Did agencies implement any projects included in the safety plan? They want feedback on what the agencies did with the plan. There were eight items for implementation. Randy directed Mark to page 24 in the TAC meeting packet listing projects in the works or planned. HSIP

Mike Bryce explained that if they could get a smaller amount of funds to address spot problem projects that

would be more helpful to agencies and easier to come up with matching funds. Mona said fixing a curb would be done in phase 2; implementation. Mike asked if SEAGO could put out an RFP for the project consultant rather than using ADOT consultants because they cost so much. Karen explained they want to develop an on-call group for Southeastern AZ. State work is different work than local regional work. Larry from ADOT advised that some agencies have submitted several spot projects rather than doing a long section of roadway just to get the costs out but that they just concentrate on the needed area(s).

Mark explained that ACIS Arizona Crash Information System allows agencies to go in and download the information and they are looking to offer training via Webex during a meeting in January or February. Randy asked if the training would be interactive or if it would simply be a demo. Mark stated access is done through the internet via ADOT. Randy asked if the TAC members would be interested in something like that for the January meeting. Larry from ADOT explained that if members requested access in advance they could log on to participate in the training while it is being explained.

8. Project to Programming (P2P) Presentation

Mark Hoffman distributed handouts and presented an overview on ADOT's 5-year construction planning to program process.

- Performance-based planning measures ADOT has to report on. Financial stewardship/maximize use of funds/doing projects at the right time.
- Investment categories and \$ amounts from last long-range plan.
- Types of work under each investment category
- Performance targets that ADOT has to report to federal highways. (projection of trends)
- Freight and system performance – 2 years ago
- How pavement preservation projects are scored.
- Bridge preservation scoring breakdown
- Modernization ranking
- Scoring guidebook will show how everything is broken down
- Process flowchart; 2 opportunities to submit projects
- Continuous improvement; keep updating each year

9. Discussion regarding Traffic Counting Program

Mark Hoffman advised that the rebalancing was submitted to FHWA; hopefully approved by year end. Functional changes can be done with the automated tool online for approvals. The Data group wants to attend a TAC meeting sometime January-March to cover functional classification changes in rebalancing and how to use the new tool. The statewide traffic count plan will be starting in January and completed by November 2020. They will be looking at count locations, who is doing counts, permanent count locations, developing a guidebook to ensure that when local jurisdictions do traffic counts and submitting them to the MS2 system that they are done correctly. They are asking local agencies doing any counts to hold off until this plan is complete to have more information on where the counts are needed only for federal function class roads that states are responsible for. If local agencies do counts on local roads, ADOT is happy to take the info. Sierra Vista's boundary area expanded. There are existing counts showing in the SEAGO database but really are SVMPO boundaries. They didn't move the counts. Ms2 and Traffic Works will be involved per Karen.

10. Discuss/Approve 2020 Meeting Schedule

Randy Heiss reviewed the meeting schedule with the members and advised of some items that need to be reviewed at specific times.

MOTION: Tom Palmer moved to approve
SECOND: Michelle Johnson

ACTION: APPROVED UNANIMOUSLY

The group agreed to take a ten-minute recess for lunch @ 12:09 PM and reconvened at 12:19 PM.

11. Local Public Stakeholder Meeting Report and Reminder

Mark Henige reminded members that there will be a Stakeholder's Council Meeting on December 12 addressing local roads planning and everyone is welcome. Kerry will present on ICE-Intersection Control Evaluation and Pima County will speak on the topic.

He showed a video on innovative pedestrian solutions [Safe transportation for Every Pedestrian (STEP)] used around the states and reported on what was discussed at the last meeting.

- Identify utilities in planning stages; if having difficulty getting a blue stake, call ADOT's utilities coordinators.
- Catalog all ADA features – ADOT can share that info with agencies.
- Arizona STEP; tool for pedestrian crossings; pedestrian fatalities increased to 51%

Jennifer Catapano sent email to COGs and MPOs regarding annual reporting for ROW statistics with federal money due Oct 30. Even though the deadline has passed, they will still accept the data.

Proprietary item plan (PIP) – if not an approved product, you have to fill out PIP; PIP has gone away as of October 1.

Oct 16 an email was sent regarding a public information plan – public outreach communications during construction. Agencies have the first right of refusal. Revisited at stage 4 with project manager.

Reminder regarding innovation; there is an additional 5% federal funds when using innovative technologies. One of them is an improved work zone.

The Institute Transportation Engineers (ITE) Arizona spring conference February 27 & 28. Mark will be moderating the COG and MPO update session. He needs a total of 3 COGs and MPOs to participate. The AZ ITE Conference is in February 27 & 28 at Stoneridge Paradise Valley Mall - Phoenix

Attended the technical traffic issues meeting with traffic group; updating drawings; MASH 2016. Looking to implement guardrail projects by March deadline this fiscal year.

Any projects in FY20 TIP projects, they need to see initiation applications by February so that they can be initiated before the end of the fiscal year.

12. District Engineer's Report

No representative was present.

13. Regional Program Reports

Juan Guerra advised they completed CMAQ project under budget and under time.

Tom Palmer Trish St. is well underway; they just submitted 2nd draw. HURF funds are based on amount not timeline.

Mike Bryce shared that there was a stop order on their roundabout project. There was a detour proposed; they informed them that detour not feasible, but they put it in the plan anyway. The contractor came up with an alternative detour, but environmental review for it (cultural clearance) takes 45 days. Got approved for their bridge project.

Michele Johnson announced that the upcoming census lost Iris, their second liaison. If anyone wants to help promote the Census, on your email signature line, include a 'Be Counted – 2020 Census' tag line.

Leonard Fontes stated that the River Rd and Pendleton safety project were completed last month. The next Pendleton project bid opening is tomorrow. They chip sealed several miles of roadway.
Mark Hoffman announced that the US 70 study - Safford to New Mexico state line is wrapping up.
Randy Heiss is there going to be a call for power projects anytime soon? Mark ho no; suspended for now. No word on when it will come back.

Status of Local Projects

- STP Projects
- Update on Enhancement Projects
- Update on HSIP Projects
- Update on Planning Studies

14. Items for General Discussion

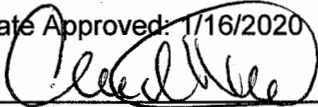
Randy Heiss shared that the Rural Transportation Summit was an overwhelming success. There were great reviews across the board and set a new standard for the next host. The program was a lot of work but it came off really nicely. SEAGO may be having trouble with their match; he encouraged everyone to include their meeting prep time on the sign-in sheet.

Michelle shared that there is a funny YouTube video: "Last Week Tonight" with John Oliver on the census; the basic facts are correct; it is politically inappropriate, but very funny.

15. Next Meeting Date: January 16, 2019. Randy reminded everyone to submit their applications by January 2.

Meeting adjourned at 1:21 p.m.

Date Approved: 1/16/2020



Christopher Vertrees
Transportation Program Administrator