



TRANSPORTATION ADVISORY COMMITTEE AGENDA

Date:	May 21, 2020
Time:	10 a.m.
Location:	Conference Call
Call-in No.	Phone #: 800-326-0013 Conference ID: 5682213

Individuals wishing to participate in the meeting telephonically may do so by contacting Randy Heiss at (520) 432-5301 Extension 202. Contact must be made at least 48 hours before the meeting in order to obtain the call-in information. Please note that the option to participate telephonically may not be available unless requested as instructed above.

Si necesita acomodaciones especiales o un intérprete para esta conferencia, deben ponerse en contacto con Randy Heiss al número (520) 432-5301, Extensión 202, por lo menos setenta y dos (72) horas antes de la conferencia.

Voting TAC Members	Michael Bryce– Graham County (Chair) Lance Henrie – Safford Mark Hoffman – ADOT MPD Michelle Johnson – Benson Jesus Haro – Bisbee Rudy Perez – Clifton Jackie Watkins – Cochise County	Dave Swietanski – Douglas John Basteen – Duncan David Manuz–Greenlee Co. Juan Guerra – Nogales Sean Lewis – Pima Charles Russell – San Carlos Apache Tribe (SCAT) Leonard Fontes – Santa Cruz County	Tom Palmer - Thatcher William Teeters – Willcox Regina Duran - Tombstone Ronald Robinson –Patagonia
Guests, Staff, and Other Expected Attendees	Randy Heiss – SEAGO Jennifer Henderson – ADOT Mark Henige - ADOT Karen Lambertson - SVMPO		

Shaded areas indicate items for possible action.

ITEM	SUBJECT	PRESENTER	PAGE
1.	Call to Order and Introductions	Michael	N/A
2.	Call to the Public	Michael	N/A
3.	Approval of Minutes of March 19, 2020	Michael	3-6
4.	STBG Ledger Report	Chris	7
5.	TIP Report <ul style="list-style-type: none"> • Possible TIP Amendment(s) • Possible Administrative Amendments 	Chris	8-10
6.	Election of Vice-Chair	Chris	11
7.	Census Response Rate Update	Chris	12
8.	ADOT LPA Section Updates	TBD	13-15
9.	District Engineers' Report <ul style="list-style-type: none"> • Status of State Highway Projects • Quarterly Project Report 	TBD	N/A

10.	Regional Local Program Reports <ul style="list-style-type: none"> • Status of Local Projects <ul style="list-style-type: none"> ○ STP Projects ○ Update on Enhancement Projects ○ Update on HSIP Projects ○ Update on all Planning Studies 	Towns, Cities, Counties, & ADOT	N/A
11.	Items for General Discussion	All	N/A
12.	Next Meeting Date: July 15, 2020	Michael	N/A
13.	Adjourn	Michael	N/A

Direction may be given to SEAGO staff on any item on the agenda



SEAGO TRANSPORTATION ADVISORY COMMITTEE

DRAFT MEETING MINUTES FOR MARCH 19, 2020

Date:	March 19, 2020		
Time:	10 a.m.		
Location:	Teleconference - SEAGO		
Voting TAC Members Present	Michael Bryce, Graham County (Chair) Charles Russell, SCAT Michelle Johnson, Benson Leonard Fontes, Santa Cruz County Juan Guerra, Nogales	Mark Hoffman, ADOT Tom Palmer – Thatcher Jackie Watkins, Cochise County Lance Henrie, Safford Jesus Haro, Bisbee	
Guests, Staff, and Other Attendees	Chris Vertrees, SEAGO Randy Heiss, SEAGO Mark Henige, ADOT Jennifer Henderson, ADOT Brad Simmons, Cochise County Horatio Skeete, Safford	Jason Hart, ADOT David Doe, ADOT	

1. Call to Order and Introductions

Chair Michael Bryce called the meeting to order at 10:04 a.m. Chris Vertrees conducted a roll call of members and guests that were participating on the phone.

2. Call to the Public

Chairman Bryce made a Call to the Public and no one spoke.

3. Approval of January 16, 2020 Meeting Minutes

Chairman Bryce asked the TAC to review the minutes for needed corrections. Michael Bryce asked for a motion to approve the January 16, 2020.

MOTION: Mark Hoffman moved to approve

SECOND: Michelle Johnson

ACTION: APPROVED UNANIMOUSLY

4. STBG Ledger Report

Chris Vertrees referred the TAC to the Ledger Report located on page 8 of their packet. He advised the TAC of the following:

- A loan from ADOT for \$2,800,000 has been finalized for FFY2021.
- This will make \$3,653,581 in Federal Funds available for the Safford 20th Avenue in FFY2021. This will reflect an increase of \$316,581. 4.
- \$73,969 in HSIP funding from the Cochise County Sign Replacement Project was returned to SEAGO as the result of Final Voucher savings. This left SEAGO with \$177,096 in unused OA in FFY20. This was loaned to ADOT with repayment requested in FFY22. ADOT has approved the loan agreement.
- The ADOT repayment schedule for the \$2.8 million loan will be as follows:
FFY 2022 – \$971,396
FFY 2023 – \$451,461

FFY 2024 – \$847,708
 FFY 2025 - \$529,435

Chris noted that SEAGO STBG is fully committed through FFY2024. Safford will be responsible for any additional costs that exceed the \$3,653,581 programmed. If there are no significant changes in population data from the 2020 Census we should have \$433,199 in apportionments and \$380,421 in OA available for programming/loan in FY25.

5. TIP Report

Chris advised the TAC that he sent out an Amended TIP on March 16, 2020. He asked the TAC to refer to the amended report not the one in their packet. Chris stated the amended TIP report has two TIP requests. Safford 20th Avenue (SAF 12-02) and the Nogales Pathway Project (NOG 20-02). Chris advised the TAC was advised that a loan agreement is in place in which SEAGO would borrow \$2,800,000 from ADOT to keep the Safford project moving forward in 2021. The loan provides an additional \$316,581 to address bids that exceed the \$3,337,000 currently programmed. If approved, the project will be programmed as follows:

Safford 20th Avenue Project (SAF 12-02)	
Phase:	Construction
Federal Share	\$3,653,581
Local Match	\$220,842
Total Project Cost	\$3,874,423

Chris advised the TAC that The City of Nogales has submitted a Project Initiation Request to ADOT. They have re-evaluated the project cost estimate and project schedule. As a result, they have requested that their CMAQ Pathway Project (NOG 20-02) be amended as follows:

- Increase the design costs from \$128,486 to \$380,000. This includes a \$30,000 in ADOT Review/PDA fees.
- Re-program construction for FY 2023 – it is currently shown in FY 2021.
- Increase construction costs from \$676,331 to \$945,000; an increase of \$268,669.

Leonard Fontes expressed concerns that there could be issues with the union Pacific Railroad concerning right-of-way and drainage. Mark Henige advised that those issues have been anticipated and is why a design period of two years has been included in the projects phasing.

Mark Hoffman advised that as a CMAQ project, programming on the TIP is for informational purposes. The project still must go through the ADOT programming process. Mark Henige advised that the ADOT LPA Section is working to begin the project initiation process and felt that it was appropriate to include the project on the SEAGO TIP prior to the ADOT programming process.

Due to the lengthy discussion on the Pathway project, the TAC chose to vote on each amendment separately.

Chairman Bryce asked for a motion to approve the Safford 20th Avenue Project.

MOTION: Tom Palmer moved to approve
SECOND: Leonard Fontes
ACTION: APPROVED UNANIMOUSLY

Chairman Bryce asked for a motion to approve the Nogales Pathway CMAQ Project.

MOTION: Juan Guerra moved to approve
SECOND: Michelle Johnson
ACTION: APPROVED UNANIMOUSLY

6. SEAGO Region Draft 2021-2025 TIP (Public Comment)

Chris advised the TAC that the SEAGO Region 2021-2025 TIP needs be submitted to ADOT by **July 1, 2019**. Due to the SEAGO TAC, Administrative Council, and Executive Board schedules, and the forty-five (45) day public participation process, the 2021-2025 Draft TIP needs to be approved at this meeting for submission to our Administrative and Executive Committees.

Chris stated that he made the following adjustments to the 2020-2024 TIP were made in the drafting of the 2021-2025 TIP:

- All projects listed as Obligated in 2019 section of the TIP have been removed.
- All FY 2020 projects that are expected to obligate by June 30, 2020, have been moved to the Obligated in 2020 section of the TIP.
- Chris said that he anticipated that the Safford 20th Avenue Project that was presented to the TAC for an amendment to our 2020-2024 TIP in the amount of \$3,653,581 (Federal) would be approved and was included in the draft TIP.
- Chris stated the Nogales Pathway Project was not included in the draft TIP. He will add it to the TIP prior to submission to the SEAGO Executive Committee and posted for public comment.

Chairman Bryce asked for a motion to approve the SEAGO Draft 2021-2025 TIP.

MOTION: Mark Hoffman moved to approve
SECOND: Juan Guerra
ACTION: APPROVED UNANIMOUSLY

7. SEAGO Traffic Count Program

Chris advised the TAC that SEAGO has been developing this project the last few years. He advised that we have reached the point in capacity building (equipment, training, and technical ability) to begin implementation of the program. SEAGO has developed a procedure manual for our traffic count program. Chris asked the TAC that their review and input would be of great value to ensure to ensure data collection is done safely and meets the needs of our member agencies.

No changes to the procedure were recommended.

8. LPA Section Updates

Mark Henige provided an update for the LPA section.

9. District Engineer's Report

Jason Hart provided a status update current and future Southeast District projects.

10. Regional Program Reports

Those in attendance reported their current status of local projects and issues.

11. Items for General Discussion

Chris Vertrees discussed next meeting items. Chris noted that if any public comment is received for the 2021-2025 TIP it will need to be reviewed by the TAC at our May meeting. The ADOT GIS Section requested to present at our March meeting its functional classification change request tool. Because of COVID19, the presentation was rescheduled for our May meeting (it may need to be rescheduled if COVID19 is still a concern). Randy Petty has left the City of Safford. He was our vice-chair. We will need to elect a new vice-chair at our May meeting.

15. Next Meeting Date: March 25, 2020.

Meeting adjourned at 11:33 p.m.

DRAFT

SEAGO STBGP Ledger 2020-2024

Revised: May 11, 2020

Action	94.9% * OA Rate	Projected Fed Funds *		Cumulative Balance	
		Apportionment	OA	Apportionment	OA
STBGP Carry Forward FY 2019	94.9%	\$0	\$0	\$0	\$0
FY 2020 Allocation*	94.9%	\$909,856	\$857,078	\$909,856	\$857,078
Repay NACOG Loan (OUT)		-\$375,000	-\$375,000	\$534,856	\$482,078
Repay WACOG Loan (OUT)		-\$118,377	-\$118,377	\$416,479	\$363,701
Repay SVMPO Loan (OUT) for Thatcher Part 1		-\$29,383	-\$29,383	\$387,096	\$334,318
Repay SVMPO Loan (OUT) Clifton		-\$200,000	-\$200,000	\$187,096	\$134,318
Tech Transfer (LTAP)		-\$10,000	-\$10,000	\$177,096	\$124,318
Final Voucher Savings - Cochise County HSIP Sign Project		\$0	\$69,994	\$177,096	\$194,312
Final Voucher Savings - Sant Cruz County HSIP Sign Project		\$0	\$12,892	\$177,096	\$207,204
FY2020 STBG Loan (OUT) To be repaid in 2022		-\$177,096	-\$177,096	\$177,096	\$30,108
FY 2020 Unused O/A - CC HSIP Sign Project (Use or Lose)		\$0	-\$17,216	\$0	\$12,892
FY2020 Balance				\$0	\$12,892
FY 2021 Allocation	94.9%	\$909,856	\$857,078	\$909,856	\$869,970
STBG ADOT Loan Repayment (IN)		\$6,503	\$6,503	\$916,359	\$876,473
Loan Funds from ADOT for Safford 20th Ave. (IN)		\$2,800,000	\$2,800,000	\$3,716,359	\$3,676,473
Safford: 20th Avenue		-\$3,653,581	-\$3,653,581	\$62,778	\$22,892
FY2021 Unused STBG Apportionments (Use or Lose)		-\$52,778	\$0	\$10,000	\$22,892
Tech Transfer (LTAP)		-\$10,000	-\$10,000	\$0	\$12,892
FY 2021 Balance				\$0	\$12,892
FY 2022 Allocation	94.9%	\$909,856	\$857,078	\$909,856	\$869,970
FY2020 STBG Loan Repayment (IN)		\$177,096	\$177,096	\$1,086,952	\$1,047,066
Partial repayment Safford 20th Ave. Loan (OUT)		-\$971,396	-\$971,396	\$115,556	\$75,670
Tech Transfer (LTAP)		-\$10,000	-\$10,000	\$105,556	\$65,670
Loan Out -?		-\$52,778	-\$52,778	\$52,778	\$12,892
FY2022 Unused STBG Apportionments (Use or Lose)		-\$52,778	\$0	\$0	\$12,892
FY 2022 Balance				\$0	\$12,892
FY2023 Allocation	94.9%	\$909,856	\$857,078	\$909,856	\$869,970
Repay SVMPO Loan (OUT) for Thatcher Part 2		-\$395,617	-\$395,617	\$514,239	\$474,353
Partial repayment Safford 20th Ave. Loan (OUT)		-\$451,461	-\$451,461	\$62,778	\$22,892
FY2023 Unused STBG Apportionments (Use or Lose)		-\$52,778	\$0	\$10,000	\$22,892
Tech Transfer (LTAP)		-\$10,000	-\$10,000	\$0	\$12,892
FY 2023 Balance				\$0	\$12,892
FY2024 Allocation	94.9%	\$909,856	\$857,078	\$909,856	\$869,970
Partial repayment Safford 20th Ave. Loan (OUT)		-\$847,078	-\$847,078	\$62,778	\$22,892
FY 2022 Loan In - ?		\$52,778	\$52,778	\$115,556	\$75,670
Tech Transfer (LTAP)		-\$10,000	-\$10,000	\$105,556	\$65,670
FY 2024 Balance				\$105,556	\$65,670

- * Notes:
1. OA = Obligated Authority. This is the amount of money that can actually be obligated to SEAGO based upon the OA %.
 2. STBGP = Surface Transportation Block Grant Program. This amount is allocated to SEAGO based upon the 2010 population
 3. OA Rate of 94.9% is subject to change
 4. in addition to the OA Rate of 94.9%, \$6,375 of OA is taken annually for the SPR funding to the SEAGO region.
 5. STBGP Apportionments are SEAGO estimates and subject to change.
 6. Reflects loss of \$86,326 from SVMPO boundary expansion
 7. Balance carry forward is no longer allowed. Excess funds must be utilized or loaned to another COG or to the State.

This is an internal SEAGO document, and is used to provide a general overview of STBGP funds for a five year period.



TAC PACKET

TO: SEAGO TAC
FROM: CHRIS VERTREES, SEAGO TRANSPORTATION PLANNER
DATE: MAY 13, 2020
RE: SEAGO 2020-2024 & 2021-2025 TIP REPORT

SEAGO did not receive any requests to amend our 2020-2024 TIP this period.

The SEAGO 2021-2025 TIP is undergoing its 45-day Public Comment period through May 18, 2020. **SEAGO has received no comments to date.** If no comment is received, it will be submitted to ADOT as approved at our March meeting.

SEAGO Draft 2020-2024 TIP Amendment #1 is attached for your records.

SEAGO REGION
 Draft 2020- 2024 TIP Amendment #1
 Approved By: TAC - 3/19/20 Administrative Council- 4/2/20 Executive Board - 4/2/20

TIP YEAR Project ID	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF IMP - WK - STRU	Functional Classifications	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	HURF EXCHANGE	LOCAL MATCH	OTHER FUNDS	TOTAL COST
2020														
SCC 20-01	Santa Cruz County	Santa Cruz County Chip Seal Road Improvement Project	10.39 miles of 27 unpaved road segments in unincorporated Santa Cruz County.	10.39 miles	PMDR Fee	Rural Local	2	2	CMAQ	\$28,290		\$1,710		\$30,000
SCC20-01	Santa Cruz County	Santa Cruz County Chip Seal Road Improvement Project	10.39 miles of 27 unpaved road segments in unincorporated Santa Cruz County.	10.39 miles	Construction	Rural Local	2	2	CMAQ	\$719,917		\$43,516		\$763,433
NOG 20-02	City of Nogales	Pathway Project, Baffert Dr to Nogales High School	Baffert Drive to Country Club Drive. Intersects with Grand Avenue path on south side of Frank Reed Road to Nogales High School	3 miles	Design	N/A	N/A	N/A	CMAQ	\$358,340		\$21,660		\$380,000
SCC12-03	Santa Cruz County	Rio Rico and Pendleton Drive Intersection Improvements	Intersection		Construction	Rural Major Collector			HRRRP	\$984,555		\$59,512		\$1,044,067
GGH-BR-02	Graham County LTAP	Ft. Thomas River Structure No. 8131 Phase 1	Ft. Thomas River Road @ Gila River		Scoping, Design, Environmental	Minor Collector	2	2	Off System Bridge STP	\$328,290 \$10,000		\$19,844		\$348,134 \$10,000
TOTAL FOR 2020										\$2,429,392		\$146,241		\$2,575,633
2021														
SAF12-02	City of Safford	20th Ave, Phase II	Relation St to Golf Course Rd	.63 Miles	Construction	Urban Minor Arterial	3	5	STP	\$3,653,581		\$220,842		\$3,874,423
CCH 21-01	Cochise County	Charleston, Double Adobe, Barataria Rds - E & C Rumble Strips	Charleston Road from Tombstone to 4.8 miles south of Tombstone; Double Adobe Road from SR 80 to Frontier Road; Barataria Boulevard from Moson Road to Ranch Road.	10.7 miles	Design	Major Collector	2	2	HSIP	\$264,000		\$0		\$264,000
SCC 21-01	Santa Cruz County	Pendleton Drive - Roadway Dip Elimination	Pendleton Drive Dip at Sonoita Creek Wash	.25 miles	Design	Major Collector	2	2	HSIP	\$241,408		\$14,592		\$256,000
GGH 21-01	Graham County	Golf Course Road, Cottonwood Wash Road - Shoulders and Rumble Strips	Golf Course Road from Hoopes Avenue to just west of 20th Avenue; Cottonwood Wash Road from Cottonwood Wash Loop to 1200 South.	5.1 miles	Design	Major Collector	2	2	HSIP	\$212,603		\$12,851		\$225,454
GGH-BR-02	Graham County LTAP	Ft Thomas River Structure No. 8131 Phase 2	Ft. Thomas River Road @ Gila River		ROW	Minor Collector	2	2	Off System Bridge STP	\$69,699 \$10,000		\$4,213		\$73,912 \$10,000
TOTAL FOR 2021										\$4,451,291		\$252,498		\$4,703,789
2022														
CCH 21-01	Cochise County	Charleston, Double Adobe, Barataria Rds - E & C Rumble Strips	Charleston Road from Tombstone to 4.8 miles south of Tombstone; Double Adobe Road from SR 80 to Frontier Road; Barataria Boulevard from Moson Road to Ranch Road.	10.7 miles	Construction	Major Collector	2	2	HSIP	\$383,940		\$0		\$383,940
SCC 21-01	Santa Cruz County	Pendleton Drive - Roadway Dip Elimination	Pendleton Drive Dip at Sonoita Creek Wash	.25 miles	Construction	Major Collector	2	2	HSIP	\$424,350		\$25,650		\$450,000
GGH 21-01	Graham County	Golf Course Road, Cottonwood Wash Road - Shoulders and Rumble Strips	Golf Course Road from Hoopes Avenue to just west of 20th Avenue; Cottonwood Wash Road from Cottonwood Wash Loop to 1200 South.	5.1 miles	Construction	Major Collector	2	2	HSIP	\$1,991,490		\$120,376		\$2,111,866
GGH-BR-02	Graham County LTAP	Ft. Thomas River Structure No. 8131 Phase 3	Ft. Thomas River Road @ Gila River		Construction	Minor Collector	2	2	Off System Bridge STP	\$602,011 \$10,000		\$36,389		\$638,400 \$10,000
TOTAL FOR 2022										\$3,411,791		\$182,415		\$3,594,206
2023														
(Place Holder)														
NOG 20-02	City of Nogales LTAP	Pathway Project, Baffert Dr to Nogales High School	East side of Grand Avenue from Baffert Drive to Country Club Drive. Intersects with Grand Avenue path on south side of Frank Reed Road to Nogales High School	3 miles	Construction	N/A	N/A	N/A	CMAQ STP	\$891,135 \$10,000		\$53,865		\$945,000 \$10,000
TOTAL FOR 2023										\$10,000		\$0	\$0	\$10,000
2024														
DGS17-01	City of Douglas	Chino Road Extension Phase 2	Chino Road: 9th Street to SR90	.85 miles	Design	Urban Minor Arterial	2	2	STP	\$75,440		\$4,560		\$80,000

SEAGO REGION
 Draft 2020- 2024 TIP Amendment #1
 Approved By: TAC - 3/19/20 Administrative Council- 4/2/20 Executive Board - 4/2/20

DGS17-01	City of Douglas	Chino Road Extension Phase 2	Chino Road: 9th Street to SR90	.85 miles	Construction	Urban Minor Arterial	2	2	STP	\$2,829,000		\$171,000		\$3,000,000
		LTAP							STP	\$10,000				\$10,000
		TOTAL FOR 2024								\$2,914,440		\$175,560		\$3,090,000

FUNDING OBLIGATED IN 2019														
THR12-13	Town of Thatcher	Church Street Widening	US 70 to Stadium Avenue	5,400 feet	Construction	Urban Major Collector	2	3	HU		\$2,402,528		\$243,981	\$2,646,509
GGH12-04	Graham County	8th Ave & Airport Rd Intersection	Intersection		Construction	Rural Major Collector	2	2	HPP	\$996,375		\$60,226		\$1,056,601
GGH12-04	Graham County	8th Ave & Airport Rd Intersection	Intersection		Construction	Rural Major Collector	2	2	HRRRP	\$2,300,000				\$2,300,000
NOG 19-01	City of Nogales	Valle Verde/Paseo Verde Paving Project	Valle Verde Dr. and Paseo Verde Drive between Grand Ave. and W. Mesa Verde Dr.	1150 Feet	Construction	Urban Local	2	2	CMAQ	\$537,510		\$32,490		\$570,000
SCC12-12	Santa Cruz County	River Road and Pendleton Drive Safety Improvements	Pendleton Drive, Via Caliente to Circulo Cerro & Pendleton Drive/Ruby Road Intersection	Varies	Construction	Rural Major Collector	2	2	CMAQ	\$672,213		\$40,632		\$712,845
SCC 18-01	Santa Cruz County	I-19/Ruby Road TI-Improvements	I-19/Ruby Road TI		Design	Rural Major Collector	2	2	CMAQ	\$984,256		\$59,494		\$1,043,750
CLF16-01	Town of Clifton	Zorilla Street Bridge Rehabilitation, Structure #9633	Zorilla Street between US 191 and Park, Avenue, Clifton, AZ	216 Feet	Construction	Rural Local	2	2	STP	\$200,000		\$12,089		\$212,089
		LTAP							STP	\$10,000				\$10,000
		TOTAL FOR 2019								\$5,700,354	\$2,402,528	\$204,931	\$243,981	\$8,551,794

Future Construction Projects														
CCH12-10	Cochise County	Davis Rd. Improvements	Davis Road MP 13	1 mile	Construction of Safety & Drainage Improvements	Rural Major Collector	2	2	STP	\$924,560		\$55,885		\$980,445
CCH15-01	Cochise County	Davis Rd. Improvements	Davis Road MP 5	0.61 miles	Construction of Safety & Drainage Improvements	Rural Major Collector	2	2	STP	\$1,045,000		\$63,165		\$1,108,165
TBD	City of Willcox	Bisbee Ave	729 N. Bisbee Ave to 165 S. Bisbee Ave	0.57 miles	Design	Rural Major Collector	2	2	STP	\$4,715		\$285		\$5,000
TBD	City of Willcox	Bisbee Ave	729 N. Bisbee Ave to 165 S. Bisbee Ave	0.57 miles	Construction	Rural Major Collector	2	2	STP	\$730,526		\$44,157		\$774,683
TBD	City of Safford	14th Avenue Improvement	14th Ave from Relation Street to 8th Street	1 mile	Construction	Rural Major Collector	2	3	TBD	\$11,771,300		\$711,521		\$12,482,821



TAC PACKET

TO: SEAGO TAC
FROM: CHRIS VERTREES, TRANSPORTATION PROGRAM ADMINISTRATOR
DATE: May 7, 2020
RE: ELECTION OF OFFICERS

Article 6 of the **SEAGO TAC Bylaws** requires that a Chairperson and Vice-Chairperson be elected at the first meeting of the new calendar year. In January we conducted our annual selection of officers. Selected were:

Chairperson: Michael Bryce – Graham County

Vice Chairperson: Randy Petty – City of Safford

On March 19, 2020, Lance Henrie (Safford Public Works Director/City Engineer) advised the TAC that Randy Petty is no longer with the City of Safford. A replacement for Randy as Vice-Chair will need to be selected at our May meeting.



CENSUS RESPONSE RATES

The following table reflects Census Response Rates of SEAGO member agencies. Data is of May 12, 2020.

County	Census Response Rate
Cochise	52.8%
Graham	45.3%
Greenlee	26.2%
Santa Cruz	44.9%
City/Town	Census Response Rate
Benson	52.5%
Bisbee	45.0%
Clifton	20.5%
Douglas	51.1%
Duncan	20.6%
Huachuca City	57.3%
Nogales	44.3%
Patagonia	21.5%
Pima	29.1%
Safford	58.3%
Sierra Vista	63.6%
Thatcher	53.6%
Tombstone	18.7%
Willcox	43.0%
Tribal	Census Response Rate
San Carlos Apache Tribe	0.5%

Response rates can be checked daily at:

https://2020census.gov/en/response-rates.html?cid=23761:census%20response%20rates:sem.ga:p:dm:en:&utm_source=sem.ga&utm_medium=p&utm_campaign=dm:en&utm_content=23761&utm_term=census%20response%20rates

Every Day Counts (EDC) Arizona Local Public Agency Stakeholder Council Meeting Minutes

DATE: Thursday, March 12, 2020

TIME: 10:00AM - 2:00PM

LOCATION: Maricopa Association of Governments (MAG) – 302 N. 1st Ave, Phoenix, AZ 85003

WELCOME AND INTRODUCTIONS

- Purpose and intent of the EDC meetings by Mark Henige.

RECAP AND SUMMARY OF DEC. 12, 2019 MEETING AND TOPICS – RECAP BY MARK HENIGE

Open discussion regarding the topics from the December 12, 2020 meeting.

- NACOG Local Road Safety Plan (LRSP) Lessons Learned
- Intersection Control Evaluation (ICE) and Pima Intersection Control Evaluation Spreadsheet (PICES)
- Arizona Crash Information System (ACIS) training, feedback from 3 webinars.

VIDEO OF THE MONTH

Performance-Based Planning and Programming

<https://www.youtube.com/watch?v=nlyVE0MADZg>

MARCH 2020 MEETING PRESENTATIONS

“PERFORMANCE BASED” PLANNING TO PROGRAMMING (P2P)

Presented by John Wennes, Regional Transportation Planner, ADOT Multimodal Planning Division (MPD).

The key takeaway points included:

- Next P2P cycle (we are currently in) will see significant scoring changes in pavement and bridge preservation projects.
- ADOT's Transportation Asset Management Plan is replacing the technical and safety categories scores used in 2019. ADOT is beginning to use sophisticated bridge and pavement management software to assist in short and long range planning.
- The process connects the Recommended Investment Choice (RIC) of ADOT's Long-Range Transportation to ADOT's 5-Year Construction Program through performance.
- ADOT implemented the P2P process because performance-based planning is required by federal and state law.
- COG/MPO Planners and Local Sponsors continue to request the opportunity to participate in the P2P scoring process.
- Local agencies and COG/MPO Planners were encouraged by ADOT MPD to work within the confines of the ADOT Long Range Transportation Plan and the objective of no expansion projects.
- Local Sponsors can and should reach out to ADOT DE's to discuss projects of Regional significance and priority since in the previous cycle approximately 1800 projects were analyzed and only 9 projects made it in the program.

RE-THINKING REGIONAL PLANNING APPROACH WITH LIMITED EXPANSION FUNDING

Presented by Chris Bridges, Administrator, Central Yavapai Metropolitan Planning Organization (CYMPO).

The key takeaway points included:

- Be adaptive and flexible with project planning.
- At the planning level develop a solid 15% plan and scope of work with as much detail to develop a good realistic design & construction estimate. This early effort will likely advance a project to move forward with Programming when funding eventually becomes available.
- CYMPO is implementing a Regional Professional Services On-Call contract with specialized services for executing Task Orders to prepare and develop various planning level documents to improve planning level scope of work and budgets to better position projects for programming.

TENTATIVE JUNE MEETING TOPICS

- Smart Work Zones and Increased Share Innovations
- E2C2 & Bid tabs for planning level estimating
- Pima County Planning estimates/process
- ADOT MPD Planning Estimates for State projects

VIDEO OF THE MONTH

Project Bundling

<https://www.youtube.com/watch?v=txEJoGdvqjs>

HIGHWAY USER REVENUE FUND (HURF) EXCHANGE: LOCAL PERSPECTIVES

Presented by: Frank Sanchez, County Engineer, Yuma County; and Duane Eitel, Engineer, City of Casa Grande; Local perspectives and the lessons learned regarding recent projects utilizing the ADOT HURF Exchange Program.

- County 14th Street (Ave A to Ave D) Overlay Project
 - County has more control of the design and construction of the project.
 - County can self-administer the construction administration of the project.
 - Local contractors are more likely to bid on local projects.
 - HURF Exchange projects are not required to follow the federal aid process.
 - The draw schedule (4 invoices) is not conducive to short term fast track projects.
- Maricopa Casa Grande (MCG) Highway; North Bianca Road to Russell Road Reconstruction Project
 - Overall, the City was happy with the HURF Exchange process.
 - Paperwork was initially cumbersome but manageable in the end.

PROJECT MANAGEMENT GROUP (PMG) UPDATES

Discussion with Derek Boland, Project Manager, ADOT

- PMG asked what is the process local agencies use to develop planning level estimates. Early and effective coordination is vital to developing quality and accurate development/design estimates.
- Based on recent successes using the State's HURF Exchange policy, COG/MPO are strongly encouraged to educate their groups on how to successfully use and navigate this policy to better serve their needs as well as address their budgetary limitations.

FEDERAL HIGHWAY ADMINISTRATION (FHWA) UPDATES:

Susan Webber, FHWA

- Will provide notice of the 2020 National Work Zone Awareness Week (April 20-24).
- Requests ADOT disseminate information for Automated Vehicles 4.0 information to Local Agencies. Will include notice from USDOT for public comments on the Automated Vehicles 4.0 due April 2, 2020.

ANNOUNCEMENTS - UPCOMING EDC MEETINGS

Next meeting dates

- June 11, 2020
- September 10, 2020
- December 10, 2020

MARCH 12, 2020 MEETING – FOLLOW UP – ACTION ITEMS

Action Required by ADOT Staff:

- FHWA Notice of Comment Period of Automated Vehicles (AV) & Safety Work Zone Awareness Week – COMPLETED 3/24/2020

Action Required by EDC attendees:

- Share information with TAC member agencies.
- Invite member agencies to the June 2020 meeting.
- Discuss at TAC meetings with member agencies future EDC topics and/or lessons learned.
 - What worked well with projects using the federal aid process?
 - What did not work well on projects using the federal aid process?
 - How to overcome and/or resolve challenges for project delivery.

ADJOURN

- March 12, 2020 at 2:00 pm

ATTACHMENTS

- Meeting Agenda
- Meeting Attendees
- Presentations
- Handouts
- Fact Sheet