



## TRANSPORTATION ADVISORY COMMITTEE AGENDA

<b>Date:</b>	January 20, 2022
<b>Time:</b>	10 a.m.
<b>Location:</b>	Zoom Meeting
<b>Call-in No.</b>	<a href="https://us02web.zoom.us/j/88269410948?pwd=dmorZ3NVRzAyMW1jeGQzVEhTYndWQT09">https://us02web.zoom.us/j/88269410948?pwd=dmorZ3NVRzAyMW1jeGQzVEhTYndWQT09</a>
Meeting ID: 882 6941 0948    Passcode: 527636	

**Individuals wishing to participate in the meeting telephonically may do so by contacting Randy Heiss at (520) 432-5301 Extension 202. Contact must be made at least 48 hours before the meeting in order to obtain the call-in information. Please note that the option to participate telephonically may not be available unless requested as instructed above.**

**Si necesita acomodaciones especiales o un intérprete para esta conferencia, deben ponerse en contacto con Randy Heiss al número (520) 432-5301, Extensión 202, por lo menos setenta y dos (72) horas antes de la conferencia.**

<b>Voting TAC Members</b>	Michael Bryce– Graham County (Chair) Lance Henrie – Safford Mark Hoffman – ADOT MPD Michelle Johnson – Benson Matthew Gurney – Bisbee Rudy Perez – Clifton Jackie Watkins – Cochise County	Dave Swietanski – Douglas Vacant – Duncan Reed Larson - Greenlee County Juan Guerra – Nogales Vernon Batty – Pima Barney Bigman – San Carlos Apache Tribe (SCAT) Leonard Fontes – Santa Cruz County	Tom Palmer - Thatcher (Vice Chair) William Teeters – Willcox Regina Duran - Tombstone Ronald Robinson –Patagonia
<b>Guests, Staff, and Other Expected Attendees</b>	Chris Vertrees, SEAGO John Merideth, SEAGO Jennifer Henderson – ADOT Mark Henige - ADOT		

**Shaded areas indicate items for possible action.**

ITEM	SUBJECT	PRESENTER	PAGE
1.	Call to Order and Introductions	Michael	N/A
2.	Call to the Public	Michael	N/A
3.	Approval of Minutes of November 18, 2021	Michael	3-5
4.	STBG Ledger Report	Chris	6
5.	TIP Report <ul style="list-style-type: none"> <li>• Possible TIP Amendment(s)</li> <li>• Possible Administrative Amendments</li> </ul>	Chris	7-8
6.	Election of Officers	Chris	9
7.	Approval of SEAGO TAC Meeting Calendar	Chris	10
8.	Regional Road Pavement Assessment Project Update	Chris	11-12
9.	ADOT Traffic Count Data Request	Chris	13
10.	Off-system Bridge Call for Projects - Discussion	Chris	14
11.	ADOT LPA Section Updates	Jennifer Mark	15-16
12.	District Engineers' Report <ul style="list-style-type: none"> <li>• Status of State Highway Projects</li> <li>• Quarterly Project Report</li> </ul>	TBD	N/A

13.	Regional Local Program Reports <ul style="list-style-type: none"> <li>• Status of Local Projects <ul style="list-style-type: none"> <li>○ STP Projects</li> <li>○ Update on Enhancement Projects</li> <li>○ Update on HSIP Projects</li> <li>○ Update on all Planning Studies</li> </ul> </li> </ul>	Towns, Cities, Counties, & ADOT	N/A
14.	Items for General Discussion	All	N/A
15.	Next Meeting Date: 1/20/22	Michael	N/A
16.	<b>Adjourn</b>	Michael	N/A

**Direction may be given to SEAGO staff on any item on the agenda**



# SEAGO TRANSPORTATION ADVISORY COMMITTEE

## DRAFT MEETING MINUTES FOR NOVEMBER 18, 2021

<b>Date:</b>	November 18, 2021		
<b>Time:</b>	10 a.m.		
<b>Location:</b>	Zoom Conference		
<b>Voting TAC Members Present</b>	Michael Bryce (Chair) Graham County Michelle Johnson, Benson Mark Hoffman, ADOT Valarie Fuller, Cochise County Vernon Batty, Pima	Lance Henrie, Safford Barney Bigman, SCAT Leonard Fontes, Santa Cruz County	
<b>Guests, Staff, and Other Attendees</b>	Chris Vertrees, SEAGO John Merideth, SEAGO David Do, ADOT		

### 1. Call to Order and Introductions

Chair Michael Bryce called the meeting to order at 10:04 a.m. Chris Vertrees conducted a roll call of members and guests that were participating via Zoom.

### 2. Call to the Public

Chair Michael Bryce made a Call to the Public and no one spoke.

### 3. Approval of September 16, 2021 Meeting Minutes

Chair Michael Bryce asked the TAC to review the minutes for needed corrections. Chair Michael Bryce asked for a motion to approve the September 26, 2021, Meeting Minutes.

- MOTION:** Leonard Fontes moved to approve
- SECOND:** Mark Hoffman
- ACTION:** APPROVED UNANIMOUSLY

### 4. State Highway Rail Grade Crossing-Action Plan

Mark Hoffman presented an overview of the State Highway Rail Grade Crossing-Action Plan to the TAC. Mark asked for input regarding safety concerns the TAC has at rail crossings within their jurisdictions. Mark asked the TAC to complete the Public/Stakeholder Survey by November 24, 2021. The link for the survey was provided to the TAC.

### 5. STBG Ledger Report

Chris Vertrees referred the TAC to the STBG Ledger Report located on pages 7 of their packet. Chris advised the TAC that the Ledger reflects the \$198,554 approved at the July TAC meeting for the SEAGO Region Road Pavement Assessment Project. Chris indicated that we have \$146,618 in Apportionments and \$93,837 in STBG OA available for the year. If not needed, he will loan it out in March.

## 6. TIP Report

Chris advised the TAC that SEAGO did not receive any amendment requests for this meeting. However, SEAGO received a request from Santa Cruz County to add the Ruby Road Bridge at Potrero Creek Replacement Project to the Future Project Section of our FY22-26 TIP. Chris advised that Santa Cruz is applying for CMAQ funding for the project. Inclusion in the Future Project Section of the TIP will provide support for their application.

Chris advised that the SEAGO Region Future Project Programming Procedures were reviewed and approved by the SEAGO TAC on November 20, 2014, and by the SEAGO Executive Board on February 27, 2015. The procedures allow for member agencies to submit a request to include a project in the Future Project Section of the TIP. The procedures require that the SEAGO TAC review and approve the placement of a project on the list. Placement on the list does not indicate any commitment involving the use of Regional funds.

Chris stated that this project was reviewed and ranked by the SEAGO TAC in July through the development of our RTAC Priority Project List. The project was ranked #1 during the RTAC List selection process and the TAC recommended the use of State Surplus Funding in the amount of \$1,517,304. The project estimate is currently \$13,631,315. Santa Cruz has indicated a local commitment of \$4,500,000.

If approved, the project will be added to the Future Project Section of the TIP in the following manner:

Federal: TBD  
Local Match: \$4,500,000  
Other Funds: \$1,517,304

Chair Michael Bryce asked the TAC for a motion to approve adding the Ruby Road Bridge at Potrero Creek Replacement Project to the Future Project Section of our FY22-26 TIP.

**MOTION:** Michelle Johnson moved to approve  
**SECOND:** Valarie Fuller  
**ACTION: APPROVED UNANIMOUSLY**

## 6. Regional Road Pavement assessment Project

Chris referred the TAC to page 30 of their packet for an update on the Road Pavement Assessment Project.

## 7. ADOT Traffic Count Data Request

Chris referred the TAC to page 31 of their packet for a request from the ADOT HPMS Program Manager for all traffic count data collected by our local agencies to be uploaded into the SEAGO MS2 TCDS web portal by February 1, 2022. Chris indicated that SEAGO will provide technical assistance in uploading the data.

## 8. ADOT LPA Section Updates

David Do provided updates for the ADOT LPA section. David indicated that a Call for OSB Projects will be coming out later in the day.

## 9. District Engineer's Report

There was no staff present from the Southeast and Southcentral Districts to provide project updates.

## **10. Regional Program Reports**

Those in attendance reported their current status of local projects and issues.

## **11. Items for General Discussion**

Chris Vertrees stated that the January TAC meeting would focus on reviewing and ranking the RFP Responses for the Road Pavement Assessment Project, prioritization of OSB Projects, approval of the 12-month meeting calendar, and Election of Officers.

## **12. Next Meeting Date: January 20, 2022**

*Meeting adjourned at 11:55 a.m.*

DRAFT

SEAGO  
STBG Ledger 2022-2026  
January 12, 2022

Action	94.9% * OA Rate	Projected Fed Funds *		Cumulative Balance	
		Apportionment	OA	Apportionment	OA
STBGP Carry Forward FY 2021	94.9%	\$0	\$0	\$0	\$0
FY 2022 Allocation*	94.9%	\$909,856	\$857,078	\$909,856	\$857,078
STBG ADOT Loan Repayments (IN)		\$416,079	\$416,079	\$1,325,935	\$1,273,157
SEAGO Region Road Pavement Assessment Project		-\$198,554	-\$198,554	\$1,127,381	\$1,074,603
Safford: 20th Avenue-Partial Loan Repament		-\$971,396	-\$971,396	\$155,985	\$103,207
Tech Transfer (LTAP)		-\$10,000	-\$10,000	\$145,985	\$93,207
<b>FY 2022 Balance</b>				<b>\$145,985</b>	<b>\$93,207</b>
FY 2023 Allocation	94.9%	\$909,856	\$857,078	\$909,856	\$857,078
Repay SVMPO (OUT) for Thatcher Part 2		-\$395,617	-\$395,617	\$514,239	\$461,461
Partial repayment Safford 20th Ave. Loan (OUT)		-\$451,461	-\$451,461	\$62,778	\$10,000
Tech Transfer (LTAP)		-\$10,000	-\$10,000	\$52,778	\$0
<b>FY 2023 Balance</b>				<b>\$52,778</b>	<b>\$0</b>
FY 2024 Allocation	94.9%	\$909,856	\$857,078	\$909,856	\$857,078
Partial Repayment Safford 20th Ave. Loan (OUT)		-\$847,078	-\$847,078	\$62,778	\$10,000
Tech Transfer (LTAP)		-\$10,000	-\$10,000	\$52,778	\$0
<b>FY 2024 Balance</b>				<b>\$52,778</b>	<b>\$0</b>
FY 2025 Allocation	94.9%	\$909,856	\$857,078	\$909,856	\$857,078
Final Repayment Safford 20th Ave. Loan (OUT)		-\$529,435	-\$529,435	\$380,421	\$327,643
City of Douglas - Chino Road - Design		-\$75,440	-\$75,440	\$304,981	\$252,203
Tech Transfer (LTAP)		-\$10,000	-\$10,000	\$294,981	\$242,203
<b>FY 2025 Balance</b>				<b>\$294,981</b>	<b>\$232,203</b>
FY2026 Allocation	94.9%	\$909,856	\$857,078	\$909,856	\$857,078
Tech Transfer (LTAP)		-\$10,000	-\$10,000	\$899,856	\$847,078
<b>FY 2026 Balance</b>				<b>\$899,856</b>	<b>\$847,078</b>

- \* Notes:
1. OA = Obligated Authority. This is the amount of money that can actually be obligated to SEAGO based upon the OA %.
  2. STBGP = Surface Transportation Block Grant Program. This amount is allocated to SEAGO based upon the 2010 population
  3. OA Rate of 94.9% is subject to change
  4. in addition to the OA Rate of 94.9%, \$6,375 of OA is taken annually for the SPR funding to the SEAGO region.
  5. STBGP Apportionments are SEAGO estimates and subject to change.
  6. Balance carry forward is no longer allowed. Excess funds must be utilized or loaned to another COG or to the State.
  7. Reconciled with the ADOT Federal Aid Transaction Ledger (November 2021)

*This is an internal SEAGO document, and is used to provide a general overview of STBG funds for a five year period.*



# TAC PACKET

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**TO: SEAGO TAC**  
**FROM: CHRIS VERTREES, TRANSPORTATION PROGRAM ADMINISTRATOR**  
**DATE: JANUARY 11, 2022**  
**RE: SEAGO TIP REPORT**

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SEAGO did not receive any amendment requests for this meeting. However, at our November meeting, SEAGO has received a request from Santa Cruz County to add the Ruby Road Bridge at Potrero Creek Replacement Project to the Future Project Section of our FY22-26 TIP. Santa Cruz applied for CMAQ funding for the project. Inclusion in the Future Project Section of the TIP will provide support for their application. ***The request was approved at our November meeting.***

The project was added to the Future Project Section of the TIP in the following manner:

Federal: TBD  
Local Match: \$4,500,000  
Other Funds: \$1,517,304  
Total Project Cost: \$13,631,315

**Our SEAGO 2022-2026 TIP is attached for your records.**

SEAGO REGION  
2022- 2026 TIP

Approved By: TAC 3/18/21 Administrative Committee- 4/1/21 Executive Committee - 4/1/21

TIP YEAR Project ID	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF IMP - WK - STRU	Functional Classifications	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	HURF EXCHANGE	LOCAL MATCH	OTHER FUNDS	TOTAL COST
2022														
SCC 21-01	Santa Cruz County	Pendleton Drive - Roadway Dip Elimination	Pendleton Drive Dip at Sonoita Creek Wash	.25 miles	Construction	Minor Arterial	2	2	HSIP	\$424,350		\$25,650		\$450,000
CLF21-01	Town of Clifton	Chase Creek Bridge #1 Replacement	Structure# 08536 Frisco Avenue - 0.1 mile north of Junction with Park Avenue	.01 mile	Construction	Rural Local	2	2	Off System Bridge	\$726,821		\$43,933		\$770,754
GGH 21-01	Graham County	Golf Course Road, Cottonwood Wash Road - Shoulders and Rumble Strips	Golf Course Road from Hoopes Avenue to just west of 20th Avenue; Cottonwood Wash Road from Cottonwood Wash Loop to 1200 South.	5.1 miles	Construction	Major Collector	2	2	HSIP	\$1,992,408		\$112,797		\$2,105,205
GGH-BR-02	Graham County LTAP	Ft. Thomas River Structure No. 8131 Phase 3	Ft. Thomas River Road @ Gila River		Construction	Minor Collector	2	2	Off System Bridge STP	\$602,011 \$10,000		\$36,389		\$638,400 \$10,000
		<b>TOTAL FOR 2022</b>								<b>\$3,755,590</b>		<b>\$218,769</b>		<b>\$3,974,359</b>
2023														
CCH 21-01	Cochise County	Charleston, Double Adobe, Barataria Rds - E & C Rumble Strips	Charleston Road from Tombstone to 4.8 miles south of Tombstone; Double Adobe Road from SR 80 to Frontier Road; Barataria Boulevard from Moson Road to Ranch Road.	10.7 miles	Design	Major Collector	2	2	HSIP	\$264,000		\$0		\$264,000
NOG 20-02	City of Nogales LTAP	to Nogales High School	Balfert Drive to Country Club	3 miles	Construction	N/A	N/A	N/A	CMAQ STP	\$891,135 \$10,000		\$53,865 \$0		\$945,000 \$10,000
		<b>TOTAL FOR 2023</b>								<b>\$901,135</b>		<b>\$53,865</b>		<b>\$955,000</b>
2024														
CCH 21-01	Cochise County LTAP	Charleston, Double Adobe, Barataria Rds - E & C Rumble Strips	Charleston Road from Tombstone to 4.8 miles south of Tombstone; Double Adobe Road from SR 80 to Frontier Road; Barataria Boulevard from Moson Road to Ranch Road.	10.7 miles	Construction	Major Collector	2	2	HSIP STP	\$383,940 \$10,000		\$0		\$383,940 \$10,000
		<b>TOTAL FOR 2023</b>								<b>\$10,000</b>		<b>\$0</b>		<b>\$10,000</b>
2025														
DGS17-01	City of Douglas LTAP	Chino Road Extension Phase 2	Chino Road: 9th Street to SR90	.85 miles	Design	Urban Minor Arterial	2	2	STP STP	\$75,440 \$10,000		\$4,560 \$0		\$80,000 \$10,000
		<b>TOTAL FOR 2024</b>								<b>\$85,440</b>		<b>\$4,560</b>	<b>\$0</b>	<b>\$90,000</b>
2026														
DGS17-01	City of Douglas LTAP	Chino Road Extension Phase 2	Chino Road: 9th Street to SR90	.85 miles	Construction	Urban Minor Arterial	2	2	STP STP	\$2,829,000 \$10,000		\$171,000		\$3,000,000 \$10,000
		<b>TOTAL FOR 2025</b>								<b>\$10,000</b>		<b>\$0</b>		<b>\$10,000</b>
		<b>5-YEAR TOTALS</b>								<b>\$3,861,030</b>		<b>\$277,194</b>		<b>\$4,138,224</b>
		<b>FUNDING OBLIGATED IN 2021</b>												
SAF12-02	City of Safford	20th Ave, Phase II	Relation St to Golf Course Rd	.63 Miles	Construction	Urban Minor Arterial	3	5	STP	\$3,653,581		\$220,842		\$3,874,423
SCC 21-01	Santa Cruz County	Pendleton Drive - Roadway Dip Elimination	Pendleton Drive Dip at Sonoita Creek Wash	.25 miles	Design/PDA	Minor Arterial	2	2	HSIP	\$241,408		\$14,592		\$256,000
CLF21-01	Town of Clifton	Chase Creek Bridge #1 Replacement	Structure# 08536 Frisco Avenue - 0.1 mile north of Junction with Park Avenue	.01 mile	Design/PDA	Rural Local	2	2	Off System Bridge	\$273,179		\$16,512		\$289,691
GGH 21-01	Graham County LTAP	Golf Course Road, Cottonwood Wash Road - Shoulders and Rumble Strips	Golf Course Road from Hoopes Avenue to just west of 20th Avenue; Cottonwood Wash Road from Cottonwood Wash Loop to 1200 South.	5.1 miles	Design	Major Collector	2	2	HSIP STP	\$212,945 \$10,000		\$12,055		\$225,000 \$10,000
		<b>TOTAL FOR 2021</b>								<b>\$4,391,113</b>	<b>\$0</b>	<b>\$264,002</b>	<b>\$0</b>	<b>\$4,655,115</b>
		<b>Future Construction Projects</b>												
CCH12-10	Cochise County	Davis Rd. Improvements	Davis Road MP 13	1 mile	Construction of Safety & Drainage Improvements	Rural Major Collector	2	2	STP	\$924,560		\$55,885		\$980,445
SCC 22-01	Santa Cruz County	Ruby Road Bridge at Potrero Creek Replacement Project	Ruby Road- 1500 feet east of I19	.27 miles	Bridge Replacement	Minor Arterial	2	2	TBD	TBD		\$4,500,000	\$1,517,304	\$13,631,315
CCH15-01	Cochise County	Davis Rd. Improvements	Davis Road MP 5	0.61 miles	Construction of Safety & Drainage Improvements	Rural Major Collector	2	2	STP	\$1,045,000		\$63,165		\$1,108,165



# TAC PACKET

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**TO: SEAGO TAC**  
**FROM: CHRIS VERTREES, TRANSPORTATION PROGRAM ADMINISTRATOR**  
**DATE: JANUARY 11, 2022**  
**RE: ELECTION OF OFFICERS**

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**Article 6** of the **SEAGO TAC Bylaws** requires that a Chairperson and Vice-Chairperson be elected at the first meeting of the new calendar year. Our current officers are:

**Chairperson:** Michael Bryce – Graham County

**Vice Chairperson:** Tom Palmer – Town of Thatcher

***The Bylaws provide no direction in regards to length of service limitations. Therefore, the TAC could elect to keep the current Chair and Vice-Chair in place or elect new officers.***

During the election of officer discussion last January, the TAC voted to keep the current set of officers in place (Michael Bryce-Chair and Tom Palmer–Vice Chair).

During previous election discussions, recommendations have been made that a rotation should be established in which the Vice-chair be elevated to the Chair position and a new Vice-chair be elected. There appeared to be support for this idea. However, no action was taken on this recommendation. However, this is a process that may want to be considered by the TAC.



# TAC PACKET

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**TO: SEAGO TAC**  
**FROM: CHRIS VERTREES, TRANSPORTATION PROGRAM ADMINISTRATOR**  
**DATE: JANUARY 11, 2022**  
**RE: 12-MONTH TAC MEETING SCHEDULE**

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The SEAGO TAC is scheduled to meet on the third Thursday of every other month. Below for your approval is the TAC meeting calendar for the next 12 months:

<b>Date</b>	<b>Scheduled Business</b>	<b>Location</b>
January 20, 2022	Election of Officers, Meeting Schedule Approval, Off-system Bridge Prioritization	Zoom Meeting
March 17, 2022	2022-2026 Draft TIP, Final FY 22 STBG Project Status Reviews	Zoom Meeting
May 19, 2022	General Business	TBD
July 21, 2022	General Business	TBD
September 15, 2022	General Business	TBD
November 17, 2022	Initial FY 21 STBG Project Status Reviews, Transportation Issues Statement	TBD
January 19, 2023	Election of Officers, Meeting Schedule Approval, Off-system Bridge Prioritization	TBD



# TAC PACKET

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**TO: SEAGO TAC**  
**FROM: CHRIS VERTREES, TRANSPORTATION PROGRAM ADMINISTRATOR**  
**DATE: JANUARY 12, 2022**  
**RE: REGIONAL ROAD PAVEMENT ASSESSMENT PROJECT - UPDATE**

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I had anticipated that we would be reviewing and ranking the RFP for the Regional Road Pavement Assessment Project at this meeting. We had a delay in the development of the RFP due to the establishment of a Disadvantaged Business Enterprise (DBE) goal for the project. The DBE Goal was established on December 10, 2021. The DBE goal was 0.00%.

SEAGO was able to publish the RFP on December 23, 2021. Due to the holidays, the RFP will close at 4PM on January 28, 2022. Each RFP response and an electronic score form will be forwarded to our TAC members on January 31, 2022.

The selection process for contractors for this project will be primarily qualifications-based. However, the vendor approach to the project and overall project cost indicated in the proposal will also be a significant factor in the evaluation process. The following criteria will be used to evaluate proposals. Numbers in parentheses indicate the relative weight assigned to each category.

### ***Firm Profile (10 points)***

This section is intended to familiarize the selection committee with the proposing contractor firms. Proposing contractors shall include a brief profile of their company and each subcontractor. The profile should provide an overview of each firm's areas of expertise, recent experience with similar projects, and primary market areas. For each similar study/project listed, the contractor shall provide a brief description of services provided, the outcome of the project, the name and phone number of the client project manager, start and end dates and total dollar value. Status as an eligible Disadvantaged Business Enterprise (DBE), Woman Owned Business Enterprise (WOBE), Minority Owned Business Enterprise (MOBE), or any other special classification as described in the Arizona Department of Transportation Procurement policies as they relate to DBE contracting requirements will receive 10 points priority ranking.

### ***Contract Manager Experience (10 points)***

The contractor should include a strong contract manager with extensive road pavement assessment technology expertise. Overall, the contract manager's profile should convey experience in successfully assisting SEAGO develop and implement this project.

### ***Expertise and Experience of Key Personnel (10 points)***

The contractor should possess experience in the relevant skills needed to successfully accomplish this project. These areas could include:

- 1) Data collection techniques;
- 2) Graphic and mapping presentation;
- 3) User Training.

Proposals should clearly indicate the expertise, background, and availability of each member of the proposed study team. Licenses and other professional credentials should be noted.

### ***Approach (25 points)***

The proposal should discuss in detail how the required work tasks will be carried out. It should include how proposed staff resources will be utilized during each task and how the contractor will coordinate with the project team. The proposal should also discuss the expected relationship between the contractor and the SEAGO Technical Advisory Committee. This section provides proposing contractor with the opportunity to discuss original ideas or concepts that they believe are directly relevant to fulfilling the goals of the project.

### ***Project Cost (40 Points)***

The proposed project cost will also be considered in the selection process. The proposal should include a project budget with a fixed per unit cost rate. The reimbursement base shall be miles analyzed. The contractor shall identify the base costs used to develop the per unit rate.

### ***DBE, MBE, or WBE Status (5 Points)***

The ADOT Business and Compliance Office (BECO) established a DBE goal of 0.00%. However, the firm's status as an eligible Disadvantaged Business Enterprise (DBE), Woman Owned Business Enterprise (WOBE), Minority Owned Business Enterprise (MOBE), or any other special classification will be considered in the ranking. The proposal shall indicate any special classification that the contractor may hold.

**I would like to get scoring back by February 7, 2022. At our meeting, I will be asking the TAC to approve me to make a vendor selection based upon the highest scored proposal.**

## Chris Vertrees

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**From:** Sage Donaldson <sdonaldson@azdot.gov>  
**Sent:** Wednesday, November 10, 2021 10:14 AM  
**To:** Chris Vertrees  
**Cc:** Mark Hoffman  
**Subject:** 2021 Call for Traffic Counts

Dear local and regional agency partners,

Each year, traffic count data collected by local and regional agencies is requested to help the state to comply with the Federal Highway Administration's Highway Performance Monitoring System (HPMS) requirements, which in turn, enables Arizona to receive federal aid funds for eligible roads.

- ADOT is respectfully requesting **all 2021 traffic count data** collected by your agency. Where possible, data should be **imported to the MS2 TCDS web portal** (<https://seago.ms2soft.com>). Other data formats may be accepted where agencies are not sufficiently familiar with the MS2 TCDS.
- To be included in the 2021 HPMS report, 2021 traffic counts should be loaded by **February 1, 2022. Please reply** (or request individual jurisdictions reply) indicating where 2021 count data is available and whether that data has been shared.
- Technical assistance and training may be provided to agencies that need support in the data import process. Tutorial Story Maps on uploading traffic data is available on the ADOT Data Analytics website, [here](#). Please reach out to me, by email or phone ([sdonaldson@azdot.gov](mailto:sdonaldson@azdot.gov), 602.712.7870), for support.



As part of ADOT's recent Statewide Traffic Data Management Program, a statewide [traffic count status dashboard](#) has been produced to allow local agencies to view where traffic counting efforts are needed. ADOT is encouraging local public agencies to use this dashboard as a tool to plan their yearly traffic count programs in accordance with ADOT federal reporting requirements. Visit the ADOT Data Analytics website to view this, or the link here: <https://arcg.is/eLjPD>

For any questions or technical assistance, please contact ADOT's Data Analytics and HPMS Manager Sage Donaldson, or ADOT's consultant, Jothan Samuelson ([jsamuelson@worksconsulting.com](mailto:jsamuelson@worksconsulting.com), 480.648.5007).

ADOT appreciates your continued partnership in coordinating HPMS related transportation data.

Thank you,

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**Sage Donaldson**  
**Data Analytics Section Manager**  
**HPMS Program Manager**  
1611 W Jackson St. Building 1004A  
Phoenix, AZ 85007  
Work: 602.712.7870  
Cell: 480.204.9836  
[azdot.gov](http://azdot.gov)





# TAC PACKET

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**TO:** SEAGO TAC  
**FROM:** CHRIS VERTREES, TRANSPORTATION PROGRAM ADMINISTRATOR  
**DATE:** JANUARY 14, 2022  
**RE:** SEAGO OFF-SYSTEM BRIDGE PROGRAM PROJECT PRIORITIZATION

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On November 18, 2021, the ADOT LPA section issued a call for Off System Bridge (OSB) projects. That email, the OSB application, and the LPA OSB Scoring Criteria were distributed to the TAC in an email from me on November 22, 2021. **OSB applications are due to ADOT on February 18, 2022.**

***SEAGO did not receive any OSB applications for this cycle.*** ADOT's LPA section is *requires that all Off-System Bridge applications be submitted through the Regional COG/MPO or the application will not be considered.* This will ensure that each project will appropriately be considered for regional prioritization at the COG/MPO level before submission to ADOT. ***The due date for submission to SEAGO was January 13, 2022, at 5 PM.***

**I have kept this item on the agenda as a place holder. I do not want to see this opportunity pass without discussion with the TAC.**

## 2022 Local Public Agency Training Date/Meeting Info

Fri 1/14/2022 10:10 AM

**From:** Cyndi Callahan

**To:** COG and MPO Partners - ADOT, Melanie Peterson, Gabriel Demarbiex, "Paul O'brien", Katie Rodriguez, Richard Erickson, Matt Tolman, Victoria Bever, Mohamed Noun, Sayeed Hani, View All (31)

**Cc:** Lisa Pounds, Rolanda Smedley, Jennifer Catapano, Cyndi Callahan, Benjamin Robideau



### ***Local Public Agency Training***

### ***Save the Dates!!!!***

Good Afternoon,

ADOT's LPA group is pleased to announce a virtual training series during 2022. We will offer 3 modules highlighting the Project Development Process. Please feel free to disseminate this information to anyone within your organization and network that may be interested.

#### **Module 1 - May 11, 2022 - 8:00 am - 12:00 pm**

- ***Planning***
- ***Project Initiation of LPA Projects***
- ***Scope/Schedule/Budget***

#### **Module 2 - June 8, 2022 - 8:00 am - 12:00 pm**

- ***Federal Authorization***
- ***Understanding the Role of Federal Highway Administration (FHWA)***
- ***Communication/Working with your ADOT Project Manager***
- ***Procurement***

#### **Module 3 - July 12, 2022 - 8:00 am - 12:00 pm**

- ***Clearances***
  - ***Environmental***

- **Right of Way (ROW)**
- **Utility and Railroad (URR)**
- **Construction/Role of the ADOT District**

The training series will allow the Local Public Agency community a great opportunity to hear from ADOT and FHWA Subject Matter Experts and receive in depth information regarding specific areas of interest within the project lifecycle. Subject Matter Experts will also be available to answer questions during the training sessions.

We hope everyone is able to join us for the upcoming 2022 LPA Training Series. A WebEx invitation has been sent from LPAPROTraining@azdotgov for each module. Below is the meeting information as well.

***Link to WebEx Modules 1, 2 and 3:***

<https://azgov.webex.com/azgov/j.php?MTID=me0ec95d073ca64cb063ee1a45b1a788d>

***Join by phone***

***+14043971516 US Toll***

***8773093457 US Toll Free***

***Access code: 2457 428 0777***

***Host PIN: 278786***

**Should you have any questions, please feel free to contact me at [ccallahan@azdot.gov](mailto:ccallahan@azdot.gov).**

Thank you,  
Cyndi A. Callahan  
**Local Public Agency Liaison & Training Coordinator**  
MD EM11  
205 S. 17th Ave  
Phoenix, AZ  
85007  
(602) 712-8330  
[ccallahan@azdot.gov](mailto:ccallahan@azdot.gov)  
[www.azdot.gov](http://www.azdot.gov)

