



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
FROM: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: EXECUTIVE BOARD MEETING

Please see the details below for the Executive Board meeting date, time, and location.

Friday, February 21, 2025 at 9:00 a.m. (Executive session)

In-Person:

Valley Telecom Willcox

[725 E. Maley St.](#)

[Willcox, AZ 85643](#)

Via Zoom:

Zoom Link: **<https://us02web.zoom.us/j/83505902492>**

Meeting ID: 835 0590 2492

Phone-in Option: +1 346 248 7799 (Houston)

This meeting will be a hybrid meeting. Public Session will begin at 10:00 a.m. with no limitations on in-person attendance. Any Executive Board members unable to travel to the meeting will be able to attend via Zoom. **The address above is also a link to a Google Map showing the meeting location.** If you are unable to attend, please send an alternate to ensure that we will have a quorum at the meeting.

The Executive Board Packet will be sent to members through e-mail (via a link to the packet posted on the SEAGO website) to save postage and copying costs. **We will not be mailing a hard copy of the packet unless you request one.**

If you have any questions, please call me at (520) 432-5301 Extension 211. You can also send an e-mail to **dmiller@seago.org**.



EXECUTIVE BOARD AGENDA

9:00 A.M., FRIDAY, FEBRUARY 21, 2025
IN-PERSON AND VIA ZOOM (see Cover Letter for Zoom details)
725 E. MALEY ST. WILLCOX, ARIZONA

- I. CALL TO ORDER/ESTABLISH QUORUM** Chair Gomez
- II. EXECUTIVE SESSION – 9:00 A.M.** Chair Gomez
Pursuant to A.R.S. §38.431.03 Subsection A.1., the Executive Board may adjourn to Executive Session for the purpose of:
- a. An update involving the termination of employment appeal by the SEAGO Economic Development Program Manager that was submitted on September 16, 2024.
 - b. Discussion and possible action relating to the appointment of or providing staff direction involving the recruitment process for the next SEAGO Executive Director.
- III. PUBLIC SESSION – 10:00 A.M.**
- a. Reconvene to Public Session/Pledge of Allegiance/Roll Call Chair Gomez
 - b. Discussion and possible action relating to the appointment of or providing staff direction involving the recruitment process for the next SEAGO Executive Director.
- IV. CALL TO THE PUBLIC** Chair Gomez
- V. MEMBER ENTITIES' DISCUSSION** Chair Gomez
(Common Critical Issues)
- VI. PRESENTATION:** Independent Auditor's Report and Audited Financial Statements for the year ending June 30, 2024. **(Jim Usevitch)**
- VII. PRESENTATION:** Economic Development Specialist from the Seattle Regional Office of the United States Economic Development Administration will be present to discuss current issues and answer questions concerning the SEAGO Economic Development District. **(Sharon Metiva)**

VIII. ACTION ITEMS

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| a. Approval of the November 22, 2024 Minutes | Chair Gomez | 6 |
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X. RTAC REPORT	Kevin Adam	N/A
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XI. STAFF ANNOUNCEMENTS/ CURRENT EVENTS	Chair Gomez	N/A
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XII. FUTURE AGENDA ITEMS	Chair Gomez	N/A
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XIII. ADJOURNMENT	Chair Gomez	N/A
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DIRECTION MAY BE GIVEN TO SEAGO STAFF ON ANY ITEM ON THE AGENDA.

Individuals with disabilities who require special accommodations or who have limited English proficiency and wish to have an interpreter may contact Diane Becerra at (520) 432-5301, extension 207 at least 72 hours before the meeting time to request such accommodations.

Individuals wishing to participate in the meeting telephonically may do so by contacting Diane Becerra at (520) 432-5301 extension 207. Contact must be made at least 48 hours before the meeting in order to obtain the call-in information. Please note that the option to participate telephonically may not be available unless requested as instructed above.

Si necesita acomodaciones especiales o un intérprete para esta conferencia, debe ponerse en contacto con Diane Becerra al número (520) 432-5301, extensión 207, por lo menos setenta y dos (72) horas antes de la conferencia.



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
FROM: CHRIS VERTREES, ITERIM EXECUTIVE DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: ADMINISTRATIVE COUNCIL ATTENDANCE

This memorandum provides information about the number of Administrative Council members or their delegates attending their February 6th, 2025 meeting and the manner of their participation in said meeting:

Member Entity Representative	In-Person	Electronic
Number of Administrative Council members present and voting:	2	12
Bigman, Barney – San Carlos Apache Tribe		X
Brown, Heath – Town of Thatcher (Chair)		X
Coxworth, Dan – Cochise County (Vice-Chair)		X
*Fulton, Stephanie – Town of Huachuca City	X	
Hinton, Terry – Town of Duncan		X
Kirschmann, Robert – City of Willcox	X	
McLachlan, Matt – City of Sierra Vista		X
Pauken, Stephen – City of Bisbee		X
Pedroza, Luis – City of Douglas		X
Rapier, Derek – Greenlee County (Treasurer)		X
Robinson, Ron – Town of Patagonia		X
Valdez, Jesus – Santa Cruz County (Secretary)		X
Volker, Greg – City of Benson		X
Welker, Dustin – Graham County		X

Notes: *Stephanie Fulton stood in for Suzanne Harvey (Town of Huachuca City)

Attachments: None.

Action Requested: ☒ Information Only ☐ Action Requested Below:

**DRAFT MINUTES OF
THE EXECUTIVE BOARD MEETING
9:00 A.M., FRIDAY, NOVEMBER 22, 2024
VIA ZOOM
PATAGONIA PUBLIC LIBRARY
346 DUQUESNE AVE PATAGONIA, ARIZONA**

OFFICERS PRESENT: Budge, Ken – City of Bisbee (2nd Vice-Chair) **(Zoom)**
Lopez, Arnold – City of Safford (1st Vice-Chair) **(In-Person)**

MEMBERS PRESENT: Blake, Alex – Town of Duncan **(Zoom)**
Budd, David – Santa Cruz County Private Sector Representative **(In-Person)**
David, Paul – Graham County **(In-Person)**
English, Ann – Cochise County **(Zoom)**
Floyd, Heather – Cochise County Private Sector Representative **(In-Person)**
Mermis, Mark – Cochise County Private Sector Representative **(In-Person)**
Regan, Colin – City of Tombstone **(In-Person)**

STAFF PRESENT: Curtiss, Dina – Accounting Manager **(In-Person)**
Dennis, Keith – Executive Director **(In-Person)**
Miller, David – Community Coordinator **(In-Person)**
Osborne, William – Community Development Program Manager **(In-Person)**
Vasquez, Celeste – AAA Director **(In-Person)**
Vertrees, Chris – Transportation Program Manager **(In-Person)**

GUESTS: Adam, Kevin – RTAC **(In-Person)**

I. CALL TO ORDER/ESTABLISH QUORUM

II. EXECUTIVE SESSION

Pursuant to A.R.S. §38.431.03 Subsection A.1., the Executive Board may adjourn to Executive Session for the purpose of evaluating the performance of the Executive Director.

Executive Board entered into Executive Session at 9:03 a.m.

III. PUBLIC SESSION/RE-CONVENCE/PLEDGE OF ALLEGIANCE/ROLL CALL

Executive Board re-convened at 10:05 a.m.

1. Discussion and possible action relating to the performance of the Executive Director.

The Executive Board proposes a 60 day contract extension for the purposes of the Executive Directors contract aligning with scheduled Executive Board meetings. Additionally, the Executive Board proposes a merit based pay increase for the Executive Director and will be sending out evaluation forms to all Board members to be filled out by December 15th.

Vice-Chair Lopez called for a motion for the recommendations for SEAGO's Executive Director.

MOTION: Heather Floyd

SECOND: David Budd

ACTION: Unanimous

Vice-Chair Lopez led the Executive Board in the Pledge of Allegiance. **Vice-Chair Lopez** introduced the Zoom participants followed by the members attending the meeting in-person.

IV. MEMBER ENTITIES' DISCUSSION

Vice-Chair Lopez asked members of the Executive Board to provide updates to their areas. **Councilman Colin Regan** of Tombstone introduced himself. Mr. Regan is the newest Executive Board member and expressed his gratitude of Bill Barlow who he is replacing on SEAGO's Executive Board. **Supervisor Paul David** of Graham County reported that Graham County continues to look for transportation project funding. Mr. David mentioned that at the State level awareness is being raised for both transportation and water funding as critical concerns. **Cochise County Private Sector Representative Heather Floyd** was pleased to share that the Town of Patagonia has been awarded a Broadband grant. Ms. Floyd reported that in early December a fiber network will be available to Patagonia residents. Ms. Floyd also mentioned that Graham County will soon be under contract to offer fiber networks in remote areas. **Santa Cruz County Private Sector Representative David Budd** mentioned that Patagonia had recently hired a new web manager. Mr. Budd is excited for the new fiber internet, which should be a benefit for economic development in Santa Cruz County. **Mayor Alex Blake** of Duncan informed the Executive Board on the progress of the new medical facility, the roof is complete and the interior of the building will be starting soon. Mr. Blake shared that Duncan is also moving forward with an expansion plan for the facility.

V. CALL TO THE PUBLIC

No members of the public were present.

VI. ACTION ITEMS

1. Consent Agenda
 - a. Approval of the August 16, 2024 Minutes

Vice-Chair Lopez called for a motion to approve the August 16, 2024 minutes.

MOTION: Paul David

SECOND: Heather Floyd

ACTION: Unanimous

2. Discussion and possible action to approve the proposed representatives for appointment to fill Advisory Council on Aging vacancies.

Celeste Vasquez presented the Executive Board with the nominations to fill the Advisory Council on Aging vacancies.

Vice-Chair Lopez inquired on the status of an applicant from Graham County. Ms. Vasquez informed Mr. Lopez on the process of that applicant. **Supervisor Paul David** asked if there was a conflict of residence for Stephanie Nabors. Ms. Vasquez does not believe there will be a conflict.

Vice-Chair Lopez called for a motion to approve the proposed representatives to fill Advisory Council on Aging vacancies.

MOTION: Arnold Lopez

SECOND: Heather Floyd

ACTION: Unanimous

3. Discussion and possible action to approve the proposed revised Advisory on Aging Council bylaws.

Celeste Vasquez provided the Executive Board an overview of the proposed changes to the Advisory Council on Aging bylaws.

Supervisor Paul David noticed that there were a few grammar mistakes that needed to be corrected. Mr. David also raised concerns of the population formula for Santa Cruz and Greenlee Counties. Executive Director Keith Dennis stated that SEAGO would look into the formula and make any necessary changes.

Vice-Chair Lopez called for a motion to review the corrections made to the Advisory on Aging Council bylaws at the February Executive Board Meeting.

MOTION: Paul David
SECOND: Mark Mermis
ACTION: Unanimous

4. Discussion and possible action to approve the 2024 CDBG project applications.

Will Osborne provided the Executive Board an overview of the 2024 CDBG project applications.

Vice-Chair Lopez called for a motion to approve the 2024 CDBG project applications.

MOTION: Heather Floyd
SECOND: Alex Blake
ACTION: Unanimous

5. Discussion and possible action to approve updates to the SEAGO Human Resources Policy Manual updates.

Executive Director Keith Dennis provided the Executive Board an overview of the SEAGO Human Resources Policy Manual.

Cochise County Private Sector Representative Heather Floyd asked if Juneteenth was a recognized holiday by the State. **Cochise County Private Sector Representative Mark Mermis** stated he believed that the State has currently not decided. **Vice-Chair Lopez** mentioned he would like to see a Native American holiday as it is more local to Arizona. **Santa Cruz County Private Sector Representative David Budd** suggested that the Executive Board could form a committee to hear any proposed changes to the HR manual. Mr. Budd thinks a committee could be efficient because the HR manual is constantly in need of updates.

Vice-Chair Lopez called for a motion to approve updates to the SEAGO Human Resources Policy Manual.

MOTION: Heather Floyd
SECOND: Paul David
ACTION: Unanimous

6. Discussion and possible action to approve the SEAGO Policy Principles for Calendar Year 2025

Executive Director Keith Dennis provided the Executive Board with a copy of the SEGO Policy Principles and gave a brief overview on how SEAGO utilizes these principles.

Supervisor Paul David suggested that the main office phone number be added to the front of the brochure.

Vice-Chair Lopez called for a motion to approve the SEAGO Policy Principles for Calendar Year 2025 with the suggested edit.

MOTION: Paul David

SECOND: Heather Floyd

ACTION: Unanimous

VII. INFORMATION ITEMS

A. Future Meeting Dates

Executive Director Keith Dennis mentioned to the Executive Board that there would be a joint Executive-Administrative Committee Meeting December 5, 2024. Chris Vertrees informed the Board on a couple of items that will be on the agenda for that meeting. Executive Director Keith Dennis indicated that February's Executive Board meeting will be hosted in Cochise County.

B. Quarterly Finance Report

Dina Curtiss provided the Quarterly Finance Report and responded to questions.

Supervisor Paul David had a budget question that Ms. Curtiss was able to clarify for him.

C. Community Development Report

William Osborne provided an update on Community Development and responded to questions.

Executive Director Keith Dennis added that he and SEAGO have been working many years on bringing Colonias funds to Greenlee County and the Town of Duncan, and was pleased to announce that they have been awarded Colonias. **Mayor Alex Blake** thanked SEAGO for all the hard work in obtaining the funds for the Town's wastewater project.

D. SEAGO Economic Development District Report

Executive Director Keith Dennis provided an update on Economic Development and responded to questions.

Cochise County Private Sector Representative Mark Mermis asked which Port of Entry project would complete first, Douglas or Nogales. Executive Director Keith Dennis let Mr. Mermis know that SEAGO would not have the answer to that question, but SEAGO is aware that currently Douglas' project was currently undergoing a supplemental Environmental Impact Statement process.

E. AAA Area Plan on Aging Updates

Celeste Vasquez provided SEAGO AAA program updates and responded to questions.

Supervisor Paul David asked if the State Attorney General's office has been assisting with the recent scams involving seniors or if it is just handled by local attorneys. Ms. Vasquez stated that SEAGO AAA pushes scam reports to the State Attorney General.

F. AAA Program Updates

Celeste Vasquez provided SEAGO AAA program updates and responded to questions.

G. Transportation Program Updates

Chis Vertress provided SEAGO Transportation program updates and responded to questions.

VIII. RTAC REPORT

Kevin Adam provided the RTAC report and responded to questions.

IX. STAFF ANNOUNCEMENTS / CURRENT EVENTS

Executive Director Keith Dennis passed on best wishes for members leaving the Executive Board, which include Bill Barlow, Ann English and Bruce Bracker. Mr. Dennis also thanked the SEAGO staff for all of their continued hard work.

X. FUTURE AGENDA ITEMS

Executive Director Keith Dennis informed the Board of a few items that will possibly be on the next agenda. Mr. Dennis stated these items will be Election of Officers and AAA bylaw edits.

XI. ADJOURNMENT

Vice-Chair Lopez called for adjournment of the meeting at 11:48 a.m.



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
FROM: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: ELECTION OF OFFICERS

Article VI, Section C., Subsection 3 of the SEAGO Bylaws prescribes an annual election of Executive Board officers (AKA the Executive Committee). The election is held at the first regular meeting of the calendar year. One elected official from each of the four counties in the Region is nominated to represent the County in which they reside, and if elected by the Executive Board, they serve as the Officer representing that County for the upcoming year. Those so elected take office at the conclusion of the meeting in which they were elected, meaning the outgoing Chair officiates the meeting, and the incoming Chair officiates the following three meetings.

I have received a request from First-Vice Chair (Safford Vice-Mayor Arnold Lopez), that due to the exceptional circumstance involving the resignation of Executive Director Keith Dennis, the Board delay the Election of Officers until a new Executive Director is selected. The feeling is that consistency is important for the selection process. I have spoken to Chair Gomez and he has indicated his willingness to continue until a new Executive Director is in place.

If the Board chooses to go forward with Election of Officers, the Bylaws provide a rotation schedule so that each county has an opportunity for their representative to serve in the Chair position every four years. Following the rotation prescribed in our Bylaws, in calendar year 2025, the Graham County Executive Board officer would be elevated to the Chair position; the Cochise County officer to First Vice-Chair; the Santa Cruz County officer to Second Vice-Chair; and the Greenlee County officer will drop to the bottom of the rotation to the Treasurer position as shown below:

Chair: Graham County Officer (currently Safford Vice-Mayor Arnold Lopez)

First Vice-Chair: Cochise County Officer (currently Bisbee Mayor Ken Budge)

Second Vice-Chair: Santa Cruz County Officer (currently Nogales Mayor Jorge Maldonado)

Treasurer: Greenlee County Officer (currently Supervisor David Gomez)

As of this writing, it is not known if any of the above officers are willing to continue to serve on the Executive Committee. If not, our Bylaws provide the Board with options (IV.C.3). Option 1 allows the current chair to serve no more than one additional term. This option has been exhausted due to Mr. Gomez having reached the two-term limit. Option 2 allows the next lower officer in the rotation to be elevated to Chair. Option 3 allows the Board to elect an “at large” officer from among its membership from any SEAGO county. In all cases, a

minimum of one year of service on the Executive Board is required for the Chair position.

Notably, nothing in the Bylaws prevents the Executive Board from nominating and electing an entirely new slate of officers or a combination of existing and new officers, providing the individuals nominated meet the requirements of office at the time of election.

Attachments: None.

Action Requested: ☐ Information Only ☒ Action Requested Below:

A motion to elect a slate of Executive Board officers for calendar year 2025.



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
THROUGH: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
FROM: CELESTE VASQUEZ, AREA AGENCY ON AGING DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: NOMINATION TO VACANT SEATS

The Advisory Council on Aging's (ACOA) bylaws dated November 20, 2015, state, under Article III-Membership section 1, that the ACOA consists of eight representatives from Cochise County, four from Graham, and three from Greenlee and Santa Cruz County.

Section 2 states that at least ten of the eighteen members shall be age sixty or older and shall include persons in greatest economic or social need, minority individuals, and participants in services funded through the SEAGO Area Agency on Aging.

Section 9 states that members appointed by the SEAGO Executive Board shall serve three years (3). Each member shall be limited to two (2) consecutive terms. However, a previous member can be reappointed if a vacancy cannot be filled in 90 days. The Advisory Council on Aging may submit a member to the Executive Board for reappointment for an additional term.

There are currently four (4) vacant seats, and members are selected to represent incorporated cities, towns, and the unincorporated portions of each county. The current vacancies apply to Cochise County for Huachuca City, the City of Willcox, one (1) County Unincorporated seat, and Graham County for the Town of Pima.

Nominated representatives will commence their term on the date approved and appointed by the SEAGO Executive Board, which is scheduled for **February 21, 2025**.

At their meeting on February 6th the Administrative Council unanimously recommended approval of the proposed representative to the Executive Board.

Attachments: Brenda Chacon's Biography

Action Requested: ☐ Information Only ☒ Action Requested Below:

A motion for approval of Brenda Chacon appointment to fill the Advisory Council on Aging vacancy.

Brenda Chacon's Biography



My name is Brenda Chacon, and I was born and raised in Safford, Arizona. I graduated from Safford High in 1976. I retired last year from Safeway. I worked for them for forty-five years. I lived in Tucson for thirty years and moved back to Safford in August 2012. My mother was alone and had Parkinson's. I recently ran for City Council. My hobbies are golf. I love animals. I have three cats. I look forward to working with everyone and contributing to help in any way.



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
THROUGH: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
FROM: CELESTE VASQUEZ, AREA AGENCY ON AGING DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: REVISION OF ACOA BYLAWS

The SEAGO Advisory Council on Aging Bylaws were last revised and approved by the Executive Board in May 2007. The SEAGO Executive Board reviewed and discussed the Bylaw revisions at their November meeting. The action item was tabled. The Board requested clarification concerning the number of members per county based on population. They also noted that there was redundancy involving the establishment and goals sections of the Bylaws. The redundancy concerns were also addressed in the Bylaw update.

At their meeting on February 6th the Administrative Council unanimously recommended approval of the proposed revised Advisory Council on Aging (ACOA) Bylaws to the Executive Board.

Attachments: Draft Revised Bylaws of the SEAGO ACOA

Action Requested: ☐ Information Only ☒ Action Requested Below:

A motion to approve the proposed revised Advisory Council on Aging (ACOA) Bylaws.

**SouthEastern Arizona Governments Organization
Area Agency on Aging
Advisory Council on Aging
Bylaws**

ARTICLE I: ESTABLISHMENT

A. The following Bylaws shall govern the proceedings of the Region VI Area Council on Aging (hereinafter referred to as the Advisory Council).

B. Executive Order 70-2 established six Planning Districts in the State of Arizona. Region VI includes Cochise, Graham, Greenlee, and Santa Cruz Counties. Southeastern Arizona Governments Organization (hereinafter referred to as SEAGO) incorporated in that year.

C. The 1973 re-authorization of the Older Americans Act mandated the formation of regional Area Agencies on Aging. The SEAGO Area Agency on Aging and Advisory Council on Aging were formed in 1974.

D. The Advisory Council is a sub-committee of the Southeastern Arizona Governments Organization (SEAGO) Executive Board and serves in an advisory role for the SEAGO Area Agency on Aging (hereinafter referred to as the Agency) as well as a recommending body to the SEAGO Executive Board.

Functions: The Advisory Council's powers and functions shall include:

1. Recommendation to the Executive Board of any matters its Members deem appropriate for consideration by the Board or which require Executive Board approval.
2. Providing a forum to allow the older adults of Region VI to identify the principal problems confronting them and to determine practical solutions to such issues.
3. Assess the overall status of the older adults in Region VI and identify and define their priority needs.
4. Provide a liaison between the various private, public, and voluntary groups engaged in or responsible for administering programs, services, and facilities utilized by the older adults of Region VI.
5. Exploration of potential resources at the local, regional, state, and national levels capable of providing additional needed services to the older adults of Region VI.

6. Dissemination of information concerning the availability of various services to older adults of Region VI.”

ARTICLE II: VISION, MISSION AND PURPOSE

A. Vision: The Vision Statement of the SEAGO Area Agency on Aging, Region VI, is to create age-friendly communities in Southeastern Arizona that encourage and support individuals to live with dignity and choice.

B. Mission: The Mission Statement of the SEAGO Area Agency on Aging, Region VI, is to provide services that empower individual choice, independence, and dignity for our aging and disabled population and their caregivers.

C. Purpose: The purpose of the Advisory Council is:

1. To act as the official advocate for the older adults of Region VI with respect to their needs, problems, and concerns.
2. To advise the Agency on all matters relating to the development and administration of the Area Plan on Aging and operations conducted there.

ARTICLE III: COMPOSITION AND MEMBERSHIP

A. Composition: The Advisory Council shall represent the community and ensure the Agency's leadership role is enhanced and strengthened. The Advisory Council shall be composed as follows:

1. Eight (9) representatives from Cochise County, four (4) representatives from Santa Cruz, three (3) representatives from Graham County, and two (2) Greenlee County. Representatives may reside in any incorporated or unincorporated communities within each County.
 - a) At least ten (10) of the eighteen (18) members shall be age sixty (60) or older. Every effort shall be made to ensure the inclusion of persons with the greatest economic or social need, minority individuals, and participants in services funded through the Agency.
 - b) Every effort shall be made to select at least one member representing mental health providers, health departments, colleges, County administration, housing concerns, elected officials, recreation programs, legal issues, and nursing homes.
2. The Advisory Council and staff shall propose representatives from each sector as specified in this Article to the SEAGO Executive Board for appointment to the Advisory Council. Members shall be notified of their appointment.

3. Any Member absent from two (2) consecutive meetings without just cause will be dropped from Membership, and another representative (in the same area of representation) will be appointed as specified in this Article. Attendance may be by phone or other remote access method.
4. Any Member may send an alternate to represent them when unable to attend a meeting. This alternate may vote in place of the Member they represent. The Member must utilize a Proxy or alternate fill-in form if using an alternate.

B. Nominations, Appointments, and Terms: Nominations will be subject to the following procedures:

1. The Agency will publicize Advisory Council vacancies as they occur. The Agency will include the general public and target key constituencies of older adults and other groups identified in this Article.
2. Interested individuals will make their desire to participate on the Advisory Council known to the Agency Director.
3. The Advisory Council Membership will present nominees for a vote during a regular meeting. If the vote is affirmative, the nomination will be forwarded to the SEAGO Executive Board for a vote.
4. Upon appointment by the SEAGO Executive Board, Members shall serve a term of three (3) years. Each Member shall be limited to two (2) consecutive terms. However, a previous Member can be reappointed if a vacancy cannot be filled in 90 days. The Advisory Council may submit a Member's name to the Executive Board for reappointment for an additional term.

ARTICLE IV: OFFICERS

A. Titles: The Officers of the Advisory Council shall be the President, First Vice President, Second Vice President, and Secretary.

B. Duties:

1. President: The Advisory Council President shall preside at all meetings of the Advisory Council. The President shall coordinate and construct the meeting agendas with Agency staff and perform other duties that pertain to the office of the President, including the right to limit debate and discussion, fill Officer vacancies, and call a Special Meeting.
2. First Vice President: In the absence of the President, the First Vice President shall perform all duties as pertain to the office of President.

3. Second Vice President: In the absence of the President and the First Vice President, the Second Vice President shall perform all duties as pertain to the office of President.
4. Secretary: Should the President, First Vice President, and Second Vice President be absent, the Secretary shall act as President and designate another Member as Secretary Pro tem.

C. Nomination and Terms:

1. Officers shall be elected by majority vote annually, the terms of office being one (1) year, or until their successors are qualified and elected.
2. Officers shall be seated upon the conclusion of the meeting at which they were elected.
3. Nominations will be made from the floor at the April meeting with the nominee's consent.
4. The President shall not serve for more than three (3) successive one-year terms.

D. Vacancies: Should an Officer become unable or unwilling to finish their term, the President shall appoint a Member to fill the vacancy until the next election of Officers at the April meeting.

E. Recall:

1. An Officer may be recalled for cause by petitioning a majority of the Members. A recall petition must be submitted at a regular meeting and treated as a privileged motion.
2. A motion to recall any Officer must be approved by the majority vote of the Advisory Council at the regular meeting immediately following the motion's approval. Election to fill the vacancy shall be held at the same meeting.

ARTICLE V: MEETINGS

A. The following general criteria shall govern the transaction of business:

1. The Advisory Council shall hold four (4) regular meetings per calendar year in January, April, July, and October. The President may call a special meeting at any other time if necessary.
2. All meetings shall be open and advertised to the public and adhere to the Arizona Open Meeting Law.

3. Robert's Rules of Order shall govern all meetings unless in express conflict with this Constitution and Bylaws.

ARTICLE VI: AGENCY STAFF

A. Agency Director:

1. The Agency Director or designee is the liaison between the Advisory Council and the SEAGO Administrative Council, the SEAGO Executive Board, and the Arizona Department of Economic Security Division of Aging and Adult Services.
2. The Agency Director or designee receives and disburses all Older Americans Act funds and keeps an accurate record.

B. Advisory Council Assistant: The Agency Director shall designate a staff member as the Advisory Council Assistant. The Assistant shall keep or cause to have kept the minutes of the Advisory Council meetings, Membership attendance records, and all other designated duties.

ARTICLE VII: AMENDMENTS

Any Article or Section of these Bylaws may be amended or rescinded at any regular meeting of the Advisory Council by a two-thirds (2/3) majority vote of the Membership. All amendments require SEAGO Executive Board approval.

ARTICLE IX: EFFECTIVE DATE

These Bylaws shall become effective immediately upon being accepted by a majority of the official representatives of the Member Entities of the SouthEastern Arizona Governments Organization.

These Bylaws were discussed by the Advisory Council on Aging at their regular meeting on July 18, 2024, approved by the Advisory Council at their regular meeting on October 17, 2024, and approved by the SouthEastern Arizona Governments Organization Executive Board on February 21, 2025. They supersede the previous version adopted on May 19, 2007.



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
FROM: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: SEAGO TIP FY 24-28 AMENDMENT #12 REQUEST

At the January 16 2025, SEAGO TAC meeting, the TAC approved the following TIP amendment:

On April 1, 2022, after a procurement process, SEAGO entered into a contract with Vaisala to provide the technology needed for our **Regional Road Pavement Assessment Project**. The project has been successful. It has been used to support the projects in our Regional Safety Plan, our RTAC Priority Project list, and multiple agencies use the program to determine road maintenance priorities and view specific road pavement conditions. The contract is set to expire on March 31, 2025.

The contract allows for a 2 extensions of the project. We used an extension last year, leaving 1 additional extension. We have received a cost proposal from Vaisala to extend the project an additional 12 months at the cost of \$70,858. It is an increase of \$1,937. All elements of the original contract will continue without changes. Like last year's extension, project miles will be capped at 2,000. Our cost per mile will increase from \$34.50 per mile to \$35.43. The primary cause is a change in market conditions (inflation). The following is the budget for a 12-month extension.

Line Item	Assumptions	Cost
Technical Services	12 month contract for 2,000 miles	\$70,858
Data Collection	8 hours weekly/52 weeks/\$27 per hour	\$11,232
Project Coordination	6 hours weekly/52 weeks/\$27 per hour	\$8,424
Fringe Benefits	20% of Total Salary	\$3,931
Indirect Cost Control	12% of Total Salary	\$2,359
Data Collection Miles	2,000 miles/.655 per mile	\$1,310
Travel to Collection Sites	3,000 miles/.655 per mile	\$1,965
Total Project Cost		\$100,079
Less Local Match (5.7%)		\$5,705
Total Federal Cost		\$94,375

We have more than sufficient STBG funds to cover the extension. SEAGO currently has \$256,621 in STBG OA available. SEAGO is requesting that we amend the TIP in the following manner:

Funding Type: STBG
Project Year: FY25
Federal Cost: \$94,375
Local Match: \$5,705
Total Project Cost: \$100,080

At their meeting on February 6th the Administrative Council unanimously recommended approval of the SEAGO TIP FY 24-28 Amendment #12 to the Executive Board.

Attachments: SEAGO TIP FY 24-28 Amendment #12

Action Requested:

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Information Only

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Action Requested Below:

A motion to approve the SEAGO Region 2024 - 2028 TIP Amendment #12

SEAGO REGION
2024- 2028 TIP Amendment #12
Approved By: TAC 1/16/25 Administrative Committee- Executive Committee -

TIP YEAR Project ID	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF IMP - WK - STRU	Functional Classifications	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	HURF EXCHANGE	LOCAL MATCH	OTHER FUNDS	TOTAL COST
2024														
DGS17-01	City of Douglas	Chino Road Extension Phase 2	Chino Road: 9th Street to SR80	.85 miles	Realign Chino Road: Design	Urban Minor Arterial	2	2	CDS	\$238,912		\$14,441		\$253,353
DGS17-01	City of Douglas	Chino Road Extension Phase 2	Chino Road: 9th Street to SR80	.85 miles	Realign Chino Road: ADOT Review/PDA Fees	Urban Minor Arterial	2	2	CDS	\$28,290		\$1,710		\$30,000
CCH 23-01	Cochise County	Davis Road Rehabilitation, MP 5 & 13	Davis Road MP 5 & 13	1.61 miles	Construction	Rural Major Collector	2	2	CDS	\$2,893,000		\$174,869		\$3,067,869
CCH 23-01	Cochise County	Davis Road Rehabilitation, MP 5 & 13	Davis Road MP 5 & 13	1.61 miles	Design	Rural Major Collector	2	2	N/A	\$0		\$0	\$100,000	\$100,000
GEH-BR-07	Greenlee County	Soapbox Canyon Bridge Replacement	Soapbox Canyon Bridge (Structure 8149)	.10 miles	Bridge Replacement: Design	Major Collector	2	2	CDS	\$288,000		\$47,410		\$335,410
DGS 24-01	Douglas	Commercial Port of Entry Connector Road	City of Douglas from new Commercial POE to SR80	1.5 miles	Design	N/A	0	2	N/A				\$500,000	\$500,000
DGS 24-01	Cochise County	Commercial Port of Entry Connector Road	City of Douglas from new Commercial POE to SR80	1.5 miles	Design	N/A	0	2	AZ Smart Fund			\$100,000	\$4,400,000	\$4,500,000
GGH 24-01	Graham County	Norton Road & Reay Lane Intersection Reconstruction	Graham County - Norton Road & Reay Lane Intersection	300 feet	Construction	Rural Major Collector	2	2	N/A				\$500,000	\$500,000
GGH 24-02	Graham County	Safford Bryce Road - Talley Creek Crossing Improvements	Graham County - Safford Bryce Road at Talley Creek Crossing	400 feet	Construction	Rural Major Collector	2	2	N/A				\$1,781,500	\$1,781,500
THR 24-01	Town of Thatcher	8th Street Improvements	8th Street between 1st Avenue and 20th Avenue		Construction	Rural Major Collector	2	2	N/A				\$4,526,400	\$4,526,400
BEN 24-01	City of Benson	Replacement Route Bus 0687	Benson	N/A	Capital	N/A	N/A	N/A	FTA Section 5339	\$194,472		\$34,319		\$228,791
BEN 24-02	City of Benson	Replacement Route Bus 0695	Benson	N/A	Capital	N/A	N/A	N/A	FTA Section 5339	\$194,472		\$34,319		\$228,791
BEN 24-03	City of Benson	Dispatching Software and Tablets	Benson	N/A	Capital	N/A	N/A	N/A	FTA Section 5339	\$17,600		\$4,400		\$22,000
DGS 24-02	City of Douglas	New 32 Passenger Transit Bus	Douglas	N/A	Capital	N/A	N/A	N/A	FTA Section 5339	\$312,626		\$55,169		\$367,795
GGH 24-03	Graham County	Gila River Linear Park and Trail	Linear Park along Gila River between Safford and Thatcher in Graham County	4.5 miles	Design	N/A	N/A	N/A	TAP	\$498,166		\$30,112		\$528,278
BIS 24-02	Bisbee Bikeways	Bisbee Community Connections Feasibility Study	Bisbee - Various	N/A	Design	N/A	N/A	N	TAP	\$601,560		\$36,361		\$637,921
NOG 21-01	City of Nogales	Patagonia Highway (SR 82): Morley Ave - Royal Rd	Patagonia Highway (SR82) from Morley Avenue to Royal Road	1.4 miles	Sidewalk Improvements Construction	N/A	N/A	N/A	CMAQ	\$1,090,546		\$65,919		\$1,156,465
THR 24-01	Town of Thatcher	1st Avenue Widening -Quail ridge drive to Eagle Drive	1st Avenue from Quail ridge drive to Eagle Drive	1.26 miles	Design	Rural Major Collector	2	3	TAP	\$623,619		\$37,695		\$661,314
THR 24-02	Town of Thatcher	Union Canal Multi Use Path	Union Canal from N Stadium Avenue to 8th street	1.8 miles	Design	N/A	N/A	N/A	TAP	\$149,449		\$9,034		\$158,483
DGS 24-03	Douglas	Douglas Downtown Revitalization Streetscape Project	City of Douglas - G Avenue from 2nd Street to 14th Street.	1 mile	Design	Major Collector	2	2	AZ Smart Fund				\$214,000	\$214,000
CCH-24-02	Cochise County	Cochise EV Infrastructure Improvements	Various (Bisbee, Sierra Vista, Wilcox)	N/A	Installation	N/A	N/A	N/A	Charging & Fueling Infrastructure Grant	\$500,000		\$125,000		\$625,000
SCC 24-01	Santa Cruz County	I-19 Interchange Improvements at Rio Rico Drive & Ruby Road	Interchange on I 19 at Rio Rico Dr and Ruby Rd	0.93	Design/Engineering Services	Rural Major Collector	2	2	AZ Smart Fund				\$3,200,000	\$3,200,000
SCC 24-01	Santa Cruz County	I-19 Interchange Improvements at Rio Rico Drive & Ruby Road	Interchange on I 19 at Rio Rico Dr and Ruby Rd	0.93	Grant Development & Submission (GDS)	Rural Major Collector	2	2	AZ Smart Fund				\$50,000	\$50,000
SCC 24-01	Santa Cruz County	I-19 Interchange Improvements at Rio Rico Drive & Ruby Road	Santa Cruz County at Rio Rico Drive and Ruby Road	.93 miles	Construction	Rural Major Collector	2	2	N/A				\$8,600,000	\$8,600,000
	LTAP								STP	\$10,000				\$10,000
	TOTAL FOR 2024									\$7,640,712		\$770,758	\$23,871,900	\$32,283,370
2025														
BIS 23-01	City of Bisbee	City of Bisbee Shared Use Path	SR80 from Downtown Bisbee to Erie Street	1.43 miles	Construction	Urban Principal Arterial	4	3	EDA	\$3,375,000		\$36,899		\$3,411,899
BIS 24-03	City of Bisbee	City of Bisbee SUP West Segment	SR 80 MP 341.45 to MP 341.53	425 feet	Design	Urban Principal Arterial	4	3	CDS	\$447,000		\$27,019		\$474,019
CCH 24-04	Cochise County	Davis Road Planning Project	Davis Road -SR191 to SR80	22.3 miles	PE/Design	Rural Major Collector	2	2	RAISE	\$2,057,500				\$2,057,500
SEA 22-01	SEAGO	SEAGO Regional Road Pavement Assessment Project Extension	Region-wide	2,000	Planning	N/A	N/A	N/A	STBG	\$94,375		\$5,705		\$100,080
BIS 24-03	City of Bisbee	City of Bisbee SUP West Segment	SR 80 MP 341.45 to MP 341.53	425 feet	ROW	Urban Principal Arterial	4	3	CDS	\$160,000		\$9,671		\$169,671
DGS 24-03	Douglas	Douglas Downtown Revitalization Streetscape Project	City of Douglas - G Avenue from 2nd Street to 14th Street.	1 mile	Construction	Major Collector	2	2	CDS/HUD	\$2,900,000		\$175,292		\$3,075,292
DGS 24-01	Douglas/Cochise County	Commercial Port of Entry Connector Road	City of Douglas from new Commercial POE to SR80	1.5 miles	Construction	N/A	0	2	N/A				\$7,670,000	\$7,670,000
CCH 24-03	Cochise County	Whitewater Draw Bridge, Str #08109	Rucker Canyon Rd; MP15.7- MP15.8	.1 mile	Bridge Replacement Scoping/Admin Costs	Local	1	2	OSB	\$127,305		\$7,695		\$135,000
SCC 24-02	Santa Cruz County	Babocomari Creek Bridge Replacement	Elgin Canelo Road to Upper Elgin Road	64 feet	Design	Rural Minor Collector	2	2	OSB	\$595,000		\$0		\$595,000
SCC 22-01	Santa Cruz County	Ruby Road Bridge Over Potrero Creek and the UPRR	Ruby Road- 1500 feet east of I19	27 miles	Bridge Replacement Design	Minor Arterial	2	2	RCN	\$866,710				\$866,710
SCC 22-01	Santa Cruz County	Ruby Road Bridge Over Potrero Creek and the UPRR	Ruby Road- 1500 feet east of I19	27 miles	Bridge Replacement Design	Minor Arterial	2	2	AZ SMART			\$433,290		\$433,290
SCC 22-01	Santa Cruz County	Ruby Road Bridge Over Potrero Creek and the UPRR	Ruby Road- 1500 feet east of I19	27 miles	Bridge Replacement ADOT Review/PDA Fees	Minor Arterial	2	2	RCN	\$30,000				\$30,000
SCC 22-01	Santa Cruz County	Ruby Road Bridge Over Potrero Creek and the UPRR	Ruby Road- 1500 feet east of I19	27 miles	Bridge Replacement ADOT Review/PDA Fees	Minor Arterial	2	2	AZ SMART			\$15,000		\$15,000
SCC 22-01	Santa Cruz County	Ruby Road Bridge Over Potrero Creek and the UPRR	Ruby Road- 1500 feet east of I19	27 miles	Bridge Replacement - ROW	Minor Arterial	2	2	AZ HB 2558				\$20,000	\$20,000
BIS-24-01	City of Bisbee	Moon Canyon Bridge Rehabilitation	Moon Canyon at Tombstone Canyon Road	.10mile	Construction	Local	2	2	OSB	\$750,000		\$0		\$750,000
	LTAP								STP	\$10,000		\$0		\$10,000
	TOTAL FOR 2025									\$11,412,890		\$710,571	\$0	\$19,813,461
2026														
	LTAP								STP	\$10,000		\$0		\$10,000

SEAGO REGION
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SCC 22-01	Santa Cruz County	Ruby Road Bridge Over Potrero Creek and the UPRR	Ruby Road- 1500 feet east of I19	.27 miles	Bridge Replacement - Construction	Minor Arterial	2	2	AZ Smart Fund		\$2,851,710		\$2,851,710
SCC 22-01	Santa Cruz County	Ruby Road Bridge Over Potrero Creek and the UPRR	Ruby Road- 1500 feet east of I19	.27 miles	Bridge Replacement - Construction	Minor Arterial	2	2	AZ HB 2558			\$2,980,000	\$2,980,000
SCC 22-01	Santa Cruz County	Ruby Road Bridge Over Potrero Creek and the UPRR	Ruby Road- 1500 feet east of I19	.27 miles	Bridge Replacement - Construction	Minor Arterial	2	2	Local-SCC			\$341,225	\$341,225
SCC 22-01	Santa Cruz County	Ruby Road Bridge Over Potrero Creek and the UPRR	Ruby Road- 1500 feet east of I19	.27 miles	Bridge Replacement - Construction	Minor Arterial	2	2	CDS	\$3,600,000	\$217,603		\$3,817,603
SCC 22-01	Santa Cruz County	Ruby Road Bridge Over Potrero Creek and the UPRR	Ruby Road- 1500 feet east of I19	.27 miles	Bridge Replacement - Construction	Minor Arterial	2	2	RCN	\$5,703,290			\$5,703,290
BIS 24-03	City of Bisbee	City of Bisbee SUP West Segment	SR 80 MP 341.45 to MP 341.53	425 feet	Construction	Urban Principal Arterial	4	3	CDS	\$3,393,000	\$205,091		\$3,598,091
DGS17-01	City of Douglas	Chino Road Extension Phase 2	Chino Road: 9th Street to SR80	.85 miles	Realign Chino Road: Construction	Urban Minor Arterial		2	CDS	\$2,732,798	\$165,185	\$103	\$2,898,086
DGS17-01	City of Douglas	Chino Road Extension Phase 2	Chino Road: 9th Street to SR80	.85 miles	Realign Chino Road: Construction	Urban Minor Arterial	2	2	STP	\$1,800,000	\$108,802		\$1,908,802
	TOTAL FOR 2026									\$4,542,798	\$3,548,391		\$24,108,807
2027													
SCC 24-02	Santa Cruz County	Babocomari Creek Bridge Replacement	Elgin Canelo Road to Upper Elgin Road	64 feet	Construction	Rural Minor Collector	2	2	OSB	\$3,364,000	\$0		\$3,364,000
	TOTAL FOR 2027									\$10,000	\$0		\$10,000
2028													
DGS 24-01	Cochise County	Commercial Port of Entry Connector Road	City of Douglas from new Commercial POE to SR80	1.5 miles	Construction	N/A	0	2	TBD	\$62,880,000	\$15,720,000		\$78,600,000
	TOTAL FOR 2028									\$10,000	\$0		\$10,000
	5-YEAR TOTALS									\$23,616,400	\$1,481,328	\$23,871,900	\$48,969,628
FUNDING OBLIGATED IN 2023													
CLF21-01	Town of Clifton	Chase Creek Bridge #1 Replacement	Structure# 08536 Frisco Avenue - 0.1 mile north of Junction with Park Avenue	.01 mile	Construction	Rural Local	2	2	Off System Bridge	\$726,821	\$43,933		\$770,754
CLF21-01	Town of Clifton	Chase Creek Bridge #1 Replacement	Structure# 08536 Frisco Avenue - 0.1 mile north of Junction with Park Avenue	.01 mile	Construction	Rural Local	2	2	STBG	\$149,151	\$9,015		\$158,166
SCC 21-01	Santa Cruz County	Pendleton Drive - Roadway Dip Elimination	Pendleton Drive Dip at Sonoita Creek Wash	.25 miles	Construction	Minor Arterial	2	2	HSIP	\$424,350	\$25,650		\$450,000
SCC 21-01	Santa Cruz County	Pendleton Drive - Roadway Dip Elimination	Pendleton Drive Dip at Sonoita Creek Wash	.25 miles	Construction	Minor Arterial	2	2	STP	\$125,000	\$7,556	\$216,347	\$348,903
CCH 21-01	Cochise County	Double Adobe Road, SR 80 to Frontier Road, Installation of Rumble Strips	Double Adobe Road, SR 80 to Frontier Road	4.9 miles	Design	Major Collector	2	2	HSIP	\$264,000	\$0		\$264,000
GGH 21-01	Graham County	Golf Course Road, Cottonwood Wash Road - Shoulders and Rumble Strips	Golf Course Road from Hoopes Avenue to just west of 20th Avenue; Cottonwood Wash Road from Cottonwood Wash Loop to 1200 South.	5.1 miles	Construction	Major Collector	2	2	HSIP	\$1,992,408	\$186,830		\$2,179,238
DUN 23-01	Town of Duncan	Town of Duncan Systemwide Improvement Project	Town of Duncan Multiple Roads	2,477 linear feet	Design/Engineering Services	Various	Various	Various	AZ Smart Fund			\$595,000	\$595,000
BIS 23-03	City of Bisbee	Commerce Street Bridge Replacement	Commerce Street (Adjacent to Main Street)	520 feet	Design/Engineering Services	Local	1	1	AZ Smart Fund			\$208,500	\$208,500
NOG 20-02	City of Nogales	Frank Reed Rd MUP, Nogales HS to Grand Ave.	East side of Grand Avenue from Baffert Drive to Country Club Drive. Intersects with Grand Avenue path on south side of Frank Reed Road to Nogales High School	3 miles	Design	N/A	N/A	N/a	CMAQ	\$18,860	\$1,140		\$20,000
NOG 20-02	City of Nogales	Frank Reed Rd MUP, Nogales HS to Grand Ave.	East side of Grand Avenue from Baffert Drive to Country Club Drive. Intersects with Grand Avenue path on south side of Frank Reed Road to Nogales High School	3 miles	Design	N/A	N/A	N/a	CMAQ	\$136,735	\$8,265		\$145,000
BIS 23-01	City of Bisbee	City of Bisbee Shared Use Path	SR80 from Downtown Bisbee to Erie Street	1.43 miles	PE/Design	Urban Principal Arterial	4	3	EDA	\$562,000			\$562,000
WLX 23-01	City of Willcox	Vehicle Security Fencing	Willcox	N/A	Capital	N/A	N/A	N/A	FTA Section 5339	\$51,732	\$12,933		\$64,665
WLX 23-02	City of Willcox	Metal Parking Structure	Willcox	N/A	Capital	N/A	N/A	N/A	FTA Section 5339	\$68,004	\$17,001		\$85,005
NOG 21-01	City of Nogales	Multilane Pathway along Patagonia Highway (SR82)	Patagonia Highway (SR82) from Morley Avenue to Royal Road	1.4 miles	Design	N/A	N/A	N/A	CMAQ	\$32,576	\$1,970		\$34,546
	TOTAL FOR 2023									\$10,000	\$0	\$314,293	\$1,019,847
Future Construction Projects													
CCH12-10	Cochise County	Davis Rd. Improvements	Davis Road MP 13	1 mile	Construction of Safety & Drainage Improvements	Rural Major Collector	2	2	TBD	\$924,560	\$55,885		\$980,445
PMA 24-02	Town of Pima	New High School Access Road	New High School at Intersection of 2005 and US70	400 feet	Construction	N/A	2	2	HUD	\$2,389,594	\$144,440		\$2,534,034
WLX 23-01	Willcox	Capital - Minivan with Lift	Willcox/Pearce/Bowie	N/A	Capital	N/A	N/A	N/A	TBD	\$65,000	\$13,000		\$78,000
CCH 22-01	Cochise County	Davis Road - Central Highway to SR80 Roadway Improvements	Davis Road - Central Highway to SR80	22.3 miles	PE/Design	Rural Major Collector	2	2	TBD	\$6,320,641	\$382,054		\$6,702,695
DGS 23-01	Douglas	Bicycle and Pedestrian Shared Use Path	City of Douglas	N/A	Feasibility/Design	N/A	N/A	N/A	TBD	\$1,000,000	\$60,445		\$1,060,445
DGS 24-03	Douglas	Douglas Downtown Revitalization Streetscape Project	City of Douglas - G Avenue from 2nd Street to 14th Street.	1 mile	Construction	Major Collector	2	2	TBD	\$8,148,676	TBD		\$8,148,676
DGS 24-04	City of Douglas	Bus Storage Facility	TBD	N/A	Construction	N/A	N/A	N/A	TBD	\$3,500,000	\$700,000		\$4,200,000
SCC 23-01	Santa Cruz County	West Frontage Road at Camino Ramanote Roudabout	Santa Cruz County-West Frontage Road at Camino Ramanote Roudabout	.25 miles	Construction	Rural Arterial/Rural Major Collector	2	2	TBD	\$1,200,000	\$72,534		\$1,272,534
THR 24-03	Thatcher	20th Avenue Safety Improvements	20th Avenue - 8th Street to US 70	30 miles	Design	Major Collector	4	4	HSIP	\$195,762	\$11,832		\$207,594

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THR 24-03	Thatcher	20th Avenue Safety Improvements	20th Avenue - 8th Street to US 70	30 miles	Construction	Major Collector	4	4	HSIP	\$1,301,132	\$78,648	\$1,379,780
GEH 24-01	Greenlee County	Ward Canyon Road at Mares Bluff Realignment	Ward Canyon Road 1,400 feet east of US Highway 191.	835 feet	Design	Major Collector	2	2	TBD	\$328,164	\$19,836	\$348,000
GEH 24-01	Greenlee County	Ward Canyon Road at Loma Linda Wash Realignment	Ward canyon Road from Skyline View Road on the southeast and US Highway 191	1,400 feet	Design	Major Collector	2	2	TBD	\$612,950	\$37,050	\$650,000
SCC 24-03	Santa Cruz County	West Frontage Road & Yavapai Drive Traffic Control Improvements	West Frontage Road & Yavapai Drive Intersection at I-19	TBD	Design/Construction	Major Collectors	2	2	TBD	\$3,750,000	\$213,750	\$3,963,750
DUN 24-01	Duncan	High and Main Street Improvements	High & Main streets at US 70	4,060 feet	Construction	Major Collectors	2	2	TBD	\$2,263,142	\$128,569	\$2,391,711
COH15-01	Cochise County	Davis Rd. Improvements	Davis Road MP 5	0.61 miles	Construction of Safety & Drainage Improvements	Rural Major Collector	2	2	TBD	\$1,045,000	\$63,165	\$1,108,165

SEAGO 5310 PRELIMINARY AWARD LIST 2024

TIP ID	Subrecipient	Fund Type	Project Title	Federal Ratio	Federal Award	Local Match	Total Award	Service Area
SEA-24-02	Douglas ARC	Capital	Douglas ARC keeping the wheels turning in 2024	80%	\$24,000	\$6,000	\$30,000	Rural
SEA-24-03	Douglas ARC	Operating	Douglas ARC keeping the wheels turning in 2024 II	50%	\$10,000	\$10,000	\$20,000	Rural
SEA-24-04	Easterseals Blake Foundation	Capital	Graham County Maintenance & Repair	80%	\$10,000	\$2,500	\$12,500	Rural
SEA-24-05	Easterseals Blake Foundation	Capital	Graham/Greenlee Community Tran Maintenance & Repair Year 2	80%	\$10,000	\$2,500	\$12,500	Rural
SEA-24-06	Easterseals Blake Foundation	Operating	Graham County Operating Year 2	50%	\$10,000	\$10,000	\$20,000	Rural
SEA-24-07	Easterseals Blake Foundation	Operating	Graham/Greenlee Community Tran Operating Year 2	50%	\$20,000	\$20,000	\$40,000	Rural
SEA-24-08	Easterseals Blake Foundation	Operating	Greenlee County Operating Year 2	50%	\$3,000	\$3,000	\$6,000	Rural
SEA-24-09	Easterseals Blake Foundation	Vehicle Capital	Cutaway with Lift - 14 Passenger Replacement 9371	80%	\$126,930	\$31,732	\$158,662	Rural
SEA-24-10	Green Valley Assistance Services	Operating	SC Transportation	50%	\$5,000	\$5,000	\$10,000	Rural
SEA-24-11	Helping Ourselves Pursue Enrichment Services	Capital	Preventive Maintenance 2024-25	80%	\$10,000	\$2,500	\$12,500	Small Urban
SEA-24-12	Helping Ourselves Pursue Enrichment Services	Vehicle Capital	Minivan No Ramp Replaces 3981	80%	\$85,987	\$21,497	\$107,484	Small Urban
SEA-24-13	Pinal Hispanic Council	Capital	Preventive Maintenance Year 2	80%	\$2,000	\$500	\$2,500	Rural
SEA-24-14	Santa Cruz Training Program, Inc.	Capital	Preventive Maintenance 2024	80%	\$50,000	\$12,500	\$62,500	Rural
SEA-24-15	Santa Cruz Training Program, Inc.	Operating	Operating Expenses 2024	50%	\$40,000	\$40,000	\$80,000	Rural
SEA-24-16	Santa Cruz Training Program, Inc.	Vehicle Capital	Cutaway with Lift Replaces 3108	80%	\$126,930	\$31,732	\$158,662	Rural
SEA-24-17	Senior Citizens of Patagonia	Capital	Preventive Maintenance #2	80%	\$4,000	\$1,000	\$5,000	Rural
SEA-24-18	Senior Citizens of Patagonia	Operating	Operating Year 2	50%	\$10,000	\$10,000	\$20,000	Rural
SEA-24-19	Volunteer Interfaith Caregiver Program	Operating	Rural Inter & Intracity Trans Year 2	50%	\$27,500	\$27,500	\$55,000	Rural
SEA-24-19	Volunteer Interfaith Caregiver Program	Capital	ViCap Preventive Maintenance Year 2	80%	\$4,500	\$1,125	\$5,625	Rural
SVM 24-01	Volunteer Interfaith Caregiver Program	Operating	Small Urban Inter & Intracity Trans Yr 2	50%	\$40,000	\$40,000	\$80,000	Small Urban
SEA 24-20	SEAGO	Mobility Management	Regional Mobility Management Year 1	80%	\$135,000	\$33,750	\$168,750	Small urban
SEA 24-21	SEAGO	Mobility Management	Coordinated Mobility Training Year 1	80%	\$87,400	\$21,850	\$109,250	Rural

SEAGO REGION FY24 FTA SECTION 5311 AWARDS - CITY OF BENSON					
TIP ID	Project Title	Match Ratio	Federal Award	Local Match	Total Award
BEN 24-01	Operating	58%	\$57,000	\$63,000	\$150,000
BEN 24-02	Preventive Maintenance	80%	\$16,000	\$4,000	\$20,000
BEN 24-03	Admin	80%	\$60,000	\$15,000	\$75,000
	Total		\$163,000	\$82,000	\$245,000
SEAGO REGION FY24 FTA SECTION 5311 AWARDS - CITY OF BISBEE					
	Project Title	Match Ratio	Federal Award	Local Match	Total Award
BIS 24-05	Operating	58%	\$174,000.00	\$126,000.00	\$300,000
BIS 24-06	Preventive Maintenance	80%	\$16,000	\$4,000	\$20,000
BIS 24-07	Admin	80%	\$64,000	\$16,000	\$80,000
	Total		\$254,000.00	\$146,000.00	\$400,000.00
SEAGO REGION FY24 FTA SECTION 5311 AWARDS - CITY OF DOUGLAS					
	Project Title	Match Ratio	Federal Award	Local Match	Total Award
DGS 24-05	Operating	58%	\$364,954	\$264,277	\$629,231
DGS 24-07	Preventive Maintenance	80%	\$32,000	\$8,000	\$40,000
DGS 24-08	Admin	80%	\$176,000	\$44,000	\$220,000
	Total		\$572,954	\$316,277	\$889,231
SEAGO REGION FY24 FTA SECTION 5311 AWARDS - CITY OF WILLCOX					
	Project Title	Match Ratio	Federal Award	Local Match	Total Award
WLX 24-01	Operating	58%	\$98,600	\$71,400	\$170,000
WLX 24-02	Preventive Maintenance	80%	\$8,000	\$2,000	\$10,000
WLX 24-03	Admin	80%	\$62,706	\$15,676	\$78,382
	Total		\$169,306	\$89,076	\$258,382



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
FROM: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: FUTURE MEETING DATES

The Administrative Council normally meets at 9:00 a.m. on the first Thursday of February, May, August and November at the Cochise College Benson Center, located at 1025 Highway 90 in Benson, Arizona. The Executive Board normally meets at 10:00 a.m. on the Fridays two weeks following the Administrative Council meetings unless there is a holiday, or unless the Board sets an alternative date. The location of each Executive Board meeting is determined by the jurisdiction hosting the meeting, and therefore varies.

Administrative Council	Executive Board
February 6, 2025	February 21, 2025 - Cochise County
May 1, 2025	May 16, 2025 – Graham County
August 7, 2025	August 22, 2025 – Greenlee County
November 6, 2025	November 21, 2025 – Santa Cruz County

Also, below please find the tentative schedule for our combined telephonic Administrative and Executive Committee meetings in the upcoming 12 months:

Combined Administrative and Executive Committee Meetings (telephonic)
April 3, 2025 – 9:00 a.m. *
May 29, 2025 – 9:00 a.m.
October 2, 2025 – 9:00 a.m.
December 4, 2025 – 9:00 a.m.

* A Combined AC/EC Meeting will be needed on April 3, 2025. Purpose of the meeting will be to approve the FY26-27 SEAGO-ADOT Work Program and the FY26-30 Draft TIP (For Public Comment).

Attachments: None.

Action Requested: ☒ Information Only ☐ Action Requested Below:



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
THROUGH: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
FROM: DINA CURTISS, FINANCE MANAGER
DATE: FEBRUARY 14, 2025
SUBJECT: FINANCE REPORT

The SEAGO Statement of Revenues and Expenditures for the quarter ending December 31, 2024 is attached for your review.

Colby and Powell completed the Financial Statements and Independent Auditors' Report for FY2024 and I am pleased to present another year of no findings. This puts SEAGO in the "low-risk" auditee category. The following is a link to the FY2024 Audit report for your review: [SEAGO FY24 Audit](#)

I will be happy to answer any questions you may have regarding the Statement of Revenues and Expenditures at our meeting.

Attachment: SEAGO Statement of Revenues and Expenditures 12-31-2024

Action Requested: ☒ Information Only ☐ Action Requested Below

SEAGO

Statement of Revenues and Expenditures - R&E that ties to Budget - Unposted Transactions Included In Report

From 10/1/2024 Through 12/31/2024

(In Whole Numbers)

		Cur Pd Actual	YTD Actual	Total Budget	% of Budget Used
Revenue					
General Fund	101	18,620	51,810	150,000	34.53%
Agency Response	301	(10,129)	68,655	45,302	151.54%
Community Development Block Grant	302	16,000	69,769	357,000	19.54%
Economic Development	303	28,879	49,504	110,358	44.85%
Public Transit	308	2,692	15,362	20,000	76.80%
State Planning & Research	309	48,387	87,980	143,250	61.41%
Area Agency on Aging	310	294,581	564,420	2,122,522	26.59%
Regional Mobility Management	311	42,410	66,348	162,500	40.82%
RMM Training	314	28,264	56,323	87,500	64.36%
Nogales Area Transit Feasibility Study	351	13,163	34,792	95,000	36.62%
United Way of Graham and Greenlee Counties	356	0	65,130	65,130	100.00%
Regionwide Pavement Assessment Project P...	357	33,342	64,731	111,801	57.89%
Bisbee Route Efficiency Study ADOT	358	13,526	19,611	79,275	24.73%
Santa Cruz Cnty Elgin School Remodel LSM	359	0	8,000	8,000	100.00%
BSERC Environmental Review	360	0	2,500	5,000	50.00%
Total Revenue		<u>529,735</u>	<u>1,224,937</u>	<u>3,562,637</u>	<u>34.38%</u>
Expenses					
General Fund	101	0	0	150,000	0.00%
Agency Response	301	16,871	28,069	45,302	61.95%
Community Development Block Grant	302	43,293	81,082	357,000	22.71%
Economic Development	303	12,949	33,574	110,358	30.42%
Public Transit	308	2,692	15,361	20,000	76.80%
State Planning & Research	309	48,387	87,981	143,250	61.41%
Area Agency on Aging	310	294,581	560,090	2,122,522	26.38%
Regional Mobility Management	311	42,410	66,348	162,500	40.82%
RMM Training	314	28,264	56,323	87,500	64.36%
Nogales Area Transit Feasibility Study	351	13,163	34,793	95,000	36.62%
United Way of Graham and Greenlee Counties	356	340	1,472	65,130	2.26%
Regionwide Pavement Assessment Project P...	357	33,342	64,731	111,801	57.89%
Bisbee Route Efficiency Study ADOT	358	13,526	19,612	79,275	24.73%
Santa Cruz Cnty Elgin School Remodel LSM	359	464	1,082	8,000	13.52%
BSERC Environmental Review	360	272	331	5,000	6.62%
Pot Luck Grant	361	638	638	0	0.00%
Total Expenses		<u>551,190</u>	<u>1,051,487</u>	<u>3,562,637</u>	<u>29.51%</u>
Balance		<u>(21,455)</u>	<u>173,450</u>	<u>0</u>	<u>0.00%</u>



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD

THROUGH: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR

FROM: WILLIAM D. OSBORNE, AICP, COMMUNITY DEVELOPMENT
PROGRAM MANAGER

DATE: FEBRUARY 14, 2025

SUBJECT: COMMUNITY DEVELOPMENT PROGRAM UPDATES

Graham County Housing Feasibility Study

After a well-attended series of stakeholder meetings about housing at the Graham County General Services Building on November 13, 2024, GrowAmerica, SEAGO's housing consultant, has been coordinating with SEAGO staff and community subject experts on housing development, real estate, finance, and infrastructure and development regulations in organizing a steering committee. The initial Graham County Housing Feasibility Study Steering Committee will hold its first meeting on January 29, 2025.

Better Cities Resilience Action Planning & Freeport McMoRan

Community Development staff continue to work with the Freeport-McMoRan International Community Development and Social Responsibility team staff in Graham and Greenlee Counties on a set of Resilience Action Plans for each. Progress is being made between FMI and GrowAmerica on updating the Greenlee County Housing Feasibility Study. Once that effort yields preliminary findings, SEAGO will schedule and facilitate a housing summit for Graham and Greenlee Counties.

Bisbee Science Exploration & Research Center – Bisbee Backyard Project Environmental Review

SEAGO staff has completed the Environmental Review Record (ERR) with a preliminary Finding of No Significant Impacts (FONSI) for the Bisbee Science Exploration & Research Center (BSERC) Backyard Project. The FONSI needs to be published for public comment, after which funding for the project may be released by the U.S. Department of Housing & Urban Development (HUD).

Brownfields Assessment Grant & Rural Energy for America Program Grant – Coordination with New Economic Development Staff

Community Development staff have been coordinating with grant-paid consultant staff in assisting our new Economic Development staff in assuming project management for two funded grant projects – the Brownfield Assessment Grant (BAG) and Rural Energy for America Program Technical Advisory Grant (REAP-TAG).

Attachments: None

Action Requested:

☒ Information Only

☐ Action Requested Below



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
THROUGH: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
FROM: WILLIAM D. OSBORNE, AICP, COMMUNITY DEVELOPMENT
PROGRAM MANAGER
DATE: FEBRUARY 14, 2025
SUBJECT: CDBG Updates

Regional Account Updates

Duncan's Owner-Occupied Housing Rehabilitation (OOHR) program has been awarded 2024 CDBG Regional Account (RA) funding by the Arizona Department of Housing (ADOH), and the ADOH-approved Housing Rehabilitation Guidelines (HRG) drafted by SEAGO await the Duncan Town Council's adoption before enrolling potential Homeowner Clients in Duncan.

The Bisbee Senior Center 2024 RA project has been awarded after an estimated cost for the scope of work was included with the City of Bisbee's application.

Town of Thatcher was awarded 2024 RA funding for its High School Avenue Sidewalk Improvements project.

The Town of Pima still awaits designs from the Arizona Department of Transportation (ADOT) for its Main Street project in order to implement the 2023 RA components of planned improvements.

On January 21, 2025 the City of Nogales held a Pre-Bid Conference for its 2023 RA Camino Del Sol Phase 2 water and wastewater improvements project. Representatives of five contractor firms attended and submitted questions for clarification.

The City of Benson awarded M. Anderson Construction for the 2022 RA contract to implement improvements at Lion's Park, and held a Pre-Construction Briefing on January 14, 2025.

ADOH visited SEAGO on December 3, 2024 for closeout of the Safford Streets Improvements (2022 RA), Santa Cruz County 1904 Historic Courtroom Improvements (2022 RA), and Willcox Scott Street Improvements (2021 RA) projects.

Clifton, Graham County, Santa Cruz County and Tombstone have been scheduled for initiating CDBG public participation in public hearings beginning in February 2025. SEAGO staff stands ready to discuss and provide technical assistance.

Colonias CDBG: Continued Progress in Bisbee; Duncan and Patagonia to Select Contractors Soon

After ADOH approved an amendment for the City of Bisbee's Saginaw Colonia Owner-Occupied Housing Rehabilitation CDBG contract, Step-Up Bisbee/Naco began construction on the 2nd group of homes in mid-late December 2024. SUBN will likely complete the final rehabilitation in February or March 2025. The project completion deadline is May 30, 2025.

Patagonia will have a Bid Opening on January 29, 2025 for the Rothrock Alley Water System Improvements Colonias project.

Duncan will have a Bid Opening on February 3, 2025 for the Wastewater Lift Station Improvements Colonias project.

CDBG Funding Continuity Inquiries

With recent executive orders, questions about CDBG and other federally-funded grant programs are coming in. ADOH has been contacted for guidance moving forward, and we will update our members via email as soon as we receive new information and policy.

Please contact me if you have any questions, especially if you represent one of the communities expecting to receive Regional Account CDBG funds next year. It is never too early to begin planning and putting together a timeline for public outreach.

Attachments: None

Action Requested:



Information Only



Action Requested Below



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
THROUGH: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
FROM: KEVIN FOWLER, ECONOMIC DEVELOPMENT PROGRAM MANAGER
DATE: FEBRUARY 14, 2025
SUBJECT: ECONOMIC DEVELOPMENT PROGRAM UPDATES

CEDS FIVE YEAR 2025-2030 UPDATE AND EDA REVIEW

The next meeting of the Economic Advisory council is March 19th, 2025 at 10:00 a.m. on Zoom.

Staff has begun the CEDS five year update. The CEDS are due on April 30, 2026 to the U.S. EDA- Economic Development Administration. A draft report will be submitted on or about October 30th, 2025 for review and consideration. Any proposed changes or modifications requested will be implemented into the final draft to be submitted on or about December 15, 2025.

A project kick off meeting will be held with stakeholders on or about May 26, 2025. Our first meeting will be held via Zoom. A second round of in person meetings will be held on or about June 30th through July 2nd, 2025. A 30 day public notice period will be properly posted.

Accumulation of relevant Socioeconomic and Demographic data will be assembled and incorporated into the new CEDS version beginning in early March as data becomes available.

BROWNFIELD ASSESSMENT GRANT- BAG

SEAGO will continue working on the above mentioned Grant which is assisting Nogales and Clifton with two projects and is being coordinated by the SEAGO Community Development and Economic Development teams.

These assessments are designated Economic Development tools created to assist communities in Downtown Revitalization efforts. Property assessments are currently underway in Safford, Nogales, and Clifton with stage one completed in each locality.

Redevelopment of public and private structures and spaces are also part of the process.

RURAL ENERGY FOR AMERICA PROGRAM – REAP

SEAGO has currently processed eight REAP applications in conjunction with our consultant Venture Catalyst in Cochise and Greenlee counties. The REAP program is funded by the USDA and supports Weatherization including Windows, Insulation, Caulking, Damp proofing, etc. to provide greater energy efficiency, conservation, resilience, and lower utility costs.

Renewable energy options covered by the program include Solar, Wind, and Geothermal options which help ensure greater resiliency and sustainability in the SEAGO region. Further federal funding for this

program will be determined during the current 119th U.S. Congress. Further information will be provided as it becomes available.

On February 12, 2025, SEAGO was advised by the USDA that there is a hold in processing REAP invoices because USDA is reviewing rural energy provisions to ensure they comply under the Trump Administration Executive Orders. All work has been stopped on this project pending direction from the USDA.

WILCOX PERFORMING ARTS THEATER

Construction on the \$1.7 million dollar project continues and is by an EDA grant. Costs could increase depending on any approved change orders. Day to day project management in being done by the city of Wilcox with all Davis - Bacon prevailing wage compliance checks being performed by SEAGO staff from Community Development.

STRATEGIC PLAN GOAL ALIGNMENT - EXPLORE CREATING HOUSING PROGRAM OPPORTUNITIES TO ADDRESS HOMELESSNESS AND HOUSING AFFORDABILITY

SEAGO staff is currently researching grant opportunities for a Pilot Affordable Housing project for the SEAGO region.

Options such as Boxabl or Factory Expo Modular homes are under review with a desired starting price of under \$150,000.00 for a modest sized starter home under 400 Sq. ft. These are being envisioned as workforce housing, starter homes, or retiree residences.

Staff is also researching grant opportunities for energy and resource efficient additions such as Solar, Water catchment systems, Low Flow water devices, Xeriscape, 10 year paints, long lasting Wood style options for decking such as Trex, and other sustainable and resilient ideas. Due to the modest size of the homes an outdoor gathering and meeting park style area is being considered.

Action Requested:

☒ Information Only

☐ Action Requested Below



EXECUTIVE BOARD PACKET

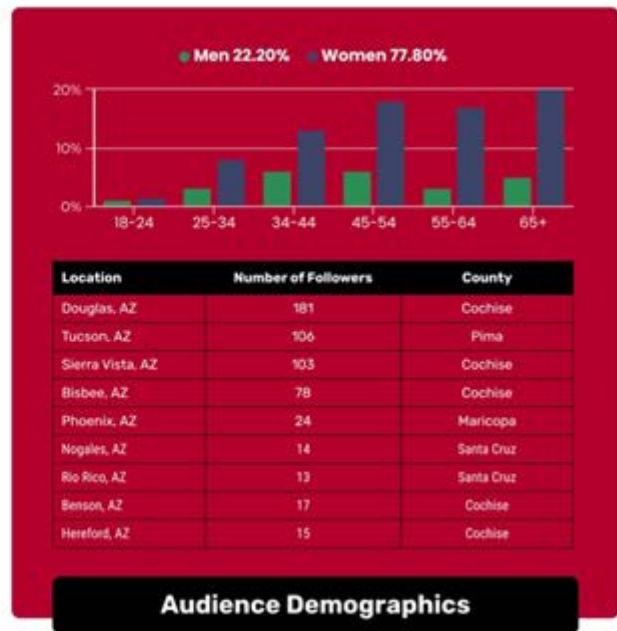
MEMO TO: EXECUTIVE BOARD
THROUGH: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
FROM: CELESTE VASQUEZ, AREA AGENCY ON AGING DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: AREA AGENCY ON AGING PROGRAM UPDATES

Administrative:

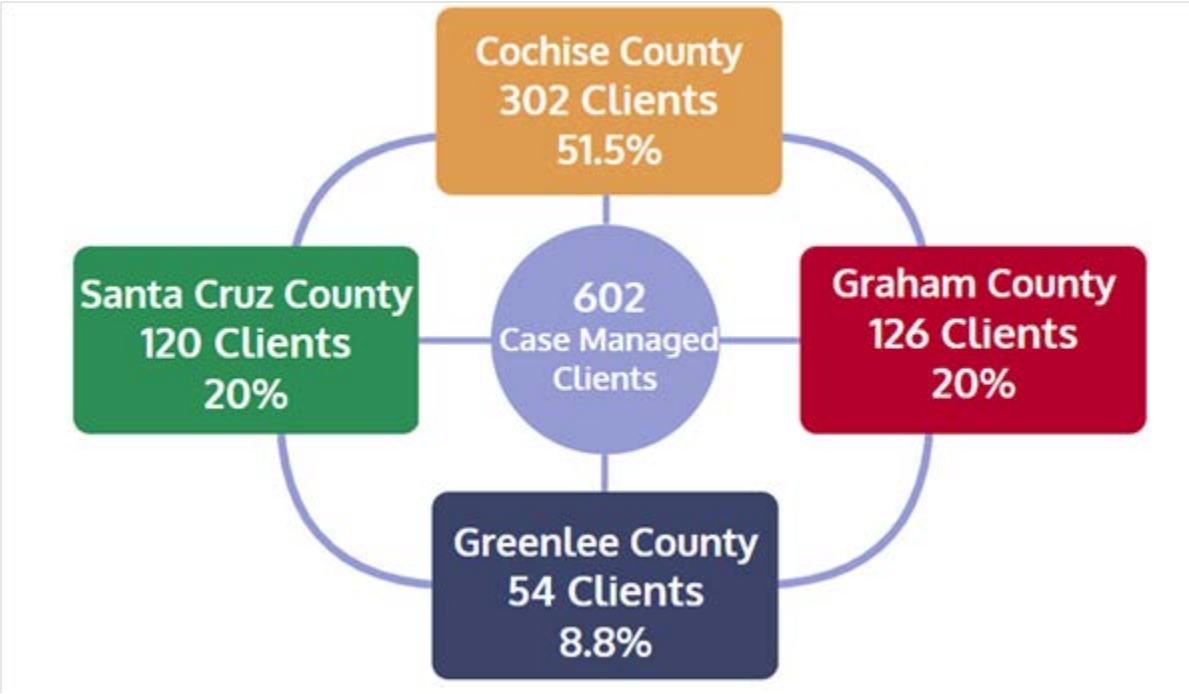
- Open Positions:
 - The Health & Nutrition Program Coordinator position remains vacant. It has been open since April 2024. We have posted it on various social media and recruiting platforms, as well as in the local newspapers; in the last several months, we have made two offers; however, the candidates have rescinded their offers before their scheduled hire dates.
 - The Sierra Vista Case Manager position has been vacant since early November. Elizabeth Torres, our previous Douglas Case Manager, is no longer with the organization, so Grace Souder took that caseload, leaving the Sierra Vista caseload open. Currently, Shirley Thomas and Krystal Montanez are covering these clients.
- 2024 Accomplishments:
 - Completion of Request for Proposals in March 2024. This is the five-year awards cycle
 - Established LinkedIn social media page
 - Implementation of electronic donation options to include square and SEAGO AAA Main Web Page
 - Revamp AAA staff business cards to include a QR code to the website
 - Collaboration with local Community Health Centers and Hospitals was established. The first projects established were active recruiting to AAA services and Medicare Open Enrollment, which resulted in the highest counseling numbers ever
 - Collaboration with the Attorney General to conduct Town Hall in Safford, AZ. Pending locations are Cochise and Santa Cruz Counties



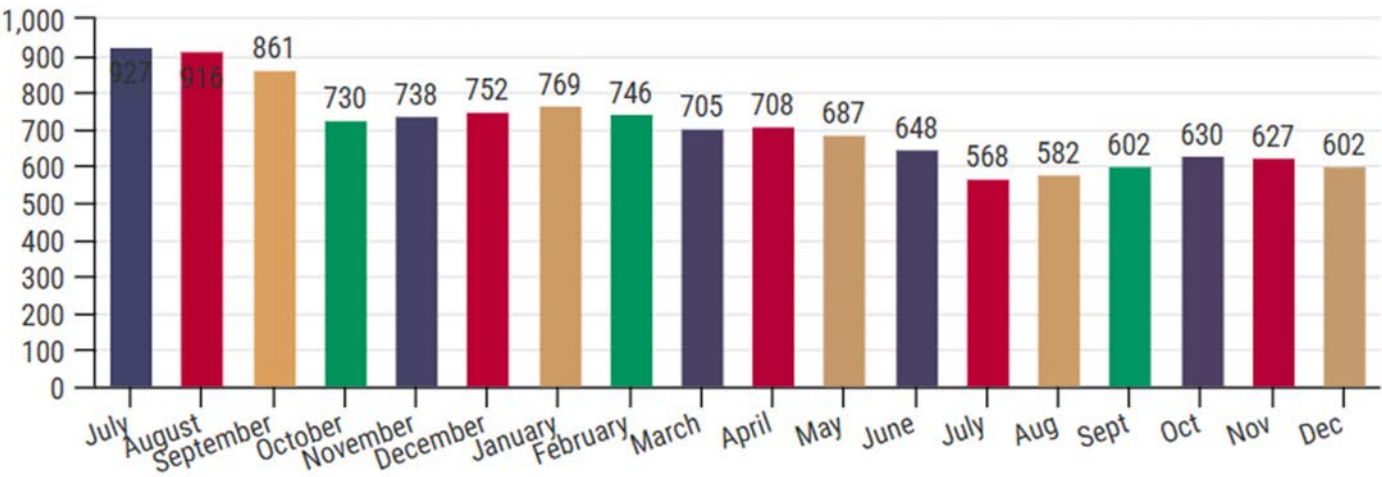
- Facebook Stats:



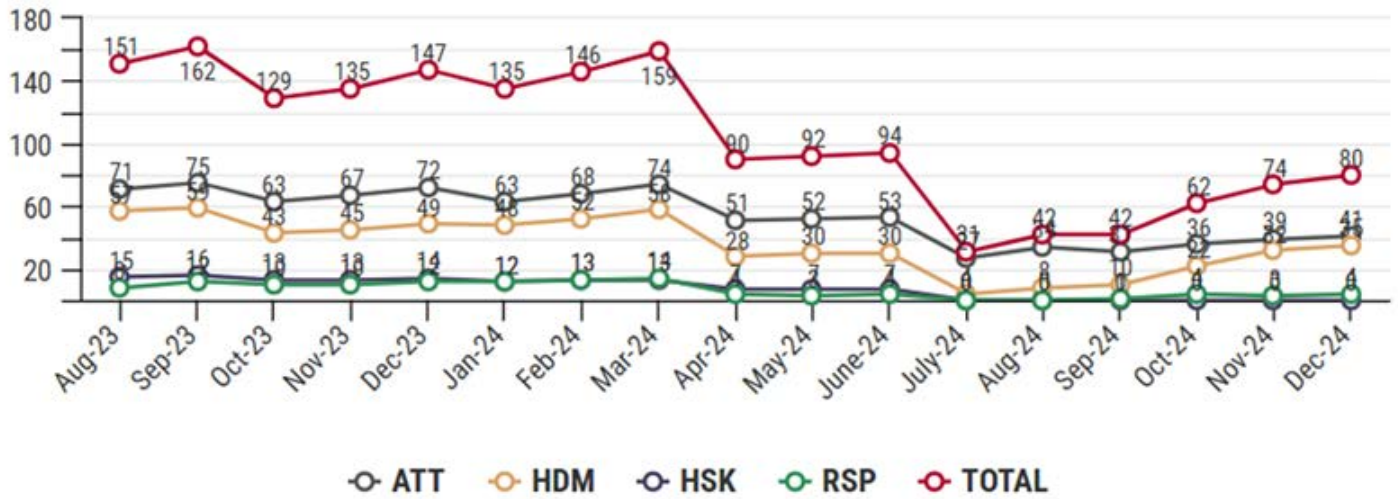
Case Management:



Total Monthly Case Load



Waitlist



Information & Referral Central Intake:

Top 3 Ways I&R Received



Phone
68.6%

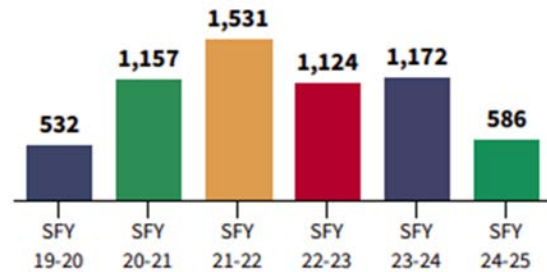


Email
28.3%



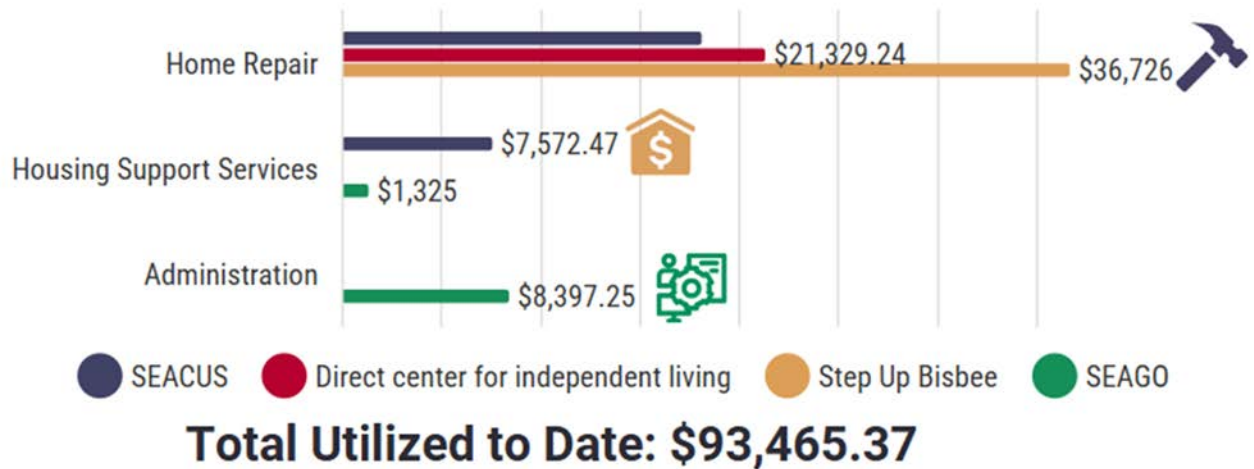
In-Person
2.1%

I&R Calls Per SFY



Housing Assistance Program:

The use of SB1720 funds continues to rise. We have utilized 38.99% of our funding at this time. Forty-eight clients have received funding, and twenty are awaiting funding. Our current dashboard is below.



Attachments: NONE

Action Requested: ☒ Information Only ☐ Action Requested Below:



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
THROUGH: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
FROM: CELESTE VASQUEZ, AREA AGENCY ON AGING DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: AREA PLAN ON AGING UPDATE

Description:

The SFY24/28 Area Plan on Aging focuses on **five goals, 15 objectives, and 44 action steps to meet** the outcome for these four years. In this process, the ACOA will receive quarterly updates on a few accomplishments each program coordinator and AAA Admin is working towards achieving. In your packet, you will find a brief update from each program highlighting at least three action steps toward meeting the goal and its objective. The overall goal is that you are given enough information to help you understand that the AAA is moving in the right direction. At the end of the fiscal year, we will provide you with the entire AP template showing each area for the year. You will have the opportunity to comment and request changes for the following year if needed.

A summary of the following program updates are as follows:

State Health Insurance Program and Senior Medicare Patrol

- **2.1-B, 5.1-C** The SHIP/SMP program has on boarded a new Data Entry Volunteer who started entering data in September and October and is currently working on the extensive data entry for November. The SHIP/SMP team collaborates closely with AAA staff throughout Region VI, sharing information about AAA services and highlighting the significant need for potential volunteers.
- **3.3.1-A** The South-Eastern Arizona Elder Abuse Taskforce (SEAEAT), The SHIP/SMP, and Long-Term Care Ombudsman coordinators attended an Elder Scams Town Hall presentation held in Graham County, led by Attorney General Kris Mayes. Arizona's Attorney General has shown interest in SEAEAT/AAA and joined the Attorney General Taskforce. Additionally, the Attorney General has agreed to participate in SEAEAT task force meetings to share trends and prevention strategies regarding elder abuse.

Case Management and Family Caregiver Support Program

- **2.1.E** To improve the safety and well-being of seniors by raising awareness and preventing fraud and exploitation, the FCSP/CMG Coordinator will continue collaborating with SHIP/SMP, SEAEAT, and local organizations. FCSP/CMG will maintain community education efforts, including presentations and information campaigns, to educate seniors about common scams. Additionally, the CMG will ensure that Case Managers are actively engaged in SEAEAT meetings and regularly share vital information about fraud and scams with the team, helping to keep seniors informed and protected.

Long-term Care Ombudsman

- **3.3-A** The Long Term Care Ombudsman and Volunteers continue to visit skilled nursing and assisted living facilities in Region VI. The Ombudsman Coordinator is actively recruiting volunteers in Spanish-speaking areas. On December 13, 2024, the Ombudsman Coordinator and other program coordinators hosted a volunteer training session and an appreciation luncheon. During the event, volunteers received certificates of appreciation and small gifts.
- The Region has lost one Assisted living facility (Ever After), and two facilities have changed owners: Prestige ALF was bought by Grace management, and Good Samaritan SNF was bought by Oppco.
- **3.3-B Southeastern Arizona Elder Abuse Taskforce (SEAEAT)** SEAEAT held a meeting on December 25th, featuring Billy Cloud as the speaker. The task force has scheduled dates for World Elder Abuse Awareness Day (WEAAD) activities in Region VI for 2025: Nogales on June 3rd, Safford on June 5th, Clifton on June 6th, Douglas on June 10th, and Tombstone on June 12th.

Attachments: NONE

Action Requested: ☒ Information Only ☐ Action Requested Below:



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
THROUGH: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
FROM: CELESTE VASQUEZ, AREA AGENCY ON AGING DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: LEGISLATIVE UPDATES

State of the State Update

Governor Hobbs opened the legislative session with her third [State of the State](#) address to a joint session of the Arizona State Legislature. Governor Hobbs recognized resilience as a central theme and focus of her address, highlighting important issues to everyday Arizonans, such as the cost of living and housing. She emphasized important policy topics for the upcoming legislative session. These topics include:

1. Increasing the State Low-Income Housing Tax Credit
2. Addressing out-of-state vacation rental ownership
3. Continuing the BuildItAZ program to increase the state's apprenticeships and other job activities.
4. Continuing the small business microloan program
5. Supporting education through increasing K-12 funding (prop. 123 extension fund)
6. Stationing Arizona National Guard Troops at the Border to reduce illegal drugs and cartels in the state
7. 5% pay increase for frontline workers (corrections, state troopers, etc.)
8. Adding 12-month postpartum coverage for KidsCare
9. Calls for the right to contraception for women & access to fertility treatment
10. Securing Arizona's water future (working with the Navajo Nation)

Governor's Budget

The Governor's budget closely mirrored the Governor's State of the State. Though there are plenty of analyses on other areas of the Governor's Executive Budget, this will focus on long-term area and older adult funding. On January 17, 2025, the Governor's office gathered key stakeholders in long-term care and older adult services to give a sneak peek of the Governor's budget. **I am happy to report that the Governor's budget includes \$2.5 million for Area Agencies on Aging: \$2 million in one-time funding and \$500,000 in ongoing funding.**

We are excited to be included in the Governor's budget, as this is the first time Governor Hobbs has worked to include Area Agencies on Aging. Though we are excited about the inclusion, this funding essentially means that Area Agencies on Aging would be flat-funded (\$500,000 across the state) should the budget be enacted (it almost certainly won't be). The \$2 million one-time funding would ensure no cuts from last year (which is already an issue

because we received a \$3 million cut last year from the year before). AHCCCS ALTCS received a 6% increase in the Governor's budget for rates. The \$500,000, though insufficient and not a 6% increase, will help Area Agencies on Aging offset the rate increases at ALTCS for long-term care. We've been focused on this parity for years, and it is a massive success in messaging for the Area Agencies on Aging. The bad news is that \$500,000 represents only a fraction of the funding needed to meet the 6% increase and does not recognize the actual needs of the network.

This sentiment was shared with the Governor's office and the Elderly & Physically Disabled Providers Alliance. The Governor's office encourages us all to ask for the actual need, knowing that this was the best they could do. We are so grateful for being included in the budget.

Legislature

AZAging has been hard at work introducing bills to recognize the actual needs of the Area Agencies on Aging. So far, we have bipartisan support! Based on previous conversations, AZAging will support both bills.

1. HB 2379: This bill is the bill we worked to introduce as an association. It increases the Area Agencies on Aging budget for HCBS by \$5 million and the housing budget by \$5 million. This is a bipartisan bill with good cosponsors.
2. HB 2350: Appropriates \$7 million in ongoing support for Area Agencies on Aging to support housing assistance for the Area Agencies on Aging for **ONGOING** funding. This is a bipartisan bill with good cosponsors.

Federal Update

We have multiple federal priorities this year:

1. USAging is working to reintroduce the Older Americans Act reauthorization in the New Congress to get it reauthorized as soon as possible.
2. FY 2025 funding is on Continuing Resolution until mid-March when the Congress and President must decide on appropriation levels or face a government shutdown. We need to fight for at least flat appropriations, but we hope for increased appropriations.
3. The FY 2026 appropriations season will begin in early February with the release of President Trump's Executive Budget.

I met with Congressman Ciscomani's staff on December 19, 2024, and provided SEAGO AAA-specific data to share with the Congressman.

Attachments: NONE

Action Requested:



Information Only



Action Requested Below:



EXECUTIVE BOARD PACKET

MEMO TO: EXECUTIVE BOARD
THROUGH: CHRIS VERTREES, INTERIM EXECUTIVE DIRECTOR
DATE: FEBRUARY 14, 2025
SUBJECT: TRANSPORTATION PROGRAM UPDATES

The following is a brief update regarding the Transportation and Transit planning projects that SEAGO is currently involved in:

SEAGO Road Pavement Assessment Project. The SEAGO Administrative Council and Executive Board approved this project in August 2021 for the amount of \$200,000 Federal (STBG). This project utilizes new artificial intelligence (AI) road assessment technologies that convert a cell phone into a data collection device that can conduct pavement assessments, pavement marking assessments, road condition inventories, as well as traffic sign inventories, and sign condition assessments for SEAGO member jurisdictions. SEAGO staff performs the groundwork of driving local roadways and collecting roadway data. The data is uploaded to Vaisala AI system. The system then analyzes the data, establishes a roadway inventory, and assigns condition assessments to multiple segments of the roadway. The data is available to all of our jurisdictions through a licensed database. All paved public roads not on the State system will be evaluated.

Update: To date, SEAGO has completed over 80% of our local road network. SEAGO used this technology to support our Safety Plan and RTAC Priority Projects. Multiple SEAGO member agencies have used the data base to develop road maintenance plans and view specific road issues. A request to extend the project an additional year will be presented at our meeting.

RTAC Priority Project List: Since 2022, the SEAGO TAC has developed a list of local projects for submission by RTAC to the State Legislature for consideration in State Budget. In FY24, the SEAGO Region did very well securing over \$30 million in projects. In addition, SVMPO planning area secured almost \$10 million in projects. RTAC requested that Greater Arizona COGs/MPOs develop a project list for FY25 budget discussions. Unfortunately, due to a significant budget deficit, our FY25 list went unfunded. RTAC once again requested Greater Arizona COGSs/MPOs submit a list for the FY26 budget year.

Update: After discussions with the TAC, SEAGO has re-submitted last year's list. Costs were updated to include a 20% inflation factor. A project booklet was completed and distributed to legislators at the Rural Transportation Summit. The booklet can be accessed at this link: <https://www.keepandshare.com/doc12/view.php?id=258072&da=y> House Transportation Chair Biasiucci is sponsoring this year's RTAC priority project legislation. Bill # is 2304.

Nogales Area Transit Feasibility Study: The Nogales/Rio Rico area is the largest remaining community in Arizona that does not have a Public Transit Program. To explore the demand for a transit system, SEAGO applied for a transit planning grant through ADOT last December.

Update: *On March 30, 2023, SEAGO received a \$95,000 award to conduct Phase 1 of the Study. If a strong need/demand for service is identified, we will apply for Phase 2 (Implementation Plan) in ADOT's next transit planning grant cycle. The goal is to have a plan in place by the January 2026 FTA Section 5311 application cycle. The Draft Plan has been completed and has been posted for public comment. It is available at: <https://www.keepandshare.com/doc12/258268/nogales-area-transit-feasibility-study-2024-pdf-6-8-meg?da=y>.*

SVMPO/SEAGO Joint Regional Highway Safety Plan: In 2016, SEAGO and SVMPO partnered on a Regional Safety Plan. The project resulted in almost \$6 million in regional safety projects. The plan has exceeded its useful life as crash data in the plan was over 8 years old. SEAGO and SVMPO once again partnered on a plan update. ADOT Traffic Safety Section approved the project and ADOT/FHWA authorized funding for the project. Kimley-Horn was selected as the project consultant.

Update: *The Southeast Arizona Transportation Safety Plan (SEAZ TSP) has been completed. It was approved by our Administrative and Executive Committees on December 12, 2024. It will be an active plan that will be updated as new data or project priorities change. The plan is available at: <https://www.keepandshare.com/doc12/258174/svm-po-seago-safety-plan-final-report-11-25-2024-pdf-29-4-meg?da=y>.*

Bisbee Transit Route Efficiency Study: In December, SEAGO with support from the City of Bisbee and City of Douglas applied for an FTA Section 5305 Planning grant to conduct the Bisbee Transit Route Efficiency Study. In March, SEAGO was advised that we received a grant for \$75,000. The study will review the current Bisbee Bus route structure and schedule in effort to make it more efficient and cost effective. The study will kick-off in FY25 (July 24).

Update: *The Public Involvement Plan for the project has been completed. SEAGO hosted a project planning meeting with Bisbee and Douglas in September. A study TAC has been identified. Data collection is in process and a Rider Survey for Origin and Destination has been completed. Distribution of the survey will begin this month.*

Action Requested:

☒ Information Only

☐ Action Requested Below



SEAGO REGION FY26 RTAC PRIORITY PROJECT LIST

Project Sponsor	Project Name	Cost	Inflation Factor (20%)	Total Estimated Cost	Local Contribution	Recommended Funding
City of Nogales	Industrial Park Drive Reconstruction Project	\$3,116,949	\$623,389	\$3,740,338	\$213,199	\$3,527,139
San Carlos Apache Tribe	Peridot Siding Road (BIA Route 103) Pavement Overlay Project	\$3,143,000	\$628,600	\$3,771,600	\$214,981	\$3,556,619
Santa Cruz County	West Frontage Road at Camino Ramanote Roundabout	\$1,170,000	\$234,000	\$1,404,000	\$80,028	\$1,323,972
City of Nogales	Frank Reed Road Paving Project	\$1,688,302	\$337,660	\$2,025,962	\$115,480	\$1,910,482
City of Douglas	Douglas Downtown Revitalization Streetscape Project	\$7,549,804	\$1,509,961	\$9,059,765	\$516,407	\$8,543,358
Graham County	Reay Lane Improvements	\$3,955,058	\$791,012	\$4,746,070	\$270,526	\$4,475,544
Cochise County	Davis Rd- MP 5 & 13 Improvements	\$6,000,000	\$1,200,000	\$7,200,000	\$2,890,460	\$4,309,540
Town of Duncan	High Street Improvements	\$1,810,263	\$362,053	\$2,136,316	\$1,21,770	\$2,0145,46
Cochise County	Davis Rd – Central Hwy to US-191	\$7,555,013	\$1,511,003	\$9,066,016	\$516,763	\$8,549,253
City of Nogales	La Quinta Road and Mariposa Ranch Road Reconstruction	\$1,923,849	\$384,770	\$2,308,619	\$131,591	\$2,177,028
City of Willcox	Expansion Transit Vehicle	\$65,000	\$13,000	\$78,500	\$15,700	\$62,800
Cochise County	Moson Rd – Transfer to SVMPO	\$3,000,000	\$600,000	\$3,600,000	\$0	\$3,600,000