



El Pueblo Park Association

125 Paseo de la Plaza, station 400
Los Angeles, CA 90012

January 31, 2022

Dear Mr. J. Burke,

On behalf of *El Pueblo Park Association* and the City of Los Angeles, *El Pueblo de Los Angeles Historic Monument*, we are delighted to submit the attached final report summarizing our efforts to catalog and share the *Burnett C. Turner Collection*. Turner was the architect who created run down Olvera Street into a pre-industrialized Mexican market place, and ensured the saving of the many historical buildings at what has become a major Los Angeles attraction for both tourists and locals at the historical Spanish / Mexican / American plaza.

With funding from the Haynes Foundation we were able to develop a detailed finding aid that will be available to researchers through the *Online Archive of California*. Our work was facilitated by the discovery of a previously unknown *Drawing and Map Inventory* of Turner's work in the Los Angeles City Clerk's *Archives and Record Center*. The inventory served as a valuable resource for the team. As a result, the finding aid is significantly more detailed than anticipated.

Discovery of the inventory also meant that the work of processing the collection went faster than anticipated. With the Haynes Foundation's approval, we would like to use remaining funds to create a permanent exhibit dedicated to Turner at the El Pueblo Historic Monument. We have identified a number of significant drawings by Turner and the exhibit will ensure the widest possible dissemination of his work. Remaining funds in the amount of \$2,132 will be used to scan, mount and display a selection of Turner's architectural plans and renderings in either the Pico House or the historic Hellman/Quon building.

Thank you again for your support and please let us know if any additional information is required.

Sincerely,

Don Sloper
President, El Pueblo Park Association

FINAL REPORT

The Burnett C. Turner Collection consists of materials used in the restoration and revitalization of the *El Pueblo de Los Angeles Historical Monument* dating from 1905 through 1999, including a number of buildings listed on the *National Register of Historic Places*. Architectural drawings by Turner and other firms make up the bulk of the collection, which also includes photographs, artifacts, administrative files, and maps.

During the grant period, two archival assistants, Taylor Ytuarte and Kimberly Berry, were hired. Taylor earned a master's degree in Management in Library and Information Science (MMLIS) at the *University of Southern California* in 2020. She had previously served as an Archival Processing Intern in the USC Libraries and is now a Digital Archivist at the Whittier Public Library where she leads a digitization project of historical photographs in partnership with the Whittier History Museum. Kimberly also came to the project from USC, having served as a Processing Archivist on the Olive View Hospital Collection after a number of years at CalTech.

Taylor and Kimberly were supervised by Kim Zarate, Collections Manager of *El Pueblo de Los Angeles Historic Monument*. Suzanne Noruschat, board member of *El Pueblo Park Association* (EPPA) and *USC Special Collections* Librarian provided technical expertise and guidance throughout the processing phase. The project was also supported by Edgar Garcia, Assistant General Manager of *El Pueblo de Los Angeles Historic Monument* and Mike Henderson, EPPA's Artifact Committee Chair.

The matching funds for supervision and the cataloging of records in the collection was carried out by volunteers as planned. Also, as planned, \$1,004 of EPPA funds were expended to purchase map-drawer sized manila folders that will ensure the collection is well organized and appropriately protected in the future.

The team organized and catalogued more than 2,000 records and produced a detailed finding aid that will be posted on the *Online Archive of California*. The finding aid includes a brief biography of Turner and a description of sources that will be made available to researchers and the general public for the first time.

The work was initially estimated to take 426 hours for an anticipated cost of \$10,660. However, the bulk of the processing was completed in just 297 hours for a total of \$7,438. The increased

efficiency was made possible by the discovery of a previously unknown *Drawing and Map Inventory* of Turner's work in the *Los Angeles City Archives*. The inventory served as a valuable resource for the team. As a result, the finding aid is significantly more detailed than anticipated. The specificity of the finding aid will be very useful to researchers and the public looking for particular drawings or information.

The following activities are planned to ensure the dissemination and continued use to the collection:

- A permanent exhibition of drawings and ephemera from the Turner Collection will be organized. El Pueblo staff have identified two potential spaces for the exhibition including the Pico House and the historic Hellman/Quon building. The team anticipates that the exhibition will open in Fall 2022.
- Staff will develop a collections protocol for researchers to request items to be delivered from the current warehouse to an appropriate research room at El Pueblo. It is likely that a room in the Biscailuz Building will serve as an intermittent research room until an appropriate permanent site is identified.
- Information about the collection will be posted to the *El Pueblo Park Association* website, to *El Pueblo de Los Angeles* website and to various social media accounts.

SUMMARY OF PROJECT SPENDING

Haynes Grant as of 1/31/2022

Wages for two archival assistants: 297 hours at \$25 per hour	\$7,437.50
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City of Los Angeles, El Pueblo de Los Angeles Historic Monument

Supervision: 2 staff at \$XX per hour	\$X,XXX.00
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El Pueblo Park Association

Technical assistance: 2 volunteers at \$25 per hour	\$X,XXX.00
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Archival Map Folders	\$1,004.00
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Total	\$X,XXX.00
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PLAN FOR UNSPENT FUNDS

Pending approval from the Haynes Foundation, unspent funds in the amount of \$2,562.50 (\$10,000 - \$7,437.50) will be used to print, frame and hang a selection of architectural plans and renderings from the Turner collection.