



Larkin School of Nursing Accommodation Request Guidelines

Larkin School of Nursing is committed to ensuring equal access to academic programs and campus services for students with documented disabilities. Students requesting academic, clinical, testing, or classroom accommodations must follow the procedures outlined below to allow sufficient time for review, approval, and implementation of any approved accommodations.

1. Timeline for Requesting Accommodations

Students who submit complete and current documentation by the recommended dates will receive priority review. Requests submitted after these dates will still be processed; however, accommodations may not be in place by the start of the term.

2. Steps for Requesting Accommodations

To request accommodations, students must complete the following steps:

A. Review Documentation Requirements

Documentation must meet Larkin School of Nursing guidelines and must be submitted at the same time as the accommodation request form. Incomplete or outdated documentation will delay the review process.

B. Complete the Accommodation Request Form

Submit the Larkin School of Nursing Accommodation Request Form along with all supporting documentation. Once your materials are reviewed, you will receive an email notification with next steps. Students must check their email regularly for updates and communication from the Office of Student Support.



3. Supplemental Requests

A supplemental request may be submitted when there is a substantial change in a student's medical, psychological, or learning condition that requires updated or additional accommodations.

Supplemental requests may NOT be used to appeal previously denied accommodations using the same documentation.

To submit a supplemental request:

1. Email the Office of Student Support to request a supplemental review.
2. Upload new, updated, or additional documentation supporting your request.
3. Submit a written statement explaining:
 - Which new or additional accommodations you are requesting
 - What changes in your condition prompted the request

Supplemental requests are reviewed in order of submission. Requests submitted after the deadline or after a previous review for the same semester may be considered for the following term.

4. Additional Information

Students are encouraged to submit requests early to avoid delays. Accommodations cannot be implemented retroactively and are not guaranteed until official approval has been issued. Students with questions may contact the Office of Student Support for assistance.