

## DID YOU KNOW?



### What is the ILP?

The ILP is a tool that automatically transfers information from Banner to Canvas.

The ILP synchronizes:

- users
- courses
- student enrollments
- faculty assignments
- cross-listing
- academic terms
- grade data

### Purpose for the ILP Newsletter

Since Laredo College adopted Canvas, Banner and Canvas did not communicate with each other, and therefore information was brought into Canvas via a manual upload. Starting in Wintermester 2020, the Ellucian Intelligent Learning Platform (ILP) was implemented to bridge that gap. As a result, there are important changes that affect the way information is handled between Banner and Canvas. We will be sending out the ILP newsletter periodically as we learn about the differences and how the information flows between these two systems. The newsletter will serve to inform the College community of procedural changes that are necessary.

### Submit Grades to Banner Tool

The Submit Grades to Banner tool allows faculty to pass grades from Canvas to Banner and can be found on the Course Navigation menu. The Submit Grades to Banner tool must be used in Chrome or Firefox browsers.



Submit Grades to  
Banner

*Submit Grades to Banner tool  
on the Course Navigation menu*

### *Submitting Grades for Developmental Courses*

Until further notice, instructors teaching developmental courses (cross-listed or otherwise) must manually input grades into PASPort. They will not be able to use the Submit Grades to Banner tool.

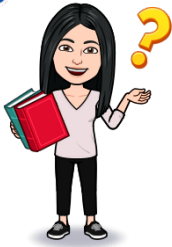
### Reassigning Instructors

#### *In Cross-listed Courses*

If two or more courses are assigned to an instructor and then cross-listed in Canvas, and one of the courses is reassigned to a different instructor, the ILP does not de-cross-list the course in Canvas. Both instructors will be placed in the course in Canvas.

**Before reassigning courses, please notify eLearning to remove the previous instructor from the course and de-cross-list the courses (if applicable).**

Any Questions?



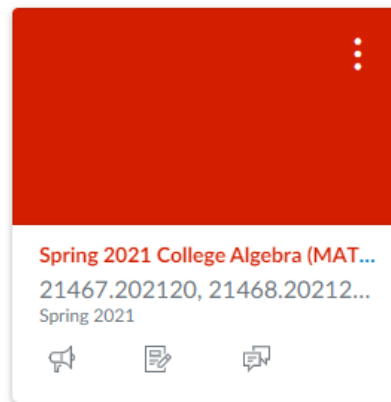
Contact eLearning!

Email:  
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Phone: (956) 721-5211

### Cross-listing Courses

Courses that are cross-listed in Banner are brought over to Canvas as one course shell (see image below).



*Course that was Cross-listed in Banner*

Due to the functionality of the ILP, additional courses cannot be cross-listed in Canvas with courses that were cross-listed in Banner. Banner cross-listing cannot be modified in Canvas (sections cannot be added or removed in Canvas). Banner cross listing overrides cross-listing in Canvas. Therefore, only stand-alone courses can be cross-listed in Canvas.



Now that the ILP is in place, **cross-listing (in BOTH Banner and Canvas) and faculty assignment changes should be completed *before* the first day of classes.** After classes have started, cross-listing and faculty assignment changes can create issues that require extensive research and troubleshooting and may cause grades and other data to be lost and irretrievable.

2/2/2021