



Notice of Intent to Award a Sole Source Procurement

Subject: Purchase of Police Mounted Horse.

Date: April 4, 2017

Document Number: 2017-056

Written Response Due: April 11, 2017

Time: 8:00 AM. EST

E-mail Address: rmoreau@davie-fl.gov

Fax Number: 954-797-1049

This is not a Request for Proposals and there is no solicitation available. The proposed contract action is for product or services for which the Town intends to negotiate and award with only one source under the authority of the Town of Davie, Purchasing Manual Section 5 and State of Florida Statute 287.057(5)(3)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

The Town of Davie, Florida intends to negotiate sole-source procurement and installation of wall partitions. The Town would contract this procurement with Hufcor. This is an acquisition with a value of **\$18,197.00**.

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, email, and a statement regarding capability to provide the specified procurement. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the Town. A determination by the Procurement Manager & sourcing Buyer not to compete this proposed action based on the responses to this notice is solely within the discretion of the Procurement Manager. Purchases over \$25,000 will be forward to the Town Council for approval by resolution.

All responses must be in writing and returned to ATTN: Rebecca Moreau, Buyer Town of Davie 6591 Orange Drive Davie, FL 33314 by: Facsimile number 957-797-1049, e-mail rmoreau@davie-fl.gov. Note the number of the Sole Source Information inquiry on documentation.

Requisition No. _____

**TOWN OF DAVIE
SOLE SOURCE OR SINGLE SOURCE PURCHASE FORM**

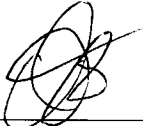
Department Public Works
Vendor: Hufcor Southeast
Vendor Phone Number: 561-292-9865

***Please include a signed letter on company letterhead from the selected vendor declaring they are indeed a sole or single source for the item(s) being purchased.**

How many individuals, companies, and/or manufacturers were contacted about this
One

If **sole source purchase**, please explain the characteristic(s) of the product or service that limits competitive bidding. (See Purchasing Manual definition section for a definition of sole source purchase.) The selected vendor is the manufacturer of the existing wall Partitions and this project is to install additional track and partitions to work with the existing system. The design and materials are proprietary to Hufcor.

If **single source purchase**, please explain the characteristic(s) of the product or service that limits competitive bidding. (See Purchasing Manual definition section for a definition of a single source purchase.) _____

Department Director Signature:  _____ Date: 3-13-17

Procurement Manager Signature: _____

HUF COR® Southeast

Operable Walls • Accordion Doors • Installation • Service/Repair

City of Davie
Public Works Department

To Keith Pursell,

The current system installed in the Bamford Park Community Center is a HUF COR series operable partition and track. It was installed in 2001.

The HUF COR operable partition and track is only available from the HUF COR distribution network in Florida.

Our Florida operation is the only certified HUF COR dealer, installer and authorized service team.

Please contact me if you require any additional information or details.

Thanks for the opportunity to work with the Town of Davie.

Sincerely,

Iain Paterson
HUF COR
Territory Manager

Corporate Office:

1301 Central Park Dr.
Sanford, FL 32771
Phone: 407.302.2286
info@hufcorfl.com



www.hufcorfl.com

Additional Locations:

Jackson, MS
Boynton Beach, FL
Tampa, FL
Ft. Myers, FL

HUFCOR[®] Southeast

Operable Walls • Accordion Doors • Installation • Service/Repair

Proposal 3/10/17

To: City of Davie
Attn: Estimating
From: Iain Paterson
Re: Bamford CC

HUFCOR Florida Group proposes to furnish and install the following:

New Operable Partition and Service of Existing

Manufacturer	Hufcor Inc.
Series	631 Series, 47 STC, Operable Partition
Surface	Hufcor Vinyl Fabric
Installation	By Factory Trained Craftsmen
	• Pre-punched support steel supplied by others
Quantity/Sizes	(1) opening 26'-4 3/8" wide x 11'-10 3/4" high

Service includes:

- Clean and lightly lubricate all track running surfaces.
- Check trolleys for any sign of abnormal wear or breakage.
- Check for out-of-plumb panels (indicating loose trolley bolts). Correct by adjusting to plumb and tighten trolley nuts.
- Check any exposed bolts in panel vertical edges – tighten if required.
- Check all hinges and tighten if required.
- Check track alignment at all joints and intersections – correct any misalignment.
- Check and, if needed, adjust lever jamb closure.
- Check all top and bottom seals for proper operation and adjust as required.
- Check all pass doors for proper operation, adjust as required.

Total Price \$18,197.00

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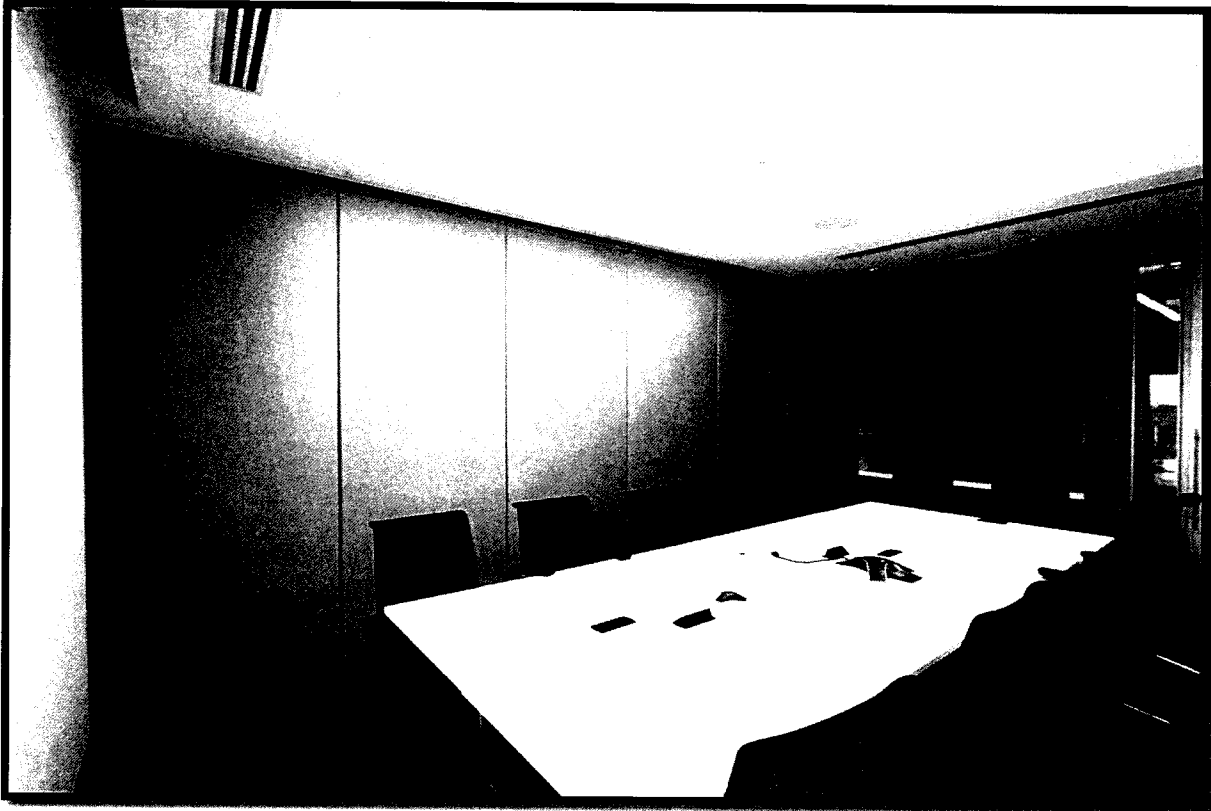
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HUFCOR 600 SERIES



OFFICE MIAMI

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Notes:

- a. Price is valid for 30 days.
- b. Includes locally based project management, installation and follow up service.
- c. Price does not include any special hoisting or access as may be required to stage materials into areas of installation.
- d. Pocket dimensions will need to be coordinated to accommodate panel size and layout. Pocket design assistance is included in the proposal.
- e. Permit or engineering fees associated with the scope listed above are not included.
- f. No pass doors, pocket doors or other options not listed above are included in the pricing.

Acceptance of Approval: Any balances not paid within thirty (30) days of the date of the invoice shall accrue interest at the rate of 18% per annum. Any action to construe, declare or enforce this contract shall only be brought in a court of competent jurisdiction with venue lying solely and exclusively in Seminole County, Florida. The prevailing party in any action brought to construe, declare or enforce this contract shall be entitled to recover its actual attorney's fees, attorney's travel time charges and expenses, paralegal fees, computer access and utilization charges, expert witness fees and expenses, costs, expenses and expenses of investigation, discovery, and litigation. The parties to this contract expressly waive the right to trial by jury of any cause of action or defense pertaining to this contract. The above prices, specifications, and conditions are satisfactory and accepted. You are hereby authorized to provide all items described above.

Date: _____ **Signature:** _____

Prepared by Iain Paterson • Hufcor • ipaterson@hufcor.com

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