



# Full-Scale Exercise (FSE) School Evacuation and Reunification and Full Activation of the EOC 2022

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After-Action Report/Improvement Plan

December 12, 2022

The After-Action Report/Improvement Plan (AAR/IP) aligns exercise objectives with preparedness doctrine and related frameworks and guidance. Exercise information required for preparedness reporting and trend analysis is included; users are encouraged to add additional sections as needed to support their own organizational needs.

## EXERCISE OVERVIEW

<b>Exercise Name</b>	Full Scale Exercise (FSE) School Evacuation and Reunification and Full Activation of the EOC 2022
<b>Exercise Dates</b>	October 21, 2022
<b>Tribal Council Approval</b>	Motion 080222-21
<b>Scope</b>	This exercise is a Full-Scale Functional Exercise for the Morongo School to be evacuated by Riverside Sheriff Office (RSO) and Morongo Tribal PD and evacuate all students by Morongo's Transportation Department to an undetermined reunification point and reunify all students with their parent/guardian and full activation of the EOC.
<b>Focus Area(s)</b>	Response and Recovery
<b>Capabilities</b>	<p>Exercise:</p> <ol style="list-style-type: none"> <li>1. School Emergency Operations Plan</li> <li>2. School Lock Down Procedures</li> <li>3. EOC Activation</li> <li>4. Operational Coordination with RSO and Morongo's Transportation Department</li> <li>5. Safely Move Students to Undisclosed Reunification Center</li> <li>6. Reunification of Parents/Guardians and Students</li> <li>7. EOC Mobilization/Demobilization</li> <li>8. Response and Recovery</li> <li>9. Public Information System</li> <li>10. Operational Communications</li> <li>11. Logistical Resource Support Elements</li> <li>12. Critical Transportation</li> </ol>

<b>Exercise Name</b>	Full Scale Exercise (FSE) School Evacuation and Reunification and Full Activation of the EOC 2022
<b>Objectives</b>	<ol style="list-style-type: none"> <li>1. Demonstrate the ability to follow lockdown procedures in School EOP.</li> <li>2. Demonstrate the ability of the RSO and Morongo Tribal PD to evacuate all three (3) of the Morongo school campuses to the reunification location.</li> <li>3. Demonstrate the ability of the participating departments to make all appropriate notifications to ensure the safe evacuation and reunification of all school campuses.</li> <li>4. Demonstrate the ability of an EOC activation; staff mobilize and demobilize and complete an EOC Emergency Action Plan (EAP).</li> <li>5. Demonstrate the ability of all of Morongo departments to effectively communicate and organize response and recovery.</li> <li>6. Demonstrate the ability of MBMI's FM radio capability/interoperability for notifications.</li> <li>7. Demonstrate the ability of MBMI's business band radio capability.</li> <li>8. Demonstrate the capability of MBMI's EOC to provide support to responders of a catastrophic event involving Morongo School.</li> <li>9. Safely transport the students to a reunification point.</li> <li>10. Reunify all student to the emergency release form named party.</li> </ol>
<b>Threat/Hazard</b>	An active shooter/trespasser has entered the Morongo School Upper Campus.
<b>Scenario</b>	An active shooter/trespasser entered the Morongo School Upper Campus and was shooting randomly. All school campuses have gone into lockdown. Law enforcement officers (RSO and CHP at Upper Campus only, Morongo Tribal PD and Public Safety Officers at all locations) have secured the scene, and now retrieve the students and teachers from their secured positions and call for an evacuation and transportation of the students and staff to a reunification center and reunify the students to the emergency release form named party.
<b>Sponsor</b>	Morongo Band of Mission Indians

<b>Exercise Name</b>	Full Scale Exercise (FSE) School Evacuation and Reunification and Full Activation of the EOC 2022
<b>Participating Organizations</b>	MBMI Emergency Management Department (EMD) Morongo School MBMI Transportation Department Morongo Tribal PD MBMI Public Safety Morongo Fire Department Riverside County Sheriff's Department; Cabazon Station, possibly SWAT California Highway Patrol Cal OES
<b>Points of Contact</b>	Floyd Velasquez, Emergency Services Administrator, 951-755-5309, <a href="mailto:fvelasquez@morongo-nsn.gov">fvelasquez@morongo-nsn.gov</a> David Ellsworth, Emergency Manager, 951-755-5277, <a href="mailto:dellsworth@morongo-nsn.gov">dellsworth@morongo-nsn.gov</a> Dana Lane, Emergency Services Coordinator, 951-755-5215, <a href="mailto:dlane@morongo-nsn.gov">dlane@morongo-nsn.gov</a>

## ANALYSIS OF CAPABILITIES

Aligning exercise objectives and capabilities provides a consistent taxonomy for evaluation that transcends individual exercises to support preparedness reporting and trend analysis. Table 1 includes the exercise objectives, aligned capabilities, and performance ratings for each capability as observed during the exercise and determined by the evaluation team.

Objective	Capability	Perform ed without Challen ges (P)	Perform ed with Some Challen ges (S)	Perform ed with Major Challeng es (M)	Unable to be Perform ed (U)
Demonstrate the ability for the Morongo School campuses to follow lock down procedures and law enforcement's ability to secure the seen and retrieve the students.	Planning. Screening, Search and Detection. Physical Protective Measures Risk and Disaster Resilience Assessment		S		
Demonstrate the ability of the Morongo Band of Mission Indians to evacuate all three (3) of the Morongo School campuses to the reunification location to be determined on the day of the exercise; from a warm start.	Risk and Disaster Resilience Assessment Critical Transportation Demonstrate the ability of all Morongo's departments to organize and respond to an event		S		

Objective	Capability	Performed without Challenges (P)	Performed with Some Challenges (S)	Performed with Major Challenges (M)	Unable to be Performed (U)
Demonstrate the ability of the Morongo Band of Mission Indians participating departments, to make all appropriate notifications to reunify all students with their parent/guardian.	Public Information & Warning Access Control and Identity Verification Operational Coordination Test Communication. and 89.1FM Operational Coordination Mass Care Services		S		
Demonstrate the ability of the various departments of the Morongo Band of Mission Indians to work collectively to ensure we have a fully activated EOC coordinating and supporting evacuation efforts; from a warm start.	Operational Communication Operational Coordination Public Information & Warning Critical Transportation Notification of EOC staff for a warm start		S		
Demonstrate the ability of EOC staff to mobilize and demobilize.	Operational Coordination Mobilization of EOC Staff Incident Management Public Information & Warning		S		

Objective	Capability	Performed without Challenges (P)	Performed with Some Challenges (S)	Performed with Major Challenges (M)	Unable to be Performed (U)
Demonstrate the ability of the Morongo Band of Mission Indians interoperable radio capability.	Operational Communications Public Information & Warning Mobilization / Demobilization		S		
Demonstrate the capability of Morongo's EOC to provide support to first responders during a catastrophic event.	Community Resilience Operational Coordination Situational Assessment		S		

Table 1. Summary of Core Capability Performance

**Ratings Definitions:**

**Performed without Challenges (P):** The targets and critical tasks associated with the capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.

**Performed with Some Challenges (S):** The targets and critical tasks associated with the capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.

**Performed with Major Challenges (M):** The targets and critical tasks associated with the capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities;



contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.

**Unable to be Performed (U):** The targets and critical tasks associated with the capability were not performed in a manner that achieved the objective(s).

The following sections provide an overview of the performance related to each exercise objective and associated capability, highlighting strengths and areas for improvement.

## **Objective 1 - Demonstrate the ability for the Morongo School campuses to follow lock down procedures and law enforcement's ability to secure the scene and retrieve the students.**

The strengths and areas for improvement for each capability aligned to this objective are described in this section.

### **Capability - Planning, Screening, Search and Detection, Physical Protective Measures, Risk and Disaster Resilience Assessment**

#### **Strengths**

The full capability level can be attributed to the following strengths:

- **Strength 1:** School teachers and staff were aware of the safety procedures.
- **Strength 2:** Law enforcement agencies worked well together to complete the task safely and effectively.
- **Strength 3:** Students were able to follow the directions of teachers, staff, and law enforcement.

#### **Areas for Improvement**

The following areas require improvement to achieve the full capability level:

- 1. Area for Improvement:** Blue lights in classrooms did not come on.

**Reference:** Blue lights are supposed to come in classrooms to indicate a problem.

**Analysis:** Staff will initiate a regular inspection of blue lighting functions to ensure the system works properly.

- 2. Area for Improvement:** Clearer directions to start event.

**Reference:** A message went to the school to start, but the rest of the groups didn't know it started causing a break-down in communication for the commencement of the drill with the cooperating agencies. The IC was not aware the exercise had started until the busses drove by.

**Analysis:** There need to be clearer steps to start the event/exercise listed in the Exercise plan.

- 3. Area for Improvement:** Because of the delay in start notification (the school was notified, but law enforcement wasn't) the teachers and students were in their lockdown positions for over an hour in some instances.

**Reference:** Wait time in lockdown can't be predicted, but it is for safety.

**Analysis:** The exercise start notification will be delivered to all participants at the same time by one person.

## **Objective 2 - Demonstrate the ability of the Morongo Band of Mission Indians to evacuate all three (3) of the Morongo School campuses to the reunification location to be determined on the day of the exercise, from a warm start.**

The strengths and areas for improvement for each capability aligned to this objective are described in this section.

### **Capability - Risk and Disaster Resilience Assessment, Critical Transportation, Demonstrate the Ability of All Morongo's Departments to Organize and Respond to an Event**

#### **Strengths**

The full capability level can be attributed to the following strengths:

- **Strength 1:** Students knew proper lockdown procedures.
- **Strength 2:** Students followed directions of teachers and law-enforcement officials.
- **Strength 3:** All students were accounted for, transported, and reunified with their parent/guardian without any safety issues, injuries or losses.

#### **Areas for Improvement**

The following areas require improvement to achieve the full capability level:

- 1. Area for Improvement:** Student count was reported inaccurately several times leading to confusion.

**Reference:** The student count must be accurately reported so it can be released and noted accurately.

**Analysis:** One person at the reunification site must be notified of the count when the busses arrive and every time a student is released to their emergency pick up contact and then that number is reported at a regularly timed interval. An EOC staff member may be selected to be at the reunification location to perform this communication.

- 2. Area for Improvement:** Emergency pick up contacts (parents, etc.) were walking around in the reunification area and mingling with the kids causing a bit of confusion with check out and counts.

**Reference:** There needs to be an orderly process for checking out the students to ensure the proper documents are completed for pick up and dismissal.

**Analysis:** School staff would like the parents to stay in their vehicles and do a drive through pick-up of the students.

- 3. Area for Improvement:** Radio communications when moving students were not clear at the EOC.

**Reference:** When communicating on the radio everyone needs to use the same protocols.

**Analysis:** Staff will identify themselves with each transmission and the person receiving the radio communication will repeat the message back to them. The highest-ranking school personnel will be tasked to send the messages via radio so they come from one person, not multiple people reporting in.

- 4. Area for Improvement:** Planned transportation routes need a little work.

**Reference:** Under real world circumstances transportation coordination needs to occur for proper routes.

**Analysis:** IC and Transportation Unit need to coordinate to identify safe transportation routes.

- 5. Area for Improvement:** There was some confusion on the number of children being evacuated. Multiple people were reporting numbers which the totals were not in alignment. This led to some frustrations and questions regarding the accountability of the children being evacuated. Reporting of students and staff counts were coming in from several sources and they were often conflicting

**Reference:** The role of the EOC is to assist with the resource requests from the field, i.e. provide a vehicle, driver, destination and the IC or his designee provides the number being evacuated. Accountability for the evacuated lies with the IC and School.

**Analysis:** School will prepare a plan to ensure proper reporting of students throughout the transportation and reunification process.

### **Objective 3 - Demonstrate the ability of the Morongo Band of Mission Indians participating departments, to make all appropriate notifications to reunify all students with their parent/guardian.**

The strengths and areas for improvement for each capability aligned to this objective are described in this section.

#### **Capability - Public Information and Warning, Access Control and Identity Verification, Operational Coordination, Test Communications and 89.1 FM Radio Station, Operational coordination, Mass Care Services.**

##### **Strengths**

The full capability level can be attributed to the following strengths:

- **Strength 1:** Radio, website, and communications use were worked out in 20 minutes.

##### **Areas for Improvement**

The following areas require improvement to achieve the full capability level:

- 1. Area for Improvement:** Systems should be up and running as soon as possible.

**Reference:** Additional training should take place.

**Analysis:** Section specific training should include actual use of systems and testing as often as possible.

## **Objective 4 - Demonstrate the ability of the various departments of the Morongo Band of Mission Indians to work collectively to ensure we have a fully activated EOC coordinating and supporting evacuation efforts, from a warm start.**

The strengths and areas for improvement for each capability aligned to this objective are described in this section.

### **Capability - Operational Communications, Operational Coordination, Public Information and Warning, Critical Transportation, Notification of EOC Staff for a Warm Start**

#### **Strengths**

The full capability level can be attributed to the following strengths:

- **Strength 1:** Timely arrival.
- **Strength 2:** Large number of active participants.
- **Strength 3:** Staff exercised their prior training with a good understanding of roles and positions.
- **Strength 4:** Full documentation.

#### **Areas for Improvement**

The following areas require improvement to achieve the full capability level:

- 1. Area for Improvement:** Operations ordered Social Services to the reunification site, and they went, but the EOC Director didn't see the request.

**Reference:** The EOC Director must be notified of all requests for personnel movements.

**Analysis:** All Sections will process a 413 with all requests for EOC staff requests and relocations.

- 2. Area for Improvement:** Documents in the EOC need to be clearer to indicate if it is a request that needs to be fulfilled or if it is just information being distributed. 413s were not updated as fulfilled or complete.

**Reference:** Updates to requests and notifications on 413s must be completed.

**Analysis:** When a request is delivered, the 413 will be updated as fulfilled, complete or in process and the action taken should be noted to close the loops properly and effectively on the paperwork keeping everyone informed.

- 3. Area for Improvement:** Paperwork flow at the EOC can be confusing to EOC staff as there is quite a bit of paperwork to keep up with.

**Reference:**

**Analysis:** The ExPlan will include filled out examples/samples of all form's participants are likely to work with during the exercise, so they have time to review and ask questions prior to.

- 4. Area for Improvement:** EOC staff and supply requests.

**Reference:** Training will solve issues regarding how and when to request supplies within the EOC.

**Analysis:** Need to request office supplies from Logistics, including a portable power supply for laptops, in the future.

- 5. Area for Improvement:** Field communications regarding road closures and the responsible party should be clearer.

**Reference:** IC and Transportation Unit need to convey their needs clearly and quickly.

**Analysis:** Clear collaboration from IC and Transportation Unit will happen quickly and be conveyed clearly in writing when possible.

- 6. Area for Improvement:** Abbreviations and acronyms were used in documents leading to unnecessary questions (largely by observers from RivCo EMD and Cal OES).

**Reference:** Abbreviations and acronyms should not be used in documents or in communications.

**Analysis:** Training and the pre-briefing will include specific annotations that abbreviations and acronyms must not be used in communications (in writing, verbally or otherwise).

- 7. Area for Improvement:** Public Information Officer (PIO) would like information to come to them at regular intervals or as updated so they do not need to chase it down and PIO team would like to be seated next to the Communications Unit.



**Reference:** The PIO needs the correct information as soon as it is available and may not always be able to wait for a formal briefing, though their comments must be approved before being released.

**Analysis:** PIO will be allowed in the Mobile EOC Communications Unit post.

**8. Area for Improvement:** Fire recommends deploying an EOC responder to the ICP. This position will serve to be valuable for intelligence and providing a means of communication from the field to the EOC.

**Reference:** A member of the Intelligence Unit may be deployed to the ICP to assist.

**Analysis:** When the IC requests an EOC responder to ICP via the appropriate channels EOC Director will request that the Planning Section Chief notify the Resources Status and Logistics Section/Personnel Unit that a member of the Intelligence Unit is to be deployed to the ICP, should EOC staffing allow it.

## **Objective 5 - Demonstrate the ability of EOC Staff to mobilize and demobilize.**

The strengths and areas for improvement for each capability aligned to this objective are described in this section.

### **Capability - Operational Coordination, Mobilization of EOC Staff, Incident Management, Public Information and Warning**

#### **Strengths**

The full capability level can be attributed to the following strengths:

- **Strength 1:** Timely arrival.
- **Strength 2:** Large number of active participants.
- **Strength 3:** Staff exercised their prior training with a good understanding of roles and positions.
- **Strength 4:** Full documentation.

#### **Areas for Improvement**

The following areas require improvement to achieve the full capability level:

- 1. Area for Improvement:** The Finance Section Chiefs need to know the combination to their safe at the EOC and looking into the possibility of petty cash for their safe and the process of using it.

**Reference:** There was not a need during this exercise, but Finance Section discovered that new staff may not have the access to the items in their safe that they could need. While discussing it they thought that petty cash could be needed in some scenarios, and they will decide how best to provide and account for it.

**Analysis:** During the planning for the next FSE we will be sure to address the Finance Section concerns and how they plan to address them for future reference.

- 2. Area for Improvement:** Food preparations to make serving easier and faster.

**Reference:** There were more people than we thought would attend, some just showed up for the meal (teachers and school staff).

**Analysis:** Plan for more food than we think we need and prep serving sizes in advance as much as possibly can be done.

**3. Area for Improvement:** Clear exercise objectives and briefings.

**Reference:** Exercise objectives should be developed, provided to exercise participants, and briefed upon. This will allow for the responders to clearly understand the strategy and tactics needed to meet all objectives. Following the exercise, a final review needs to be conducted and validate whether the objectives have been met.

**Analysis:** The ExPlan was completed prior to the exercise, but it was not distributed per the ESC's understanding of HSEEP guidelines. The ExPlan will be widely distributed next exercise for a full and complete understanding of objectives and briefings by all participants.

**4. Area for Improvement:** Section training was conducted prior to the exercise. Yet, listening to some of the comments during the hot wash, some either didn't grasp the intent of this specific training or failed to participate. This typically will lead to EOC responders trying to understand their roles during an exercise or actual event when we expect for them to be capable of fulfilling their roles and responsibilities. Also, the OPS section never met internally during the exercise. There may have been others who did not receive expectations from their section leaders.

**Reference:** Would recommend that Section specific exercise scenarios be included in the trainings and that it is mandated attendance.

**Analysis:** The ExPlan was completed prior to the exercise, but it was not distributed per the ESC's understanding of HSEEP guidelines. The ExPlan will be widely distributed next exercise for a full and complete understanding of objectives and briefings by all participants. Interior Section meetings/updates will be requested during training.

**5. Area for Improvement:** The EOC briefing before the exercise commencement could use some additional information.

**Reference:** Key positions will provide the update for the initial briefing. The information has been validated and provides for a unified message to the responders. It also provides direction for product delivery and meeting schedules.

**Analysis:** Prior to the start of the exercise, a comprehensive EOC briefing will be held allowing an opportunity to brief EOC responders on the current situation, "where it's been, where it stands currently, and where is it going."



## **Objective 6 - Demonstrate the ability of the Morongo Band of Mission Indians Interoperable Radio Capacity.**

The strengths and areas for improvement for each capability aligned to this objective are described in this section.

### **Capability - Operational Coordination, Public Information and Warning, Mobilization and Demobilization**

#### **Strengths**

The full capability level can be attributed to the following strengths:

- **Strength 1:** Systems and plans to operate within those systems are in place to communicate.
- **Strength 2:** Radio, website, and communication systems use were worked out within a short 20-minute timeframe.

#### **Areas for Improvement**

The following areas require improvement to achieve the full capability level:

- 1. Area for Improvement:** Communications need to be clear and concise.

**Reference:** On the radios everyone needs to use normal speak/language, and everyone should repeat back the transmission they received for confirmation.

**Analysis:** Training to use systems all together.

- 2. Area for Improvement:** Radio communications can be difficult to hear in the room of people talking. Fire Branch planned for the typical response for this type of incident with the same issues hearing the radio in the noisy room.

**Reference:** Isolate communications in another area to get better clarity when transmitting.

**Analysis:** The Communications Unit will be housed/stationed in the Mobile EOC so they can have a quiet area to receive and send communications clearly. Messages will be passed via a runner on 413s to the EOC. Participants will need to maintain a quiet environment to monitor pertinent radio transmissions.



## **Objective 7 - Demonstrate the capability of the Morongo EOC to provide support to first responders during a catastrophic event.**

The strengths and areas for improvement for each capability aligned to this objective are described in this section.

### **Capability - Community Resilience, Operational Coordination, Situational Assessment**

#### **Strengths**

The full capability level can be attributed to the following strengths:

- **Strength 1:** The participants functioned as a team to support each other and meet the needs of the IC to safely evacuate the students.
- **Strength 2:** Able to supply additional site security and could provide for road closures if requested.

#### **Areas for Improvement**

The following areas require improvement to achieve the full capability level:

- 1. Area for Improvement:** Make assumptions on road closures and put them in the plan where the students will be going (options).

**Reference:** Transportation routes should be identified and approved as soon as possible.

**Analysis:** The prior planning meetings will include transportation route possibilities per scenario so they can be approved quickly.

- 2. Area for Improvement:** Maps needed for the EOC Sections and first responder vehicles.

**Reference:** Road closures were not performed because there was no map at IC for the decisions to be made.

**Analysis:** The GIS Unit will be made aware of the need for premade maps available in the EOC for staff and IC use so they can be handed out/delivered where needed to make the road closure determinations easier and for communications.

## APPENDIX A: IMPROVEMENT PLAN

Capability	Issue/Area for Improvement	Corrective Action	Capability Element	Primary Responsible Organization	Organization POC	Start Date	Completion Date
Capability 1: Planning	EOC Staff were overwhelmed by paperwork.  Supply requests were confusing to some new EOC staff.  Use of acronyms and abbreviations were not clear.	Section specific training and the ExPlan will include forms that have been filled in as examples (including not using acronyms, supply and staff requests, logs, and tracking student counts) so they can be reviewed and EOC staff will be more familiar with them before the exercise.		EOC Directors	David Ellsworth Dana Lane	December, 2022	Ongoing
Capability 2: Screening, Search and Detection.	Student counts were repeatedly reported inaccurately.	The school is responsible for accurate counts of students and staff. The ExPlan will list the staff position that will be responsible for taking and reporting accurate counts.		School Staff	Ed Rodriguez	December, 2022	Ongoing



Capability	Issue/Area for Improvement	Corrective Action	Capability Element	Primary Responsible Organization	Organization POC	Start Date	Completion Date
Capability 3: Physical Protective Measures	Blue lights did not come on in classrooms.	Blue lights will be tested and a reminder to test annually will be added to the ExPlan.		School Staff Public Works	Ed Rodriguez Roxanne Morales	December, 2022	Ongoing
Capability 4: Risk and Disaster Resilience Assessment	Radio communications were not clear or standardized.	The ExPlan will state appropriate radio etiquette such as identifying yourself before sending a message and repeat backs.		EOC Directors	David Ellsworth Dana Lane	December, 2022	Ongoing
Capability 5: Critical Transportation	Transportation routes need work and maps should be available	The ExPlan will include possible transportation routes and maps will be made available to EOC and IC staff for field changes.		Transportation EOC Directors	Roxanne Morales David Ellsworth	December, 2022	Ongoing

Capability	Issue/Area for Improvement	Corrective Action	Capability Element	Primary Responsible Organization	Organization POC	Start Date	Completion Date
Capability 6: Public Information & Warning	The PIO was not always made aware of decisions or developments as notices were not provided in a timely manner.	The PIO needs to be with the Management section. Better communication to the Management Section will reduce the delays.		EOC Directors	David Ellsworth Dana Lane	December, 2022	Ongoing
Capability 7: Access Control and Identity Verification	Emergency contacts were mingling with students causing confusion at the reunification location.	The schools reunification process will state that parents and guardians must remain in their vehicles to ensure an orderly and safe process to the pickup procedures.		School Staff	Ed Rodriguez	December, 2022	Ongoing
Capability 8: Operational Coordination	The start of the exercise was not well coordinated.	The ExPlan will include a specific start procedure to include those that need to know.		School Staff EOC Directors	Ed Rodriguez David Ellsworth	December, 2022	Ongoing

Capability	Issue/Area for Improvement	Corrective Action	Capability Element	Primary Responsible Organization	Organization POC	Start Date	Completion Date
Capability 9: Test Operational Communications	It took approximately 20 minutes for the systems to be operational.	All systems will be tested on a regular basis and section specific training will include hands on, not just theory.		Communications Unit Leaders and EOC Directors	Communications Unit Leaders David Ellsworth	December, 2022	Ongoing
Capability 10: Mass Care Services	Operations ordered Social Services to the reunification site, but the request did not go through the EOC Director.	EOC staffing has been reorganized to include a Social Services Unit and the ExPlan will reiterate the process of notifying the EOC Director via 413s or an update.		EOC Directors	David Ellsworth Dana Lane	December, 2022	Ongoing
Capability 11: Mobilization & Demobilization of EOC Staff	Finance Unit has some internal work to do ensuring the appropriate staff have access to their safe and cash at the EOC.	During the planning for the next FSE, the ExPlan will be sure to address the Finance Section concerns and how they plan to address them for future reference.		Finance Section Chief and EOC Directors	Kris Salmon Mitch Marquez David Ellsworth	December, 2022	Ongoing

Capability	Issue/Area for Improvement	Corrective Action	Capability Element	Primary Responsible Organization	Organization POC	Start Date	Completion Date
Capability 12: Incident Management	Due to the delay in start notification, students were on lock down longer than necessary.	While in a real-life scenario lock down may last for hours, the ExPlan will include a specific start procedure to get the exercise moving and everyone safely evacuated in a time manner.		School Staff EOC Directors	Ed Rodriguez David Ellsworth	December, 2022	Ongoing
Capability 13: Community Resilience	There was no one at ICP to assist with intelligence and providing a means of communication to the EOC from the field.	The ExPlan will identify that the IC/ICP should request a member of the EOC Intelligence Unit to come to ICP to assist with those communications for the IC.		EOC Directors	David Ellsworth Dana Lane	December, 2022	Ongoing

Capability	Issue/Area for Improvement	Corrective Action	Capability Element	Primary Responsible Organization	Organization POC	Start Date	Completion Date
Capability 14: Situational Assessment	Clarify EOC staffing roles, exercise objectives, and briefings.	Section specific training will be more thorough, the exercise pre-brief will be more comprehensive and the ExPlan will be widely distributed next exercise for a full and complete understanding of objectives and briefings by all participants.		EOC Directors and Section Chiefs	David Ellsworth and Section Chiefs	December, 2022	Ongoing

This IP is developed specifically for MBMI as a result of Full-Scale Exercise (FSE) School Evacuation and Reunification and Full Activation of the EOC 2022 conducted on October 21, 2022

## APPENDIX B: EXERCISE PARTICIPANTS

Participating Organizations	
<b>MBMI Emergency Management Department</b>	
Floyd Velasquez, Emergency Services Administrator	
David Ellsworth, Emergency Manager	
Dana Lane, Emergency Services Coordinator	
<b>Morongo EOC Staff</b>	
Michael Fisher, Public Information Officer	Kandie Hollenbeck, Public Information Officer
Robert Seneff, Care and Shelter Unit Leader	Max Leyva, Care and Shelter Unit Leader
<b>Morongo School</b>	
Ed Rodriguez, Principal	
Jordan Livingston, Vice-Principal	
Christy Garcia, Manager	
<b>MBMI Transportation Department</b>	
Roxanne Morales	
Samuel Rojas	
<b>Morongo Tribal PD</b>	
Chief Randall Reynolds	Eric Hibbard
Lieutenant Michael Valentich	Vincent Garcia
Captain Hugo Rodriguez Bradic	Dispatch Supervisor Valerie
<b>MBMI Public Safety</b>	
Chief Ross Koepp	
Timothy Monaghan	
Michael Smith	
<b>Morongo Fire Department</b>	
Chief Jason Carrizosa	
Deputy Chief Abdul Ahmad	
Ken Cardin, EMS Coordinator	
<b>Riverside County Sheriff's Department, Cabazon Station</b>	
Chief Timothy Salas	

<b>Participating Organizations</b>
LT Chris Olsen
<b>California Highway Patrol, Beaumont Station</b>
Captain Aaron Knarr
<b>California Governor's Office of Emergency Services</b>
Staff