



Morongo Band of Mission Indians
Emergency Operations Center
11581 Potrero Road
Banning, CA 92220

Standard Operational Period Briefing Agenda

Action Item	Responsible Position(s)
1. Introduction and Welcome	EOC Manager and Planning Section Chief
2. Current Situation Update	Operations Section Chief and Planning Section Chief
3. Incident Objectives	Planning Section Chief
4. Weather Forecast	Planning Section Chief and Technical Specialists
5. Assignments	Operations Section Chief
6. Safety Briefing	Safety Officer
7. Communications Plan	Communications Unit Leader
8. Medical Plan	Medical Unit Leader
9. Logistical Concerns	Logistics Section Chief
10. Financial Concerns	Finance Section Chief
11. Information Plan	Public Information Officer
12. Cooperating Agencies	Agency Representatives
13. Demobilization Plan	Demobilization Unit Leader
14. Other (missed marks)	As needed
15. Next Briefing and Planning Period	Planning Section Chief
16. Closing Comments	Policy Group, EOC Manager