MORONGO
BAND OF
MISSION
INDIANS

A SOVEREIGN NATION

Evacuation

(Emergency Support Function – 16)

Annex to

Emergency Operations Plan

Last Update

May 2013

Purpose

Emergency Support Function 16, Evacuation (ESF-16) coordinates and provides evacuation activities as directed by the operations section of Incident Command or Emergency Operations Center coordination activities. In either instance, ESF-16's purpose is to identify evacuation needs of persons and animals that are in areas where evacuation is recommended or mandated.

General

1. Evacuations cause traffic impacts that need to be addressed within a finite capacity of local roadways and the capability of law and volunteer personnel to coordinate evacuation activities.
2. ESF-16 Evacuation is the operational component supporting evacuation activities.
3. ESF-16 is activated at the incident command or EOC level most likely during type 1, 2, and 3 incidents.

Goals

The goals of this ESF-16 Evacuation annex to the EOP are:

- To outline how evacuation activities are coordination when supported by the Tribe's emergency organization.
- To identify how the ESF will support the emergency organization and the tribal departments in preparedness, response, recovery, and mitigation of disasters and catastrophic incidents.
- To encourage internal and external partnerships to meet the needs of the Tribe's emergency organization during a disaster.
- Provide operational checklists for evacuation activities.

Scope

The scope of the Evacuation Emergency Support Function is shown in the table below:

Morongo ESF Title	Morongo ESF Functions/Scope	Supporting Department(s)
ESF-16 Evacuation	Coordinates and manages the safe evacuation of persons, domestic animals, and livestock from hazardous areas. For livestock matters the ESF coordinates with the Morongo Cattleman's Association. The ESF maintains coordination with surrounding agencies and governments to understand potential impacts of evacuations of other areas (e.g. greater Los Angeles).	Fire Department Reservation Patrol Department Emergency Management

Incident Command System

Insofar as feasible, this plan follows the principles and features of the Incident Command System (ICS). Used by the tribe's emergency response departments and organizations throughout the country under the National Incident Management System (NIMS), ICS is an effective model for centralized management. It clearly defines staff roles, responsibilities, and lines of communications. In the ICS model the base of operations for response to a disaster (incident) is the Incident Command Post.

Incident and Disaster Typing

Incident and disaster typing is a concept to provide a snapshot of how big an emergency or disaster is. Typing of incidents is based on complexity of the incident and they are typed from a Type 5 (minimal) to a Type 1 (significant). Generally Type 5 and 4 incidents are handled by first response entities in the local area. Type 3 incidents require more resources and the EOC may or may not be activated based on the incident complexity. Type 2 and 1 are increasing complex and require more resources and time to shift to recovery.

Planning Assumptions/Limitations

- When evacuations are needed immediately and time is of the essence it is unlikely all activities in this ESF can be undertaken and the Incident Command structure will execute evacuations to protect lives.

- Reservation Patrol is very limited in staffing and other departments may be requested to assist in evacuation.
- Evacuation traffic control may be required by ESF-13 Law Enforcement and it may need to be augmented. This may be for local evacuations and evacuations in other areas.
- Many people self-evacuate during disasters and preplanning or notice may not be given of a rush of people from the greater Los Angeles Area east or Phoenix Area west.

General

1. The Office of Emergency Management will provide the tools for, coordination of, development of, and training necessary to carry out the Evacuation ESF Annex.
2. This ESF-16 Evacuation needs to be coordinated closely with ESF-6 Care and Shelter.
3. During any evacuation, evacuees should be advised to bring the following items with them if time and circumstances permit: one change of clothing, special medicines, baby food and supplies if needed, and sleeping bags or blankets.

Organization

1. The Reservation Patrol Department Chief is principally responsible for carrying out or coordinating the activities of this Evacuation ESF.
2. The Morongo Fire Chief and Emergency Management Director support the ESF.
3. Morongo Tribal Administrators and Department Heads will provide support and resources for ESFs and to support the EOP.

Evacuation Traffic Control and Security

Two important task of ESF-16 is coordinating traffic control and evacuation area security. Traffic control considerations may be necessary for evacuations of other jurisdictions that place such a burden on ESF-13 Law Enforcement that ESF-16 Evacuation needs to be activated. Once an area is evacuated security is more important than if residents were home. Security plans should be developed to support security of ingress and egress points and for patrol of the areas. The use of volunteers or other staff should be considered in either of these necessary activities.

Other Agencies

The list of agencies and organizations below may not be inclusive and the ESF-16 Coordinator should ensure planning and evacuation efforts include all potential partners. Law enforcement support that cannot be obtained from dispatch or normal efforts should

be coordinated through the regional law enforcement mutual aid coordinator as established in the state's law enforcement mutual aid plan. Additional security resources may also be obtained through private security firms in the area and through pre- and pre-training of volunteer resources.

Riverside County Sheriff's Office

The Riverside County Sheriff's Office (RSO) provides law enforcement on the Morongo Reservation in accordance with Public Law 83-280 (PL-280) and a contract for enhanced law enforcement on the Reservation. The Sheriff's office should be considered as part of command staff as appropriate and as determined by the Incident Commander. RSO may be able to provide direct support for evacuations, depending on the incident and staffing.

County of Riverside Transportation Department

The Riverside County Transportation Department may provide supporting road and access information.

California Highway Patrol

California Highway Patrol (CHP) also provides law enforcement under PL-280. CHP provides law and traffic enforcement throughout the state and one of the department's primary responsibilities is Interstate-10. CHP operates scales located adjacent to I-10.

California Department of Transportation

The California Department of Transportation (CalTrans) may be able to provide logistical support as may be requested through the emergency management system.

Actions

1. Conduct evacuation operations as required.
2. ESF-16 Evacuation should be activated to the required level to support incident command.
3. Coordination with potentially supporting/coordinating agencies.

Primary Staffing

As in the Emergency Operations Plan, this ESF annex identifies tribal government and administrative departments responsible for functions of the plan. The table below shows the primary and back-up positions in the organization to support this annex. It is a desire to have trained volunteers for each position also.

Position	Primary	Alternate
ESF-16 Evacuation Coordinator	Reservation Patrol Chief	Reservation Patrol Chain of Command

Responsibilities and Activities

The Tribe's Office of Emergency Management is responsible for the overall coordination of this ESF planning effort. This plan serves as the principle pre-disaster planning resource. The Office will also work closely with Human Resources in establishing specific processes and procedures for employees assigned as Disaster Service Workers. The Emergency Management Office will ensure workers assigned to the shelter function are trained in the following Red Cross (or like in-house) programs: (1) Introduction to Disaster, (2) Mass Care Overview, and (3) Shelter Workshop. The Office of Emergency Management will ensure that all managers and other staff with significant disaster care and shelter responsibilities are familiar with the Tribe's Emergency Operations Plan and are afforded training opportunities to support this annex.

Position Log

Incident Name			Date Prepared	
Name			Contact #	
Shift Start		Shift End		Op Period	

Functional Checklist

Organization	ESF-16 Evacuation EOC Operations Section Law Unit Leader
Primary	Reservation Patrol Chief
Potential Alternate(s)	Reservation Patrol Chain of Command Riverside County Sheriff's Office
Supervisor	Operations Section – Operations Section Chief
Overview	● The ESF-16 coordinator coordinated and conducts evacuation activities
Description	The ESF coordinator oversees implementation of the ESF-16 plan and works with other and ESFs to respond to emergencies.
Responsibilities	1. Plan and execute evacuation activities. 2. Coordinate short term evacuation center needs and longer term sheltering needs for those evacuated.
Forms and Job Aids	○ Reservation maps ○ Other ESF plans
Checklist - Activation Phase	○ Attend or receive briefing from EOC Operations Section Chief, Law Enforcement Unit Leader, or Incident Commander as staffed. ○ Identify evacuation areas and staffing needs to address evacuation.
Checklist - Operational Phase	○ Identify areas of concern that require evacuation with the Incident Commander. ○ Identify incident personnel to undertake evacuation. Determine if assistance needed from other departments for large animal and livestock evacuation. ○ Conduct evacuations. Coordinate evacuation activities with IC or Operations Section Chief. ○ Communicate with the Tribal Emergency Public Information Officer. ○ Ensure communication with Tribal Leadership and Cattleman's Association where evacuation may affect livestock. ○ Determine need for short- and long-term sheltering and activation of ESF-6 Care and Shelter. ○ Plan for increased security in any evacuated areas. ○ Prepare demobilization plan.

Checklist - Demobilization Phase	○ Demobilize all assigned staff and resources. ○ Coordinate with the Logistics section the return of any property (e.g. traffic cones and markers).
Checklist - Recovery Phase	○ Be prepared to participate in the after-action process.