

**South Shore School District  
• Board of Education •  
Regular Board Meeting  
South Shore Jr-Sr High School IMC  
Wednesday, May 18, 2016 ~ 7:00 p.m. – 8:02 p.m.**

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(Minutes to be approved at the 06-15-16 Board Meeting)

**A REGULAR BOARD OF EDUCATION MEETING** was held on Wednesday, May 18, 2016, in the IMC at South Shore Jr-Sr High School, Port Wing, WI. The meeting had been properly publicized in compliance with the Wisconsin Open Meeting Law.

CALL MEETING TO ORDER:

Meeting called to order in the Jr-Sr High School Instructional Media Center (IMC) by Frank Lovejoy, President at 7:00 p.m.

ROLL CALL:

Kathryn Burhans, Mark Hoefling, Beverly Igo, Frank Lovejoy, Robert Schierman and James Stemwedel. Absent and excused: Jody Hipsher. Also present, Clendon Gustafson, District Administrator/Principal and Brigid Ripley, Assistant Principal.

APPROVAL OF AGENDA:

Motion by Burhans, second by Schierman to approve the agenda as printed and posted. Absent: Hipsher. Motion carried unanimously by voice vote.

REORGANIZATIONAL MEETING:

President: Motion by Schierman, second by Burhans to nominate Frank Lovejoy for president. No further motions were presented. Motion by Schierman, second by Burhans to close nominations and cast a unanimous vote for Frank Lovejoy. Absent: Hipsher. Motion carried unanimously by voice vote. Frank Lovejoy was elected president.

Vice-President: Motion by Stemwedel, second by Igo to nominate K. Terry Burhans for vice-president. No further motions were presented. Motion by Stemwedel, second by Schierman to close nominations and cast a unanimous vote for Terry Burhans. Absent: Hipsher. Motion carried unanimously by voice vote. Terry Burhans was elected vice-president.

Clerk: Motion by Burhans, second by Stemwedel to nominate Mark Hoefling for clerk. No further motions were presented. Motion by Schierman, second by Igo to close nominations and cast a unanimous vote for Mark Hoefling. Absent: Hipsher. Motion carried unanimously by voice vote. Mark Hoefling was elected clerk.

Treasurer: Motion by Schierman, second by Igo to nominate James Stemwedel for treasurer. No further motions were presented. Motion by Schierman, second by Hoefling to close nominations and cast a unanimous vote for James Stemwedel. Absent: Hipsher. Motion carried unanimously by voice vote. James Stemwedel was elected treasurer.

Deputy School Board Clerk: Motion by Burhans, second by Stemwedel to appoint Diana Reijo as Deputy School Board Clerk. Absent: Hipsher. Motion carried unanimously by voice vote.

Deputy School Board Treasurer: Motion by Schierman, second by Stemwedel to appoint K. Terry Burhans as Deputy School Board Treasurer. Absent: Hipsher. Motion carried unanimously by voice vote.

**2016 - 2017 Designation of Committee Assignments**

**Budget and Insurance Committee**

James Stemwedel, Chairperson  
K. Terry Burhans  
Frank Lovejoy

**Curriculum Committee**

K. Terry Burhans, Chairperson  
Jody Hipsher  
Beverly Igo

**District Promotion Ad Hoc**

Jody Hipsher  
Frank Lovejoy  
Robert Schierman

**Flexible Learning Options Committee**

Mark Hoefling  
Robert Schierman  
James Stemwedel

**Interview Committee**

K. Terry Burhans  
Beverly Igo  
James Stemwedel  
Mark Hoefling – Alternate  
Jody Hipsher – 2<sup>nd</sup> Alternate

**Personnel and Negotiations Committee**

Frank Lovejoy, Chairperson  
K. Terry Burhans  
Mark Hoefling

**Policy, Regulations, Legislation Committee**

Jody Hipsher, Chairperson  
Robert Schierman  
James Stemwedel

**Suggestion Box Committee**

K. Terry Burhans  
Beverly Igo  
Robert Schierman  
James Stemwedel, Alternate

**Technology Committee**

K. Terry Burhans  
Mark Hoefling

**Transportation, Facilities & Safety Committee**

Frank Lovejoy, Chairperson  
Jody Hipsher  
Mark Hoefling

**Co-Curricular Council Representative**

Beverly Igo  
Jody Hipsher, Alternate

**CESA #12 Board of Control Representative**

Mark Hoefling

**CESA #12 Trust Fund Representative**

Mark Hoefling

**South Shore Education Foundation Board Representative**

Jody Hipsher  
Mark Hoefling, Alternate

**Special Education Parent Advisory**

K. Terry Burhans

Board President: Ex-Officio Member of Each Committee

**CONSENT AGENDA:**

- Approve Board minutes – April 20, 2016 regular board meeting.
- Approve bills for payment: General fund – 85718-85829, payroll direct deposit – 9006280-9006356, manual check numbers 1426-1432 and 3185-3189

Motion by Stemwedel, second by Burhans to approve the consent agenda. Absent: Hipsher. Motion carried unanimously by voice vote.

**COMMUNITY GROUPS & INDIVIDUALS:**

No community groups registered at this time.

**PRINCIPAL/ADMINISTRATOR'S REPORT:** Mr. Gustafson

- Sixteen students will graduate this spring - all of the senior class students have completed the requirements for graduation, or certificate of completion.
- Our spring co-curricular events are coming to a close, with all students representing South Shore in an impressive fashion
- Alyssa Kavajecz broke the school record in the high jump - 5' 4" & Emma Ostrenga and Alyssa Kavajecz were a part of the 3200 m relay team that just broke the school record
- Our elementary spring concert is to be held on Monday, May 16
- Senior awards banquet held on Wednesday, May 11, with many students receiving scholarships and all received quilts.
- A free movie night for students, parents, and community members was held on May 6 at the school. It was well-attended (over 40 people)
- Our summer school class registrations are up from last year. Many students have registered to take classes at our world class summer school!
- CPR instruction was offered to students on May 11.

- Shaken Baby Syndrome training was completed by two staff members and will be implemented according to state law this year.

COMMITTEE REPORTS:

Transportation, Facilities & Safety:

Met and discussed bus contract, showers, lights in the parking lot, adding more lights on the gym roof and changing booths in the locker rooms.

Policy:

Discussed the Public Nondiscrimination and Classroom Observations policies.

NEW BUSINESS:

Suggestion box ideas:

The Board reviewed the suggestion box ideas. Suggestion was the school should pay for the senior awards banquet – not the graduating class.

Policies – 1<sup>st</sup> Reading:

- 133 Filling Board Vacancies
- 171.1 Public Notification of Board Meetings
- 345.5 Graduation Requirements

Student Assurance contract:

Motion by Schierman, second by Burhans to approve the Student Assurance contract as presented. Absent: Hipsher. Motion carried unanimously by voice vote.

2016 Graduation roster:

Motion by Schierman, second by Stemwedel to approve the 2016 graduation roster – Exhibit A 5-18-16. Absent: Hipsher. Motion carried unanimously by voice vote.

Substitute teacher wage:

Motion by Burhans, second by Schierman to raise the substitute teacher wage to \$100 for a full day and \$50 for a half-day, effective July 1, 2016. Roll call vote: YES: Burhans, Hoefling, Lovejoy, Schierman, Stemwedel. NO: None. ABSTAIN: Igo. ABSENT: Hipsher. Motion carried by roll call vote.

Co-Curricular salary schedule:

Motion by Stemwedel, second by Schierman to raise all co-curricular salaries by 25%, beginning with the 2016-17 school year. Absent: Hipsher. Motion carried unanimously by voice vote.

Administrator, administrative assistant, bookkeeper and technology coordinators contracts:

Motion by Burhans, second by Stemwedel to raise the salaries of administrator, assistant principal, administrative assistant, bookkeeper and technology coordinators by 2% for the 2016-2017 and 2017-2018 school years. Absent: Hipsher. Motion carried unanimously by voice vote.

Open enrollment:

Motion by Schierman, second by Hoefling to approve all open enrolled in and open enrolled out students as per Exhibit B 5-18-16. Absent: Hipsher. Motion carried unanimously by voice vote.

Part-time, limited term custodian for the summer:

Motion by Hoefling, second by Schierman to approve Julie Anderson for up to 24 hours/week as a part-time, limited term custodian for the summer. Absent: Hipsher. Motion carried unanimously by voice vote.

Transportation rates with JR Motorworks:

Motion by Hoefling, second by Stemwedel to approve JR Motorworks contract proposal for the 2016-2017 school year. Absent: Hipsher. Motion carried unanimously by voice vote.

Health and dental insurance for employees for the 2016-2017 school year:

Motion by Schierman, second by Hoefling to approve the health and dental insurance plans for employees as presented for the 2016-17 school year. Absent: Hipsher. Motion carried unanimously by voice vote.

DATE/S FOR NEXT MEETING/S:

Suggestion Box Committee meeting scheduled for Wednesday, June 15, 2016 beginning at 6:45 p.m. in the Jr-Sr High School IMC.

Budget Committee meeting scheduled for Wednesday, June 15, 2016 beginning at 6:45 p.m. in the Jr-Sr High School IMC.

Regular School Board meeting scheduled for Wednesday, June 15, 2016 beginning at 7:00 p.m. in the Jr-Sr High School IMC.

Suggestion Box Committee meeting scheduled for Wednesday, July 20, 2016 beginning at 6:45 p.m. in the Jr-Sr High School IMC.

Budget Committee meeting scheduled for Wednesday, July 20, 2016 beginning at 6:45 p.m. in the Jr-Sr High School IMC.

Regular School Board meeting scheduled for Wednesday, July 20, 2016 beginning at 7:00 p.m. in the Jr-Sr High School IMC.

Suggestion Box Committee meeting scheduled for Wednesday, August 10, 2016 beginning at 6:45 p.m. in the Jr-Sr High School IMC.

Budget Committee meeting scheduled for Wednesday, August 10, 2016 beginning at 6:45 p.m. in the Jr-Sr High School IMC.

Regular School Board meeting scheduled for Wednesday, August 10, 2016 beginning at 7:00 p.m. in the Jr-Sr High School IMC.

ADJOURNMENT:

Motion by Lovejoy to adjourn. Meeting adjourned at 8:02 p.m.

Respectfully Submitted,

Mark Hoefling, Clerk

APPROVED: June 15, 2016