

| MAINTENANCE HISTORY 2008 | | | | | | |
|--------------------------|--|--------------|------------------------------------|------------|---------|---|
| Date | Repair Made | Location | Vendor | Cost | Funding | Comment |
| 1/8 | Clean out gutters | Parish House | Peter Gottschalk | | | |
| 1/30 | <p>Chimney Removal. Removed chimney down to the flashing area. Made a concrete foundation. Installed (2) separate pipes and attached them to the roof with braces and metal straps. Removed bricks from the top of the chimney and stacked them on the walkway on the back of the house. Installed (2) spark arrestor chimney caps. Installed (2) stainless steel flue liners with heat resistant material. Patched & relined smoke chamber. Put termix between the old terracotta and flue liner for insulation. Provided Chimney cleaning on the one good, working chimney.</p> | 2121 Lyon | Mister Chimney Cleaning & Builders | \$6,794.04 | | The bill was \$7,200, but we deducted \$405.96 due to additional work Peter Gottschalk had to perform after they left. Provided us with the limited lifetime warranty and a form to keep the maintenance record for the chimney; going on 3 years one has not been performed; thus voiding the warranty. The bricks were moved to the back of the Parish House and are available for repair projects around campus. |

| | | | | | | |
|------|--|--------------|------------------|----------|----------|--|
| 1/29 | Chimney Removal follow up. Removed @ 15 gallons of rainwater from blue tarp in recessed area below roofline created by chimney removal. Removed tarp, loose bricks and debris. Cut two pieces of 3/4" plywood and assembled with deck screws to form a 38"x 26" x 15" x 6" trapezoidal box. Inster box into opening in roof, cover with tarp and secure to roof flashing with rope. | 2121 Lyon | Peter Gottschalk | \$405.96 | | The original work invoice states that they created a concrete foundation; how is there this hole? This money was deducted from the original chimney removal invoice from Mister Chimney. |
| 3/28 | Plumbing work - "Have dripping water from bathroom sink. Fixed faucet" | ??????? | Aaero Plumbing | \$50.00 | | That's all the bill says. No idea which bathroom or what they really did. It could be the faucet that is still leaking in the main bathroom in the Parish House. |
| 9/16 | Clean out Parish House Gutters | Parish House | Peter Gottschalk | \$0.00 | Donation | This covers the previous 8 items. Cost was \$915.14, done as donation |
| 9/16 | Clean out gutters and down spouts, temporarily tape one of the rain leaders back together | 2121 Lyon | Peter Gottschalk | | | Did we need to do this? Need specific costs |

| | | | | | | |
|------|---|-------------------|------------------------------------|----------|-------------------|---|
| 9/16 | Apply felt to church back pews and clean dust and debris out from behind NW pew near piano | Sanctuary | Peter Gottschalk | | | Janitor could do this |
| 9/16 | Remove ceramic fireplace logs, clean, refit and test system. Pilot light could be moved closer to flame if it continues to blow out | Sanctuary | Peter Gottschalk | | | |
| 9/16 | Pick up additional redwood 2x2 to temporarily replace ironwork portals while Gates being refurbished | Sanctuary Grounds | Peter Gottschalk | | | All of the above from Peter where on one invoice dated June 30, 2008 for work in January. Then added to that invoice was work in September. |
| 9/16 | Replaced one brick in sidewalk near Sanctuary door. | Sanctuary Grounds | Peter Gottschalk | | | This item and the next are dated Sept. 19,2008, but are on an invoice dated June 30, 2008. Don't really know where this was done exactly. |
| 10/3 | Remove loose bricks, 2 blown over flues and debris from roof and haul away | 2121 Lyon | Peter Gottschalk | | | Did we need to do this? Need specific costs |
| 10/7 | Carpet Cleaning - All carpets and sofa | Campus Wide | Newell Carpet & Upholstry Cleaners | \$625.00 | Cleaning Services | The sofa was \$75, this was the addition above the standard \$550. Do not know which sofa was cleaned. |

| | | | | | | |
|-------|---|--------------------------------|------------------|------------|----------------|--|
| 10/30 | Repair bricks on walkway to church entry, repairing mortar joints on bricks by street entry, cleaning bricks with detergent | Sanctuary Grounds | Orla Kristensen | \$3,098.13 | Facilities R&M | Not sure of exact location, but could be the same cracks that have sunk. What type of detergent? |
| 11/3 | Remove interior casing, hinges and hardware and finish nails. Demo rotten exterior fire exit door to children's room and replace with double panel single light prehung fiberglass 3'0"x 6'7" x 1 3/4" door. Reframe rough opening with 2x4, 3/8 plywood and secure bottom plate with deck screws. Line rough opening with moistop flashing; secure with staples. Caulk with silicone and Big Stretch. Haul old door and 1 bag of debris to dump. | Parish House - Children's Room | Peter Gottschalk | ?? | ??? | Door was \$656, Deadbolt was \$80. Lumber \$416. Invoice # 4998. 5.5 hrs of labor each for two workmen |

| | | | | | | |
|------|--|--------------------------------|------------------|------------|-----|---|
| 11/3 | <p>Plane and refit interior casing and baseboard as needed. Pick up and install schlage medium duty F lock, 2 3/8" backset latch, and brushed chrome deadbolt; key alike and give two keys to Office Mgr. Mortise and install latch strike and reinforced deadbolt strike. Cut out and remove deck board closest to door, vacuum up debris; trim flashing and apply one tube of dark bronze polyurethane caulk below sill. Add Big Stretch caulk to jamb at stucco mold. Grind rust off of most of handrail from Children's room and apply rusty metal primer.</p> | Parish House - Children's Room | Peter Gottschalk | \$1,791.00 | ??? | <p>The previous item and this one came on one invoice; # 4998. 16 Man Hours for this section. Labor was \$1,516, materials \$656 and \$381 in donation. Total cost for door replacement was then \$2,172. It did not fix leak issue.</p> |
|------|--|--------------------------------|------------------|------------|-----|---|

| | | | | | | |
|------|---|-----------------------|------------------|--------|----------|--|
| 11/3 | <p>Add two grab bars (for handicapped) to wall in mail floor, front bathroom.</p> <p>Reassemble fire exit gate South side of garden, replace hinges and latch. Replace 70 walkway bricks with Orla K.</p> <p>Clean out gutters on Sanctuary.</p> <p>Apply grey PL polyurethane caulk sample and sand to expansion joint in walkway near narthex (Entryway).</p> <p>Glue and screw shims to underside of top interior stair to office.</p> <p>Caulk expansion joints in sidewalk with backer rod, PL polyurethane caulk and play sand.</p> | Parish House /Grounds | Peter Gottschalk | \$0.00 | Donation | Invoice # 4968. Total cost was \$1,888.88. |
|------|---|-----------------------|------------------|--------|----------|--|

| | | | | | |
|------|----------------------|-----------|---------|------------|---|
| 11/7 | Narthex Vestry Tiles | Sanctuary | Nations | \$5,800.00 | No specifics on invoice. Above the Vestry is a roofing cover over the top of the wall and the edge of the roof. No new tiles are visible. References \$300 for wires on chimney. This issue was first noticed and sent out for bid in 2003; why such a long wait? |
|------|----------------------|-----------|---------|------------|---|

| | | | | | | |
|-------|---|--|---------------------|------------|------------------|--|
| 12/15 | <p>Demo loose stucco, drill out sulfur compound, securing six 1/2" x 4 1/2" square head bolts; remove two steel window grilles from Narthex and vestry.</p> <p>Remove leaded paint from two steel window grills.</p> <p>Steel grilles and sign in front of church were hot dipped at Pacific Galvanizing in Oakland. Vac out loose debris, mix colorant and apply Cement-all to vestry window sill. Apply patina solution to touchups on window grilles.</p> <p>Refit window grilles - secure six 1/2" x 6" galvanized hex bolts in place with Sufaset anchoring cement from Revere Products, Cleveland, OH</p> | Sanctuary - Metal Work - Window Grilles | Peter Gottschalk | \$2,906.74 | Building Fund | <p>Paid 1/14/09 with Check # 1004. Labor - \$2,957, Materials - \$450, Donation \$500; total cost of this Contractor is \$3,406.74. Adding in the Sub-contractor's fees of \$3,500; Total cost of Project - \$6,906.74.</p> |
|-------|---|--|---------------------|------------|------------------|--|